

Carroll County Disaster Preparedness Group/Local Emergency Planning Committee
Meeting Minutes
May 1, 2024

In attendance: Connie Dellospedale (CCHD); Valerie Hawkins (CC Emergency Management); Jacob Hill (CC Emergency Management); Richard Koons (CCVESA); Richard Ottone (DCS); Wyatt Peters (CC Emergency Management); Larry Solarczyk (RACES); Cheryl Webb (CCHD); Grant Yost (CC Emergency Management)

Meeting was called to order by Valerie Hawkins at 1:06 p.m. Attendees were welcomed. Quorum was met; therefore, Springfield made a motion to approve the February 1st LEPC meeting minutes. Motion was seconded by Susan and the minutes were voted to be approved unanimously.

LEPC Discussion

- The updated LEPC Bylaws were presented to the LEPC membership.
 - LEPC membership voted unanimously in favor to enact the updated Bylaws.
- Tier II reporting season for 2024 is complete.
 - All reports have been downloaded to CAD.
- Hazard Mitigation Plan
 - Adopted on April 23
 - Progress meeting was held on April 16
 - Report is drafted.
 - Hazard Mitigation Project ideas please share to LEPC membership.
- MDEM 2024 ERGs are available.
 - ERGs will be distributed to all response.
 - 30-35 volunteer members of hazmat team.
- Hazardous Materials Response Update:
 - DFEMS responded to mostly Hydrocarbon incidents.
 - Noteworthy incident:
 - On the southmost roundabout of the Rt 30 bypass, there was an overturned truck carrying two types of fertilizers. Two patients were transported, their shipping documents are on CAD number 1 MAP. The truck was carrying 7750 pounds of bulk solid, which totals 17,000 pounds. Mutual aid scene isolations were on scene and the rescue took approx. 20 minutes. Aviation assistance was requested for one person, and MDE responded. A private company was called in for the clean-up, and the units have been cleared.
- Recording Secretary Position remains VACANT.
- As a reminder, holding LEPC meetings can help enable the County to receive grant funding.
 - Hazardous Materials Emergency Preparedness grant funding is dependent on an active LEPC.
 - Carroll County has transformed the meetings to additionally represent an all-hazards approach to planning.

Emergency Management Report:

- Thank you to everyone to the WebEOC Drill
 - Reminder to sign in between 180 days.
- The first Maryland Mesonet was installed in Ellicott City.
- Weather Radios are available for agencies.
- The AAR for the August 7th Severe Weather event was sent out to all appropriate stakeholders.
- Planning Updates:
 - Emergency Operations Plan:
 - Waiting on final draft to reviewed before it is sent to legal.
 - Top priority to complete.
 - HazMat Response Plan:
 - Last update was 2017.
 - We maintain this plan to meet statutory planning requirements of the Federal Superfund Amendments and Reauthorization Act of 1986, SARA, Title III, and to develop a higher degree of community preparedness for incidents involving hazardous materials.

- Reviewing and maintaining this plan is a key proponent to ensuring the information and contacts are up to date.
 - Final revisions being completed.
 - Will be removing the Commodity Flow Study since our most recent version is from 2012, request for update was denied.
- Disaster Housing:
 - Planning is ongoing.
 - Successful kickoff meeting with key stakeholders was held on January 25th.
- Recovery:
 - Draft nearing completion.
 - Looking to hold RSF meetings within the next couple weeks.
- Food and Water Distribution Plan
 - Final version approved by Legal, will be sent out to partners for approval soon.\
- Call Taker Program – Working to revise and reviewed.

MDEM

- Process of transitioning out of Reisterstown to Hanover
 - SEOC, MJOC, Offices
- MDEMA Symposium will be held later this month
- Involved with Key Bridge Response
 - Representation within the Infeed Command
- Maryland Mesonet
 - Recently released a brochure highlighting tips on how the public can access the data.
 - Goal is to have a total of 75 towers.
- Working to distribute 2024 ERGs to all jurisdictions.
- Hiring and Reorganization:
 - Consequence Management Branch is undergoing a reorganization.
 - WebEOC administrator hired.
 - Liaison team will have dedicated individuals for special events.
 - Cyber preparedness team is now fully staffed.

Agency/Facility Updates:

Carroll Hospital

- Recently held a medical surge exercise.
 - A few areas of improvement were identified.
- Water failure TTX is scheduled for June 20th.

CCC

- Nursing program recently held a mass casualty exercise.

CCHD:

- Test Kits for Libraries continue.
- Provide test kits to the library.
 - Order stockpile - Nursing program community health services COVID clinics pediatric covid clinics.

COAD

- Working on public information/social Media upgrades
- Morgan Chapel in initial stages for planning of resilience hub in Carroll County.
 - Resilience Hub will be tailored in community centers without government involved.
 - Food Pantry expansion
 - Storage for backup power
 - Developing a 6-acre plot of land for expansion, site plan.

CCPS

- As a reminder, there is 27 days until end of school year.
 - Preparing for graduation ceremonies.
- LPR cameras being installed in the coming next weeks at two school facilities.

CCSO

- Recently held promotional interviews for CPL. to LT.
 - A new roster will be release to all appropriate stakeholders.
- A recruit class to begin in September.
- Purchased a new K9.

CCVESA:

- Carnival Season is underway for volunteer departments.
- Annual convention is scheduled for May 11

DCS

- Veteran Celebration scheduled.
- Early voting at Senior Centers will be from tomorrow to next Thursday.
- South Carroll only location on primary day

DFEMS

- Hiring continues
- Working on budget
 - Several items will be going to public hearings.
- EMS week begins May 19th

DPW

- Reminder to be prepared for severe weather season and upcoming roads projects.

Flowserv

- Nothing Significant to Report.

PIO

- Veterans Celebration is upcoming.
- Broadband project is ongoing.

RACES

- Continue to hold various trainings and exercises for major events.

Springfield Hospital

- Mutual aid agreement with Carroll Hospital waiting to clear MDH legal.
- Working on mutual aid agreements with other behavioral health facilities.

WPD:

- Nothing Significant to Report

Other: