

Carroll County Disaster Preparedness Group/Local Emergency Planning Committee
Meeting Minutes
November 1, 2023

In attendance: Connie Dellospedale (CCHD); Valerie Hawkins (CC Emergency Management); Jacob Hill (CC Emergency Management); Richard Koons (CCVESA); Richard Ottone (DCS); Wyatt Peters (CC Emergency Management); Larry Solarczyk (RACES); Cheryl Webb (CCHD); Grant Yost (CC Emergency Management)

Meeting was called to order by Valerie Hawkins at 1:03 p.m. Attendees were welcomed. Quorum was met; therefore, Richard Koons made a motion to approve the August 2nd LEPC meeting minutes. Motion was seconded by Larry Solarczyk and the minutes were voted to be approved unanimously.

LEPC Discussion

- Recording Secretary Position remains VACANT.
- LEPC Bylaws will need to be updated soon.
 - Will reach out to LEPC membership for assistance.
- Training Opportunities:
- Tier II reports have been uploaded into CAD.
- Updating Chair and Vice Chair on MDE.
- Developing maps arounds Tier II facilities.
- Working to schedule metering courses for HazMat

Emergency Management Report:

- Thank you to everyone to the WebEOC Drill
 - Reminder to sign in between 180 days.
- The first Maryland Mesonet was installed in Ellicott City.
- Weather Radios are available for agencies.
- The AAR for the August 7th Severe Weather event was sent out to all appropriate stakeholders.
- Planning efforts have ramped back up following the HMP adoption. The planning efforts will resume for the following:
 - Emergency Operation Plan
 - Base Plan Plan is in review.
 - Hazardous Materials Response Plan
 - Food and Water Emergency Response Plan (hoping to finalize soon).
 - A planning meeting will be scheduled soon to address ideas/questions from the recent regional TTX.
 - Disaster Housing Annex
 - The Local Radiological Ingestion Plan (due for revision this year).
- Call Taker Program – Working to revise and reviewed.

Agency/Facility Updates:

Carroll Hospital

- EOP is due for review by December.
- Will hold a Code Silver Drill by the end of the year.

Springfield Hospital

- Active Shooter TTX was held in October.

CCHD:

- Continue to work to update plans, procedures, training, and exercise program, etc.
- HAM Radio bi-annual drill scheduled December 2nd
- Have Take-back event at the Ag Center on Monday
- Test Kits for Libraries continue.

CCVESA:

- DFEMS Quartermaster was hired.

DCS

- Funding available for snow removal services.
- Caregivers conference on Saturday.
- Drive By Flu clinics in October.

PIO

- The County Broadband Survey continues.

DPW

- Winter Weather Coordination Meeting will be held on Wednesday.
- Attended the RCPGP Evacuation TTX.
- Participating on the MDEM Damage Assessment Workgroup.

CCPS

- Camera and Intercoms upgrades continue.

RACES

- Participated in November 19th Shake Out Exercise
- Past Sunday participated in comm exercise with ARC to test new systems equipment.

WPD:

- Miracle On Main Street November 25th
- Water Mian Line on main street construction on going; will pick up in spring.

Other: