



**CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)**

**for Children, Youth, and Families**

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

**MINUTES - DRAFT**

**March 21, 2023 at 8:30 am – Virtual via GoToMeeting ([link below](#))**

**1. Welcome & Introductions**

<p><b>Quorum?</b> Yes (12/15)  Sue Doyle, CCHD – Present  Brian Gass, DJS – Present  Kathi Green, CCPS – Present  Vicky Keller, DSS – Absent  Marie Liddick, LBHA – Present  Celene Steckel, CCG – Present  Maria Buckley, DORS – Present  Nicole Jackman, SCS – Absent  Amy Jagoda, CCPS – Present  Christina Ogle, CCPL &amp; CCLMB Chair – Present  Heather Powell, CCWD – Present  Katie Speert, TWOI – Absent  Mallory Sutphin, CCYSB – Present  Javier Toro, CCG – Present  Scott Yard, HSP – Present</p>	<p><b>Staff &amp; Guests (12)</b>  Tammy Black, Access Carroll  Erin Bishop, BGCCC  Zion Boykins, Youth Action Board of Carroll Co.  Corey Hardinger, CCG  Angel Hill, TWOI  Caren Jagoda, CCYSB  Billy Lyve, Find Your Purpose  Ari Minyard, STEP/Goodwill  Emma Sparks, CCG  Carrie Vincent, DSS  Kerri Virtz, CCG  Gabby Zelaya, CCLMB staff</p>
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Organization Updates:

- **Scott Yard, HSP:** It’s tax season! If you made less than \$60,000 in 2022 you can get your taxes done for free at HSP. Call 410-386-6664 for more information.
- **Celene Steckel, CCG:** Join us March 25 from 9:00-2:00 for the 2023 Grandparents and Other Relatives Raising Grandchildren Conference! The theme is “Protecting Our Youth in a Changing World” and will focus on social media and apps, signs of substance use, kinship, family mediation, mental health and teen suicide prevention, and more. Light breakfast and a lunch will be provided. Contact Mary Jane Overby to register: 410-386-3800 or [moverby@carrollcountymd.gov](mailto:moverby@carrollcountymd.gov)
- **Heather Powell, CCWD:** CCWD is planning their summer youth program right now. If you are interested in hosting any summer youth for six weeks, this is a great opportunity to introduce youth to the world of work. (Carroll County is the employer of record for these youth.) Applications will be on CCWD’s website shortly and will likely be due in the beginning of May. CCWD also just hosted an unconscious bias training and they are planning to host another for the community. Reach out to Heather if you’d like to participate in that training.
- **Angel Hill, TWOI:** Angel is the Acting Executive Director for the next 45-90 days. The previous Executive Director, Katie Speert, has stepped down temporarily and is handling administrative items.
- **Marie Liddick, LBHA:** The LBHA is funding the cost of Spanish classes at Carroll Community College for up to 48 individuals. This is an 8-week course that covers common terms, phrases, and pronunciation. There are two cohorts: April 4 - May 23 (9:00 am - 12:00 pm) and May 5 - June 23 (1:00 pm - 4:00 pm). Reach out to Marie Liddick ([marie.liddick2@maryland.gov](mailto:marie.liddick2@maryland.gov)) or Amy Baker for more information ([amy.baker@maryland.gov](mailto:amy.baker@maryland.gov)).

**CCLMB FY23 MEETINGS (subject to change):**

Sept. 20, 2022 • Nov. 15, 2022 • Jan. 17, 2023 • Feb. 21, 2023 • Mar. 21, 2023 • May 16, 2023



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- **Erin Bishop, BGC:** They changed their name to the Boys and Girls Clubs of Carroll County. Next week they are hosting their BGC Rising event – more details to come.
- **Caren Jagoda, CCYSB:** Senator Cardin toured CCYSB and participated in great discussions with CCYSB staff and others in the county.
- **Billy Lyve, FYP:** Find Your Purpose’s annual Easter Egg Hunt is April 8<sup>th</sup> at City Park and is free to everyone. Tonight, FYP is taking their youth to Magic Elm Skateland.
- **Maria Buckley, DORS:** DORS is gearing up for their summer youth program for students who have disabilities. Reach out to DORS to refer youth to this summer work experience.
- **Carrie Vincent, DSS:** DSS has an initiative to help customers who have had their benefits stolen: <https://dhs.maryland.gov/ebt-reimbursement/>
- **Amy Jagoda, CCPS:** CCPS is exploring the impact of the [Blueprint for Maryland’s Future](#). Superintendent McCabe held a townhall meeting last night at Century High School to talk with parents about the Blueprint. Another townhall will be held on April 19<sup>th</sup> at 6:00 pm at Winters Mill High School.

#### 2. CCLMB Housekeeping

##### Approval of the February 21, 2023 Meeting Minutes

- Motion: Heather Powell. Second: Tammy Black. Opposed: None.
- The CCLMB February 21, 2023 Meeting Minutes are approved as written.

