



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

for Children, Youth, and Families

10 Distillery Drive, Suite 101 | Westminster, MD 21157

410-386-3600 | [CCLMB webpage](#)

MINUTES - DRAFT

November 28, 2023 at 9:00 am – In Person (Virtual Option)

1. Welcome & Introductions

<p>Quorum? Yes (14/15) Sue Doyle, CCHD – Present Brian Gass, DJS – Present Kathi Green, CCPS – Present Carrie Vincent, DSS – (Alternate for Vicky Kretzer) Marie Liddick, LBHA – Present Celene Steckel, CCG – Present Maria Buckley, DORS – Present Nicole Jackman, SCS – Present Amy Jagoda, CCPS – Present (Virtual) Christina Ogle, CCPL & CCLMB Chair – Present Heather Powell, CCWD – Present Mallory Sutphin, CCYSB – Present (Virtual) Javier Toro, CCG – Present Scott Yard, HSP – Present Sean Davis, BGCCC - Absent</p>	<p>Staff & Guests (12) Sam Bauman, CCYSB Tammy Black, Access Carroll Corey Hardinger, CCG - Grants Emma Sparks, CCG - Housing Maria Lowry, LCT Coordinator Pat Webber, CCG – Housing Judi Nance, HSP Danielle Yates, Department of Citizen Services Charlene Gomes, CCYSB Hollie Cushen, CCYSB Bobby Jarrett, CCYSB Ed Singer, LMB Manager</p>
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2. LMB Administrative Updates (Ed Singer)

- The CCLMB Bylaws that were approved by the Board in September’s Meeting were approved by the Carroll County Commissioners on November 9, 2023, and are posted on the LMB website.
- Amy Jagoda and Christina Ogle were appointed to new 2-year terms by the Board of County Commissioners.

3. Election of Officers

- Christina Ogle was nominated to be LMB Chair by Heather Powell, seconded by Amy Jagoda and was elected unanimously.
- Scott Yard was nominated to be the LMB Vice-Chair by Javier Toro, seconded by Marie Liddick and was elected unanimously.
- Marie Liddick was asked to serve on the executive committee as the designated ex-officio (mandated member). She agreed to serve in this capacity.

4. Discussion of Strategic of Upcoming Prioritization and Strategic Planning

- Data review and prioritization will be done during the January LMB meeting.
- There was a discussion about how to conduct and develop a strategic plan for the LMB. While there was money budgeted for a consultant to lead our strategic planning session, Celene Steckel suggested that Dr. Matthew Ramsey, President & CEO of Target Community & Educational Services, Inc. is willing to assist the LMB as an outside facilitator for our strategic planning session. There was discussion about how strategic planning had been done in the past and within other organizations. The consensus was to proceed with Dr. Ramsey to facilitate our process.

CCLMB FY24 MEETINGS (subject to change):

January 16, 2024 • March 19, 2024 • May 21, 2024



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- A strategic planning retreat will be held on March 19, 2024, from 11:00 a.m. – 4:30 p.m. Location to be determined. Lunch will be provided.
- Mallory Sutphin suggested that we give some consideration to potentially inviting interested outside parties to participate (this will be placed on the agenda and further discussed in January). The LMB agreed that we may want to bring in other stakeholders.
- The LMB will narrow our focus to the 8 child well-being results.
- The LMB will focus on establishing a process for systematically reviewing programs and priorities annually.
- Ed Singer mentioned that it will be difficult to look at modifying priorities this year because we have not had the opportunity to complete a comprehensive strategic planning process.

5. Presentation of Youth Services Bureau (CCYSB) Programs

- Suicide Intervention and Prevention Services (SIPS) (GOCPYVS Funded) (Bobby Jarrett)
 - i. The SIPS grant which is funded by the LMB has complimented previous work done by CCYSB with Carroll County Public Schools (CCPS).
 - ii. Available to consult with school counselors.
 - iii. Provides crisis resources to CCPS.
 - iv. Community presentations focused on suicide prevention and identifying suicide risk.
 - v. Monthly Newsletter.
 - vi. Continually train staff on new research and evidence-based models.
 - vii. Training staff to provide postvention response/support following a suicide.
 - viii. Consultation with youth and families / full clinical assessment available to determine treatment needs. Intervention may include safety assessment and planning.
 - ix. Success measured on pre and post evidence-based Columbia-Suicide Severity Rating Scale (C-SSRS)
 1. Identifies behaviors and thoughts related to suicide and self-injury.
 2. Have seen a reduction in the 3-month period.
 - x. Primary resource for youth suicide/suicide ideation
 - xi. Sam Bauman that CCPS is the primary contact/referral source, that it is hard to measure suicide interventions, and satisfaction rate from clients is 91-95% satisfied.
 - xii. Amy Jagoda and Kathi Green reported that the CCPS does not utilize Mobile Crisis Services in the school setting but consults with CCYSB as the expert on youth related suicide intervention and prevention issues.
 - xiii. Kathi Green reported that CCPS is seeing an increase in self-injury in the schools over last year, counselors receive 5-20 suicide related calls per day, and many youth, after being assessed, are not suicidal but are sad/angry/depressed and do not know how to express their emotions
 - xiv. Marie Liddick reminded the LMB that 988 has a list of providers available for assistance.
 - xv. Bobby Jarrett reported that increased calls are likely from increased awareness of the available resources.

