

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2024 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2024 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2024 CoC Program Competition on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MD-506 - Carroll County CoC

1A-2. Collaborative Applicant Name: Carroll County, Commissioners of

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Carroll County, Commissioners of

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections V.B.1.a.(1), V.B.1.e., V.B.1f., and V.B.1.p.	
	In the chart below for the period from May 1, 2023 to April 30, 2024:	
1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	No
2.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	No	No
3.	Disability Advocates	Yes	Yes	No
4.	Disability Service Organizations	Yes	Yes	No
5.	EMS/Crisis Response Team(s)	Yes	Yes	No
6.	Homeless or Formerly Homeless Persons	Yes	Yes	No
7.	Hospital(s)	Yes	Yes	No
8.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
9.	Law Enforcement	Yes	Yes	No
10.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
11.	LGBTQ+ Service Organizations	Nonexistent	No	No
12.	Local Government Staff/Officials	Yes	Yes	No
13.	Local Jail(s)	Yes	Yes	No
14.	Mental Health Service Organizations	Yes	Yes	No
15.	Mental Illness Advocates	Yes	No	No
16.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	No	No

17.	Organizations led by and serving LGBTQ+ persons	Nonexistent	No	No
18.	Organizations led by and serving people with disabilities	Yes	Yes	No
19.	Other homeless subpopulation advocates	Yes	Yes	No
20.	Public Housing Authorities	Yes	Yes	Yes
21.	School Administrators/Homeless Liaisons	Yes	Yes	No
22.	Street Outreach Team(s)	Yes	Yes	No
23.	Substance Abuse Advocates	Yes	Yes	No
24.	Substance Abuse Service Organizations	Yes	Yes	No
25.	Agencies Serving Survivors of Human Trafficking	Yes	Yes	No
26.	Victim Service Providers	Yes	Yes	Yes
27.	Domestic Violence Advocates	Yes	Yes	No
28.	Other Victim Service Organizations	Yes	Yes	No
29.	State Domestic Violence Coalition	Yes	No	No
30.	State Sexual Assault Coalition	Yes	No	No
31.	Youth Advocates	Yes	Yes	No
32.	Youth Homeless Organizations	Nonexistent	No	No
33.	Youth Service Providers	Yes	Yes	Yes
	Other: (limit 50 characters)			
34.				
35.				

By selecting "other" you must identify what "other" is.

1B-1a.	Experience Promoting Racial Equity.	
	NOFO Section III.B.3.c.	

Describe in the field below your CoC's experience in effectively addressing the needs of underserved communities, particularly Black and Brown communities, who are substantially overrepresented in the homeless population.

(limit 2,500 characters)

The CoC and its member agencies and organizations continually strive to address the needs of those historically overrepresented. As reflected in the data, the CoC region lacks racial diversity in the general population but reflects an overuse of both prevention and shelter services for those who are Black. As part of the most recent racial disparities assessment, an Action Plan was developed, with the number one goal being increasing the representation of the Black and Brown community in leadership roles. Through the lens of Results-Based Accountability, additional performance measures and Action Plan items have been added to the CoC's Strategic Plan and include increasing outreach with the faith-based community and grassroots leaders, tracking denials for service through disaggregated data and participating in HUD CE Learning Cohort in order to ensure the point of entry for services is equitable. Alongside the CoC, several key CoC members sit on the Carroll Citizens For Racial Equity group, which hosts an annual community equity conference. Panelists and speakers who represent BIPOC led organizations are asked to present and share their experiences and help the community develop goals and strategies for advancing equity. In addition, CoC members also work with the NAACP, a student led equity group, and a local Hispanic led non-profit to solicit feedback on services, programs, and outreach strategies that authentically engage the BIPOC community. CoC members also participate in the local Health Department's CLAS workgroup which strives to increase equitable outcomes in service delivery. Furthermore, in FY 25 the CoC will be employ a full-time Coordinator. This new position will be responsible for tracking semi-annual performance measures related to equity and outcomes.

1B-2.	Open Invitation for New Members. NOFO Section V.B.1.a.(2)	
Describe in the field below how your CoC:		
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;	
2.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
3.	invited organizations serving culturally specific communities experiencing homelessness in your CoC's geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).	

(limit 2,500 characters)

(1) The CoC communicates invitations throughout the year to new and existing non-profits and service organizations to join the CoC. An invitation statement is on the CoC’s web page and the CoC meetings and membership is open to both the general public and organizations across the entire geographic area. Bi-monthly meetings are open to the public and held in an accessible, central location. During the COVID-19 pandemic, a virtual option was made available, and the meetings continue to be offered in a hybrid format. Two weeks before each meeting the previous minutes and agendas are distributed to the listserv and posted on the CoC’s website. As part of agenda development, the CoC provides a new” grassroots spotlight” which allows organizations to promote their services and ultimately join the CoC.

(2) The Collaborative Applicant’s website complies with all ADA requirements. In addition, all CoC announcements, invitations to join and meeting documents are uploaded to the website as PDFs and are accessible documents. (3) As part of the “grassroots spotlight” portion of each CoC meeting, organizations serving culturally specific communities are invited to speak to the CoC. These organizations provide insight and guidance to the wider CoC in addressing equity and diversity. The CoC also recruits these service providers through outreach to the local Community Services Council, a cohort of local non-profit and faith-based organizations, many of which serve people of color, the LGBTQ+ community, and the disability community.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section V.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information;	
3.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats; and	
4.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

(1) 35-45 agencies, from small grassroots and faith-based organizations to heads of local government agencies, attend bi-monthly public CoC meetings where knowledge, opinions, and resources on everything related to homelessness is shared and discussed. These organizations are also invited to Coc trainings and annual strategic planning sessions. Not every organization provides direct service to homeless individuals and families but participates to fulfill a mission of service to those in need. Also, many organizations attending CoC meetings also participate in other community initiatives, such as the Behavioral Health Advisory Council and the Overdose Prevention Policy Group, which drive policy for substance use and mental health issues that directly impact those experiencing homelessness. (2) Information related to or impacting homelessness gathered at other public meetings is always communicated back to the CoC and CoC information is relayed out in the same way. The CoC uses multiple methods of communication, including the bi-monthly CoC meetings, email distribution, press releases, and posting information to the local government website. The CoC also co-sponsors an annual Homelessness Summit, which serves to ensure information, ideas and new strategies reach agencies beyond the membership of the CoC. (3) Effective communication is ensured by hosting CoC meetings at the local public library which provides ADA-compliant accessibility for those with physical disabilities. In addition, the meetings are hosted in person and virtually, through a platform such as GoToMeeting. All minutes and agendas are available on the local government website and posted in an accessible PDF format. (4) Information gathered in public forums about homelessness is always brought back to the CoC. The CoC works to ensure gaps in services are addressed and strives to not duplicate existing services. Routinely sharing out and receiving community feedback is critical as the public can often have misperceptions and new innovative ideas about the community’s response to homelessness.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
	NOFO Section V.B.1.a.(4)	
	Describe in the field below how your CoC notified the public:	
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	ensured effective communication and access for persons with disabilities, including the availability of accessible electronic formats.	

(limit 2,500 characters)

1) The CoC NOFO is publicly posted on the Collaborative Applicant (local government) website, announced at all CoC meetings and CoC Board meetings, and broadly distributed via CoC listservs, specifically inviting new applicants to apply for CoC funds. Notifications include the funding available for renewal, and reallocation as well as the Bonus and DV Bonus project funding. (2) All publicly accessible notifications include the steps necessary to submit project applications to the CoC, a link to HUD's NOFO, the local timeline for project submissions, and the local Rank and Review Policy which details the scoring criteria for new applicants and renewal projects. Finally, the notification includes the phone, email, and address of the local CoC contact for any questions. (3) Included in the public notification is a link to the CoC website which included the CoC's Rank and Review Policy adopted by the CoC Board for the 2024 NOFO. The policy includes details about funding levels, funding tiers, selection and scoring tools including the CoC Rating and Ranking tool, and the Appeals process. All project applications are scored using the publicly posted criteria, the scores and ranking are sent to the full CoC membership for a vote and all project applicants are notified of the ranking and project acceptance. The list of all accepted and rejected projects along with each project's score is publicly posted. (4) The Collaborative Applicant's (local government) website has been updated to comply with all ADA requirements, in addition, all CoC announcements and documents link to PDFs that are in an electronically accessible format.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section V.B.1.b.	
	In the chart below:	
1.	select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
2.	select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	No
2.	Head Start Program	No
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Nonexistent
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Nonexistent
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Nonexistent
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.	Local community low-income health clinic	Yes

1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section V.B.1.b.	

In the chart below select yes or no to indicate whether your CoC:

1.	Consulted with ESG Program recipients in planning and allocating ESG Program funds?	Yes
2.	Provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area?	Yes
3.	Ensured local homelessness information is communicated and addressed in the Consolidated Plan updates?	Yes
4.	Coordinated with ESG recipients in evaluating and reporting performance of ESG Program recipients and subrecipients?	Yes

1C-3.	Ensuring Families are not Separated.	
	NOFO Section V.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated?	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure family members are not separated?	Yes
3.	Worked with CoC and ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients?	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance?	Yes
5.	Sought assistance from HUD by submitting questions or requesting technical assistance to resolve noncompliance by service providers?	Yes

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section V.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC's Governance Charter includes the Local Education Agency (LEA) as an official mandated member. The LEA is the county-wide school system serving over 25,000 students. The LEA provides a dedicated representative, the McKinney- Vento Homeless Liaison, who attends all CoC general and Executive Committee meetings, and is a member of the youth homelessness subcommittee. The liaison provides monthly quantitative and qualitative data on student homelessness and informs the CoC regarding available student and family resources available through Title 1 funding. . The LEA also partners with the youth homelessness subcommittee in carrying out the region's annual Youth Reach MD count of homeless youth. A formal MOU is in place with the CoC and the State of Maryland's Department of Housing and Community Development detailing the expectations of each CoC's local Youth Reach MD efforts, including a written letter of commitment from the State Education Agency and the LEA to assist in surveying homeless youth within the school system. The local LEA has also committed to recruiting homeless students to the Youth Action Board and providing support during meetings. . The LEA is also a contributing member on the YHDP application team, a named partner in the responses and, if the CoC is selected, will participate in the development of the Coordinated Community Plan. Through the CoC, the youth homelessness subcommittee and the LEA are developing a formal data-sharing agreement, that will utilize HMIS and allow both entities to accurately count and provide resources to youth experiencing homelessness. In addition, this new agreement will help to eliminate the potential for double counting youth served by multiple agencies.

1C-4b.	Informing Individuals and Families Who Have Recently Begun Experiencing Homelessness about Eligibility for Educational Services.	
NOFO Section V.B.1.d.		

Describe in the field below written policies and procedures your CoC uses to inform individuals and families who have recently begun experiencing homelessness of their eligibility for educational services.

(limit 2,500 characters)

All CoC emergency shelters and housing programs have written policies, provided to families during the shelter and housing intake process, ensuring homeless children are enrolled in educational services. When a family with school-aged children enters a shelter or housing program staff contact the LEA Pupil Personnel Worker (PPW). The PPW works with the family and staff to verify the family’s homeless status, expedite the school enrollment process, and evaluate the students’ needs. For families in shelter, students may continue at their current school (school of origin) unless the parent prefers the student transfer to the school where the shelter is located. If requested the PPW also arranges transportation to and from the shelter. Staff notify families about Title I LEA tutoring and counseling services available and encourage families to participate in school-based services and shelter-based services such as tutoring and counseling. Shelter staff and PPWs collaborate during each family’s stay at the shelter to ensure services are accessible and target any educational concerns that may arise. When families transition out of shelter the PPW is notified so continuity of services is maintained, and any necessary school transitions occur smoothly. If a young child is not school-aged, policy dictates that shelter staff make a referral to early childhood education programs, such as Head Start and the Community Action Agency (CAA)’s Family Center, both two-generation programs. In addition, the CAA’s Family Support Center staff participate in inter-agency case management meetings to ensure families with young children in the shelter are engaged in early childhood educational programming. Parents have access to services such as GED preparation, ESOL classes, Community College courses and workforce development opportunities.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section V.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	Yes	No
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	No
5.	Federal Home Visiting Program–(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	Yes
7.	Healthy Start	No	No
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking—Collaboration with Federally Funded Programs and Victim Service Providers.
	NOFO Section V.B.1.e.

