



CARROLL COUNTY LOCAL MANAGEMENT BOARD (CCLMB)

10 Distillery Drive, Suite 101

Westminster, MD 21157

410-386-3600 — www.carrollcountymd.gov/government/directory/citizen-services/local-management-board/

January 18, 2022 Meeting Minutes

ATTENDANCE (23):

CCLMB Staff (1): Gabby Zelaya

CCLMB Members (10): Brian Gass, Kathi Green, Nicole Jackman, Amy Jagoda, Jennifer Mettrick, Christina Ogle, Katie Speert, Celene Steckel, Javier Toro, Scott Yard

Guests (12): Dr. DaVida Anderson, Erin Bishop, Tammy Black, Debbie Finch, Commissioner Dennis Frazier, Liza Frye, Corey Hardinger, Caren Jagoda, Judi Nance, Emma Sparks, Courte Van Voorhees, Kerri Virtz

I. Welcome, Introductions, & Staff/Agency Updates

a. The CCLMB Chair, Christina Ogle, called the meeting to order and introductions were made.

b. The following Agency Updates were shared:

i. **Carroll County Government – Masking in Buildings**

All staff, clients, and visitors to County Government buildings must wear a mask.

ii. **RFP for nonprofit behavioral health service providers to expand or enhance current services.**

This is open to current nonprofit behavioral health service providers in Carroll County to expand or enhance their services. Potential vendors can receive updates on all RFPs from Carroll County Government by completing the free registration on the Public Purchase website [HERE](#).

iii. **[Carroll Citizens for Racial Equality](#) is accepting suggestions for their annual Conference.**

The CCRE is currently planning this year's Conference topics! Please send potential suggestions for the conference to Gabby (gzelaya@carrollcountymd.gov) as soon as possible.

iv. **Translations into Spanish**

Javier Toro can translate documents or act as a translator for clients with limited English proficiency: 410-596-0318 or jtoro@carrollcountymd.gov

The Business Employment Resource Center now has a Spanish-speaking staff member on site.

v. **FY23 Community Partnership Agreement (CPA) [Notice of Funding Availability \(NOFA\)](#)**

The FY23 CPA NOFA was released on Friday, January 14th at noon.

c. These additional events/updates were also shared:

i. **January 19th: Youth Justice Open Mic by the State Advisory Council on Juvenile Justice**

Participants in these virtual sessions will have the opportunity to share their lived experiences with the youth justice system and help develop solutions for change. [REGISTER HERE](#).

ii. **January 20th: [Commission on Trauma-Informed Care](#)**

A statewide initiative to prioritize trauma-responsive and trauma-informed delivery of State services. Meets every 3rd Thursday of the month from 10-11:30. Follow the Governor's Office of Crime Prevention, Youth, and Victim Services [on Eventbrite](#) for meeting links.

iii. **January 20th and 27th from 1 pm - 4 pm: Results-Based Accountability 101 from Clear Impact**

An introduction to the Results-Based Accountability™ framework. LMB staff and Board members are recommended to attend. [REGISTER HERE](#) (MUST attend both sessions).

iv. **January 24th & 27th and February 2nd: Additional RBA Trainings from Anne Arundel County LMB**

Anne Arundel County LMB is offering virtual RBA trainings to all LMB directors, staff and Board members. Contact Gabby (gzelaya@carrollcountymd.gov) if you're interested in attending.

v. **January 25th: Children's Mental Health Matters! Campaign Winter Kick-Off Meeting**

[Join local agencies and organizations](#) raise awareness, reduce stigma, and provide resources to improve children's mental health and reduce substance use!



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- vi. February 9th: Carroll County Public Schools’ Focus Groups on Student Safety and Security**

The purpose of this student focus group is to seek student perspective on safety at their schools and what staff can do to help all students feel safer and more connected.

The monthly meetings will be led by Curtis Pierce (Supervisor of School Security), Brian Elliott (Coordinator of School Security), and Amy Jagoda (Coordinator of Mental Health & Student Services). The first meeting will be on February 9th.