#### 3. FY24 Community Partnership Agreement NOFA Update

After the February 21<sup>st</sup> CCLMB meeting, the Board participated in two votes:

- Which proposals to prioritize and fund in FY24 with the \$25,572 unallocated Community Partnership Agreement (CPA) funds. Ultimately, the Board’s votes resulted in the following:
  - i. 1<sup>st</sup> FY24 CPA Funding Priority: CCYSB’s Suicide Program Expansion at \$17,200
  - ii. 2<sup>nd</sup> FY24 CPA Funding Priority: Boys and Girls Club of Carroll County’s Summer Leadership Program at \$6,000
  - iii. 3<sup>rd</sup> FY24 CPA Funding Priority: Citizen Services’ Youth Housing Stability at the remaining \$2,372
- Whether to use the remaining \$2,372 FY24 unallocated CPA funding to support the Youth Action Board (instead of the youth housing stability proposal).
  - i. Because it was not feasible to fund the youth housing stability proposal with \$2,372, it was proposed that those remaining funds be used to support the Youth Action Board under the CPA Community Support budget.
  - ii. The majority of the Board voted in support of this change.

One change to the FY24 CPA NOFA process is the need to put the Wraparound Family Services program out to bid through the Request for Proposal (RFP) process. This aligns with the County’s procurement process which the other CPA-funded programs underwent.

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This means the FY24 CPA programs, initiatives, and budgets are as follows:

<b>FY24 Program</b>	<b>FY24 Funding</b>
Connecting Youth in Carroll County	\$292,833
Wraparound Family Services ( <i>will be put out to bid</i> )	\$119,081
Suicide Intervention and Prevention Services	\$106,199
Community Support initiatives	
<i>Boys &amp; Girls Club Summer Leadership Academy</i>	\$6,000
<i>Youth Action Board support</i>	\$2,372
Board Administration	\$48,863
<b>Total CPA Allocation for Carroll County</b>	<b>\$575,348</b>
Local Care Team Request	\$71,678
<b>Total GOCPYVS Funding Request</b>	<b>\$647,026</b>

*There is still a chance all LMBs across the state might receive additional funding throughout the legislative session, at which point we will ask the Board to consider other potential options.*

This application will be submitted through the Grant Management System (GMS) by 3:00 pm March 24, 2023.

**4. Youth Action Board & Youth Homelessness Subcommittee Updates**

- The Youth Action Board’s Executive Committee is planning to meet weekly to work on the Youth Homelessness Demonstration project (YHDP) grant.
- Please send TWOI and the YAB any youth who may be interested in participating with the Youth Action Board: [angelhill@togetherweownit.org](mailto:angelhill@togetherweownit.org) or 443-904-1334
- The Youth Homelessness Subcommittee continues to meet every month in conjunction with the Connecting Youth Coordinating Council members of the Subcommittee have worked to include youth homelessness and housing instability data from TWOI into the Homeless Management Information System (HMIS). This will facilitate a more comprehensive and synthesized view of youth housing instability which will support our future efforts and future funding and service opportunities.
- The Subcommittee has also arranged to have Melissa Muntz, Executive Director of SHIP of Frederick County, to provide a presentation to the Subcommittee and the Circle of Caring Homelessness Board on April 17<sup>th</sup> from 1:30-3:30. This will be a hybrid meeting at the Multipurpose Room of the Carroll County Health Department, and the virtual meeting link will be available at a later date. Contact the Department of Citizen Services to learn more: 410-386-3600.

**5. Maryland Youth Advisory Council & Carroll County Kids for Equity Updates**

- Maryland Youth Advisory Council Updates
  - i. During this legislative session, the MYAC have been voting in favor of or against bills related to young people. See the PowerPoint here: [MYAC Legislative Priorities](#)

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- ii. On March 29<sup>th</sup>, the MYAC will be holding a press conference in Annapolis as well as a lobby day.
- iii. Recently, the MYAC has been involved in getting more students involved from eastern shore.
- Carroll County Kids for Equity
  - i. CCKE is putting together a \$1,200 scholarship ([CCKE Scholarship](#)) for one high school student in Carroll County for their extensive involvement in community service and advocacy. Even if not selected as a finalist, all applicants will have the opportunity to receive support, community connections and mentorship from the Carroll County Kids for Equity team to further their efforts in the community.
  - ii. CCKE is looking for members in community to be good judges for scholarship! If interested, reach out to Sumiya Rahaman.

#### 6. 2021-2022 Youth Risk Behavior Survey Results Overview

- Erin Bishop (BGC), Amy Jagoda (CCPS), and Angel Hill (TWOI) stated that the YRBS results align with what they are seeing in their workplaces/program areas.
- Amy Jagoda (CCPS) highlighted the concerning findings of [Carroll County's 2021-2022 YRBS Risk Behaviors and Sexual Identity report](#).
- Maria Buckley (DORS) and Mallory Sutphin (CCYBS) spoke to the importance of sharing this data with not only peers but also the community.
- Several attendees discussed exploring the [Collective Impact](#) model. Gabby Zelaya (LMB) checked the Local Management Board & Local Care Team Technical Assistance Calendar offered by the Governor's Office of Crime Prevention, Youth, and Victim Services and there were no timely offerings of the Collective Impact training. However, Gabby asked the GOCPYVS to continue offering this training in FY24.
- Several attendees discussed utilizing a map of services to better identify what is available. Mallory Sutphin (CCYSB) shared that CCYSB has a comprehensive resource list which might be a good base.

#### 7. CCLMB Staffing Update

- Gabby Zelaya (LMB) shared that her last day as the Manager of the Carroll County Local Management Board will be April 6, 2023. A formal email announcement with more information and points of contact will be shared prior to her departure.

#### 8. Adjournment

***The next CCLMB meeting will be May 16, 2023 at 8:30 am.***

*The Agenda and meeting location/method will be shared at a later date.*

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