In the chart below select yes or no for the organizations your CoC collaborates with:

	Organizations	
1.	State Domestic Violence Coalitions	Yes
2.	State Sexual Assault Coalitions	Yes
3.	Anti-trafficking Service Providers	Yes
	Other Organizations that Help this Population (limit 500 characters)	
4.		

1C-5a.	Collaborating with Federally Funded Programs and Victim Service Providers to Address Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.
	NOFO Section V.B.1.e.

Describe in the field below how your CoC regularly collaborates with organizations that you selected yes to in Question 1C-5 to:

1.	update CoC-wide policies; and
2.	ensure all housing and services provided in the CoC's geographic area are trauma-informed and can meet the needs of survivors.

(limit 2,500 characters)

(1) The CoC's domestic violence provider is a voting member of the CoC and of the CoC Executive Committee. All CoC policy updates are made at the CoC Exec. Comm level, with input from the DV provider, to ensure any changes made are through a trauma-informed and victim-centered lens for serving DV clients. (2) Annually, the region's DV provider, a member of the CoC Board, provides training on trauma-informed practices, including structuring intake processes and assessments that are designed to not re-traumatize individuals seeking services. Throughout the year, additional community-wide learning opportunities around trauma-informed practices are offered by the DV provider and local grassroots organizations. As an example, the children, youth, and family board, housed in the local county government, recently sponsored a year-long Trauma-informed Resiliency opportunity (TIRO) learning cohort that includes several agencies that provide services to households experiencing homelessness and/or domestic/intimate partner violence. The training assisted organizations in designing and implementing organizational cultures and policies that recognize and support the physical, social, and emotional impacts of trauma, including using a victim-centered lens that prioritizes feelings of safety and promotes client self-determination. The cohort also focuses on secondary trauma experienced by staff serving survivors, including promoting healthy working environments and self-care. Finally, the CoC Lead Agency publishes a monthly newsletter with resources for trauma services, self care that helps staff take care of clients but also themselves.

1C-5b.	Implemented Safety Planning, Confidentiality Protocols in Your CoC's Coordinated Entry to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
NOFO Section V.B.1.e.		
Describe in the field below how your CoC's coordinated entry addresses the needs of DV survivors by including:		
1.	safety planning protocols; and	
2.	confidentiality protocols.	

(limit 2,500 characters)

(1)The CoC has planned for DV survivors entering the CE assessment process by immediately screening for DV, sexual assault, and stalking and through training staff in lethality assessment protocols (LAP). CoC safety plans include immediate transfer from the CE site to the DVSH, providing free transportation and assistance from local law enforcement if needed. CE staff are trained each year in lethality assessment protocols. The same safety planning protocols are also used during all Street Outreach. To further enhance safety, the DVSH is in an undisclosed location to ensure the most secure setting for survivors. The survivors' choice to engage in services does not dictate the safety and support given during the stay. A survivor may choose not to continue safe housing as defined by the CoC; SCS staff then help develop a safety plan. The CoC has planned for DV survivors entering the CE assessment process by immediately screening for DV, sexual assault, and stalking and through training in lethality assessment protocols (LAP). CoC plans include immediate transfer from the CE site to the DVSH, providing free transportation and assistance from local law enforcement if needed. (2) The CoC, via CE written policy, maximizes the survivor's choice for housing and services while ensuring confidentiality. CAA staff are trained annually in agency privacy protocols and do not disclose any information without a two-way release. Participants complete a CE release of information form during the initial appointment, to ensure confidentiality while preserving continuity of service. When a DV-related event occurs, no information is shared regardless of the release request. If a survivor does choose to enter DV services, CAA staff are removed and the individual or household's case is transferred to DV staff to ensure confidentiality. DV staff are trained in the MD Safe at Home Address Confidentiality Program (ACP) which provides a substitute address and free confidential mail-forwarding service.

1C-5c.	Coordinated Annual Training on Best Practices to Address the Needs of Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section V.B.1.e.		
In the chart below, indicate how your CoC facilitates training for project staff and coordinated entry staff that addresses best practices on safety planning and confidentiality protocols:		

		Project Staff	Coordinated Entry Staff
1.	Training Occurs at least annually?	Yes	Yes
2.	Incorporates Trauma Informed best practices?	Yes	Yes
3.	Incorporates Survivor-Centered best practices?	Yes	Yes
4.	Identifies and assesses survivors' individual safety needs?	Yes	Yes
5.	Enhances and supports collaboration with DV organizations?	Yes	Yes
6.	Ensures survivors' rights, voices, and perspectives are incorporated?	Yes	Yes
Other? (limit 500 characters)			
7.			

1C-5d.	Implemented VAWA-Required Written Emergency Transfer Plan Policies and Procedures for Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below:	
1.	whether your CoC's written policies and procedures include an emergency transfer plan;
2.	how your CoC informs all households seeking or receiving CoC Program assistance about their rights to an emergency transfer;
3.	what your CoC requires households to do to request emergency transfers; and
4.	what your CoC does in response to households requesting emergency transfers.

(limit 2,500 characters)

(1) The CoC's emergency transfer plan policies and procedures are adapted from the local PHA's annually updated Administrative Plan, in compliance with the requirements of VAWA and HUD. The transfer plan is incorporated into the CoC's Written Standards for Assistance and in project policy and procedure documents. (2.) The CoC informs all households seeking or receiving assistance by annually training community partners on the process of emergency transfer so staff can quickly and correctly assist households. Households are informed of their right to request a transfer through the housing intake process or through their PHA voucher briefing and can review the process contained in their participant rights and responsibilities documents. (3) The process for individuals and families to request an emergency transfer starts with a family or individual believing there is a threat of imminent harm. Through the PHA, an individual or family officially requests a transfer. The PHA then provides the household with the documentation form (HUD form 5383) and explains that a written statement expressing imminent harm or that an assault occurred in the last 90 days must be received. The household is also informed that a signed letter by an attorney, service provider, medical or mental health professional, or local law enforcement or agent of the court is acceptable. (4) Any request for an emergency transfer (CoC or PHA) is handled by the Public Housing Authority. The PHA reviews the information submitted by the household and, if the standards for a transfer are met, will attempt to locate another unit that must be approved for safety by the victim. The PHA also assists the victim in communicating the need for a transfer with the landlord, including completing the required documentation. Confidentiality for the household or family is maintained and transfers are completed as quickly as possible. The PHA will also assist the victim, if desired, in connecting to community resources and supports.

1C-5e.	Facilitating Safe Access to Housing and Services for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures households experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking have safe access to all of the housing and services available within your CoC's geographic area.

(limit 2,500 characters)

(1)The CoC ensures that households experiencing trauma, or a lack of safety have access to all housing services by providing initial screening services through multiple community access points, including the DV provider . Households in need of shelter are never placed on a waitlist but are immediately entered into the region's DV shelter, a DV shelter outside of the CoC region, or secure motel placement if local shelter space is not available. After a DV client is placed in a safe location, the standardized Coordinated Entry Universal Needs Assessment is completed, which objectively ranks the household for placement onto eligibility lists for all CoC and ESG-funded housing projects the household is interested in and eligible for (RRH and PSH). As part of the assessment, households are provided resources and connected to trauma-informed services and supports designed to meet their unique needs. Finally, through the PHA's annual Administrative Plan, two HCVs are set aside each year for DV households experiencing homelessness who are ready to exit shelter into permanent housing.

1C-5f.	Identifying and Removing Barriers for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section V.B.1.e.	

Describe in the field below how your CoC ensures survivors receive safe housing and services by:

- | | |
|----|---|
| 1. | identifying barriers specific to survivors; and |
| 2. | working to remove those barriers. |

(limit 2,500 characters)

(1)Once a survivor has been identified as needing safe housing and services, they complete a specific needs assessment tailored to victims of DV, sexual assault and stalking. The assessment shows that over the last year, survivors present with increasingly complex cases, including an increase in the number of lethal acts of aggression such as strangulation. In addition, the assessment screens for financial abuse and access to childcare, both of which impact the survivors ability to obtain housing. (2) In response, the DV provider has increased case management and collaborative efforts, both inside the agency and with community partners. The DV provider has also developed an in-house food program, which provides a needed resource in a safe and accessible way. The provider has also worked to develop strong partnerships with new landlords and housing developments that are willing to work directly with survivors when they are ready to exit shelter into housing. The CoC region is facing an unprecedented shortage of all housing, including affordable rental units, and this intentional outreach has begun to make a difference for survivors. Finally, the DV provider has invested more resources in staff training on specific survivors topics to ensure that all staff are competent and confident in handling the complex and unique needs of survivors.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+--Anti-Discrimination Policy and Equal Access Trainings.	
	NOFO Section V.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy--Updating Policies--Assisting Providers--Evaluating Compliance--Addressing Noncompliance.	
	NOFO Section V.B.1.f.	

Describe in the field below:	
1.	how your CoC regularly collaborates with LGBTQ+ and other organizations to update its CoC-wide anti-discrimination policy, as necessary to ensure all housing and services provided in the CoC are trauma-informed and able to meet the needs of LGBTQ+ individuals and families;
2.	how your CoC assisted housing and services providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy;
3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

(1)The CoC membership includes representatives from organizations serving the LGBTQ+ community. The CoC consults with these orgs as it updates its Written Standards for Assistance, which outline anti-discrimination policies. Coc orgs are committed to hiring staff who represent the LGBTQ+ community and feedback is encouraged from staff around welcoming and inclusive language. The Local Health Dept also leads a health equity workgroup designed to ensure services are delivered in a culturally responsive way through the lens of race, ethnicity, sexual identity, and gender. All orgs in the workgroup are CoC members, which helps ensure a unified message of acceptance, cultural proficiency, and equity across the entire CoC. (2) The CAA, primary provider of shelter and housing projects, developed an anti-discrimination policy which includes language from Hud’s Equal Access to Housing and Gender Identity Final Rules. The policy is included in Employee Handbooks and Program Manuals. CAA and CoC staff are trained semi-annually on the policy, diversity and equity, and are trained annually in HUD’s Equal Access to Shelter and Housing. All policies reflect best practices for ensuring LGBTQ+ households self-identify, determine their families’ composition, and direct their own services. Project participants receive a copy of the policy and are shown how to file a grievance. Grievances are reviewed by the CoC Lead and Project Director, investigated quickly, and mediated with all parties to resolve the conflict. MD Legal Aid also presents to the COC on fair housing and anti-discrimination policies and practices.(3)The Coc’s process for evaluating compliance starts with providing annual training for CoC members so that each project and agency is operating with the same guidelines and policies. The CoC policy reinforces compliance for any agency that serves or interacts with households seeking assistance. Annually, the CoC re-affirms its commitment to anti-discrimination by soliciting feedback from CoC members on the written policy. (4) The CoC has a dedicated contact for any noncompliance grievances filed by participants or agencies. The policy covers 3 areas: housing program, fair housing, and coordinated entry grievances. The POC assists in directing the issue of noncompliance to the correct local, state, or federal agency, and ensures timely follow-up. Training and technical assistance are also available for agencies seeking assistance or managing a complaint.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area–New Admissions–General/Limited Preference–Moving On Strategy.	
	NOFO Section V.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the current CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with—if there is only one PHA in your CoC’s geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing or Housing Choice Voucher Program During FY 2023 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?

City of Westminster, MD	0%	Yes-Both	No
Carroll County PHA, Maryland	29%	Yes-HCV	Yes

1C-7a. Written Policies on Homeless Admission Preferences with PHAs.	
NOFO Section V.B.1.g.	
Describe in the field below:	
1. steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or	
2. state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.	