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- xvi.** Sam Bauman reported that after the show “13 Reasons Why” discussions about suicide have increased and CCYSB is seeing earlier interventions with students.
- **Interagency Family Preservation (IFPS) (DSS Funded) (Hollie Cushen)**
 - i.** Established in 1999.
 - ii.** Grant-funded 14-week crisis stabilization program funded through the LMB by DSS.
 - iii.** Goal is to prevent out of home placement of a child.
 - iv.** CCYSB prioritizes spots for psychological evaluations for IFPS clients.
 - v.** 24-hour crisis helpline is available for clients of the program. Use varies but sometimes the children and youth call.
 - vi.** Increased demand for the program post-COVID.
 - vii.** 24 hours consultation for clinicians to assist in managing crises.
 - viii.** Measures
 - 1.** 92% of clients remained in-home for 1 year after program.
 - 2.** Uses North Carolina Assessment Tool
 - a.** Families function better as a unit.
 - b.** Of 33 families, all had shown improvement in at least 1 area.
 - c.** All families rated services as good or excellent.
 - ix.** With changes in Juvenile System laws CCYSB is still seeing referrals from DJS, but DJS is lacking authority to require engagement in the program.
 - x.** Increased demand has created a current 10-12 week waiting period for entry into the program. CCYSB would require increased staffing to reduce this backlog.
 - xi.** CCYSB is not currently tracking data related to outcomes of families while they are on the waiting list.
- **Parent-Child Interaction Therapy (PCIT) (DSS Funded) (Hollie Cushen)**
 - i.** Live coaching that integrates concepts from social learning theory, traditional play therapy, and attachment theory to enhance the parent-child relationship, increase children’s pro-social behaviors, and increase the parent’s behavior-management skills.
 - ii.** Children age 2-7.
 - iii.** 410 families served last year.
- **Connecting Youth (GOCPYVS Funded) (Hollie Cushen)**
 - i.** Target group is disconnected / homeless youth.
 - ii.** Assist with housing and employment.
 - iii.** 47 individuals served.
 - iv.** Serves youth 16-24 years old.
 - v.** 74.5% of the 47 youth are enrolled in services.
 - vi.** 27.7% have maintained employment.
- **Family Engagement (DJS Funded) (Mallory Sutphin)**
 - i.** DJS involved referrals.

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- ii. 7 referrals to date.
- iii. Changes in DJS related laws has made mandatory referrals more difficult.
- iv. Brian Gass reported that:
 - 1. 32 is the targeted number.
 - 2. May be court-ordered.
 - 3. Meet the 1st Wednesday of every month to review cases with intake (Mr. Fisher)
- v. Ed Singer suggested arranging meeting between DJS, Intake, CCYSB, and the LMB to discuss if there is a way to improve participation in this program.

6. Housing Stability and Navigation Services (GOCPYVS Funded) (Citizen Services – Danielle Yates)

- Serves ages 18-24.
- Link clients with resources to become and remain successfully housed.
- Assist disconnected youth with housing stability.
- Establish 3-5 goals with clients to help them obtain or maintain housing.
- Build trust and respect with clients and connect them with community services.
- Rental assistance of 75-100% initially and decreases as clients can afford/sustain housing costs.
- Provides household essentials such as basic furnishings and household good.

7. Hub Pilots Grant Application

- Carroll County submitted a proposal on behalf of the LMB to become a HUB Pilot.
- The LMB would be the advisor board governing the Hub.
- The Hub Pilot would:
 - i. Oversee new spoke behavioral health program providers under the Maryland Consortium.
 - ii. Oversee programming and contracts.
 - iii. Sub-contract the LBHA to monitor services.
 - iv. Sub-grant funds to Spoke grant recipients.
 - v. Include additional Staffing:
 - 1. Full-time program coordinator.
 - 2. LMB Manager (10% FTE)
 - 3. Fiscal Support (35% FTE)
 - 4. Referral Coordination (27.5% FTE)
 - 5. Program Monitoring (50% LBHA FTE)
- 18-month initial grant period for pilot with potential for multi-year extensions.
- Notification of award in February 2024 with immediate implementation.

8. Corey Hardinger on a grant for Chrome Book Distribution

- 5,000 Chromebooks to be distributed in Carroll County.
- Recipients keep the Chromebook.
- Meeting in early December to discuss distribution process.
- 1 device per household.
- Shelter residents may be eligible – Corey to check and get back to HSP.

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- January is the target for distribution.
- 9. Ed Singer reminded LMB members that training is available for all members of the LMB through GOCPYVS and that he had sent an email with links to register for upcoming training.
- 10. The next LMB meeting is scheduled for January 16, 2024, at 9:00 a.m. The meeting adjourned at 10:30 a.m.

The next CCLMB meeting will be held on January 16, 2024, in the Access Carroll Conference Room at 10 Distillery Drive, Suite 200, Westminster, Maryland 21157

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