

**CARROLL COUNTY HISTORIC PRESERVATION COMMISSION MINUTES OF  
TUESDAY FEBRUARY 14<sup>th</sup>, 2023**

**LOCATION:** Reagan Room, County Office Building

**COMMISSIONERS PRESENT:** Edwin Gregg, Craig Saunders, Kyohei Abe.

**COMMISSIONERS ABSENT:** None.

**OTHERS PRESENT:** Timothy Dixon, Counsel; Hannah Weber, Planning Liaison; Sam Weaver, resident of Uniontown; Carol Wildesen, Owner of Application Residence; Ron Arthur, Resident of Uniontown; Liz Arthur, Resident of Uniontown.

**New Business**

1. **Introduction of those present:** The Commission members all introduced themselves as well as Tim Dixon and Hannah Weber.
2. **Approve the minutes from February 8<sup>th</sup>, 2022 meeting.** Mr. Abe made a motion to approve the minutes. Mr. Saunders seconded the motion and it passed unanimously.
3. **New Business – Application 23-01; for the removal of a tree at 3329 Uniontown Road by Donald Buhrman.** Mr. Gregg opened discussion of this application to Ms. Weber. Ms. Weber explained that in the application, it specified that the tree up for discussion was badly damaged from a storm and falling into the road. Ms. Weber talked with the property owner who had contacted someone from Carroll County Roads Department to come out and look. The Roads Staff determined that the tree was badly damaged and should be removed. Ms. Weber explained that she disclosed this information previously to the Chair, Mr. Gregg, who determined that since the tree was badly damaged in the road this was a public safety issue. Ms. Weber wrote a letter with the Chair's sign off to remove the tree. Mr. Gregg agreed to sign the letter at the meeting.
4. **New Business – Previous application 22-02; for the repair of the front porch and roof at 3329 Uniontown Road by Donald Buhrman.** Mr. Edwin Gregg opened up the discussion of this application with some background information. Ms. Weber explained that the property owner contacted her that he has rebuilt his porch but now cannot get approval from the Carroll County Permits Office due to necessary railing and grade issues. She explained Mr. Buhrman wanted to be in attendance to discuss the issue but was unable to make it. Ms. Weber stated that she will put this discussion on the agenda the next time the HPC has a meeting. Mr. Gregg said that he would be happy to serve as a middleman between the property owner and the Permits Office staff.
5. **Application #23-02 to replace exiting garage door at rear of the building at 3489 Uniontown Road by Carol Wildesen.** Mr. Gregg opened discussion stating that this

home is different than what the HPC normally sees because this home is designated as “non-contributing” to the Historic District. After looking into guidance for non-contributing buildings, Mr. Gregg said the most prominent information seems to be that these buildings should be in harmony with the village. Ms. Wildesen explained that the garage is on the back of the property and facing Clear Ridge Road. Mr. Gregg said that a passerby could barely see the garage from the road. Mr. Saunders moved to accept the application as having enough information to make a decision, Mr. Abe seconded, and the motion passed unanimously. After discussion, Mr. Saunders moved to approve the application as submitted, Mr. Abe seconded, and the motion passed unanimously.

- 6. Application #23-03 to create and install an ADA compliant parking area and access at front of the property at 3489 Uniontown Road by Carol Wildesen.** Mr. Gregg opened discussion asking the applicant to explain their application. Ms. Wildesen explained that her property is different than most houses in Uniontown as it does not have on-street parking. She said the parking area would be ideal because her husband has trouble walking and could be wheel-chair bound eventually. Mr. Saunders moved to accept the application as having enough information to make a decision, Mr. Abe seconded, and the motion passed unanimously. After discussion, Mr. Saunders moved to approve the application as submitted, Mr. Abe seconded, and the motion passed unanimously.
- 7. Application #23-04 for construction of a 500-600sqft addition at the rear of the property at 3489 Uniontown Road by Carol Wildesen.** Mr. Gregg opened up discussion by asking if the HPC had enough information to make a decision. Mr. Abe moved to accept the application to make a decision, Mr. Saunders seconded, and the motion passed unanimously. Ms. Wildesen explained her application and the intent to use the addition for a sunroom with a bathroom. Ms. Wildesen explained they moved from a farm and miss the serenity and the addition would have plenty of windows to provide that. Mr. Gregg said he would like to see more drawings of the addition but wanted the Wildesen’s to be able to carry on with the project. There was discussion if the addition would be visible from the road and it was determined that the view from the road would be very limited if at all. Mr. Saunders made a motion to conceptually approve the application, Mr. Abe seconded, and the motion passed unanimously. The applicant will send architectural design drawings for the record and file retention.
- 8. Updating HPC Guidelines.** Mr. Gregg explained that the HPC design guidelines are incredibly outdated and need to be updated. He encouraged the HPC members to research the surrounding area’s design guidelines for ideas. Mr. Gregg explained that the situation with Mr. Buhrman’s tree (Application 23-01) is an example as to why the guidelines need to be updated.
- 9. Finding New HPC Members.** Ms. Weber opened up discussion saying that the 3 member board currently is not sustainable. She is asking for ideas for public outreach. Ms. Weber distributed a mailing that she intends to send to Uniontown residents informing them that the HPC is looking for members and how to apply. Mr. Saunders suggested reaching out to the history departments at the local colleges. Mr. Weaver spoke

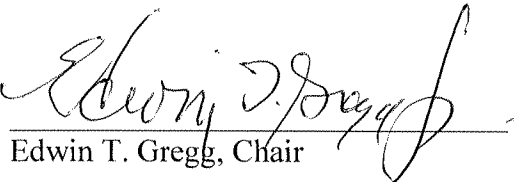
and said that he and his wife have applied but haven't heard anything back. Ms. Weber explained that the Board of County Commissioners have a vetting process and she would follow up with Mr. Weaver on his applications. Ms. Arthur said that she is trying to put on a Cider Stroll in Uniontown to raise money for Uniontown Academy. This is planned for October 2023. Ms. Arthur envisions ghost stories, food trucks, etc. Mr. Dixon advised that one day liquor licenses must be approved by the liquor board and there are many things the Board looks into like a fenced in area for drinking and certified people serving alcohol.

**10. Digitization of HPC Files.** Ms. Weber explained that she has completed scanning in all HPC files and putting them into an excel sheet. The excel sheet has the application number, address, what the request is, approval/denial, and conditions of approval/reason of denial. Mr. Gregg said this is a great way for the HPC to be consistent in their decision making no matter who is on the board. Ms. Weber said she is trying to get the file on the HPC website but the County is undergoing a large website update and thinks she should wait until that is complete to post.

**There being no further business and no further discussion, the meeting was adjourned at approximately 7:25 p.m. upon a motion by Mr. Saunders and seconded by Mr. Abe and voted on unanimously.**

**The next meeting will be tentatively scheduled for March 14<sup>th</sup>, 2023.**

Approved by:

  
Edwin T. Gregg, Chair

Respectfully submitted:

  
Hannah Weber, Comprehensive Planner  
Department of Planning

6/13/2023  
Date