

State's Attorney Summary

	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
State's Attorney's Office	\$3,330,302	\$2,812,880	\$2,843,480	\$3,289,390	16.94%	15.68%
Victim Witness Assistance	324,916	264,510	267,940	278,710	5.37%	4.02%
Total State's Attorney's Office	\$3,655,218	\$3,077,390	\$3,111,420	\$3,568,100	15.95%	14.68%

Mission and Goals

Aggressively and effectively prosecute those who break the law, while pursuing appropriate punishment and providing services and resources to victims of crimes.

Goals include:

- Seek restitution in an attempt to make victims whole
- Secure appropriate punishment for individuals who commit crimes
- Enhance the security of the community

Highlights, Changes, and Useful Information

- The State's Attorney is elected by the voters of Carroll County. While the Commissioners have a legal requirement to adequately fund the constitutional functions of the office, they do not have operational authority over the office.
- On January 5, 2015, a new State's Attorney for Carroll County was officially sworn in as Brian DeLeonardo became the first new State's Attorney since 1994.
- In addition to direct funding to the State's Attorney's Office, the County also provides in-kind support, including health coverage, building maintenance, vehicles and maintenance, technology services and support, and Personnel Services' staff.
- The chart below shows a history of new cases from 2011 to 2014.

	CY 11	CY 12	CY 13	CY 14
Circuit Court	1,186	1,376	1,288	1,217
District Court	4,912	4,789	4,932	5,397
Juvenile Court	255	264	216	183
Totals	6,353	6,429	6,436	6,797

Budget Changes

- Total State's Attorney increases from FY 15 Original to Adjusted due to employee turnover and position reclassifications.
- State's Attorney increases from the FY 15 Adjusted due to additional funding of \$150,000 included for the plan to move the State's Attorney's Office from the Circuit Courthouse building in FY 16 and three additional positions for the Drug Enforcement support program.

State's Attorney's Office

Description	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
Personnel	\$2,018,676	\$2,081,160	\$2,109,590	\$2,381,080	14.41%	12.87%
Benefits	1,160,668	613,600	615,770	602,350	-1.83%	-2.18%
Operating	148,000	117,070	117,070	299,110	155.50%	155.50%
Capital	2,958	1,050	1,050	6,850	552.38%	552.38%
Total	\$3,330,302	\$2,812,880	\$2,843,480	\$3,289,390	16.94%	15.68%
Employees FTE	36.50	36.50	36.62	39.62	-----	-----

Note: FY 14 Actuals include a health and fringe allocation and other operating expenditures. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

Contact

Brian DeLeonardo, State's Attorney (410) 386-2671
Sheree Lima, Management and Budget Project Coordinator
(410) 386-2082

<http://ccgoverment.carr.org/ccg/stateatt/index.html>

Mission and Goals

It is the mission of the State's Attorney's Office (SAO) to aggressively and effectively prosecute those who break the law while pursuing appropriate punishment and providing services and resources to victims of crimes.

Goals include:

- Seek restitution in an attempt to make victims whole
- Secure incarceration for individuals who commit crimes
- Enhance the security of our community

Description

The Carroll County SAO is responsible for the prosecution of all crimes that occur in Carroll County which represent violations of State or local law. The SAO prosecutes all criminal misdemeanor and felony cases, including assault, child abuse, malicious destruction, robbery, sexual offenses, burglary, murder, automobile manslaughter, economic/white collar crime, and various other criminal activities. The State of Maryland's Constitution and the Annotated Code of Maryland mandate the SAO. These obligations are expanded and defined further by the Maryland Rules of Criminal Procedure, as well as State, Federal, and Supreme Court decisions.

Program Highlights

New cases in the State's Attorney's Office:

Court	CY 12	CY 13	CY 14
Circuit Court	1,376	1,288	1,217
District Court	4789	4,932	5,397
Juvenile Court	264	216	183
Total	6,429	6,436	6,797

Budget Changes

- The increase from FY 15 Original to Adjusted is due to salary adjustments.
- Personnel increases due to a 2.5% salary adjustment and three additional employees related to the Drug Enforcement Support Program.
- Benefits decrease due to Pension and OPEB allocations.
- Operating increases due to the estimated cost of the planned move from the Circuit Courthouse building.