(limit 2,500 characters)

(1) Both PHAs in the CoC's geographic area have a homeless admission preference in their annual Administrative Plans. The CoC's largest PHA is also the Collaborative Applicant for the CoC, has a 40 voucher Moving-On Strategy, is the recipient of ESG funding and operates a State-funded RRH program for homeless youth and administers the HOPWA long-term housing program on behalf of the local Health Department. PHA leadership is active on the CoC Board and its committees. The county PHA (largest) and city PHA work together to ensure voucher holders have a choice in rental units across the entire geographic region. The City PHA also participates in Homelessness Board meetings and is a member of the CoC Executive Board.(2) N/A

1C-7b. Moving On Strategy with Affordable Housing Providers.	
Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1. Multifamily assisted housing owners	Yes
2. PHA	Yes
3. Low Income Housing Tax Credit (LIHTC) developments	Yes
4. Local low-income housing programs	Yes
Other (limit 150 characters)	
5.	

1C-7c. Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
NOFO Section V.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process:

1.	Emergency Housing Vouchers (EHV)	No
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	No
5.	Mainstream Vouchers	Yes
6.	Non-Elderly Disabled (NED) Vouchers	Yes
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness.	
	NOFO Section V.B.1.g.	

1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	FUP

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV).	
	NOFO Section V.B.1.g.	

	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	No
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1D. Coordination and Engagement Cont'd

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1D-1.	Preventing People Transitioning from Public Systems from Experiencing Homelessness.	
	NOFO Section V.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the public systems listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Prisons/Jails?	Yes
2.	Health Care Facilities?	Yes
3.	Residential Care Facilities?	Yes
4.	Foster Care?	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section V.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition.	2
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe Haven, and Transitional Housing projects your CoC is applying for in FY 2024 CoC Program Competition that have adopted the Housing First approach.	2
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2024 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section V.B.1.i.	

You must upload the Housing First Evaluation attachment to the 4B. Attachments Screen.

Describe in the field below:

1.	how your CoC evaluates every project—where the applicant checks Housing First on their project application—to determine if they are using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation;
3.	how your CoC regularly evaluates projects outside of your local CoC competition to ensure the projects are using a Housing First approach; and
4.	what your CoC has done to improve fidelity to Housing First.

(limit 2,500 characters)

(1) Housing First compliance is reviewed in every initial application submission. Documentation of Housing First principles includes not requiring participants to engage in services to receive assistance, not allowing active or past substance use, DV and criminal history to exclude a participant from receiving services, and not having income requirements. The CoC would look for documentation of training around the core principles of Housing First, and for specific policies and procedures that demonstrate commitment to Housing First from any new project applicants. The CoC would provide technical assistance and monitor the project closely for implementation. (2) The list of factors used during evaluation includes operating a low-barrier shelter, the ability to directly place those experiencing street homelessness into RRH and PSH, the use of an objective CE assessment tool that ensures those who are most vulnerable receive services first, reviewing length of time homeless, retention of permanent housing, and documentation of staff training on Housing First. (3) Outside the competition, the CA annually monitors all CoC, State, and locally funded projects. The CA reviews participant files for evidence of Housing First case planning and agency policies and procedures for evidence of Housing First principles. The CoC also utilizes HUD’s Housing First Evaluation tool during annual monitoring. Quarterly data is analyzed for how quickly participants are placed into housing, ensuring project placement is based on an objective evaluation of participants with priority for those with severe service needs, and that participants can select housing that meets their needs. Utilization data is reviewed to confirm projects are at capacity and employing the move-on strategy to ensure rapid placement into HCVs. The CoC lived experience committee also provides feedback on their experiences related to Housing First. (4) Improvements in fidelity to Housing First include regularly revising the CE needs assessment to ensure the tool objectively prioritizes people with the highest needs, and continually recruiting landlords who are open to accepting tenants with barriers to housing. The CoC also eliminated the barrier of requiring participants to verify their income when accessing CE, allowing participants to access shelter and housing programs through CE more quickly and with less barriers.

1D-3.	Street Outreach—Data—Reaching People Least Likely to Request Assistance.	
	NOFO Section V.B.1.j.	

Describe in the field below how your CoC tailored its street outreach to people experiencing homelessness who are least likely to request assistance.

(limit 2,500 characters)

2)The CoC has a dedicated, active Outreach Committee to oversee homeless outreach for all of Carroll County. Efforts are designed to reach 100% of the county and those least likely to request assistance. Members of the outreach committee include CCG, PHA, CAA, HD, Community Health Clinic, Carroll Hospital Center, law enforcement, and mental health organizations. The committee organizes 2 large county-wide resource fairs, located in the highest populated and poorest areas in the county. 30 – 40 community organizations attend these events to provide resources for those experiencing homelessness. Smaller resource events are held throughout the County, 5 – 7 agencies attending, based on area’s needs. Fairs are held in partnership with area food pantries, soup kitchens, and faith-based community organizations. Events are planned to be held alongside other large events, to promote maximum participation. Resource packets are compiled and disseminated in high traffic locations, such as budget motels, municipal Carnivals, and community events. CoC utilizes best communication practices for persons with disabilities including large print materials, phone translation service, staff trained in ASL and Spanish, LEP services, hiring bi-lingual staff, and translating fliers and documents. Committee members are the ‘boots on the ground’ for daily homeless engagement. HD and CAA staff interact regularly with law enforcement, municipalities, library staff, faith based and community organizations to find and provide immediate assistance to people experiencing homelessness. Staff travel throughout the county to explore areas not meant for human habitation, including parking lots and abandoned buildings. Staff work to build trust first with participants by handing out food, water, tents, and sleeping bags. Staff continue to work with participants where they are, creating a rapport, and helping connect to basic needs, then shelter, additional supports, and housing opportunities. The CoC also coordinates a Co-Case Management Meeting, a multidisciplinary team, including community health workers and case managers, that meets monthly to address hard to reach and serve individuals. The CoC has formed a lived experience committee, members of this committee include those receiving services as well as peer support staff. Committee members are invited to attend outreach events and provide feedback for continuous improvement.

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section V.B.1.k.	

Select yes or no in the chart below to indicate your CoC’s strategies to prevent the criminalization of homelessness in your CoC’s geographic area:

	Your CoC’s Strategies	Engaged/Educated Legislators and Policymakers	Implemented Laws/Policies/Practices that Prevent Criminalization of Homelessness
1.	Increase utilization of co-responder responses or social services-led responses over law enforcement responses to people experiencing homelessness?	Yes	Yes
2.	Minimize use of law enforcement to enforce bans on public sleeping, public camping, or carrying out basic life functions in public places?	Yes	Yes
3.	Avoid imposing criminal sanctions, including fines, fees, and incarceration for public sleeping, public camping, and carrying out basic life functions in public places?	Yes	Yes

4. Other:(limit 500 characters)		
Implementation of a LEAD program across the CoC	Yes	Yes

1D-5.	Rapid Rehousing–RRH Beds as Reported in the Housing Inventory Count (HIC) or Longitudinal Data from HMIS.	
	NOFO Section V.B.1.I.	

		HIC Longitudinal HMIS Data	2023	2024
	Enter the total number of RRH beds available to serve all populations as reported in the HIC or the number of households served per longitudinal HMIS data, e.g., APR.	Longitudinal HMIS Data	77	84

1D-6.	Mainstream Benefits–CoC Annual Training of Project Staff.	
	NOFO Section V.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Mainstream Benefits	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	SSDI–Social Security Disability Insurance	Yes
4.	TANF–Temporary Assistance for Needy Families	Yes
5.	Substance Use Disorder Programs	Yes
6.	Employment Assistance Programs	Yes
7.	Other (limit 150 characters)	
	SOAR	Yes

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section V.B.1.m	

Describe in the field below how your CoC:

1. works with projects to collaborate with healthcare organizations, including those that provide substance use disorder treatment and mental health treatment, to assist program participants with receiving healthcare services, including Medicaid; and
2. promotes SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

(1) The CoC’s collaborative efforts with healthcare orgs. include partnering with the local low-income health clinic, providing comprehensive behavioral, physical and dental care, including the opportunity to come into shelters to deliver care. This allows relationship building with participants, which is then carried forward as participants exit shelter to permanent destinations. In addition, the local health dept’s Health on Wheels RV routinely visits encampments and rural parts of the CoC region, where residents and those who are unsheltered struggle to travel to the doctor. The RV also attends all resource and outreach fairs. Both the health RV and the health clinic also provide enrollment services for Medicaid and Medicare. Also, the outpatient mental health clinic that provides Assertive Community Treatment (ACT) is a member of the CoC. ACT can serve housed and unhoused individuals who have complex and intensive behavioral health needs. A team of four to five professionals wrap around individuals ensuring medications, therapy, and case management, providing coordinated comprehensive care. (2) The local health dept trains and certifies staff and volunteers who assist with completing SOAR applications for those with qualifying severe and persistent mental health disorders. The Health Dept actively recruits staff from multiple agencies so that participants needing assistance have access to this help as quickly as possible. To date the Health Dept. has nine persons certified to provide SOAR services, an increase of 50% over the last two years.

ID-7.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent the Spread of Infectious Diseases.	
	NOFO Section V.B.1.n.	
	Describe in the field below how your CoC effectively collaborates with state and local public health agencies to develop CoC-wide policies and procedures that:	
1.	respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

(1) During COVID, the CoC's local Health Dept. worked closely with the CoC's shelter provider, and the local community health clinic to develop CoC-wide guidance around masking, testing, and quarantining, and jointly developed strategies to test and vaccinate households living in shelter and in unsheltered locations. Weekly meetings were held with gov. and health agencies to plan for COVID outbreaks and develop flexible policies responsive to the rapidly changing public health guidance. The CoC's shelter provider developed a CoC-wide policy for isolating unsheltered high-risk homeless susceptible to severe complications from infectious disease, including using hotels, a day center, and overnight overflow shelters. For those who remained unsheltered, the CoC worked with the local government's emergency management to develop protocols for the immediate distribution of hygiene and health products and portable handwashing stations and restrooms. With the infrastructure in place, the CoC can quickly respond to any future infectious disease outbreaks, not just COVID., the CoC also continues to partner with the Health Dept. Nurses during homeless resource fairs to provide testing, feedback, and linkages to resources for the treatment of infectious diseases such as Hepatitis A. The local community health clinic also offers an in-shelter Influenza vaccination and testing program . (2) The local HD, the CAA, county government, and the community health clinic continue to draw on the policies developed during COVID for preventing infectious disease outbreaks including isolation protocols for both sheltered and unsheltered homeless who are at high risk for complications from any infectious disease. Prevention efforts occur through the Street Outreach team distributing hygiene and safety supplies such as hand washing stations and masks and through the screening and diversion process that quickly identifies vulnerable subpopulations such as those who are elderly, chronically homeless, experiencing a behavioral health crisis, and or disabled, and then isolating these individuals in hotels or by opening temporary shelter space. In addition, the local Health Dept. now operates a mobile health on wheels RV that routinely visits unsheltered homeless and can provide vaccinations, testing, and treatment for infectious disease.

ID-7a.	Collaboration With Public Health Agencies on Infectious Diseases. NOFO Section V.B.1.n.	
Describe in the field below how your CoC:		
1.	effectively shared information related to public health measures and homelessness; and	
2.	facilitated communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

(1) The CoC shared information related to public health and homelessness by adopting standardized guidance for masking, testing, and outbreak/quarantine best practices created by the community healthcare clinic and the local Health Dept. Using established communication methods such as the CoC LISTSERV, social media, and local government press releases, local health officials routinely updated homeless and community service providers with new and changing guidance. (2) Facilitated communication between public health agencies and homeless service providers was in place before COVID, as the local HD and community healthcare clinic were already active members of the CoC. The local Health Department held weekly, virtual meetings during the pandemic to disseminate best practices and answer provider questions, especially for those serving vulnerable homeless clients. Additional partners such as the local county government’s emergency operations department and local law enforcement were included in the planning and distributing of supplies and equipment designed to assist street outreach teams and housing providers in preventing and limiting disease outbreaks. As COVID is no longer an immediate and widespread threat, the CoC, through the local Health Dept., remains the hub for all public health communication and has enhanced new and existing partnerships developed during the onset of the pandemic that continue to ensure service providers are equipped to limit and mitigate infectious disease outbreak. This includes ensuring that all homeless service providers remain equipped with supplies and equipment necessary to prevent disease outbreaks.

