

## **Overview of General Government CIP**

The General Government portion of the Community Investment Plan (CIP) addresses capital projects that do not specifically fit in one of the other five categories: Culture and Recreation, Public Works, Board of Education, Conservation and Open Space, and Enterprise Funds. General Government projects are typically related to Public Safety 911, Carroll Community College, Carroll County Public Library, Sheriff's Office, Technology Services, Senior Centers, and other County facilities.

Included in the FY 17 – 22 CIP is funding for technology improvements for the County Government and for Carroll County Public Library, and systemic improvements and renovations for County facilities, including roofs, HVAC components, and parking lots.

In FY 17, additional funding is included for renovations at the former Army Reserve building, and in FY 19, a project is included for systemic renovations at Carroll Community College, including fire alarm upgrades and HVAC replacements.

For additional information on General Government projects, please refer to the individual project pages.

COMMUNITY INVESTMENT PLAN FOR FISCAL YEARS 2017 TO 2022

	Fiscal Year						Prior Allocation	Balance to Complete	Total Project Cost
	2017	2018	2019	2020	2021	2022			
<b>GENERAL GOVERNMENT:</b>									
Army Reserve Renovation	\$4,200,000	\$0	\$0	\$0	\$0	\$0	\$1,800,000	\$0	\$6,000,000
Carroll Community College Systemic Renovations	100,000	0	2,654,000	0	0	0	50,000	0	2,804,000
County Building Systemic Renovation	700,000	425,000	0	750,000	775,000	800,000	0	0	3,450,000
County Phone System Replacement	300,000	0	0	0	0	0	950,000	0	1,250,000
County Technology	700,000	721,000	993,000	765,000	788,000	812,000	0	0	4,779,000
Courthouse Annex Renovation	32,400	0	0	0	0	0	210,000	0	242,400
Fleet Lift Replacements	0	0	0	166,000	0	196,000	0	0	362,000
Infrastructure Planning Studies	30,000	30,000	30,000	30,000	30,000	30,000	0	0	180,000
Library Technology Replacements	100,000	100,000	100,000	100,000	100,000	100,000	0	0	600,000
Parking Lot Overlays	79,000	82,000	85,000	89,000	92,000	97,000	0	0	524,000
Records Management	25,800	0	0	0	0	0	436,000	0	461,800
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$6,267,200</b>	<b>\$1,358,000</b>	<b>\$3,862,000</b>	<b>\$1,900,000</b>	<b>\$1,785,000</b>	<b>\$2,035,000</b>	<b>\$3,446,000</b>	<b>\$0</b>	<b>\$20,653,200</b>
<b>SOURCES OF FUNDING:</b>									
Transfer from General Fund	\$1,234,800	\$933,000	\$1,208,000	\$984,000	\$1,010,000	\$1,039,000	\$608,754	\$0	\$7,017,554
Property Tax	0	0	0	0	0	0	677,246	0	677,246
Bonds	5,032,400	425,000	1,327,000	916,000	775,000	996,000	260,000	0	9,731,400
Reallocated Bonds	0	0	0	0	0	0	1,800,000	0	1,800,000
Reallocated GF Transfer	0	0	0	0	0	0	100,000	0	100,000
MD Higher Ed. Comm.	0	0	1,327,000	0	0	0	0	0	1,327,000
<b>GENERAL GOVERNMENT TOTAL</b>	<b>\$6,267,200</b>	<b>\$1,358,000</b>	<b>\$3,862,000</b>	<b>\$1,900,000</b>	<b>\$1,785,000</b>	<b>\$2,035,000</b>	<b>\$3,446,000</b>	<b>\$0</b>	<b>\$20,653,200</b>

# Army Reserve Renovation

District Location: 3

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

8592

The project provides funding for renovations to the former Army Reserve building, located on Malcolm Drive in Westminster, including roof replacement and hazardous materials mitigation of the 14,000 square foot area in order to create additional space for the Sheriff's Office.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							500,000		<b>500,000</b>
Land Acquisition									<b>0</b>
Site Work									<b>0</b>
Construction	4,200,000						1,300,000		<b>5,500,000</b>
Equipment/Furnishings									<b>0</b>
Other									<b>0</b>
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>4,200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,800,000</b>	<b>0</b>	<b>6,000,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									<b>0</b>
Property Tax									<b>0</b>
Bonds	4,200,000								<b>4,200,000</b>
Reallocated Bonds							1,800,000		<b>1,800,000</b>
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			

