

# Courts Summary

	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Circuit Court	\$2,364,590	\$2,334,060	\$2,331,380	\$2,379,960	1.97%	2.08%
Circuit Court Magistrates	635,083	492,300	487,530	499,930	1.55%	2.54%
Orphan's Court	57,201	60,510	60,510	60,510	0.00%	0.00%
Volunteer Community Service Program	251,816	206,710	206,710	211,670	2.40%	2.40%
<b>Total Courts</b>	<b>\$3,308,690</b>	<b>\$3,093,580</b>	<b>\$3,086,130</b>	<b>\$3,152,070</b>	<b>1.89%</b>	<b>2.14%</b>
<b>Total Without Benefits</b>	<b>\$2,254,555</b>	<b>\$2,485,450</b>	<b>\$2,478,530</b>	<b>\$2,549,090</b>	<b>2.56%</b>	<b>2.85%</b>

## Mission and Goals

The mission of the Circuit Court for Carroll County is to serve its residents in the determination of litigation in serious criminal matters, substantive civil cases, and domestic and child support cases, in accordance with the Constitution.

## Goals include:

- Maintain a commitment to expediting the judicial process in order to preserve and build public trust and confidence in the justice system
- Provide the framework for proper distribution of estates to legal heirs
- Assist children involved in delinquent behavior to utilize the available resources to receive intervention from appropriate agencies
- Provide prompt resolution of family law issues such as visitation, divorce, and custody
- Ensure non-profit organizations and government agencies benefit from the Volunteer Community Service Program

## Highlights, Changes, and Useful Information

- The Circuit Court is part of a separate and equal branch of government. While the Commissioners have a legal requirement to adequately fund the Circuit Court, they do not have operational authority over it.
- The Circuit Court Magistrates and Volunteer Community Service Program are under the supervision of the Circuit Court.
- The State directly pays the salaries and benefits for the Circuit Court Judges and their law clerks, two Standing Magistrates, and reimburses the County for the salary and fringe benefits of one Standing Magistrate.
- In addition to direct funding to the Circuit Court, the County also provides in-kind support, including health benefits, building maintenance, technology services and support, access to the County's fleet of pool vehicles, and Personnel Services' staff.

## Budget Changes

The overall decrease from FY 18 Original to Adjusted is due to salary adjustments.

# Circuit Court

Description	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Personnel	\$1,548,112	\$1,761,850	\$1,759,360	\$1,812,960	2.90%	3.05%
Benefits	693,870	426,520	426,330	420,190	-1.48%	-1.44%
Operating	118,895	143,880	143,880	143,000	-0.61%	-0.61%
Capital	3,713	1,810	1,810	3,810	110.50%	110.50%
<b>Total</b>	<b>\$2,364,590</b>	<b>\$2,334,060</b>	<b>\$2,331,380</b>	<b>\$2,379,960</b>	<b>1.97%</b>	<b>2.08%</b>
<b>Total Without Benefits</b>	<b>\$1,670,720</b>	<b>\$1,907,540</b>	<b>\$1,905,050</b>	<b>\$1,959,770</b>	<b>2.74%</b>	<b>2.87%</b>
Employees FTE	35.10	35.10	35.10	35.10	-----	-----

Note: Actuals include a health and fringe allocation and other operating expenditures. Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

The Honorable J. Barry Hughes, Administrative Judge  
(410) 386-2650

Chizuko M. Godwin, Budget Analyst (410) 386-2082  
<http://ccgoverment.carr.org/ccg/circuit-court/Default.aspx>

## Mission

The mission of the Circuit Court for Carroll County is to serve its residents in the determination of litigation in serious criminal matters, substantive civil cases, and domestic and child support cases in accordance with the Constitution.

## Description

The Circuit Court is a trial court of general jurisdiction, which handles major civil cases and serious criminal matters, and has appellate jurisdiction over the District Court and certain administrative agencies. The Circuit Court has full common law, equity powers and jurisdiction in all civil and criminal cases within the County, and all additional powers and jurisdiction conferred by the Constitution and by law.