1D-8.	Coordinated Entry Standard Processes.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC’s coordinated entry system:	
1.	can serve everybody regardless of where they are located within your CoC’s geographic area;
2.	uses a standardized assessment process to achieve fair, equitable, and equal access to housing and services within your CoC;
3.	collects personal information in a trauma-informed way; and
4.	is updated at least annually using feedback received from participating projects and households that participated in coordinated entry.

(limit 2,500 characters)

(1)The CoC’s CE policy embodies a “no wrong door” approach by deploying staff to encampments, soup kitchens, food pantries, and libraries across 100% of the CoC’s geographic area. Diversion screening, part 1 of the 2-step CE process, can be completed by: CAA, DSS, PHA, Community health clinic, DV Provider, outpatient behavioral health agencies, Area Agency on Aging, and Street Outreach staff, meeting clients in encampments, ensuring unsheltered individuals across the entire geographic region are screened and placed on eligibility lists for services. The CoC continues to increase access and reach throughout the county, adding new community partners each year. CE is listed on 211 and CAA’s HELPLINE for direct access to CE, connecting participants to shelter, housing, and additional community support services. (2) Part 2 of the CE process uses a comprehensive standard assessment tool, which assesses a participant across 10 domains: housing, health, income, substance abuse, mental health, well-being, education, basic needs, financial, and family status. Participants self-determine their status, being assisted by staff in completing the assessment if needed. Responses are numerically scored, yielding an objective score. All participants must complete the assessment before being placed on the eligibility list for or entering any shelter or housing programs funded by CoC, state, local govt. This ensures clients are objectively prioritized, serving the most in need first. This assessment tool is also used as the foundation for services and case conferencing during the CoC by name list meetings, helping participants to connect with and engage in services. (3) Information is collected in a trauma informed way: safety and confidentiality are prioritized, ensuring clients feel empowered to be open and honest. Staff are trained to build rapport, foster trust, and to be culturally and linguistically appropriate. This year the screening process was shortened to eliminate unnecessary information and to ask less personal information early in the process. (4) CE practices are consistently evaluated and updated to ensure equitable and efficient services. Information is gathered informally and with annual CE program surveys. For example, after client feedback, the option to fully complete your interview on the phone was offered, leading to a higher rate of clients keeping appointments and accessing services.

1D-8a.	Coordinated Entry–Program Participant-Centered Approach.	
	NOFO Section V.B.1.o.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their needs and preferences; and
4.	takes steps to reduce burdens on people seeking assistance.

(limit 2,500 characters)

(1)CoC Outreach team, outreach staff, and multidisciplinary team work together to ensure people least likely to apply for assistance are served by CE. Projects for Assistance in Transition from Homelessness (PATH) worker, CAA Outreach staff and peer support take CE directly to encampments and unsheltered locations so those least likely to come in for services, including youth, chronically homeless, and those with severe service needs are assessed and referred to appropriate services and housing options. Coordination with law enforcement, faith based and community partners, and all county municipalities is ongoing. This ensures when those in need are located, agencies reach out to CoC staff for services. The 2 step CE process is initiated by multiple agencies throughout the county and can be administered in the field or over the phone. (2) CE assesses clients across 10 domains, providing objective ranking of vulnerabilities. Lower scores indicate greater risk and immediate need for shelter, housing, and supportive services. Domain areas include health, housing status, income, substance abuse, mental health, well-being, education, basic needs, financial, and family status. Safety protocols for survivors of violence are included in CE. Housing services are by participant choice and clients can live anywhere in the CoC region. (3) CE policy has strict time guidelines to ensure clients are served in a timely manner. After a client is deemed homeless via Step 1, their CE appointment is typically schedule within 24 business hours. When there is an opening in a CE program, participants are contacted and have 3 days to enter services. CE staff also update the eligibility list every 30 days to make sure those on the list still want services and can be reached, helping to decrease overall wait times for services. (4) CE service delivery embraces a trauma informed care approach. Staff meet people where they are, holding appointments in a safe, client determined manner/location. The process is fully explained, and all questions are answered. This year CAA has shortened the forms used and questions asked, helping to expedite service, asking only necessary barrier related questions. At any time, a client can refuse to answer questions without loss of service. Outreach works together with CE to help clients complete the process. Co-case management is standard practice, engaging the CoC’s multidisciplinary team to provide quick access to all necessary services.

1D-8b.	Coordinated Entry–Informing Program Participants about Their Rights and Remedies–Reporting Violations.	
	NOFO Section V.B.1.o.	

Describe in the field below how your CoC through its coordinated entry:	
1.	affirmatively markets housing and services provided within the CoC’s geographic area and ensures it reaches all persons experiencing homelessness;
2.	informs program participants of their rights and remedies available under federal, state, and local fair housing and civil rights laws; and
3.	reports any conditions or actions that impede fair housing choice for current or prospective program participants to the jurisdiction(s) responsible for certifying consistency with the Consolidated Plan.

(limit 2,500 characters)

(1)The CoC affirmatively markets housing and supportive services to all persons across 100% of the region. Clients are introduced to housing options early and throughout the service delivery process. The CoCs robust outreach services include information packets, outreach fairs, street outreach, and community education, with a consistent emphasis on Housing First. (2)Through MD Legal Aid the COC provides training each year on Fair Housing and Reasonable Accommodations and conducts quarterly expungement clinics. With annual training from MD Legal Aid, staff ensure persons experiencing homelessness fully understand the rights and remedies available to them through Fair Housing and Civil Rights laws. In addition, the PHA Director and CAA are members of the region’s landlord association and communicate the requirements of fair housing to landlords and tenants. And, participants in shelter and housing programs accessed through CE are informed of their rights as part of the “Participants Rights and Responsibilities” provided to them upon program entry. Clients also receive the CAA Grievance Policy. The Grievance Policy, approved by the CA and the State provides participants in all programs with steps needed to voice their concerns. Grievances are reviewed, addressed, and documented by the CAA’s Chief Executive Officer and the CA. CCA holds a “Tenant Rights and Responsibilities” Workshop for all RRH and PSH clients. Households who transition from homelessness to a HCV are informed of Fair Housing principals as part of their required voucher briefing held by the PHA. Fair Housing posters and signage is posted across CoC organizations serving homeless households. (3) Participant grievances and concerns are documented and retained in their file. All grievances for CE, shelter, and housing participants are reviewed by the CA. Should concerns arise, agencies work with Maryland Legal Aid and the local HUD office to resolve any conditions or actions impeding Fair Housing. The CA has 3 Fair Housing Specialists certified by the National Center for Housing Management available to assist participants in filing fair housing complaints with HUD. The CA is responsible for certifying the CoC’s Fair Housing principles, practices and policies are in line with the State of MD’s Consolidated Plan. As a non-entitlement jurisdiction, the CA also participates in State planning activities as the State develops new policies and plans to Affirmatively Further Fair Housing in MD.

1D-9.	Advancing Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section V.B.1.p.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	07/29/2024

1D-9a.	Using Data to Determine if Racial Disparities Exist in Your CoC’s Provision or Outcomes of CoC Program-Funded Homeless Assistance.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the data your CoC used to analyze whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance; and
2.	how your CoC analyzed the data to determine whether any racial disparities are present in your CoC's provision or outcomes of CoC Program-funded homeless assistance.

(limit 2,500 characters)

(1) The CoC used quantitative data disaggregated by race and ethnicity for the following - Diversion and Prevention, Coordinated Entry, length of time homeless, entrance into shelter and housing, and exits to RRH, PSH, temporary, unknown and permanent destinations and returns to homelessness. The Coc gathered this data from HMIS and Stella P and compared overall system use by White, Black/African American and Hispanic to the percentage of each of these demographic groups across the CoC region. Additionally, the CoC collected qualitative data based on the experiences of providers and people with lived experience during a Turn the Curve exercise conducted by the CoC Board. (2) The CoC compared the percentage of White, Black/African American, and Hispanic participants in diversion and prevention, emergency shelter, RRH, and PSH against the percentage of each of these groups in the general population in the CoC, using American Community Survey data. The HMIS Lead and Data Committee was responsible for gathering and organizing all relevant data. In early September, the CoC Board reviewed the data, noting that a higher percentage of African Americans seek diversion and prevention assistance compared to their representation in the general population. The data is the same for entry into shelter. Using the Results-based Accountability framework from Clear Impact, a Turn the Curve process was completed. This exercise facilitates a deep dive into the Why behind the data and invites new partners to the table. Five small groups brainstormed thoughts and ideas, such as systemic racism, generational poverty, and a lack of representation. The CoC created an Action Plan that will allow progress in reducing disparities to be effectively measured, easily reviewed, and adjusted as needed.

1D-9b.	Implemented Strategies to Prevent or Eliminate Racial Disparities.	
	NOFO Section V.B.1.p	

Select yes or no in the chart below to indicate the strategies your CoC is using to prevent or eliminate racial disparities.
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1.	Are your CoC's board and decisionmaking bodies representative of the population served in the CoC?	Yes
2.	Did your CoC identify steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC?	Yes
3.	Is your CoC expanding outreach in your CoC's geographic areas with higher concentrations of underrepresented groups?	Yes
4.	Does your CoC have communication, such as flyers, websites, or other materials, inclusive of underrepresented groups?	Yes
5.	Is your CoC training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness?	Yes
6.	Is your CoC establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector?	Yes
7.	Does your CoC have staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness?	Yes

8.	Is your CoC educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity?	Yes
9.	Did your CoC review its coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness?	Yes
10.	Is your CoC collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system?	Yes
11.	Is your CoC conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness?	Yes
	Other:(limit 500 characters)	
12.		

1D-9c.	Plan for Ongoing Evaluation of System-level Processes, Policies, and Procedures for Racial Equity.	
	NOFO Section V.B.1.p.	

Describe in the field below your CoC's plan for ongoing evaluation of system-level processes, policies, and procedures for racial equity.

(limit 2,500 characters)

The first plan for ongoing evaluation of system-level processes is to complete the updates and revisions to the Coordinated Entry Needs Assessment that are currently underway. The CoC is using tools and strategies gathered from the HMIS Lead's participation in the HUD CE Learning Cohort, feedback from staff administering the assessment, and from CE participants to ensure that the tool is equitable and objective. Secondly, the CoC Executive Committee will conduct quarterly reviews of project data and system performance measures disaggregated by race and ethnicity. Also, the CoC's Written Standards for Assistance are in the process of being revised. The document, containing the CoC policies and procedures for ESG, CoC and State-funded projects and services will be reviewed by participants with lived experience and agencies led by BIPOC to create a document that is reflective of the CoC's commitment to equity. Finally, the CoC will continue to host Fair Housing and Equal Access to Shelter training, conduct an annual strategic planning session focused on race and ethnicity, and evaluate progress in increasing the representation of people of color at the staff and leadership level across the entire CoC.

1D-9d.	Plan for Using Data to Track Progress on Preventing or Eliminating Racial Disparities.	
	NOFO Section V.B.1.p.	

