

Fire Rescue Operations

July 24, 2023
Meeting Minutes

Stations in Attendance: 2, 3, 5, 6, 7, 8, 9, 10, 11, 13 & 14

CCVESA

Susan Mott mentioned making county wide training available with Josh Shaffer being the Chair of the training committee.

DFEMS, Chief Robinson

- Went over FROPs report
- Personnel
 - 3 Resignations
 - 1 Termination
 - 120 Personnel on board
 - FF/EMT/FADO and FF/PM openings
 - 69 qualified candidates invited for written test
 - MFRI classes do not equal certification
 - New hiring process should start in late winter
 - Applicants are eligible for a year
 - PAT Practice/Testing – hoping to complete before October
 - Build in at least 2 weeks of training
 - More orientation and onboarding
 - Chief Officer Rank to sit in on interviews for Health, Safety and Training Officer position
 - Billing Tech
 - 2nd position advertised
 - Upgrade lead Billing Tech position to a supervisor position
 - Data Analyst
 - Will be eligible for Federal Grants
 - Software will be compatible with Keystone/CAD
- Dispatching Issues
 - JOT form being created
 - Notify DFEMS
- SOPs
 - Issues have been fixed, everyone has access
 - Get out during meetings
 - Information Sharing
 - Document to go out weekly/bi-weekly
 - Include acknowledgments
- Radios
 - Everyone should have been scheduled by Hankeys
 - Change by rotating dial
- ESAC
 - Did not meet last week

- Fuel Man
 - Cards have been distributed
 - Small engine covered
 - Better accountability
 - Ethanol Free
 - Bill to County
 - Do not hand out codes for cards
 - Maintain security as much as possible
- New Vehicles
 - Thanked companies for letting DFEMS use vehicles
 - 19 months since first ordered
 - Manchester now being switched out with Reese's utility
 - Supply chain still slow
 - Should be in good shape next year
- Background Checks
 - 100% coverage
 - Try to expedite new members
 - Honorary Members
 - Will need to be included
 - Workers Comp liable
 - Will need to get clarification on certain instances

EMS Operations, Mike Stoner

- Good OPS Meeting
 - 5-6 stations in attendance
 - 5 policies were reviewed and few changes are needed
- Supplies
 - D Shift to handle supply list for stations
 - Sharp Containers
 - Can order different sizes
 - C&O Oxygen
 - Can place order with them by using County account number
 - Send invoice to Kim
 - Send list of what's needed, if we don't have it, we will order it
 - Fire Gear
 - Send email to Mike Stoner and/or Kim and they will get taken care of
 - Classes
 - Chief Robinson is signing off on them
- QA Issues
 - Providers and hospitals are addressing
 - Some clarification is needed in certain areas
- EMS chase cars going out of area
 - Not to self-dispatch out of County – only when requested

New Business

- MFRI classes in fall
- Communication
 - Need to be aware of situations
- Daily Roster
 - Need to know who is in the stations
 - Set up account for Chiefs emails
 - Roster can be out by 0800, DFEMS can come out the night before to the stations they are staffing
 - Can be done daily
 - Woody is willing to create a Google doc log with a drop down and a QR code
 - Chief Robinson and Assistant Chief Stoner to follow-up internally on rosters
 - DFEMS deploys personnel depending on staffing at stations
- Shift Commanders to verify FADO's are turned loose on equipment at stations
 - Detail people in so they can get cleared at stations
- Apparatus Checks
 - Have standard form across board
- EMS Report
 - Communicated in house
 - Follow-Up next month
 - All Lieutenants have access to them
- EMS Chase Cars
 - Dispatch adding them
 - Robinson stated there is one on each assignment
 - Internal fix with dispatch
 - CAD adjustment
 - Running assignments was explained by Assistant Chief Stoner
- Incident Command
 - Chief Robinson stated the first arriving unit is assigned command
 - Response Time
 - 90 second day time
 - 2 minute at night time
- Camp Cops
 - Always had an engine
 - Chief Robinson stated DFEMS doesn't have the means to cover staffing for non-county special events

Old Business

- Forrest is concerned about volunteers helping with events
- Events posted on CCVESA's website
- Woody mentioned turn out gear field testing project should be completed by November
- Staffing Numbers
 - Rural Box – 31
 - House Fire – 28
 - Box Alarm – 34
 - Structure - 12
 - House Fire w/rescue – Determine at later date
- Active 911
 - Not working

- Needs mapping, hydrants back-up
 - Woody is to send something in writing to Chief Robinson
 - Surrounding counties use it
 - Chief Robinson is to bring it up in ESAC and to discuss it with Valerie
- Command Page
 - Still not updated
 - Dispatch should be sending out page
 - Woody asked if there was a policy for who is to respond and mentioned that command page would be good for it
- Sue Mott mentioned the Fire Communications Policy was approved by ESAC