## Program Highlights

- Juror terms continue to be one week in order to minimize the economic impact to the citizens of Carroll County.
- Completed implementation of the State-mandated Maryland Electronic Courts case-management systems (MDEC) in April 2018.
- Major revision and completion of the Court's Family and Non-Family Civil Differentiated Case Management (DCM) as well as implementation of a new Criminal DCM.

## Budget Changes

- A 3.0% salary increase is included in FY 19.
- Capital increases due to additional furniture and replacement office machines.

## Total County Funding

Department	Estimated Cost
Circuit Court	\$2,379,960
Health Benefits	309,400
Public Safety	1,320
Utilities	230,690
Building Maintenance	160,700
Technology Support	52,030
Grant's Cash Match	54,480
<b>Total</b>	<b>\$3,188,580</b>

# Circuit Court Magistrates

Description	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Personnel	\$380,786	\$368,070	\$363,640	\$374,550	1.76%	3.00%
Benefits	247,061	117,610	117,270	118,300	0.59%	0.88%
Operating	7,236	6,620	6,620	7,080	6.95%	6.95%
Capital	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$635,083</b>	<b>\$492,300</b>	<b>\$487,530</b>	<b>\$499,930</b>	<b>1.55%</b>	<b>2.54%</b>
<b>Total Without Benefits</b>	<b>\$388,022</b>	<b>\$374,690</b>	<b>\$370,260</b>	<b>\$381,630</b>	<b>1.85%</b>	<b>3.07%</b>
<b>Employees FTE</b>	<b>6.00</b>	<b>6.00</b>	<b>5.76</b>	<b>5.76</b>	<b>-----</b>	<b>-----</b>

Note: Actuals include a health and fringe allocation and other operating expenditures. Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

**The Honorable J. Barry Hughes, Administrative Judge**  
(410) 386-2650

**Chizuko M. Godwin, Budget Analyst (410) 386-2082**  
<http://ccgovernment.carr.org/ccg/circuit-court/judges.aspx>

## Mission

To see that children are given the appropriate services to assist them, and that all children involved in delinquent behavior receive intervention from appropriate agencies.

## Description

The Juvenile Court functions as part of the Circuit Court and the Circuit Court Magistrates preside over the hearings. The Juvenile Court works closely with other agencies, such as the Department of Juvenile Services, the Carroll County Department of Social Services, State's Attorney's Office, Office of the Public Defender, and the Board of Education.

## Program Highlights

The County is reimbursed by the State for the salary and benefits of one full-time Standing Circuit Court Magistrate.

## Budget Changes

- A 3.0% salary increase is included in FY 19.
- Operating increases due to books and subscriptions.

## Total County Funding

Title	Estimated Cost
Circuit Court Magistrates	\$499,930
Health Benefits	109,200
<b>Total</b>	<b>\$609,130</b>

# Orphan's Court

Description	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Personnel	\$46,681	\$46,500	\$46,500	\$46,500	0.00%	0.00%
Benefits	9,728	12,050	12,050	12,050	0.00%	0.00%
Operating	792	1,960	1,960	1,960	0.00%	0.00%
Capital	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$57,201</b>	<b>\$60,510</b>	<b>\$60,510</b>	<b>\$60,510</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Total Without Benefits</b>	<b>\$47,473</b>	<b>\$48,460</b>	<b>\$48,460</b>	<b>\$48,460</b>	<b>0.00%</b>	<b>0.00%</b>
<b>Employees FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-----</b>	<b>-----</b>

Note: Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

**The Honorable Catherine E. Reese, Chief Judge**

**(410) 386-2086**

**Chizuko M. Godwin, Budget Analyst (410) 386-2082**

## Mission and Goals

To review all estates, verify personal representatives have complied with the Annotated Code of Maryland-Estates and Trusts, and distribute the estates according to the deceased persons' wills.