# Carroll Community College Systemic Renovations

District Location: 3

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

8517

This project provides funding for systemic improvements and renovations to Carroll Community College facilities including heating, ventilation, and air conditioning systems. It is anticipated the State will provide 50 percent of the total funding for this project. Listed below are projects in priority order:

- Fire Alarm upgrades
- Main "A" Building boiler replacements
- Chiller replacements

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	100,000						50,000		150,000
Land Acquisition									0
Site Work			531,000						531,000
Construction									0
Equipment/Furnishings			2,123,000						2,123,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>100,000</b>	<b>0</b>	<b>2,654,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>2,804,000</b>

<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									0
Local Income Tax									0
Bonds	100,000		1,327,000				50,000		1,477,000
MD Higher Ed. Comm.			1,327,000						1,327,000

<b>PROJECTED OPERATING IMPACTS</b>									
	0	0	0	0	0	0			0

# County Building Systemic Renovations

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

9954

This project provides ongoing funding for systemic improvements and renovations to County facilities including roofing, heating, ventilation, and air conditioning systems. In FY 19, a separate project, Carroll Community College Systemic Renovations, is planned. Listed below are projects in priority order:

- County Office Building Roof
- Maintenance Center Chiller
- Citizen Services (Distillery Building) AC unit
- Health Department Rooftop Units
- County Office Building Rooftop Units
- Eldersburg Library HVAC System
- Maintenance Center Boiler
- Historic Courthouse HVAC System

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	700,000	425,000		750,000	775,000	800,000			3,450,000
Equipment/Furnishings									0
Other									0
<b>EXPENDITURES</b>									

<b>TOTAL</b>	<b>700,000</b>	<b>425,000</b>	<b>0</b>	<b>750,000</b>	<b>775,000</b>	<b>800,000</b>	<b>0</b>	<b>0</b>	<b>3,450,000</b>
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<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds	700,000	425,000		750,000	775,000	800,000			3,450,000

<b>PROJECTED OPERATING IMPACTS</b>									
	0	0	0	0	0	0			0

# County Phone System Replacement

Chizuko Godwin, Budget Analyst (410) 386-2082

8412

This project provides funding to replace the existing County government phone system, installed in 1998, with a new Voice Over Internet Protocol (VOIP) system. Included is the replacement of telephones incompatible with VOIP technology and cabling necessary for upgrade.

*Operating impacts are for maintenance.*

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	300,000						950,000		1,250,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>950,000</b>	<b>0</b>	<b>1,250,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund	300,000						272,754		572,754
Local Income Tax									0
Property Tax							577,246		577,246
Reallocated GF Transfer							100,000		100,000
<b>PROJECTED OPERATING IMPACTS</b>	0	18,100	19,000	20,000	21,000	22,000			

# County Technology

Chizuko Godwin, Budget Analyst (410) 386-2082

9648

This project provides ongoing funding for systematic replacement of County government information and communication systems including computers, servers, printers, and network infrastructure.

Included in the plan are the following:

- Storage Area Network (SAN)
- Virtual Servers and Back-Up System Upgrades
- Audio Video Suite for Circuit Court
- Court Smart for Circuit Court

*Projected operating impacts include maintenance costs and software support.*

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	700,000	721,000	993,000	765,000	788,000	812,000			4,779,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>700,000</b>	<b>721,000</b>	<b>993,000</b>	<b>765,000</b>	<b>788,000</b>	<b>812,000</b>	<b>0</b>	<b>0</b>	<b>4,779,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund	700,000	721,000	993,000	765,000	788,000	812,000			4,779,000
Local Income Tax									0
Property Tax									0
MD Higher Ed. Comm.									0
<b>PROJECTED OPERATING IMPACTS</b>	0	16,000	16,800	17,640	36,520	38,346			

# Courthouse Annex Renovation

District Location: 3

Sheree Lima, Management and Budget Project Coordinator (410) 386-2082

8589

This project provides funding for renovations to 1,200 square feet at the Courthouse Annex. The State's Attorney's Office will be moving from the Courthouse Annex and the vacated space will be renovated for use by the Circuit Court. The space will be occupied by the Court Administrator, Drug Court and Volunteer Community Services.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design							19,000		<b>19,000</b>
Land Acquisition									<b>0</b>
Site Work									<b>0</b>
Construction							140,000		<b>140,000</b>
Equipment/Furnishings							32,000		<b>32,000</b>
Other	32,400						19,000		<b>51,400</b>
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>32,400</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>210,000</b>	<b>0</b>	<b>242,400</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									<b>0</b>
Local Income Tax									<b>0</b>
Property Tax									<b>0</b>
Bonds	32,400						210,000		<b>242,400</b>
<b>PROJECTED OPERATING IMPACTS</b>									
	0	0	0	0	0	0			



