

Janice R. Kirkner, Chair
Michael Kane, Vice Chair
Peter Lester
Matthew Hoff
Steven Smith
Ralph Robertson
Richard J. Soisson, Alternate
Tom Gordon, III, Ex-officio
Christopher Heyn, P.E., Secretary



Planning & Zoning Commission
Carroll County Government
225 North Center Street
Westminster, Maryland 21157

410-386-5145
MD Relay service 7-1-1/800-735-2258
plancomm@carrollcountymd.gov

MEETING AGENDA
Planning & Zoning Commission of Carroll County, MD
November 14, 2023
9:00 am
Reagan Room (003)

PLEASE NOTE: THIS AGENDA IS SUBJECT TO CHANGE.

TO HAVE AN ORDERLY MEETING PLEASE ADHERE TO THE FOLLOWING RULES:

- ***SPEAKERS MUST SIGN IN to make public comment.***
- ***Speakers must talk into microphone to facilitate audio and video recording.***
- ***Comments will be strictly limited to 3 minutes per speaker.***
- ***Citizen testimony is NOT a question-and-answer session.***
- ***Questions may be directed to staff after the meeting.***
- ***If any individual fails to comply with these rules, the Planning and Zoning Commission Chair may call the person out of order and may require him/her to leave the meeting.***

- 1. Call to Order/Welcome**
- 2. Establishment of Quorum**
- 3. Pledge of Allegiance**
- 4. Review and Approval of Agenda**
- 5. Review and Approval of Minutes (October 17, 2023)**
- 6. Commission Member Reports**
 - A. Commission Chair
 - B. Ex-Officio Member
 - C. Other Commission Members
- 7. Administrative Report (Christopher Heyn)**
 - A. Administrative Matters
 - B. Extensions
 - C. BZA Cases
 - D. Other
- 8. Election of Commission Chair, Vice-Chair and Secretary**
- 9. Review of Administrative Rules and Review of 2024 Meeting Dates-Discussion/Decision**
- 10. Concept Site Plan**

S-22-0022 – Bear Branch Nature Center Pavilion – Owner/Developer: County Commissioners of Carroll County, 225 N. Center St., Westminster, MD 21157; located at Hashawa Road, near

John Owings Road; Tax Map 22, Grid 19, Parcel 41; C.D.1 – REVIEW OF CONCEPT SITE PLAN, NO ACTION REQUIRED. (Amy Barcroft) Contact 410-386-2335 or abarcroft@carrollcountymd.gov – (20 Minutes)

Public Comment for Item #10

11. Concept Site Plan

S-20-0005 – Condon Property Amended – Owner: John Condon, 3813 Franklinville Rd, New Windsor, MD 21776; Developer Dennis Warfield, 1600 W Old Liberty Rd, Sykesville, Md 21784; located at 1600 W Old Liberty Rd, Sykesville, MD 21784; Tax Map 67, Grid 1, Parcel 223; C.D.4 – REVIEW OF CONCEPT SITE PLAN, NO ACTION REQUIRED. (Kierstin Marple) Contact 410-386-2130 or kmurple@carrollcountymd.gov – (20 Minutes)

Public Comment for Item #11

12. Approval of Final Draft 2023 Transportation Master Plan – Discussion and Decision (Mary Lane and Clare Stewart) Contact 410-386-5145 or mlane@carrollcountymd.gov or cstewart@carrollcountymd.gov – (10 minutes)

Public Comment for Item #12

13. Economic Development and Land Use Study – Briefing (Andrew Gray, AICP, and Paige Sunderland) Contact 410-386-2141 or agray@carrollcountymd.gov or psunderland@carrollcountymd.gov – (30 Minutes)

Public Comment for Item #13

14. General Public Comment

15. Adjournment

Next Meeting: Wednesday, November 29, 2023, at 6:00 pm – Reagan Room

ACCESSIBILITY NOTICE:

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 as soon as possible but no later than 72 hours before the scheduled event.