Describe in the field below:

1.	the measures your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance; and
2.	the tools your CoC plans to use to continuously track progress on preventing or eliminating racial disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

(1) The CoC will continue to track system utilization (entrance and exits to diversion, shelter and housing) by race compared to the general population. In addition, all HUD SPM's will be disaggregated by race. Client-level data from the CE Needs Assessment will also be tracked to ensure the tool objectively measures the needs and vulnerabilities of all participants. The agency responsible for administering the CE Needs Assessment is in the process of reviewing CE results by staff person to help ensure that there is no unconscious bias influencing participant results. The CoC will also track the Action Plan goals identified in the last race equity disparity assessment. These include tracking increased outreach efforts to connect and engage communities of color, increasing representation on boards and in leadership positions by people of color, and recruiting more diverse grassroots organizations to join and engage with the CoC. The CoC will set targets for each of the measures and will review progress semi-annually. (2) The tools the CoC plans to use include a newly created data dashboard showing trends over time for shelter and housing programs by race and ethnicity, Stella P data for further disaggregating by race and other factors (age, chronic, veteran, family status etc.), American Community Survey Data, and Clear Impact's Results-Based Accountability Framework to develop Action Plans and performance measures. These tools will provide a comprehensive assessment of participant level outcomes, but also help ensure that the CoC, as a collaborative group, is held accountable for moving forward to achieve a more equitable system. .

1D-10.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC's Outreach Efforts.	
	NOFO Section V.B.1.q.	

Describe in the field below your CoC's outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decisionmaking processes.

(limit 2,500 characters)

The CoC's outreach efforts include recruiting persons with current and past experience with homelessness to the "Living and Lived Experience" committee. Targeted outreach is conducted in the shelters, through Street Outreach and RRH and PSH projects. In addition, Peer Support staff working across multiple agencies help encourage individuals to join the group. The CoC also supports a Youth Action Board and recruitment efforts include youth-led social media postings, word of mouth from current members, and participation by the YAB in community events and festivals. Adult support staff for the YAB also reach out via email and through other collaborative workgroups outside of the CoC to encourage agencies and organizations, such as the school system and case management agency, to identify youth who are interested in joining the YAB. Both the YAB and the living and lived experience committee are represented on the CoC Executive Committee, where they participate in the decision-making process. The YAB has a formal structure with an Executive Board consisting of a President, Vice President, and Secretary. This group shapes the direction focus and activities of the YAB, and makes decisions and recommendations about youth policies, programs, and funding. The Executive Team is compensated for their work with an hourly stipend and youth attending YAB meetings receive a gift card.

1D-10a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

You must upload the Lived Experience Support Letter attachment to the 4B. Attachments Screen.
Enter in the chart below the number of people with lived experience who currently participate in your CoC under the four categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Routinely included in the decisionmaking processes related to addressing homelessness.	8	3
2.	Participate on CoC committees, subcommittees, or workgroups.	15	5
3.	Included in the development or revision of your CoC's local competition rating factors.	3	0
4.	Included in the development or revision of your CoC's coordinated entry process.	8	3

1D-10b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

Examples of professional development and employment opportunities can be seen in the support the Youth Action Board receives from several CoC youth-serving agencies. The YAB is provided with state-funded living wage stipends (\$21 per hour) for the Executive Team members, and per diem support via gift card, for youth who attend meetings. The YAB Executive Team is also developing organizational and planning skills by planning the bi-weekly meeting agenda, taking notes, and planning and executing outreach events.

In addition, the YAB and adult mentors participated in two professional development experiences in 2022, attending the National Network for Youth conference in Washington DC, and the State of Maryland's Youth Symposium. One member of the YAB Executive Team was ultimately hired as a transitional-aged youth program specialist by the agency providing meeting space, mentorship, and financial management for the YAB. Adults with lived experience have opportunities to be hired as Peer Support staff through the Local Health Dept and local Community Health Clinic. These peers participate in ongoing peer support training and certification, as the State of Maryland is embedding more structure and progressively increasing the requirements and pay for peer support specialists. The CAA has also revised some of its hiring requirements, eliminating bachelor's degrees where possible, allowing more individuals with lived experience opportunities to be hired into roles they would not have previously been qualified for. And, as always, individuals with lived experience participate in the CoC's array of workforce development supports, through the CAA and the American Jobs Center (WIOA), both of which provide soft skills, interviewing and on-going job support. In partnership with the CAA, the local community college also offers educational and vocational certification programs for homeless and formerly homeless individuals.

1D-10c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section V.B.1.q.	

Describe in the field below:	
1.	how your CoC gathers feedback from people experiencing homelessness;
2.	how often your CoC gathers feedback from people experiencing homelessness;
3.	how your CoC gathers feedback from people who received assistance through the CoC Program or ESG Program;
4.	how often your CoC gathers feedback from people who have received assistance through the CoC Program or ESG Program; and
5.	steps your CoC has taken to address challenges raised by people with lived experience of homelessness.

(limit 2,500 characters)

(1) The CoC routinely gathers feedback from people receiving homelessness assistance through the lived experience subcommittee, the Youth Action Board, and through the efforts of the outreach team, shelter staff, Housing Stability Coordinators, and Peer Support staff who work directly with all participants. Also, as part of the ranking process for the CoC NOFO, PSH participants are interviewed to gather feedback on the effectiveness of PSH. (2) The CoC gathers feedback monthly from the lived experience committee, every other week from the YAB, quarterly from the youth RRH program, and annually from shelter and PSH participants. And, at every CoC and Exec, Comm meeting any person with lived experience is encouraged to provide feedback on their experiences. (3) The primary method for gathering feedback is through in-person conversations that occur during case management sessions for participants in shelter and housing projects. The Street Outreach team has also developed a survey for those living in unsheltered situations. Annually, surveys are given to shelter and PSH participants, to solicit feedback on the quality and effectiveness of the programs. (4) Feedback from ESG and CoC participants is gathered monthly, quarterly, and annually, through the work of case managers and Housing Stability Coordinators. Participants are also encouraged to attend bi-monthly CoC meetings to share their experiences and suggestions and are encouraged to join the new lived experience committee. (5) The most impactful step the CoC has taken is the formation of the lived experience committee (primarily adults) and the Youth Action Board (age 14-24). The lived and living experience committee has expressed a need for supportive services extending beyond the transition into housing, assistance identifying landlords who are and are not willing to work with people exiting homelessness, and more assistance with move-in costs. Some of these challenges can be addressed by tapping into existing state and local resources, while adding more supportive services may require the CoC to seek additional funding. The YAB has expressed a need for a youth-specific shelter. The CoC is incorporating a dedicated youth space in the current relocation and renovation of the family shelter. Regardless of the issues raised by the committee and the YAB, the CoC has committed to always respect, listen, and accept whatever feedback is provided.

1D-11.	Increasing Affordable Housing Supply.	
	NOFO Section V.B.1.s.	
	Describe in the field below at least two steps your CoC has taken in the past 12 months to engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
	1. reforming zoning and land use policies to permit more housing development; and	
	2. reducing regulatory barriers to housing development.	

(limit 2,500 characters)

The CoC Lead, county government, is responsible for local zoning and land use policies. As the County is developing a new Master Plan, the CoC is partnering with the County who has hired a consultant to complete a comprehensive housing study. The State of MD requires all new Master Plans to include specific affordable housing options. Over the last year, the CoC has assisted the consultant by marketing the housing survey and providing agencies and individuals for focus groups. Now that the study is complete, the CoC Chair will also help coordinate the presentation with the Office of Planning and the consultant for the local board of county commissioners. The study will aid in identifying the number of affordable housing units needed, and where the new units can be built, based on current zoning and density restrictions. In addition, the CoC has provided feedback to the State of Maryland as it works to increase the supply of affordable housing. The State is currently adopting new regulations that require any developer choosing to receive LIHTC to dedicate 15% of all units to permanent supportive housing. (2). One issue out of the control of the CoC Lead (county government) is the state-regulated water allocations available for commercial or residential development within the CoC's largest municipality - where affordable housing development would be most practical. County government has recently partnered with this municipality, allocating a portion of its Local Fiscal Recovery Funds, to support the construction of a new water reuse system that will increase available water allocations for future development. In addition, in more rural areas where landowners may have space for tiny homes or accessory dwelling units, state environmental (septic system) regulations have prohibited these possible solutions to increasing affordable housing stock. As a rural CoC, this impacts the County's efforts to increase affordable housing. During the 2024 Legislative Session, a bill passed that requires local jurisdictions to allow manufactured and modular dwellings on land close to public transit, on land owned by nonprofits, or on property currently or formerly owned by the state or federal government, The bill also prohibits local jurisdictions from imposing unreasonable requirements on qualified projects that address affordable housing.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Advance Public Notice of Your CoC's Local Competition Deadline, Scoring and Rating Criteria.	
	NOFO Section V.B.2.a. and 2.g.	

1.	Enter the date your CoC published its submission deadline and scoring and rating criteria for New Project applicants to submit their project applications for your CoC's local competition.	08/27/2024
2.	Enter the date your CoC published its submission deadline and scoring and rating criteria for Renewal Project applicants to submit their project applications for your CoC's local competition.	09/30/2024

1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section V.B.2.a., 2.b., 2.c., 2.d., and 2.e.	

You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.

Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

6.	Provided points for projects based on the degree the projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	Yes
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1E-2a.	<p>Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.</p> <p>NOFO Section V.B.2.a., 2.b., 2.c., and 2.d.</p>	
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You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen.
Complete the chart below to provide details of your CoC's local competition:

1.	What were the maximum number of points available for the renewal project form(s)?	120
2.	How many renewal projects did your CoC submit?	2
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	<p>Addressing Severe Barriers in the Local Project Review and Ranking Process.</p> <p>NOFO Section V.B.2.d.</p>	
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Describe in the field below:

1.	how your CoC analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	the severe barriers your CoC considered.

(limit 2,500 characters)

(1) The CoC completes formal monitoring annually and monitors project performance throughout the year via HMIS by reviewing utilization, wait lists and participants including when clients were placed on the eligibility list and how quickly they were housed. Monitoring staff track the clients' Needs Assessment Scores generated during Coordinated Entry to ensure those most in need are served first, as well as clients' chronic status as all CoC projects are PSH 100% dedicated to chronically homeless. The CoC Board monitors system performance measures on a regular including: retaining permanent housing and exits to other permanent housing including utilization of the CoC's Move on Strategy.

(2) The COC's HMIS lead monitors when clients are placed on the eligibility list and then how quickly they are housed. (3) All CoC projects are PSH 100% dedicated to chronically homeless, so all clients present with a mental or physical health disability and have high barriers to housing success. The CoC uses Housing Stability case managers (added during the pandemic with local and state grants) to reduce barriers to success by assisting with housing search, landlord relationships and supports to maintain housing. Clients are offered classes in Tenant Rights & Responsibilities, Mock Interviews, How to be a Good Tenant, and Coaching. (4) The CoC ranking tool awards renewal, expansion and new PSH projects up to 20 points based on the % of clients served who were chronically homeless. To earn maximum points for this criteria 95% of clients must have a status as chronic

1E-3.	Advancing Racial Equity through Participation of Over-Represented Populations in the Local Competition Review and Ranking Process.	
NOFO Section V.B.2.e.		
Describe in the field below:		
1.	how your CoC used input from persons of different races and ethnicities, particularly those over-represented in the local homelessness population, to determine the rating factors used to review project applications;	
2.	how your CoC included persons of different races and ethnicities, particularly those over-represented in the local homelessness population in the review, selection, and ranking process; and	
3.	how your CoC rated and ranked projects based on the degree that proposed projects identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and steps the projects took or will take to eliminate the identified barriers.	