High School students have been selected for participation based upon school staff recommendations, with student diversity and interest in school safety prioritized. If you know of additional high school students that may wish to participate, please contact Amy Jagoda (aljagod@carrollk12.org) for consideration.
- vii. February 16th: Carroll County Kids for Equity & McDaniel College Women’s Basketball Team**

The McDaniel Women’s basketball team in partnership with the Carroll County Kids for Equity plans to hold a “Hoops for Justice” event. During the McDaniel Women’s Basketball Team’s game on February 16th, Carroll County Kids for Equity and McDaniel women’s basketball team members will shoot to donate to a specific organization.
- viii. February 14th-18th: Unique as a Snowflake from the Partnership for a Healthier Carroll County**

The Partnership wants participants to celebrate their own resilience and strengths and enlighten the community’s idea of what mental health is or “should look like.” Artwork must be submitted by February 9th – the formal reception will be held February 18th from 6 pm - 8 pm.
- ix. RESCHEDULED: Point-in-Time (PIT) Count of Individuals experiencing homelessness**

This Count will be postponed to a later date in February (originally scheduled January 26th).
- x. 2022: Mental Health Speaker Series from the Partnership for a Healthier Carroll County**

Our community ranked mental health as the number one health concern In Carroll County during our Community Health Needs Assessment. Join our FREE Mental Health Speaker Series and help us make a difference. [REGISTER HERE.](#)
- xi. Surgeon General’s Advisory**

In early December 2021, U.S. Surgeon General Dr. Vivek Murthy issued a new Surgeon General’s Advisory to highlight the urgent need to address the nation’s youth mental health crisis. This Advisory on [Protecting Youth Mental Health](#) outlines the pandemic’s unprecedented impacts on the mental health of America’s youth and families, as well as the mental health challenges that existed long before the pandemic, and calls for a swift & coordinated response.
- xii. Suicide Prevention Toolkit**

The CCYSB weighed in on the Office of Suicide Prevention’s [Keeping Our Kids Safe: Youth Suicide Prevention Toolkit](#). Although the CCLMB is listed in the “Special Thanks to Our Partners” section of this toolkit, we thank the CCYSB and its SIPS staff for their tremendous efforts and impact!

II. Commissioner Updates – District 3

- a.** Commissioner Frazier shared that masking is required in all County Government buildings and in County vehicles with more than one passenger.
- b.** Commissioner Frazier also asked how outreach related to homeless services can be increased. Judi Nance stated she would follow up with the Commissioner on this.

III. Approval of November Meeting Minutes

- a.** The November 16, 2021 meeting Minutes were approved.
- b.** Motion to approve by Corey Hardinger; second by Christina Ogle; none opposed.



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IV. Community Needs Assessment and Strategic Community Plan Update

- a. The Carroll County Local Management Board has chosen Carrie Freshour Consulting to complete the Community Needs Assessment and assist in creating our Strategic Community Plan.
- b. Carrie could not join us today, but she wanted to share the following:
 - i. Contract has been signed by Consultant, Carrie Freshour, and is under review by County.
 - ii. Consultant has begun reading the past 2019-2020 needs assessment, reviewing the data sources, and getting up to speed on other material references.
 - iii. Consultant has sent and will continue to send questions to Gabby regarding the LMB.
 - iv. Kick-off meeting – schedule sometime next week
 1. Set formal timeline.
 2. Begin planning approach to assessment with large scale survey and focus groups as initial recommended steps.
 3. Answer questions from Consultant’s initial review.

V. Community Partnership Agreement (CPA) Notice of Funding Availability (NOFA) Update

- a. The NOFA was released on Friday, January 14th at noon and is due March 25, 2022 at 3 pm.
- b. **Proposal:** The CCLMB proposed to continue the same programs and the same Results and Indicators in FY 23, and to utilize unallocated funding for Community Support activities including training and implementation of race equity, ACEs, and trauma-informed practices.
- c. **Results:** Eight of the nine voting members of the CCLMB who were eligible to cast a vote and attended the January 18, 2022 Meeting approved to continue these programs and utilize unallocated funding for the topics listed above. There are currently 14 voting members who would be eligible to cast a vote on this matter. Since the majority vote was to approve the above proposal, the CCLMB will use the programs, Results, Indicators, approximate funding amounts, and Community Support activities listed below as the framework of the FY 23 CPA NOFA application.
- d. Next Steps:
 - i. Reach out to each program provider regarding the application writing process.
 - ii. Formulate a timeline leading up to submission.