# Fleet Lift Replacements

District Location: 3

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

9956

This project provides planned funding to continue the replacement of aging vehicle lifts at the maintenance facility. There are nine lifts in total, five above ground and four below ground. This project will replace below-ground lifts originally installed in 2006 and 2008. Additional lifts are scheduled for replacement outside of the six-year plan.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings				166,000		196,000			362,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>166,000</b>	<b>0</b>	<b>196,000</b>	<b>0</b>	<b>0</b>	<b>362,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund									0
Local Income Tax									0
Property Tax									0
Bonds				166,000		196,000			362,000
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			

# Infrastructure Planning Studies

District Location:

Sheree Lima, Management and Budget Project Coordinator (410) 386-2082

9701

This project provides ongoing funding to perform studies needed to develop infrastructure projects. Studies may include feasibility, impact, and conceptual design. Initial planned studies include a conceptual design study for sidewalks and/or trails near William Winchester Elementary and Westminster West Middle schools to Englar Road and a transportation study focusing on a continuous roadway connection from MD 97 (south of MD 140) to MD 31.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design	30,000	30,000	30,000	30,000	30,000	30,000			<b>180,000</b>
Land Acquisition									<b>0</b>
Site Work									<b>0</b>
Construction									<b>0</b>
Equipment/Furnishings									<b>0</b>
Other									<b>0</b>
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>30,000</b>	<b>0</b>	<b>0</b>	<b>180,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund	30,000	30,000	30,000	30,000	30,000	30,000			<b>180,000</b>
Local Income Tax									<b>0</b>
Property Tax									<b>0</b>
Bonds									<b>0</b>
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			

# Library Technology Replacements

Evan Cook, Budget Analyst (410) 386-2082

9822

This project provides ongoing funding for the systematic replacement of computer equipment, network devices, and printers at ed at the Carroll County Public Library.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	100,000	100,000	100,000	100,000	100,000	100,000			600,000
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>0</b>	<b>0</b>	<b>600,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund	100,000	100,000	100,000	100,000	100,000	100,000			600,000
Local Income Tax									0
Property Tax									0
Bonds									0
<b>PROJECTED OPERATING IMPACTS</b>	0	0	0	0	0	0			

# Parking Lot Overlays

Heidi K. Pepin, Senior Budget Analyst (410) 386-2082

9921

This ongoing project provides funding to overlay parking lots at County facilities. Listed below are projects in priority order that will be accomplished in the six-year plan:

- Community College Learning Resource Center
- Vietnam War Memorial
- Historic Courthouse Circle
- Taneytown Library
- North Street Lot
- Ascension Church Adjacent Lot
- County Office Building - Upper Section

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction	79,000	82,000	85,000	89,000	92,000	97,000			524,000
Equipment/Furnishings									0
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>79,000</b>	<b>82,000</b>	<b>85,000</b>	<b>89,000</b>	<b>92,000</b>	<b>97,000</b>	<b>0</b>	<b>0</b>	<b>524,000</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund	79,000	82,000	85,000	89,000	92,000	97,000			524,000
Local Income Tax									0
Property Tax									0
Bonds									0
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			

# Records Management

Chizuko Godwin, Budget Analyst (410) 386-2082

8274

This project provides funding for a records management system to be implemented throughout Carroll County Government. Documents are scanned and retained in an electronic format; historical documents are reviewed for retention, indexed, then scanned for electronic storage. Goals of this project are to reduce hard copy records through electronic compression and storage, and to provide records management for disaster recovery.

	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Prior Allocation	Balance to Complete	Total Project Cost
Engineering/Design									0
Land Acquisition									0
Site Work									0
Construction									0
Equipment/Furnishings	25,800						436,000		461,800
Other									0
<b>EXPENDITURES</b>									
<b>TOTAL</b>	<b>25,800</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>436,000</b>	<b>0</b>	<b>461,800</b>
<b>SOURCES OF FUNDS</b>									
Transfer from General Fund	25,800						336,000		361,800
Local Income Tax									0
Property Tax							100,000		100,000
Bonds									0
<b>PROJECTED OPERATING IMPACTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>			