

# **A Quick Guide to the FY 16 – 21 Community Investment Plan Department of Management and Budget**

## **Introduction**

The combined Proposed Operating and Capital Budget books are more than six hundred pages long and contain a great deal of information. This Quick Guide is intended to serve as a summary of important information and changes as well as a tool for understanding and locating information in the budget books.

The Public Hearing on the Budget is scheduled in the Scott Center of Carroll Community College for 7:00 p.m. on May 7, 2015. Management and Budget will meet with the Commissioners later in May to develop the Commissioner's Adopted Budget. Budget adoption is scheduled in Room 311 of the County Office Building on May 26, 2015. The Recommended Budget and the Proposed Budget will be available online at <http://ccgovernment.carr.org/ccg/budget>. Page numbers below reference the FY 16 – 21 Community Investment Plan Proposed Budget Book.

### **Revenues (23-27)**

- Total Capital Fund revenues are budgeted at \$52.9M in FY 16. This is an increase from the FY 15 Total Capital Fund budget of \$48.3 M.
- A portion of Real Property Tax revenue is appropriated directly to the Agricultural Land Preservation Program.
- Traditionally, 9.09% of local income tax has been dedicated for school construction and debt service. However, the Commissioners reduced this dedicated percentage to 7.09% for FY 16 and FY 17, using the difference to fund the public school's operating budget. The percentage grows to 7.59% in FY 18 and 8.09% in FY 19, with a return to normal levels in FY 20.
- In FY 16, the largest sources of revenue are \$15.9M in Bonds and \$12.6M in Local Income Tax. The bonds are primarily used for funding infrastructure projects. The Local Income Tax is primarily used to pay debt service on recently completed school projects.
- Impact Fee collections are used to fund school and park construction projects. The School Impact Fee has been set at \$0 until FY 17 due to the County having met capacity needs.
- The entire \$1.1M State allocation of Highway User Revenue for FY 16 is directly appropriated to the Capital Fund for road maintenance.

### **Public Schools (45-68)**

- Carroll County Career and Technology Center – New (55) – This project provides planned funding of \$60M in FY 19 – FY 20 for design and construction of a new Career and Technology Center to replace an aging school.

- High School Science Room Renovations (56) – This project provides \$5.3M in planned funding for the renovations of science classrooms at North Carroll, Westminster, South Carroll, and Liberty High Schools in FY 18 and 19.
- Career and Technology Center Roof Replacement (57) – This project provides \$2.5M in FY 16 for a roof replacement at the Career and Technology Center.
- Relocatable Classroom Removal (61) – This project provides \$0.5M in funding throughout the six years for removing relocatable classrooms from various schools sites where they are no longer needed.

### **Conservation and Open Space (69-76)**

- Agricultural Land Preservation (73) – Total funding for Agricultural Land Preservation for FY 16–21 is \$33.6M and includes funding for easements and debt service to landowners participating in Installment Purchase Agreements. Generally, 2.25% of the property tax is dedicated to this project and debt service on IPAs. New appropriations have been reduced by \$2.0M in each FY 16 and FY 17, drawing down the existing balance.
- Storm Water Facility Renovation (75) – \$2.0M is planned in FY 16–21 for the rehabilitation or reconstruction of existing County-owned storm water management facilities.
- Watershed Assessment & Improvements – National Pollutant Discharge Elimination System (NPDES) (76) – \$22.6M is planned in the FY 16–21 CIP to implement watershed improvement projects to work toward mitigating an additional 20% of impervious surface areas within the County. In FY 15, the Municipalities and the County agreed to a combined NPDES permit with the County paying 80% of the cost to mitigate municipal impervious surfaces.

### **Public Works (77-103)**

- Unpaved Roads (84) – Funding of \$.04M is included in FY 16 for improvements to unpaved roads.
- Johnsville Road Sidewalk (85) – Funding of \$0.2M is planned in FY 17 for construction of a sidewalk along Johnsville Road in the Freedom area. The project will provide a continuous connection to Eldersburg Elementary School, Liberty High School, residential neighborhoods, and the commercial corridor along MD 32 (Sykesville Road) via Bartholow Road.
- Ramp and Sidewalk Upgrades (90) – Funding of \$0.7M is planned in FY 17 – 21 for improvements to upgrade or replace non-compliant sidewalk ramps.
- Storm Drain Inspection (92) – Funding of \$0.5M is planned beginning in FY 19 for inspection of the storm drain pipe system. Subsequent funding will be included to address repairs or replacements.
- Bear Run Road over Bear Branch (96) – Funding of \$0.2M is planned in FY 21 for bridge replacement. Additional funding will be included outside the plan for replacement of the structure.

### **Culture and Recreation (105-124)**

- Bark Hill Park Improvements (109) – Funding of \$0.5M is planned in FY 18 for a playground, pavilion, an ADA walkway and field renovations at Bark Hill Park.

