



Carroll County Department of Fire and EMS

EMS Policies and Procedures

Standard Operating Procedure: 3.31	Effective Date: June 8, 2023
Subject: EMS Unit Staffing	Section: Emergency Medical Services
Authorized: Michael Stoner, Assistant Chief	Revision Date: N/A

I. PURPOSE

Carroll County Department of Fire and EMS (DFEMS) main goal is to staff EMS units throughout the county.

II. DEFINITIONS

None

III. PROCEDURES

- A. The department realizes that there will be a need to down staff the EMS units to provide adequate staffing for fire suppression units and rescue units throughout the county.
- B. The Volunteer Chiefs, Shift Commanders and the Station Lieutenants shall have the ability to deviate from this policy with just cause.
- C. Incident Commanders shall consider requesting additional fire suppression units in order to keep EMS staffing available.
- D. Stations that have two staffed transport units in service, in the case of first-due response only:
 - a. One ALS transport unit shall remain in service and available for dispatched calls.
 - b. The second transport unit shall be used in one of two ways depending on call type:
 - i. Second ambulance may respond with the fire suppression apparatus to meet staffing requirements, however, shall remain in service and aware to the possibility of diverting for a second EMS call in their first due.
 1. Fire Alarms
 2. Check on welfare
 3. Routine service alarms

- ii. Second ambulance may split crew and have one person to increase suppression staffing while the EMS unit responds to the scene with the suppression piece.
 - 1. This shall only be for first due box area and limited to call types such as
 - a. Box Alarm
 - b. Local Alarm with increased possibility of working fire.
 - 2. Once the suppression unit is placed in service the EMS crew shall return to the EMS unit and be available for EMS response.

E. Stations with one staffed ambulance.

- a. EMS unit may split crew and have one person to increase suppression staffing while the EMS unit responds to the scene with suppression piece.
- b. Once the suppression unit is placed in service the EMS crew shall return to the EMS unit and be available for EMS response.

IV. RECISION

This Standard Operating Procedure rescinds all directives regarding EMS Unit Staffing or similar content previously issued for personnel of the Carroll County Department of Fire and EMS.