CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)
for children, youth, and families
10 Distillery Drive, Suite 101 | Westminster, MD 21157
410-386-3600 | CCLMB webpage

MINUTES
February 21, 2023 at 8:30 am – Multipurpose Room of the Carroll County Health Department

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1. **Welcome & Introductions — *CCLMB Staff***

Quorum? Yes (10/15)	**Staff & Guests** (9)
Sue Doyle, CCHD – Absent	Erin Bishop, BGCW
Brian Gass, DJS – Present	Tammy Black, Access Carroll
Kathi Green, CCPS – Present	Diana Flores, ConectandoUs
Vicky Keller, DSS – Present	Corey Hardinger, CCG
Marie Liddick, LBHA – Present	Caren Jagoda, CCYSB
Celene Steckel, CCG – Present	Emma Sparks, CCG
Maria Buckley, DORS – Absent	Carrie Vincent, DSS
Nicole Jackman, SCS – Absent	Kerri Virtz, CCG
Amy Jagoda, CCPS – Absent	Gabby Zelaya, CCLMB staff
Christina Ogle, CCPL & CCLMB Chair – Present	
Heather Powell, CCWD – Present	
Katie Speert, TWOI – Present	
Mallory Sutphin, CCYSB – Present	
Javier Toro, CCG – Present	
Scott Yard, HSP – Absent	

2. **CCLMB Housekeeping — *CCLMB Staff***

Approval of the January 17, 2023 Meeting Minutes

- Motion: Kathi Green. Second: Christina Ogle. Opposed: None.
- The CCLMB January 17, 2023 Meeting Minutes are approved as written.

3. **FY24 CPA Proposals Discussion & Vote**

The point of this discussion was to establish additional priorities for Community Partnership Agreement dollars to proactively position the Board to utilize additional funding we may receive in FY24. The FY24 prioritizations listed in Table A were affirmed by the Board at the January 17, 2023 meeting.

Shortly after our January 17, 2023 meeting our FY24 CPA allocation was confirmed at $575,348 (not including LCT dollars). The three current CPA programs will be funded at the same amounts they were funded in FY23 (see Table A). The Board Administration budget must increase by an estimated $17,332 in FY24 to a total of $48,863 to support the work of the LMB (due to increased fringe costs and the addition of a part-time LMB staff person). This left $25,572 of unallocated FY24 CPA funds for discussion in FY24.

Three proposals were submitted and discussed for the Board to consider voting to prioritize and fund in FY24 with those $25,572 unallocated funds:

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A. **Expansion of the Suicide Intervention and Prevention Services Program to Incorporate Postvention**
- Minimum budget request: $17,200 added to current program budget *(please note this was corrected since this CCLMB meeting; previously it was $19,300)*
  The total cost for this expansion is $30,200. However, since only $25,572 of CPA funding is available, CCYSB would cover 50% of the $26,000 in this minimum budget request scenario.
  - Train two clinicians and the program coordinator @ $1,400 each = $4,200
  - Two clinicians x 100 hours of training x $130.00 (cost per hour/revenue lost for client services) = $26,000
- Full budget request: $30,200 added to current program budget.
  - Train two clinicians and the program coordinator @ $1,400 each = $4,200
  - Two clinicians x 100 hours of training x $130.00 (cost per hour/revenue lost for client services) = $26,000

B. **Supporting the Boys & Girls Club's Summer Leadership Academy**
- Minimum budget request: $6,000 to support 30 youth.
  Covers $200/youth for 30 youth. The total cost per youth is $500; the remaining cost for these youth would be raised through scholarship funds.
- Full budget request: $10,000 to support 50 youth.
  Covers $200/youth for 50 youth. The total cost per youth is $500; the remaining cost for these youth would be raised through scholarship funds.

C. **Adding a Youth Housing Stability Coordination Program**
- Minimum budget request: $7,250 for 10 hours staffing/month and assorted goods and services
  - ~ $4,750 staffing (10 hrs/month for 1 year)
  - $2,500 goods/services (this is flexible)
    1. $800 for 1 month childcare
    2. $450 for 1 driving course
    3. $700 for about 1 week hotel stay
    4. $300 for about ten Uber trips
    5. $250 for household supplies
- Full budget request: This program's full budget request can be flexible.

After excluding the Board members who would have a conflict of interest during the vote, it was determined that there was no quorum and that votes would be cast and received electronically via email.

MINUTES
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TABLE A: FY24 Prioritizations as determined by CCLMB Member Vote:

Local CPA Program & Provider & FY24 Budget	Result Addressed by Program	Indicator Addressed by Program	State Priority Addressed
Connecting Youth (Carroll County Youth Service Bureau) – $292,833	Youth have Opportunities for Employment or Career Readiness	Youth Disconnection	Improving Outcomes for Disconnected/ Opportunity Youth
Suicide Intervention & Prevention Services (CCYSB) – $88,999	Healthy Children	Youth Depression	Increasing Opportunities for Community-Based Programs and Services for Youth
Wraparound Family Services (Together We Own It) – $119,081	Families are Economically Stable	Child Poverty	Increasing Opportunities for Community-Based Programs and Services for Youth
***The CCLMB Members voted via email to also prioritize the following for FY24:**			
Result Addressed by Program		**Indicator Addressed by Program**	**State Priority Addressed**
Families are Economically Stable		Local Indicator: # of homeless youth	Youth Homelessness

Adjournment

Next CCLMB meeting: <u>virtually</u> March 21, 2023 from 8:30 am – 10:00 am