

CARROLL COUNTY HISTORIC PRESERVATION COMMISSION MINUTES OF

TUESDAY APRIL 8TH, 2025

LOCATION: Carroll County Office Building, Room 003 at 7p.m.

COMMISSIONERS PRESENT: Edwin Gregg, Nathan Bell, Ronald Arthur, Jessica Penn, and Kyohei Abe

COMMISSIONERS ABSENT: Melvin Brennan

OTHERS PRESENT: Timothy Dixon, Counsel; Clare Stewart, Carroll County Bureau of Comprehensive Planning.

- 1. Introduction of those present:** The Commission members all introduced themselves.
- 2. Approve the minutes from the March 11, 2025, meeting** – Mr. Arthur made a motion to approve the minutes, Mr. Abe seconded. The motion passed unanimously.
- 3. Consideration of Application #25-02** – The Chair began by introducing the application #25-02 and called for a determination by the members that there was sufficient information to consider the application. Ms. Penn made a motion, seconded by Mr. Abe that there was sufficient information. The Chair then called on the applicant or representative to come before the Commission to review the application.

Nathan Bell, owner of property at 3468 Uniontown Road, presented photographs of the outbuilding that is planned to be demolished. These photos showed the exterior and interior of the outbuilding, giving a perspective to the distance between the outbuilding and the house. Some photos highlighted the damages inside the outbuilding, including rotted wood and evidence of termite infestation. Mr. Gregg explained the process of applying for demolition and construction of a building on private property in the historic district, including the design guidelines that must be followed. A resident in attendance raised a question about the specific structures that can and cannot be built, wondering how more residents can build a garage in the Historic District. Mr. Gregg suggested that the Historic Preservation Commission put on a workshop for residents to learn how to build their own garage according to the design guidelines. Mr. Bell showed photographs of the proposed design of the garage that will be built in place of the demolished outbuilding. There was a discussion about the way the garage will look from the street, agreeing that the façade will be appealing to those passing by.

A motion was made by Mr. Abe, seconded by Ms. Penn, and agreed to unanimously, to approve the applicant's proposal.

- 4. Consideration of Application #25-03** – Mr. Bell described the storm windows he plans to install, using photographs to show the details approved by the design guidelines. A resident in attendance raised a question regarding the colors of the storm windows in the example photographs presented, and Mr. Bell responded clarifying that the color will be

cream and not black, to match the trim of the house. Ms. Penn made a motion, seconded by Mr. Abe that there was sufficient information to consider the application. Then, a motion was made by Ms. Penn, seconded by Mr. Abe, and agreed to unanimously, to approve the applicant's proposal.

5. **Discussion of revising language in applications** – Mr. Gregg reported that he has been made aware of an applicant who was confused by the application process. He suggested that they clarify the online application process to collect sufficient information from owners.
6. **Public Comment** – A resident in attendance raised a question regarding an application she made for planting trees along her property, wondering if her application was necessary. Mr. Gregg suggested to the resident that she move forward in the application process and stated that he would like to have a Historic Preservation Commission meeting in Uniontown to encourage residents to attend. Mr. Gregg went on to suggest mailing an informational brochure to the residents of Uniontown so they can become more aware of what it means to reside in a Historic District, and the restrictions of what can and cannot be done on a resident's property. A discussion began regarding the legality of a realtor selling property in the Historic District without disclosing information about the Historic District to the buyer of the property. Then, a discussion began regarding trees that should and should not be planted in the area, with a resident suggesting that proper education on approved trees and plants be provided during the next meeting in which the application for planting trees will be discussed. Mr. Arthur agreed with Mr. Gregg's idea for a workshop that will assist residents in building on their property in accordance with the design guidelines. Mr. Arthur raised a question regarding repercussions if an applicant does not follow the specifications to which their application was approved. Mr. Gregg responded that he will be in contact with a zoning inspector to discuss the follow-up process. Mr. Dixon brought up the legal repercussions that can take place if what has been approved by the Historic Preservation Commission is different than what an applicant ends up building. Mr. Dixon made the Commission aware there is just over two thousand dollars available in the Historic Preservation Commission Budget. The last time they spent budgeted money was in 2014 for an engineering project. Discussion continued with how to spend the budgeted money. Finally, there was a discussion about the next Historic Preservation Commission meeting, with board members suggesting different topics including speeding deterrent infrastructure and inquiring about a sheriff's potential attendance.


There being no further business and no further discussion, the meeting was adjourned at approximately 7:55 p.m. by a motion by Mr. Abe, seconded by Mr. Arthur and passed unanimously.

The next meeting will be scheduled for May 13, 2025.

Approved by:



Edwin T. Gregg, Chair

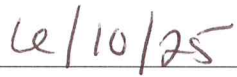


Date

Respectfully submitted:



Clare Stewart, Comprehensive Planner
Bureau of Comprehensive Planning



Date