

RECREATION AND PARKS ADVISORY BOARD MEETING

September 25, 2024

Carroll County Office Building

Approved Minutes

Members Present: John Woodley, Nadine Rosendale, Michael Duffy, Austin Johnstone, Donald Gerkin, David Ferguson, Lynn Karr-Kratz

Members Excused: Gary Davis, Anita Taylor, Kristin Darby

Ex-Officio Member Present: Bob Hicks, Director

Staff Present: Lisa Carroll, Will Brozy, Ashleigh Smith

Esteemed Guests: N/A

The Recreation and Parks Advisory Board met on, September 25, 2024, in the Meeting Room at the Carroll County Office Room. The meeting was called to order at 7:03 pm by Mr. Gerkin.

Welcome and Introductions:

Welcome and Introductions were exchanged around the room.

Approval of Minutes:

The motion to approve the July minutes was made by Mr. Johnstone, it was seconded by Mr. Gerkin, the vote was unanimous.

Director's Report- Mr. Hicks

Staffing Updates:

Piney Run Staff – interviews next week for full time ranger.
Ashleigh Smith is the new Administrative Assistant.

Programs and Upcoming Events:

Trips:

- Bus Trip: Big Apple One Day on your own 12/7/24 (Sat)
- Van Trip: AMT Christmas Show Van Trip – 12/18 (Wed) – Lancaster PA – “Joy to the World”

Special Events:

- Doggie Trick or Treat: Thursday 5-6:30 pm WCP (Oct. 10)
- PRP Fall Festival: October 12, 10-4
- Trail and Treats: October 25, 6-8 pm C4
- Fright Night – Adaptive Rec. Wed. Oct. 30 (Beetlejuice)
- Jingle Bell Hop – Adaptive Rec. Friday Dec. 13
- Santa Calling – Tuesday, December 10th 5-9pm
- Volunteer of the Year – Thursday Nov. 7th

Youth Service Hours:

- Grades 6-12, Tuesday Nov. 5th. 10am-Noon

Marketing Update:

Director Hicks - marketing report passed out. Let me know if you have questions or concerns.

Capital Project Update:

Update provided by Will Brozy-

- Bear Branch Pavilion – construction is underway. Expected to be completed within 3 weeks.
- Piney Run Paving project – will have to rebid due to coming in over budget. Scaled down the project to fit within the budget.
- Piney Run Tennis Court Conversion and Basketball court resurface – this project is still included in the bid with the paving project.
- Freedom Challenge Course – will be complete after BBNC Pavilion. Completion expected end of October/early November.
- Cape Horn Lights Phase II – complete and operational.

Self-Help Project Requests:

CC Equestrian Council – Representative Carolyn Garber

1st Request – Concrete Pad at Pavilion \$3,125

Central Carroll Rec Council – Representative Frank Roelke

1st Request – Baker Fields TLC \$6,775

2nd Request – Ball dirt Roaring Run \$2,237

3rd Request – Ball dirt Deer Park \$2,137

Ms. Karr-Kratz – are you doing it at a time of the year so topsoil can settle?

Mr. Roelke – yes, we are ready to move on it now. Trying to move teams around so they have fields to play on.

Mr. Gerkin – How many baseball fields for dirt?

Mr. Roelke – 2 fields. Try not to get more than what we need.

Mr. Gerkin – you can get 2 fields out of the new fields?

Frank – Yes, 2 fields and more.

Freedom Rec Council –

1st Request – Rehab Shed at Old Liberty Road \$7,800 – Representative Sue Chaney

Mr. Gerkin – Is the shed for sports equipment?

Ms. Chaney -Yes.

Mr. Gerkin – how many fields?

Ms. Chaney - 1 field.

2nd Request – Old Liberty Road Park Ball Dirt \$ 2,479 – Representative Lori Doyle

3rd Request – Infield Fence at Obrecht Road Fields \$ 15,699 – Representative Lori Doyle

Mr. Johnstone – can't use the field for games now?

Ms. Doyle – Not as much, due to the foul balls hitting vehicle.

Ms. Karr-Kratz – Did you receive 3 quotes?

Ms. Doyle – yes.

North Carroll Rec Council – Representative Derek Ludlow
Repair field lighting at North Carroll Middle School \$7,144 (Priority 2)

Mr. Woodley – How dangerous is the field with out the lights?

Mr. Ludlow - Danger is not an issue. Still able to use the fields. Would be nice to use the field with them lit.

Mr. Gerkin – LED option?

Mr. Ludlow - Will has the cost for the LED option. It is out of the Self-Help range. Would be a full conversation. Wouldn't want to put LED bulb/fixtures in when the poles need to be replaced.

Ms. Karr-Kratz – How long to the bulbs last?

Mr. Ludlow – Do not have the answer for that. They have been replaced as needed. Turning lights on 30hrs a season. Lacrosse is at Cape Horn.

Ms. Karr-Kratz – The schools don't get involved since it evening hours?

