

# County Attorney Summary

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	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
County Attorney	\$977,427	\$878,470	\$886,180	\$901,410	2.61%	1.72%
<b>Total County Attorney</b>	<b>\$977,427</b>	<b>\$878,470</b>	<b>\$886,180</b>	<b>\$901,410</b>	<b>2.61%</b>	<b>1.72%</b>

## Mission and Goals

The County Attorney's Office is dedicated to protecting the legal interests of the Board of Carroll County Commissioners with preventive and remedial measures; aid in the prompt and cost-effective resolution of disputes; ensure fair and equal treatment of citizens and employees; and ensure the County laws, contracts, legal documents and policies are of the utmost quality.

### Goals include:

- Assure County ordinances, contracts, legal documents and policies are adequate
- Provide high-quality legal representation to other governmental partners
- Protect the legal interests and integrity of Carroll County Government
- Ensure fair and equal treatment of citizens and employees of Carroll County

## Highlights

Between FY 10 and FY 14, the County Attorney's Office collected more than \$1.4M in delinquent accounts related to unpaid taxes and fees, medical expenses for inmates, reimbursements for accidents and bad checks. A change in procedure for collection of delinquent property taxes was implemented in FY 11.

FY 10	FY 11	FY 12	FY 13	FY 14
\$467,000	\$120,848	\$177,027	\$270,940	\$343,926

## Budget Changes

- The increase from FY 15 Original to Adjusted is due to a salary adjustment.
- A 2.5% salary increase is included in FY 16.

# County Attorney

Description	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
Personnel	\$564,039	\$602,050	\$609,220	\$623,160	3.51%	2.29%
Benefits	237,173	129,550	130,090	131,380	1.41%	0.99%
Operating	176,215	146,870	146,870	146,870	0.00%	0.00%
Capital	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$977,427</b>	<b>\$878,470</b>	<b>\$886,180</b>	<b>\$901,410</b>	<b>2.61%</b>	<b>1.72%</b>
<b>Employees FTE</b>	<b>12.38</b>	<b>10.38</b>	<b>10.38</b>	<b>10.38</b>	<b>-----</b>	<b>-----</b>

Note: FY 14 Actuals include a health and fringe allocation. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

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 Christian Roop, Budget Analyst (410) 386-2082  
<http://ccgovernment.carr.org/ccg/attorney/>

## Mission and Goals

The Department of County Attorney provides legal representation and advice to the Carroll County Commissioners and their boards, commissions, officers and employees regarding matters affecting the County. The Department also provides advice and representation to other government agencies funded by the Board of County Commissioners.

### Goals include:

- Protect the legal interests of the Board of County Commissioners
- Aid in the prompt resolution of disputes
- Ensure fair and equal treatment of citizens and employees
- Ensure that County laws, contracts, legal documents and policies are of the highest legal standard

## Description

This Department was created by State law to serve as in-house counsel to the Board of County Commissioners and all of the departments, bureaus, agencies, offices, quasi-judicial boards, commissions and other organizations that receive operating funds from the County.

In addition to furnishing legal advice and representation, the office handles real estate settlements, collections of delinquent accounts, zoning and building code violations, preparation of legal documents for subdivisions and codification of County laws. It also handles cases for the local Department of Social Services and represents Carroll Community College, Carroll County Public Library, Humane Society and Sheriff Services.

The Department serves as a resource to the citizens for general questions about County government and County and State laws.

## Program Highlights

Between FY 10 and FY 14, the County Attorney's Office collected more than \$1.4M in delinquent accounts related to unpaid taxes and fees, medical expenses for inmates and reimbursements for accidents and bad checks.

## Budget Changes

- The increase from FY 15 Original to Adjusted is due to a salary adjustment.
- A 2.5% salary increase is included in FY 16.

## Positions

Title	Type	FTE
Assistant County Attorney	Full-time	2.00
County Attorney	Full-time	1.00
Deputy County Attorney	Full-time	1.00
Legal Secretary	Full-time	3.75
Office Associate	Full-time	1.00
Paralegal	Full-time	1.00
Professionals	Contractual	0.63
<b>Total</b>		<b>10.38</b>