VI. Youth REACH MD Update (Reach out, Engage, Assist, & Count to end Homelessness)

- a. Youth REACH (Reach out, Engage, Assist, and Count to end Homelessness) is Maryland’s effort to better understand the number, characteristics, and needs of unaccompanied youth and young adults experiencing housing instability, which means anyone:
 - i. 24 years old or under
 - ii. Not in the physical custody or care of a parent or legal guardian
 - iii. Lacking a fixed, regular, adequate nighttime residence
 1. ***This includes those who may be doubled-up, couch surfing, pregnant/parenting, runaway, at imminent risk of losing their housing, and have no other alternatives.
- b. We will hold several events to connect with youth and young adults, but our main focus is the two-week Count happening Sunday, April 3rd through Saturday, April 16th.
 - i. Our next meeting will be later this month – if you or a youth you know are interested in helping with these efforts, please contact me.



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VII. Youth Homelessness Subcommittee Update

- a. This is a Subcommittee of the Continuum of Care to determine the needs and next steps for additional youth housing/supportive services. Initial goals and next steps are listed below. Contact Gabby if you or your agency in getting involved and to find out when the first official Subcommittee Meeting will be.
 - i. Establish a collaborative committee.
 1. Meet and determine each agency's strengths and what they can offer.
 - ii. Identify what services related youth homelessness are needed in the community.
 - iii. Back up big ideas with data.
 1. New ideas are being posed and other agencies may have the data to support them.
 - iv. Establish a Youth Action Board.

VIII. Updates from Sumiya Rahaman

- a. Sumiya Rahaman, a Junior at Westminster High School and leader within Carroll County Kids for Equity, was appointed to the Maryland Youth Advisory Council on September 8, 2021.
- b. [MD Youth Advisory Council \(MD YAC\)](#)
 - i. The Maryland YAC allows youth to provide feedback on public policies and take leadership roles in creating meaningful change by serving as a liaison between youth and policymakers.
 - ii. The MD YAC is creating a newsletter – more details to come.
 - iii. The MD YAC plans to speak with delegates regarding their main prioritized issues, which are environmental, youth juvenile justice, mental health, and student representative voting rights
 - iv. They also plan to partner with Children's Mental Health Matters! Campaign.
 - v. Will be speaking at American University about youth voices – more details to come.
- c. [Carroll County Kids for Equity \(CCKE\)](#)
 - i. Carroll County Kids for Equity is an independent student group working to advocate for better school services and a better environment within CCPS.
 - ii. CCKE is excited about their upcoming partnership with the McDaniel woman's basketball team (see the February 16th event under section I above).

IX. Continuing the CCLMB's Race Equity Discussion

- a. As a reminder, the LMB is following the Annie E. Casey Foundation's [Race Equity and Inclusion Action Guide](#) and is currently focusing on steps 1-3 of their *7 Steps to Advance and Embed Race Equity*.
 - i. **Step 1: Establish an Understanding of Race Equity and Inclusion Principles**
 1. Current plans: Provide upcoming trainings and attend/encourage on-going webinars.
 - ii. **Step 2: Engage Affected Populations and Stakeholders**
 1. Current plans: Involve supervisory staff in the trainings; meet populations where they are, like Together We Own It's outreach efforts with the Hispanic/Latino population.
 - iii. **Step 3: Gather and Analyze Disaggregated Data**
 1. Current plans: focus on collecting, analyzing, and referencing disaggregated data in our Community needs Assessment and subsequent Strategic Community Plan.

Meeting adjourned at 9:30 am.

Based upon survey responses, the next CCLMB meeting is tentatively scheduled for March 31, 2022 at 1 pm.

Location details/meeting links will be shared closer to that date. Check [our website](#) for more details.