### Goals include:

- Educate the public about the need for a will
- Provide the framework for the proper distribution of the net distributable estate to the legal heirs
- Read and examine every estate of deceased Carroll County residents

## Description

The Judges of the Orphan's Court probate wills greater than \$50,000. Their functions are to:

- Ensure that all wills are carried out in accordance with the desires of the deceased
- Protect the rights of heirs in the absence of a will
- Preside over probate hearings where there are disputes as to the administration of the estate

In addition, the Court approves all petitions for personal representative fees, attorney fees, and funeral expenses in accordance with the laws of the State of Maryland.

In accordance with the laws of the State of Maryland, the County pays the salaries and expenses of three Orphan's Court Judges. Salaries of the Orphan's Court Judges are set by law and may change only at the beginning of their four-year term.

# Volunteer Community Service Program

Description	Actual FY 17	Original Budget FY 18	Adjusted Budget FY 18	Budget FY 19	% Change From Orig. FY 18	% Change From Adj. FY 18
Personnel	\$145,182	\$148,950	\$148,950	\$153,420	3.00%	3.00%
Benefits	103,477	51,950	51,950	52,440	0.94%	0.94%
Operating	3,158	5,810	5,810	5,810	0.00%	0.00%
Capital	0	0	0	0	0.00%	0.00%
<b>Total</b>	<b>\$251,816</b>	<b>\$206,710</b>	<b>\$206,710</b>	<b>\$211,670</b>	<b>2.40%</b>	<b>2.40%</b>
<b>Total Without Benefits</b>	<b>\$148,339</b>	<b>\$154,760</b>	<b>\$154,760</b>	<b>\$159,230</b>	<b>2.89%</b>	<b>2.89%</b>
<b>Employees FTE</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>-----</b>	<b>-----</b>

Note: Actuals include a health and fringe allocation and other operating expenditures. Adjusted Budget includes budget changes made during the year. Ongoing mid-year changes have been annualized for comparison purposes.

## Contact

**The Honorable J. Barry Hughes, Administrative Judge**  
(410) 386-2650

**Chizuko M. Godwin, Budget Analyst (410) 386-2082**  
<http://ccgovernent.carr.org/ccg/circuit-court/vcsp.aspx>

## Mission and Goals

To offer a positive alternative to the traditional sentencing options used by the Courts.

### Goals include:

- To assist offenders in finding opportunities to perform court-ordered community service at private companies, non-profit organizations, and governmental agencies
- To ensure as many organizations and agencies as possible benefit from the services that Volunteer Community Service Program (VCSP) provides

## Description

VCSP, functioning under the authority of the Circuit Court of Carroll County, has been in operation since October 1980. VCSP interviews, places, and monitors juvenile and adult non-violent offenders who have been referred to the program by the Circuit Court, District Court, Juvenile Court, and the Department of Juvenile Justice as part of their rehabilitation.

VCSP's crew works from 7 a.m. until 12 noon most Sunday mornings, staffed by Community Service workers and supervised by the Community Service Coordinator. The group travels throughout Carroll County helping various County agencies and non-profit organizations with special projects.

Benefits of the program include:

- Providing sentencing alternatives for Judges
- Reducing the jail population
- Enabling offenders to meet family and employment commitments
- Utilizing work as a rehabilitation tool
- Making clients personally accountable for their actions
- Supplying manpower to public and private non-profit agencies

## Program Highlights

Since the inception of the program in 1980 through November 2017, a total of 33,422 volunteers have been referred to the program and volunteered a total of 1,386,224 hours.

## Budget Changes

A 3.0% salary increase is included in FY 19.

## Total County Funding

Title	Estimated Cost
Volunteer Community Service Program	\$211,670
Health Benefits	54,600
Fleet	26,470
<b>Total</b>	<b>\$292,740</b>