(limit 2,500 characters)

1) The CoC Board and its funded partners strive to promote an inclusive board membership and employee base that is reflective of those served by the CoC's homeless services. The CoC Board includes the PHA, the Community Action Agency, the Department of Social Services, Aging and Disability Services, Veteran's Services, DV Providers, Workforce Development, Health Care Services and persons with lived experience. All CoC members had an opportunity to review and comment on the proposed rating and ranking tool and approved the final version used to rank this year's projects. 2) The CoC had 1 PSH renewal, 1 SSO – CE renewal, 1 Bonus PSH and 1 RRH DV bonus project to rank in this round of funding; all PSH projects prioritized chronically homeless. The CoC tool is driven by the objective criteria contained in the HUD ranking tool including project-level data on # of Days to Housing Placement, Exits to Permanent Housing, Returns to Homeless, Increased Income, Chronic Status, CE participation, and use of Housing First. Project monitoring results also are a factor in scoring. The CoC ranking tool also includes all the Equity categories in the HUD Tool including Agency Leadership, Governance and Policies and Program Participant Outcomes. Together these Equity criteria were worth 35 points and agency requesting funding were required to submit a summary of their efforts with their board and staff. 3) Data around racial disparities and equity was reviewed by the CoC. African American populations are over-represented at entry into the homeless system representing 18% of all entries into CE in FY22 yet are only 4% of the overall population in the CoC region. Although over-represented upon entry, positive exits, including to Permanent Housing destinations, are the same for both persons of color and white participants, indicating no disparities in the ranked and rated projects' track record of serving persons of different races. In addition to using the Equity criteria to rank the projects, the CoC Board is reviewing the Equity Factors with awarded agencies as the CoC strives to better represent the clients we are devoted to serving. Since persons of color enter the CoC's homeless system at higher rates but have positive outcomes when served by the homeless system, the focus of the CoC is turning to prevention. With a new grant award from the state, the CoC Board is guiding efforts to prevent homelessness among all our citizens.

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section V.B.2.f.	
	Describe in the field below:	
1.	your CoC's reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
2.	whether your CoC identified any low performing or less needed projects through the process described in element 1 of this question during your CoC's local competition this year;	
3.	whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
4.	why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

(1) As part of the Governance Charter, the CoC has a written reallocation policy. The CoC Board reviews performance of all renewal projects annually, including a performance evaluation based on Grant spend-down, capacity and utilization of beds and/or staff, # of participants served including those with high barriers, HMIS data quality, APRs, Project Applications, and other HUD tools. Projects are also evaluated based on their contribution to HUD Policy Priorities and the System Performance Measures including Length of Stay, Exits to PH, Returns to Homelessness and Increasing Income. The Collaborative Applicant monitors all projects annually and presents fiscal, management & capacity issues to the CoC Board. Based on this multifaceted performance review, the CoC Board can recommend corrective action for a grantee, and if there are continuing performance issues after 1-year, involuntary reallocation. Voluntary reallocations are considered with priority given to reallocations that create new permanent supportive housing. (2) The CoC had 2 renewal projects to evaluate this round – 1 PSH project and 1 SSO – Coordinated Entry Project. Project performance was strong for both and so neither project was recommended for reallocation (3) The CoC Board did not reallocate any projects in this round (4) Not applicable - the CoC evaluated performance and did not have a low performing project to reallocate.

1E-4a.	Reallocation Between FY 2019 and FY 2024.	
	NOFO Section V.B.2.f.	

	Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2019 and FY 2024?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject any project application(s) submitted for funding during its local competition?	No
2.	Did your CoC reduce funding for any project application(s) submitted for funding during its local competition?	No
3.	Did your CoC inform applicants why your CoC rejected or reduced their project application(s) submitted for funding during its local competition?	No
4.	If you selected Yes for element 1 or element 2 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section V.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2024, 06/27/2024, and 06/28/2024, then you must enter 06/28/2024.	10/15/2024
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1E-5b.	Local Competition Selection Results for All Projects.	
	NOFO Section V.B.2.g. You must upload the Local Competition Selection Results attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Project Names; 2. Project Scores; 3. Project Status—Accepted, Rejected, Reduced Reallocated, Fully Reallocated; 4. Project Rank; 5. Amount Requested from HUD; and 6. Reallocated Funds +/-.	Yes
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1E-5c.	Web Posting of CoC-Approved Consolidated Application 2 Days Before CoC Program Competition Application Submission Deadline.	
	NOFO Section V.B.2.g. and 24 CFR 578.95. You must upload the Web Posting—CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website—which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	10/28/2024
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1E-5d.	Notification to Community Members and Key Stakeholders by Email that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section V.B.2.g. You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application was posted on your CoC’s website or partner’s website.	10/28/2024
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored—For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored—For Information Only	

	Select from dropdown menu your CoC's HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section V.B.3.a.	

	Enter the date your CoC submitted its 2024 HIC data into HDX.	05/10/2024
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2A-4.	Comparable Databases for DV Providers—CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section V.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in HMIS comparable databases; and	
2.	state whether DV housing and service providers in your CoC are using a HUD-compliant comparable database—compliant with the FY 2024 HMIS Data Standards.	

(limit 2,500 characters)

(1) Data for domestic violence survivors is collected utilizing a comparable database, Net Smart MyEvolve, while preserving the anonymity of survivors and following the protections put in place by The Violence Against Women Act (VAWA). The comparable database includes all data elements available in HMIS. The HMIS Lead has worked with the CoC's Domestic Violence provider to develop the data elements that are comparable with the HMIS data standards and that are reported on other CoC-funded projects. Monthly reports are submitted to the CoC Co-chair and HMIS lead, including the number of domestic violence survivors served and residing in the Domestic Violence Safe House, as well as the demographics of those served. All data reported is de-identified and aggregated to protect the anonymity of survivors. Semi-annual system performance measure reports are also submitted to the CoC Board. The CoC Board reviews this aggregate data and reports at large community meetings held by the CoC. The CoC examines the aggregate data in order to determine the size of the population affected by domestic violence and homelessness. (2) Yes, the CoC is compliant with the 2024 HMIS Data Standards

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section V.B.3.c. and V.B.7.	

Using the 2024 HDX Competition Report we issued your CoC, enter data in the chart below by project type:

Project Type	Adjusted Total Year-Round, Current Non-VSP Beds [Column F of HDX Report]	Adjusted Total Year-Round, Current VSP Beds [Column K of HDX Report]	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS Comparable Database [Column M of HDX Report]	HMIS and Comparable Database Coverage Rate [Column O of HDX Report]
1. Emergency Shelter (ES) beds	215	12	203	100.00%
2. Safe Haven (SH) beds	0	0	0	0.00%
3. Transitional Housing (TH) beds	0	0	0	0.00%
4. Rapid Re-Housing (RRH) beds	41	0	41	100.00%
5. Permanent Supportive Housing (PSH) beds	65	0	65	100.00%
6. Other Permanent Housing (OPH) beds	0	0	0	0.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section V.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

N/A

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section V.B.3.d.	
	You must upload your CoC's FY 2024 HDX Competition Report to the 4B. Attachments Screen.	

Did your CoC submit at least two usable LSA data files to HUD in HDX 2.0 by January 24, 2024, 11:59 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC conducted its 2024 PIT count.	01/23/2024
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section V.B.4.a	

	Enter the date your CoC submitted its 2024 PIT count data in HDX.	05/10/2024
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2B-3.	PIT Count–Effectively Counting Youth in Your CoC’s Most Recent Unsheltered PIT Count.	
	NOFO Section V.B.4.b.	

	Describe in the field below how your CoC:	
1.	engaged unaccompanied youth and youth serving organizations in your CoC’s most recent PIT count planning process;	
2.	worked with unaccompanied youth and youth serving organizations to select locations where homeless youth are most likely to be identified during your CoC’s most recent PIT count planning process; and	
3.	included youth experiencing homelessness as counters during your CoC’s most recent unsheltered PIT count.	

(limit 2,500 characters)

(1) The planning process for the 2023 sheltered and unsheltered PIT count was informed by the work of the local Youth Reach MD collaborative. Since 2017, the State of MD has conducted a bi-annual count of unaccompanied homeless youth, with each CoC forming a dedicated homeless youth subcommittee. The committee, led the by local board for children, youth, and families, engages stakeholders including the local school system, the local community college, the Dept. of Housing’s Housing Stability Coordinators, the local health department, a private university in the CoC region, and youth service providers in order to locate, count, and offer services to homeless youth. The CoC has a long-standing MOU with the State of Maryland’s Department of Housing and Community Development to participate in this effort and has been successful in both locating and engaging previously underserved homeless youth. (2) Although the CoC conducts a bi-annual youth count, youth are also counted during the CoC’s PIT Count. Homeless youth identified through Youth Reach and through traditional outreach efforts are asked to assist with the PIT count. In addition, the CoC supports a Youth Action Board who assist in identifying areas throughout the CoC where unaccompanied youth can be found. Stipends are provided to all youth who participate. (3) The CoC makes every effort to include a wide array of counters for each PIT Count. This year the CoC had youth inform the PIT Count committee, but no youth currently experiencing homeless were used as official counters on the day of the PIT. Youth identified during the count were asked to assist in locating any additional unsheltered youth.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section V.B.5.a and V.B.7.c.	

	In the field below:
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2023 and 2024, if applicable;
3.	describe whether your CoC’s PIT count was affected by people displaced either from a natural disaster or seeking short-term shelter or housing assistance who recently arrived in your CoCs’ geographic; and
4.	describe how the changes affected your CoC’s PIT count results; or
5.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2024.

(limit 2,500 characters)

1) There was no change in the CoC's sheltered count generated from HMIS. (2) The CoC aligns its unsheltered count with HUD guidance, conducting an in-person unsheltered count every other year. The combined 2023 PIT count results align with the last pre-COVID count in January 2019. Changes in the 2023 unsheltered count methodology included the return of volunteer outreach teams, participation by local elected officials, starting the count earlier in the morning, visiting new and additional areas such as large retail stores and church parking lots, and utilizing technology from the local government's GIS dept to map real-time the locations of the unsheltered encampments. (3) N/A (4) The CoC acknowledges COVID profoundly impacted the 2021 PIT count. For safety reasons, only essential agency staff participated on the day of the count, and congregate shelter beds had been reduced. In addition, the CoC's ERAP funds halted court-ordered evictions. The 2023 PIT Count efforts identified 37 additional unsheltered individuals compared to the last unsheltered count in 2021. Furthermore, in 2023 the CoC began restoring bed capacity in shelters back to pre-COVID capacity, which increased the sheltered count. Since COVID has faded, the CoC continues to experience year-over-year increases in the overall number of households seeking homelessness assistance and in the number of households from outside the CoC. The CoC maintains no policies or procedures preventing anyone outside of the CoC region from seeking services or entering shelter. HMIS data analysis and agency feedback show some of the increase is related to individuals being released to homelessness in the CoC region from the regional hospital system and from the detention center. Interviews and assessments with both sheltered and unsheltered individuals support this data. (5) The CoC follows HUD guidance and completes an unsheltered count every other year. The CoC has a year-round robust Outreach Team, which provides continual real-time updates on the number of unsheltered households in the region.

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reducing the Number of First Time Homeless—Risk Factors Your CoC Uses.	
	NOFO Section V.B.5.b.	
	In the field below:	
1.	describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
2.	describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

(1) Risk factors impacting first-time homelessness include the limited selection of rental units combined with a high cost of living in the CoC region. Recently, even with the increases in FMR, units that were accessible to low-income households are renting to private tenants well above FMR. The % of households spending 30% or more of their income on rent in the region is 28.4% and is over 40% for those aged 18-24. In addition, COC uses quantitative data on the #of people seeking assistance for eviction prevention, security deposit assistance, and utility shut-offs. These barriers increase the risk of losing housing or securing another affordable unit. Finally, hospital and community health clinic data indicate that the CoC is serving an increasing # of individuals over 60, with SUD and/or physical challenges reporting first-time homelessness. The CoC is addressing this alarming trend through the system of care committee. (2) CoC collaborates with foundations, faith-based charities, to leverage \$300,000 in local support for prevention and diversion assistance. Outreach and Housing Stability staff, conduct scheduled visits to soup kitchens and food pantries, connecting with at-risk households. Anyone at risk and in need of help participates in an objective screening process, designed to divert homelessness. Since the ERAP began, the District Court covering the CoC region has been sharing upcoming eviction hearings cases with Housing Stability staff who can assist tenants in clearing rental arrearages. The Housing Stability Staff also conduct outreach at the District Court, attending Eviction Hearings and offering services to people at-risk of losing their housing. As noted above, the trend of older individuals experiencing first-time homelessness is alarming. These individuals have medical issues that are too complex for the shelter staff to safely manage. In response, system of care committee is strategizing with the local hospital and community health clinic to open a new homeless medical respite. Finally, the CoC has identified approximately 30% of those counted as first-time homeless have been homeless beyond the two years before the reporting period. The CoC is revising shelter and housing intake forms that will more accurately assess first time versus repeated episodes of homelessness beyond two years. (3) CoC Board, is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing FTH.