- Double Pipe Creek Boat Ramp (113) – Funding of \$0.1M is planned for FY 18 to create an accessible and improved entrance into the Double Pipe Creek waterway.
- Gillis Falls Trail I (114) – Funding of \$0.4M is planned in FY 19 to establish a crushed stone pedestrian trail connecting Salt Box Park to the Equestrian Center.
- Gillis Falls Trail II (115) – Funding of \$0.5M is planned in FY 21 to establish a crushed stone pedestrian trail connecting Salt Box Park to Gillis Road.
- Sports Complex Lighting (119) – This project provides planned funding in FY 18 of \$0.6M for replacement lights on softball/baseball fields #1, #2 and #3, and new lights on soccer field #1. Planned funding of \$0.4M in FY 19 is for new lights on softball/baseball fields #4 and #5.
- Westminster Veterans Memorial Park (123) – This project provides funding of \$2.5M in FY 16 for the construction of a 32-acre park in the Westminster area. Design includes three multi-purpose fields, a one-mile walking trail and parking areas. Planned funding of \$0.3M in FY 17 is included for park equipment.
- Union Mills Ongoing Restoration (124) – This project provides funding of \$0.1M in FY 16 for maintenance and repair work to the Main House.

#### **General Government (125-148)**

- Army Reserve Renovation (129) – Funding of \$6.0M is included in FY 16 and FY 17 for renovations to the former Army Reserve building.
- Carroll Community College – Systemic Renovations (130) – This project provides funding of \$2.5M in FY 18 for upgrades to the fire alarm system and HVAC replacements.
- County Phone System Replacement (133) – This project provides funding of \$0.1M in FY 16 to replace the existing County government phone system with a new Voice Over IP system. Prior allocation of \$0.9M was funded in FY 12.
- County Technology (134) – Funding of \$4.6M is planned in FY 16 – 21 for systematic replacement of County government information and communication systems.
- Courthouse Annex Renovation (135) – This project provides funding of \$0.2M for renovation to 1,200 square feet at the Courthouse Annex. The State’s Attorney’s Office will be moving and that space will be renovated for use by the Circuit Court.
- Energy Performance Phase III (136) – This project provides funding of \$4.5M for improvements to County facilities, including lighting, mechanical upgrades, and conservation efforts.
- Information Technology System Replacement (139) – This project provides funding of \$0.3M in FY 16 for conversion of the Collections System from the HP3000 to a Windows-based platform. Prior allocation of \$2.6M was funded in previous years and included other system replacements.
- Infrastructure Planning Studies (140) – The project provides \$0.2M in FY 16 – FY 21 to perform studies needed to develop infrastructure projects. Studies may include feasibility, impact and conceptual design.
- Payroll/Human Resources System Replacement (144) – This project provides funding of \$1.0M in FY 16 for conversion of the Payroll/Human Resources System from the HP3000 to a Windows-based platform.

- Taneytown Senior Center – Additional Parking (147) – This project provides funding to expand the parking lot at the Taneytown Senior and Community Center.

#### **Solid Waste Enterprise Fund (165-171)**

- The Solid Waste Enterprise CIP FY 16 – 21 includes \$0.6M for maintenance and remediation at Northern, Barkhill, Hodges, and Hoods Mill landfills. Northern is the only active County landfill and Barkhill, Hodges and Hoods Mills are closed. The Environmental Protection Agency requires a landfill be monitored and maintained for a minimum of thirty years after closing. This funding is used to control the movement, for proper handling of the gas and groundwater around the landfills, and repairs to the site.

#### **Utilities Enterprise Fund (173-197)**

- Freedom District – Relief Sewer No. 2 (176) – This project provides \$1.4M in planned funding to replace the existing eight-inch sewer main with a sixteen-inch main in the vicinity of the Carroll Highlands and Harvest Farms developments to the Carroll Highlands Pump Station.
- Freedom District – Relief Sewer No. 10 (Sykesville Interceptor) (178) – This project provides \$0.5M in planned funding for the upgrade and repair of the 12-inch sewer main that runs parallel to the railroad tracks and the South Branch Patapsco River.
- Freedom WWTP Enhanced Nutrient Removal (179) – Funding of \$2.0M is provided in FY 16 to replace the sludge press.
- Gravity Sewer Main - Houcksville Rd to Treatment Plant (180) – Funding of \$1.7M is planned to install a ten-inch force main from an existing force main on Houcksville Road near MD 30 along MD 88 for approximately 2,600 feet, then southeast an additional 3,100 feet to the north side of the Hampstead Wastewater Treatment Plant.
- Hampstead WWTP Enhanced Nutrient Removal (181) – This project provides \$15.3M in funding for the required upgrade at the Hampstead Wastewater Treatment Plant. The Maryland Department of the Environment (MDE) is requiring this wastewater treatment facility to meet the Enhanced Nutrient Removal (ENR) effluent limits.