Positions

Title	Type	FTE
<i>Assistant State's Attorney</i>	Full-time	5.00
<i>Chief Deputy State's Attorney</i>	Full-time	1.00
<i>Chief Investigator</i>	Full-time	1.00
<i>Deputy State's Attorney/Admin</i>	Full-time	1.00
<i>Drug Investigator/Cellphone Analyst</i>	Full-time	1.00
<i>Education and Treatment Liaison</i>	Full-time	1.00
<i>Executive Assistant</i>	Full-time	1.00
<i>Extradition Fugitive Technician</i>	Full-time	1.00
<i>Investigator</i>	Full-time	4.00
<i>Paralegal/Law Clerk</i>	Full-time	3.00
<i>Prosecution Aide</i>	Full-time	1.00
<i>Prosecution Assistant</i>	Full-time	10.62
<i>Senior Asst. State's Attorney</i>	Full-time	2.00
<i>Specialty Unit Supervisor</i>	Full-time	5.00
<i>Supervising Drug Prosecutor</i>	Full-time	1.00
<i>State's Attorney</i>	By-Law	1.00
Total		39.62

Total County Funding

Department	Estimated Cost
<i>State's Attorney's Office</i>	\$3,289,390
<i>Health Benefits</i>	693,350
<i>Building Maintenance</i>	34,900
<i>Utilities</i>	27,000
<i>Technology Support</i>	37,050
<i>Fleet</i>	18,100
<i>Grant's Cash Match</i>	313,770
Total	\$4,413,560

Victim Witness Assistance

Description	Actual FY 14	Original Budget FY 15	Adjusted Budget FY 15	Budget FY 16	% Change From Orig. FY 15	% Change From Adj. FY 15
Personnel	\$178,547	\$186,110	\$189,300	\$195,040	4.80%	3.03%
Benefits	138,839	68,100	68,340	69,660	2.29%	1.93%
Operating	6,951	10,300	10,300	14,010	36.02%	36.02%
Capital	579	0	0	0	0.00%	0.00%
Total	\$324,916	\$264,510	\$267,940	\$278,710	5.37%	4.02%
Employees FTE	5.00	5.00	5.00	5.00	-----	-----

Note: FY 14 Actuals include a health and fringe allocation and other operating expenditures. The Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

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Mission and Goals

It is the mission of the Victim Witness Assistance Unit to provide crime victims with improved treatment, assistance and services necessary to speed their recovery from the criminal justice process, and ensure that all victims receive all rights and benefits afforded them under the laws and the State of Maryland Constitution.

Goals include:

- Promote an integrated community system of victim assistance by increasing coordination and networking of all appropriate agencies, organizations, and groups that provide services to victims of crime
- Provide consideration and personal attention to victims and witnesses that ultimately aid in the healing process
- Assure all victims and witnesses are informed about the progress and status of their cases
- Expand the victim's opportunity to participate in appropriate stages of the criminal justice process and ensure consideration of the impact of the crime upon the victim in major criminal justice decisions
- Ensure compliance with Victim's Rights legislation enacted to protect and enforce the rights of victims

Description

Victim Witness Assistance is a specialized unit of the State's Attorney's Office that assists victims and witnesses in dealing with the emotional, social, physical, financial, and legal consequences of crime. Victim Witness Assistance provides a full range of services to victims of both felony and misdemeanor crimes. Services include the provision of ongoing information regarding the status of criminal cases and explanation of and orientation to the judicial process, referrals to social service and mental health agencies, intercession for victims/witnesses with crime related employer problems, and aid with filing victim compensation claims. In addition, help is provided in the preparation of Victim Impact Statements and assistance is given

to persons requesting post-conviction court and inmate status notifications. This unit serves as a liaison between victims/witnesses and law enforcement, and prosecutors involved in investigating and prosecuting crimes committed in Carroll County.

Program Highlights

- The total caseload in FY 14 was 3,240.
- Of the total caseload, 1,493 were new cases and staff devoted 845.85 hours to scheduled court hearings and 2,239 new victims.
- In FY 14, Victim Witness served 312 new victims as a result of serious felony/violent cases.
- In FY 14, the District Court Division had 5 new minor felony and 887 misdemeanor cases, with Victim Witness serving 1,032 victims related to these cases.
- In FY 14, the Family Violence Coordinator had 365 new cases serving 369 victims.

Budget Changes

- The increase from FY 15 Original to Adjusted is due to salary adjustments.
- A 2.5% salary increase is included in FY 16.
- Operating increases due to supplies and services for victims.

Positions

Title	Type	FTE
<i>Director</i>	Full-time	1.00
<i>Circuit Court Coordinator</i>	Full-time	1.00
<i>Family Violence Coordinator</i>	Full-time	1.00
<i>Prosecution Assistant</i>	Full-time	2.00
Total		5.00

Total County Funding

Department	Estimated Cost
<i>Victim Witness</i>	\$278,710
<i>Health Benefits</i>	87,500
Total	\$366,210