Mr. Ludlow – BOE is looking into who should be taking care of fixtures on their grounds.

Mr. Kiler – Spoke about BOE and R&P agreement regarding who is responsible for maintenance of fields.

West Carroll Rec Council – Representative Nikki Bayer
1st Request – FSK Field Hockey goals at Bark Hill \$3,168

Mr. Gerkin – 2 goals, correct?

Ms. Bayer – correct, we would put them together and put nets on. Baugher family have offered to help.

Westminster Area Rec Council –
1st Request –Winters Mill HS/Grindstone wrestling mat \$11,135 (Priority 2) - No Show

Winfield Rec Council -
1st Request – Winfield Park Batting Cage \$13,563 – Representative Jackie Brown

Ms. Karr-Kratz – This would go on Salem Bottom Rd?

Ms. Brown – Yes, that is correct.

2nd Request – Mayeski Temp Outfield Fencing \$7,798 – Representative Larry Holston

Mr. Holston - Need to have the fencing to have games at these fields. Currently put them up and down right now.

Ms. Karr-Kratz – Storage on site?

Mr. Holston – Yes, we do.

Public Comment (Dawn Prosser) – what happens with the remaining balance?

Mr. Gerkin – would do another request in the spring.

Mr. Brozy – rolls over to the next funding cycle.

Discussion regarding any issues with the quotes that were received. Only issue was Westminster wrestling mats and they did not show up.

Discussion on being present at the meetings for the Rec Council to receive Self-Help funding.

Ms. Carroll noted that it is a requirement that someone be present from the Rec Council to receive funding and this was voted on by the board.

Discussion regarding West Carroll Field Hockey Goals – only requested 2 goals, instead of 4. They also are doing a portion of the labor but did not include volunteer hours. Additional discussion on 75/25 allocation and volunteer contribution.

MOTION - Mr. Gerkin motioned to approve the self-help projects removing the Westminster Area Rec Council Wrestling Mats. Mr. Duffy second. Unanimous vote.

Discussion regarding spring allocation for projects. Ms. Carroll noted that the spring is the only time the PTA group can apply for funding.

Public Comment (Dawn Prosser) – New to rec council, not going to be able to sustain the teams and programs. The lights will be a capital project. Running into issues with finding the current bulbs that are required.

Mr. Ferguson – Yes, will have trouble finding these bulbs.

Public Comment (Dawn Prosser) – BOE and Rec and Parks will need to learn to work together. Lights at Kate Wagner. Stop blaming each other and figure it out together. Its going to come to a head eventually. We need lights.

Ms. Brozy – A lot of infrastructure that is failing. POS was drastically reduced.

Public Comment (Dawn Prosser) – Look at the bigger picture and how it is affecting the kids.

Mr. Gerkin – We get it. It is a serious problem.

Other Business:

Director Hicks –

Megan Vaughn – resigned.

Open position that needs to be filled

We have received 23 applications. Required to diversify throughout the county. If there are no issues, I will forward over to the Commissioners.

Few members that are ending their term:

- David – calendar year
- Don – calendar year
- Kristin – calendar year

Only in first term so you can go for a second term. Don and David plan to stay.

Anita expires end of 2025. Austin end of April 2025.

Bylaws are not clear for the person that would fill in for Megan's position. Trying to determine if they would they be eligible for two more terms after finishing Megan's term.

Next month meeting – Piney Run Meeting 12:30PM lunch and meeting to start at October 23rd 1:00PM. Commissioners are invited and County Administrator and Deputy County Administrator. Email will be sent out to RSVP.

Additional discussion on Self-Help regarding when/how the information is sent out to the Rec Councils. Plenty of information provided at Rec Council meetings and email notifications to make all programs aware of the funding availability.

Additional discussion from Ms. Karr-Kratz:

Ms. Karr-Kratz – would like to start a wellness program. CPR training involved for the volunteer. Is that something we can provide for them?

Ms. Carroll - Heather is from Charles Carroll. We have offered but not many people take advantage. We would not have funding in our budget to pay. Can certainly help them find somewhere to get training.

Mr. Woodley – we have purchased AEDS through our programs.

Public Comments:

Comments above. No other public comment.

Volunteer Hall of Fame Discussion:

Ms. Carroll – Volunteer Hall of Fame is November 7th at 7pm. Refreshments will be served at 6:30pm. Please select three volunteers. The top three highest will be chosen. Please get back to me by September 30th.

Mr. Duffy – How long can they stay on?

Ms. Carroll – Forever, unless the board decides someone has been on for too long.

Adjournment:

The next meeting will be held October 23, 2024, at 12:30PM, location at Piney Run Park Nature Center.

Motion to adjourn was made by Ms. Duffy, it was seconded by Mr. Woodley, the vote was unanimous. The meeting was adjourned, 8:16PM.

Respectfully submitted,

Bob Hicks

Bob Hicks, Director

Ashleigh Smith

Ashleigh Smith, Secretary