



Carroll County Department of Fire & EMS

Standard Operating Procedure: 3.46	Effective Date: July 10, 2024
Subject: Continuing Education	Section: Emergency Medical Services
Authorized: Eric Zaney, Assistant Chief of EMS	Revision Date: N/A

I. PURPOSE

The purpose of this policy is to define what continuing education is to be done on duty and off duty during each recertification cycle.

II. APPLICABILITY

This policy applies to Carroll County Department of Fire and EMS career and volunteer personnel.

III. DEFINITIONS

Advanced Life Support Clinician (ALS)- An individual who is licensed as a Cardiac Rescue Technician or Paramedic

Basic Life Support Clinician (BLS)- An individual who is certified as an Emergency Medical Responder or Emergency Medical Technician

NREMT- National Registry of Emergency Medical Technicians

MIEMSS- Maryland Institute for Emergency Medical Services Systems

LMS- Online Learning Management System

IV. PROCEDURES

A. All ALS Clinicians will meet the requirements of continuing education set by NREMT and MIEMSS, 60 hours in a two year cycle.

1. 30 hours NCCP ALS Refresher
2. 15 hours NCCP State
3. 15 hours NCCP Individual

- B. ALS Clinicians will be allowed to complete 40 hours of continuing education while off duty over a two year cycle, compensated as overtime pay. The remaining 20 hours of continuing education will be completed while on duty using the LMS (FireRescue1 Academy) or approved instructors.
- C. CPR, ACLS, and PALS will be incorporated into the ALS refresher course hours
- D. All BLS Clinicians will meet the requirements of continuing education set by MIEMSS. 12 hours will be compensated as overtime pay over three years. Any BLS Clinician choosing to maintain a NREMT license must meet the requirements set by NREMT but will only be compensated for 12 hours of overtime pay while off shift. The other hours required to complete the NREMT license must be completed on the BLS Clinician's own time.
 - 1. Maryland Requirements- 24 hours in a three year cycle
 - a. 4 hours Medical
 - b. 4 hours Trauma
 - c. 4 hours Local
 - d. 12 hours Skills
 - 2. NREMT Requirements- 40 hours in a two year cycle
 - a. 20 hours National
 - b. 10 hours Local
 - c. 10 hours Individual
 - d. Skills Verification
- E. CPR refresher for BLS providers will be incorporated into the BLS skills session or completed while on duty
- F. All employees will complete yearly required training while on duty including:
 - 1. LMS based training
 - a. HIPPA and EEO refresher
 - b. Blood Borne Pathogens refresher
 - c. ALS/BLS protocol updates
 - d. Confined Space refresher
 - e. Hazmat refresher
 - f. SCBA refresher
 - g. Structural Collapse refresher
 - h. Trench Rescue refresher
 - i. Water Rescue refresher
 - j. Annual ALS/BLS skills review
 - k. Other training required by the County Medical Director or Assistant Chief of EMS

V. RECISION

This Standard Operating Procedure rescinds all directives regarding continuing education or similar content previously issued for personnel of the Carroll County Department of Fire & EMS.