2C-1a.	Impact of Displaced Persons on Number of First Time Homeless.	
	NOFO Section V.B.5.b	

Was your CoC's Number of First Time Homeless [metric 5.2] affected by the number of persons seeking short-term shelter or housing assistance displaced due to:

1.	natural disasters?	No
2.	having recently arrived in your CoC's geographic area?	No

2C-2.	Reducing Length of Time Homeless—CoC's Strategy.	
	NOFO Section V.B.5.c.	

In the field below:

1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
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2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.

(limit 2,500 characters)

(1) Although an increase is noted this year, the CoC continues to implement a robust strategy while also responding to the trends driving this data in the wrong direction. The strategy is comprised of objective assessment of need, including length of time homeless, through the CE process, implementing Housing First principles across all shelter and housing projects, adding new case management positions, and implementing a 42 voucher Move-On Strategy with the PHA each year to quickly transition households in ES, RRH, and PSH to permanent housing. The Move-On Strategy helps to reduce overall length of time (LOT) homeless by more quickly moving households out of shelter and housing programs, reducing the length of time households remain homeless. Additionally, the CoC dedicates all PSH to chronically homeless individuals, providing a direct pathway to stable long-term housing for those with high service needs who often cycle in and out of homelessness. Through CE, the Street Outreach team also places unsheltered households directly into housing. And, the CoC provides coordinated inter-agency case management and case conferencing for homeless participants with severe physical and behavioral health service needs, which can result in extreme barriers to securing and maintaining housing. Finally, the PHA continues to build its supply of Mainstream Vouchers for non-elderly disabled participants experiencing homelessness, allowing participants who qualify to move quickly from homelessness to permanent housing. (2) The CoC identifies LOT homeless through HMIS and the standardized CE assessment, which objectively assigns a vulnerability factor that includes the length of time a household has been unhoused. CE staff work with households to gather the necessary documents to support time homeless and/or allow participants to self-certify their LOT homeless. These households are prioritized for entry into shelter, RRH and PSH or even directly housed with a PHA voucher. The shortage of affordable large rental units and ADA compliant units also contributes to longer LOT homeless for families and individuals with disabilities. (3) CoC Board is responsible for overseeing the strategy to reduce the LOT individuals and families remain homeless.

2C-3.	Successful Permanent Housing Placement or Retention –CoC's Strategy.	
	NOFO Section V.B.5.d.	

In the field below:

1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.

(limit 2,500 characters)

1) The CoC’s strategy to increase the rate at which individuals and families exit to or retain permanent housing (PH) destinations begins with the Housing First approach which allows participants to select housing that meets their unique needs, and by blending state and federal funds to create program models that quickly move households through the homelessness response system while providing continued support after housing is secured. Also, the CoC’s CE process objectively prioritizes all individuals and families from shelter or street homelessness for immediate entry into permanent housing projects. Housing Stability Coordinators (HSC) and the Community Action Agency (CAA) case management team work to maintain strong rapport with landlords to continue increasing the number of rental units available to CoC participants. The CAA is also leveraging newly allocated funds to move additional families with children out of shelter and into housing, as families tend to spend more time in shelter compared to singles. Housing Stability coordinators also assist by enrolling all eligible clients in the PHA’s HCV program which supports the Move-On Strategy with 42 vouchers: 12 for emergency shelter, 25 for those in RRH and PSH and an additional 5 for youth aged 18-24 in YRRH. (2) The CoC’s strategy to increase the rate at which individuals and families in PH retain their PH or exit to PH destinations centers around housing stability services, through a person-centered approach tailored to unique barriers for each household. Housing stability services include applying to the PHA for HCVs, connection to mainstream benefits, access to SOAR, landlord connections, conflict resolution, job skills training with American Job Center, financial education, tenant education, and supportive services such as peer recovery support and integrated case management with healthcare organizations. Additionally, the CoC has access to 25 PHA vouchers for participants in RRH and PS. The CoC consistently retains 90% of clients in PH. (3) The CoC Board is responsible for overseeing the strategy to increase rates of exits or retentions of permanent housing.

2C-4.	Reducing Returns to Homelessness—CoC’s Strategy.	
	NOFO Section V.B.5.e.	

In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;
2.	describe your CoC’s strategy to reduce the rate that individuals and families return to homelessness; and
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

(1)The strategy to identify households returning to homelessness includes gathering data from any households that present as homeless to understand their prior living situation and homeless history. HMIS and Stella P data provides a detailed look at overall returns and also returns by project and exit destination, such as returns from shelter vs returns from RRH. Disaggregated data also shows which subpopulations are most at risk for return. Finally, HMIS and Stella data indicate which timeframe has the greatest risk for returns. The CoC knows that HHs who exit from shelter to a permanent destination are most at risk of returning. Secondly, HHs, regardless of which project they exited from, are most at risk of returning in the first 12 months after their exit. The most common risk factors include recurring substance use disorder, high rent-burdens, lack of reliable income, transportation for employment, and affordable childcare. (2)The strategy to reduce returns to homelessness includes increased state funds for staff dedicated to households exiting homelessness to permanent destinations that typically do not have on-going supportive services, such as renting with or without a subsidy or residing with family. This position works to ensure connections to employment, benefits such as Energy Assistance and SNAP, accessing health and behavioral health resources and utilizing peer recovery support services. Each household receives an individualized plan, based on current needs and potential future barriers, providing layered support from multiple agencies working in partnership. For households residing in RRH or PSH, interagency case management teams provide initial intensive services, designed to taper off as the household demonstrates more stability. Assessments are conducted monthly to ensure progress towards goals. Finally, the CoC utilizes ERAP funding to assist households with rental arrears and a pending court ordered eviction. This strategy involves a partnership with the local court system that shares information on households involved in the formal eviction process. In addition to financial assistance to remove rental arrears, housing stability staff are engaged with each household to assess and remove barriers leading to potential eviction and homelessness. (3) CoC Board is responsible for overseeing the CoC’s strategy to reduce the rate that individuals and persons in families return to homelessness.

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their employment cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

(1) The CoC’s strategy to increase employment income is to maintain strong partnerships with Community Action Agency (CAA), AJC(WIOA), the Dept. Of Rehabilitation Services (DORS), local community college, and SNAP Employment and Training Program. CAA has recently combined economic mobility services with shelter and housing services, streamlining and coordinating securing housing and employment. The CAA provides a re-entry job training program and refers to the AJC (WIOA) for additional skill assessments, job readiness evaluations, online program and software assessments, interview preparation, internship and training opportunities, job fairs, and resume writing. The AJC (WIOA) has received significant increases in funding due to COVID to enhance and increase programs over the next 3 years with an emphasis on those most impacted by COVID including people experiencing homelessness. CoC-funded programs use motivational interviewing & partnerships to encourage clients to develop soft skills and prepare for employment. The CoC monitors participant income growth via HMIS data. (2) CAA job training program is a DORS Accredited Vendor, assisting individuals with disabilities to secure employment, and is the CoC’s only SNAP Employment and Training Provider. The CAA job training program has a Job Developer who assists those with significant barriers to employment by developing relationships with local employers to provide employment opportunities. Fully integrated with CAA shelter/housing services, the job training program can rapidly secure employment for unemployed clients experiencing homelessness and provide ongoing job support to ensure continued employment. The CAA’s job training program also provides certifications from the local community college. All AJC (WIOA) partners (CAA, DSS, and DORS) meet quarterly to collaborate and use a universal referral to streamline services and ensure maximum participation. The CAA is also an active member of the region’s Workforce Development Board and youth workforce subcommittee. (3) The CoC Board, comprised of community leaders and stakeholders, is responsible for overseeing the CoC’s strategy to increase job and income growth from employment.

2C-5a.	Increasing Non-employment Cash Income–CoC’s Strategy	
	NOFO Section V.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access non-employment cash income; and	
2.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

(1) All CoC households complete a Needs Assessment during CE that assess for income and food insecurities. These results identify needed non-employment cash benefits (e.g. SSI SSDI, TDAP, TANF) Housing stability staff assist participants in accessing non-employment cash benefits by preparing complex applications, providing transportation to appointments, and assisting participants in collecting required documents. Additionally, staff throughout several organizations are trained to complete Social Security applications in the SSI/SSDI, Outreach, Access, and Recovery (SOAR) model to expedite the process of receiving social security benefits. The CoC continues to increase those trained in the SOAR model, decreasing wait times for non-employment income. The Local Department of Social Services, as a member of the CoC Board conducts training and provides access to benefits at their office. Community Action Agency (CAA) shelter and housing staff assess benefit eligibility during service plan meetings and provide ongoing support so that benefits are not lost. The CAA's job training program is the CoC's SNAP Employment & Training Program, participants can start to immediately fulfill their work program requirements, expediting food stamps and cash assistance. CoC Board Members also include the local health department and the Community Health Center who work closely with participants to diagnose and document disabilities, a necessary step in accessing SSI and SSDI benefits.

(2) The CoC Board, comprised of community leaders and stakeholders, is responsible for overseeing the CoC's strategy to increase non-employment income.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section V.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
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3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section V.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections V.B.6.a. and V.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
PSH Bonus PSH	PH-PSH	3	Housing
PSH Bonus PSH	PH-PSH	3	Healthcare

3A-3. List of Projects.

1. What is the name of the new project? PSH Bonus PSH
2. Enter the Unique Entity Identifier (UEI): RA72VPNF3ND3
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 3
5. Select the type of leverage: Housing

3A-3. List of Projects.

1. What is the name of the new project? PSH Bonus PSH
2. Enter the Unique Entity Identifier (UEI): K7MPLHBLWL86
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 3
5. Select the type of leverage: Healthcare

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section V.B.1.r.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

NA

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serve Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3C-2.	Cost Effectiveness of Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section V.F.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

NA

4A. DV Bonus Project Applicants for New DV Bonus Funding

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2024 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applicants.	
	NOFO Section I.B.3.j.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

1. You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete.
2. You must upload an attachment for each document listed where 'Required?' is 'Yes'.
3. We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube.
4. Attachments must match the questions they are associated with.
5. Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process.
6. If you cannot read the attachment, it is likely we cannot read it either.
 - . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
 - . We must be able to read everything you want us to consider in any attachment.
7. After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include.
8. Only use the "Other" attachment option to meet an attachment requirement that is not otherwise listed in these detailed instructions.

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	CCPHA Westminster...	10/04/2024
1C-7. PHA Moving On Preference	No	Moving On CCPHA	10/04/2024
1D-10a. Lived Experience Support Letter	Yes		
1D-2a. Housing First Evaluation	Yes	Housing First Eva...	10/04/2024
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/23/2024
1E-2a. Scored Forms for One Project	Yes	Scored Forms for ...	10/18/2024
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/25/2024
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	10/17/2024
1E-5b. Local Competition Selection Results	Yes	Local Competition...	10/17/2024
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		

2A-6. HUD's Homeless Data Exchange (HDX) Competition Report	Yes	MD 506 HDX 2024 C...	10/04/2024
3A-1a. Housing Leveraging Commitments	No	PHA Housing Commi...	10/11/2024
3A-2a. Healthcare Formal Agreements	No	Healthcare Commit...	10/11/2024
3C-2. Project List for Other Federal Statutes	No		
Other	No		

Attachment Details

Document Description: CCPHA Westminster City PHA homeless preference

Attachment Details

Document Description: Moving On CCPHA

Attachment Details

Document Description:

Attachment Details

Document Description: Housing First Evaluation

Attachment Details

Document Description: Local Competition Scoring Policy and Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected or REduced

Attachment Details

Document Description: Notification of Projects Accepted

Attachment Details

Document Description: Local Competition Scoring Results

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: MD 506 HDX 2024 Competition Report

Attachment Details

Document Description: PHA Housing Commitment PSH 2024

Attachment Details

Document Description: Healthcare Commitment PSH 2024

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/23/2024
1B. Inclusive Structure	10/25/2024
1C. Coordination and Engagement	10/25/2024
1D. Coordination and Engagement Cont'd	10/25/2024
1E. Project Review/Ranking	10/25/2024
2A. HMIS Implementation	10/25/2024
2B. Point-in-Time (PIT) Count	10/25/2024
2C. System Performance	10/25/2024
3A. Coordination with Housing and Healthcare	10/25/2024
3B. Rehabilitation/New Construction Costs	10/25/2024
3C. Serving Homeless Under Other Federal Statutes	10/25/2024

4A. DV Bonus Project Applicants	10/25/2024
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

Administrative Plan

**For Carroll County Housing and
Community Development**

Housing Choice Voucher Tenant-Based Program

FY 2024

Accessibility of the Application Process

Carroll County Housing ensures that the application process is accessible to those who might have difficulty complying with the normal PHA application process, including people with disabilities, certain elderly individuals, as well as persons with limited English proficiency. The PHA must provide reasonable accommodations for individuals with disabilities. Carroll County Housing's office and the application process must be fully accessible, or the PHA must provide an alternate approach that provides full access to the application process. Chapter 2 provides a full discussion of policies related to providing reasonable accommodations for people with disabilities.

Special Admissions [24CFR 982.54(d)(e), 982.203]

HUD may periodically award funding that is targeted for specific families. Carroll County Housing must then use the assistance for those families under Special Admission procedures. Special Admissions require a referral from a partnering agency and families are subject to standard HCV eligibility.

Special Admissions families will be placed on the waiting list. The PHA maintains separate records of these admissions. The sections below describe situations in which funding may be designated by HUD for specific families.

Veterans Affairs Supportive Housing (VASH)

Fifteen VASH vouchers are selected by a referral from the VA Maryland Health Care Systems (VAMHCS) – Baltimore VA Medical Center. The HUD-VASH Program combines the Department of Housing and Urban Development (HUD) Housing Choice Voucher (HCV) rental assistance for homeless veterans and their families with case management and clinical services provided by the Department of Veterans Affairs (VA) at its medical centers and in the community.

Family Unification Program (FUP)

Thirty-two FUP vouchers are selected by a referral from Department of Social Services and must meet preferences. FUP vouchers are for families whose lack of adequate housing is a primary factor in the imminent placement of the family's child, or children, in out-of-home care; or the delay in the discharge of the child or children, to the family from out-of-home care. FUP vouchers are also issued for youths of at least 18 years old and not more than 24 who do not have adequate housing and who left foster care or will leave foster care within 90 days, in accordance with a transition plan described in Section 475(5)(H) of the Social Security Act and are homeless or at risk of becoming homeless at age 16 or older. A FUP youth voucher must not exceed 36 months unless the youth enters into a Contract of Participation with the Family Self-Sufficiency Program (FSS) or if unable to enroll in FSS, engages in education, workforce development, or employment activities. FUP youth may also receive an extension of assistance if they meet one of the following statutory exceptions:

- Is a parent or other household member responsible for the care of a dependent child under the age of six or for the care of an incapacitated person;
- Is a person who is regularly and actively participating in a drug addiction or alcohol treatment and rehabilitation program; or
- Is a person who is incapable of complying with the requirement to participate in an FSS program or engage in education, workforce development, or employment activities, as applicable, due to a documented medical condition.

Mainstream Vouchers

One hundred nine Mainstream Vouchers enable families having a nonelderly adult with disabilities (18 to 61 years old) to lease affordable private housing of their choice. Nonelderly persons who turn 62 after receiving a Mainstream Voucher will not lose assistance. Mainstream Vouchers assist persons with disabilities who must also meet one of the following (see corresponding definitions below):

- Transitioning out of an institutional setting (such as a nursing home)
- At serious risk of institutionalization
- Homeless
- At risk of becoming homeless

The Mainstream Voucher Program also helps to further the goals of the Americans with Disabilities Act by helping persons with disabilities live in the most integrated setting. The program encourages partnerships with health and human services agencies with a demonstrated capacity to coordinate voluntary services and supports to enable individuals to live independently in the community. Verification of transitioning out of an institution or other segregated setting, at serious risk of institutionalization, or homelessness will be required.

HUD's definitions related to eligibility for the Mainstream Voucher Program

A nonelderly person with disabilities is a person 18 years of age or older and less than 62 years of age, and who:

- Has a disability as defined in 42 U.S.C. 423
- Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
 - Is expected to be of long-continued and indefinite duration;
 - Substantially impedes his or her ability to live independently, and

Homeless Vouchers

Carroll County Housing allows a homeless admission preference on the HCV waiting list for a limited number of vouchers. Carroll County has been working with the Continuum of Care and local homeless shelters to address housing needs identified by the community.

Five vouchers are provided for families that are in the shelter system that is operated by Human Services Program (HSP) of Carroll County. These families must meet the criteria for the HCV Program and verify prior residency in Carroll County for at least six months prior to the family's admission into the shelter program. HSP will submit a referral to Carroll County Housing indicating that they have met all the criteria outlined for the preference, as well as basic criteria for determining eligibility for the HCV Program. The families must apply to the HCV waiting list if they are not currently on the list. HSP will continue to work with these families to remain housed and to assist in locating a unit and following up on all aspects of the program and leasing.

Carroll County Housing has adopted HUD's Moving On strategies and framework to provide support to families in Rapid Rehousing or Permanent Supportive Housing programs by collaborating with Continuum of Care community partners. Transitioning these families to Housing Choice Vouchers can promote tenant choice, success, and mobility. This framework helps to promote housing stability and end chronic homelessness.

Carroll County Housing receives referrals from the county's Coordinated Entry agency for 25 vouchers for the Moving On strategy for the Rapid Rehousing and Permanent Supportive Housing programs. Five of these vouchers will be reserved for older adults (age 62 and older) from the Adult-Only Shelter. Additionally, Carroll County Housing will receive five more referrals for the Youth Rapid Rehousing Program. Caseworkers ensure these individuals are successful in not only receiving housing assistance but also being able to maintain their eligibility.

MANAGING THE WAITING LIST

The PHA must have policies regarding organizing and managing the waiting list of applicant families, including:

- Opening the list to new applicants
- Closing the list to new applicants
- Notifying the public of waiting list openings and closings
- Updating the waiting list
- Purging the list of families that are no longer interested in or eligible for assistance
- Conducting outreach to ensure a sufficient number of applicants

Carroll County Housing has the following local preferences, in the following order:

1. Families Living or Working in Carroll County

- Elderly—An elderly family is one in which the head, spouse, co-head, or sole member is 62 years or older.
- Disability—families with a head of household or spouse of the head of household is a person with a disability. Proof of disability will be required at time of selection from the waiting list. HUD regulations prohibit admission preferences for specific types of disabilities.
- Veterans—individuals who can prove they served in active duty in the Armed Forces.
- Homeless—an individual who is currently homeless and able to verify prior residency in Carroll County.
- Permanent Supportive Housing—families who have been homeless who are now in this federal program in Carroll County.
- Victims of Domestic Violence—a limited preference of two vouchers will be provided for referrals from a designated local domestic violence organization.
- All others

2. Families Not Living or Working in Carroll County

- Elderly—An elderly family is one in which the head, spouse, co-head, or sole member is 62 years or older.
- Disability—families with a head of household or spouse of the head of household is a person with a disability. Proof of disability will be required at time of selection from the waiting list. HUD regulations prohibit admission preferences for specific types of disabilities.
- Families with Children
- Families with Two or More Persons
- All others

VERIFICATION OF WAITING LIST PREFERENCES [24 CFR 982.207]

Local Preferences

Residency Preference

Families whose head of household, spouse, or co-head live or work in the jurisdiction of Carroll County must provide one or more of the following documents:

- Rent receipts pre-printed with landlord's information
- Current lease
- Current utility bill
- Employer or agency records indicating a current local address for the applicant and/or employer.

If claiming employment to meet the preference, the employment must be paid, verifiable, and reported to all applicable agencies (i.e., IRS, TANF, etc.). If an applicant is on temporary disability from the job that is the qualification for this preference, the applicant must still be employed by the company and eligible to return upon medical reinstatement.

For families whose head of household, spouse, or co-head has been hired to work in Carroll County, third-party verification from the employer or statement on company letterhead will be required.

Disability Preference

This preference is available for families with a member who has a disability as defined in this Administrative Plan. The following verifications are accepted:

- Documentation from a doctor or other knowledgeable professional. The PHA will not inquire as to the nature of the disability except as to verify necessity for accessible unit.
- Award letter or other proof of eligibility for Social Security Disability or Supplemental Security Income.

Homeless Preference

Families who claim to be homeless in Carroll County must provide business verification of services received from social service agencies in Carroll County, or any other business documentation that ties that person to Carroll County. Letters from friends, relatives, or other private individuals will not be acceptable as proof of residence.

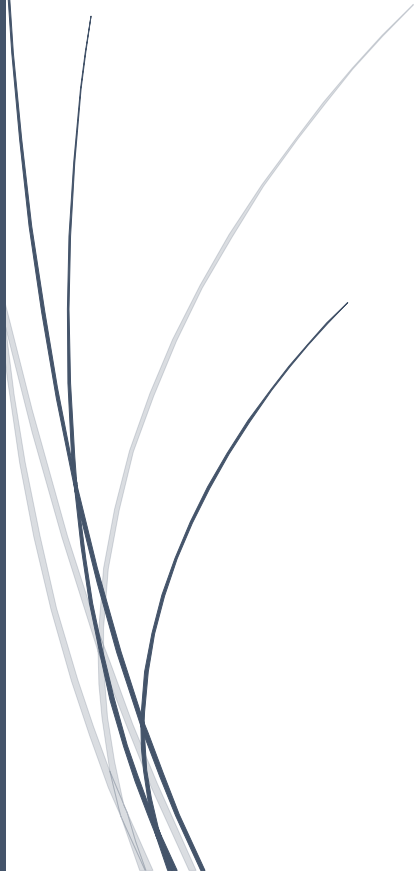
Involuntary Displacement

This preference is for families who claim they are being or have been displaced due to domestic violence. The following documentation/certifications will be required:



**CITY OF WESTMINSTER PUBLIC HOUSING AGENCY
ADMINISTRATIVE PLAN
HOUSING CHOICE VOUCHER PROGRAM**

REVISED December 13, 2021



demolishes the project;

- For housing covered by the Low Income Housing Preservation and Resident Home-ownership Act of 1990;
- A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; and
- A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

Applicants who are admitted under Special Admissions, rather than from the waiting list, are identified by codes in the automated system and are not maintained on separate lists.

C. LOCAL PREFERENCES [24 CFR 982.207]

The PHA uses the following local preference system:

The waitlist will be managed by date, time and preference. Only one preference will be considered to be active on the waitlist. All preferences must be verified.

Preferred status on the waiting list will be given to the following ranking preferences:

- Persons who are working at least 20 hours per week at minimum wage within the City of Westminster corporate boundaries and is verified , and meet income requirements per HUD definition;
- Persons who are living within the City of Westminster corporate boundaries and meet income requirements per HUD definition; (a lease from an owner or agent will be required for verification purposes.)
- Persons who are elderly (age 62 or older) or have a disability and living within the City limits.
- Persons who are living in a sponsored homeless shelter in the City and are receiving case management from the shelter programs sponsored by Human Services Programs of Carroll County.
- Victims of domestic violence.
- Domestic violence means actual or threatened violence by a member of a household directed at him/herself or another member of his/her household. The domestic violence should have occurred recently or be of a continuing nature. The definition of recent for

this purpose would mean within a six month period. An applicant may qualify for a preference for victims of domestic violence if the applicant:

- Vacated a unit because of officially (police or courts) documented domestic violence;
- Lives in a unit with a person who engages in violence documented as above. The applicant must certify that the person who engaged in the violence does not reside with the applicant family unless the PHA gives advance written approval.

Note: Only one preference will be allowed.

Treatment of Single Applicants

Singles Preference

Single applicants who are elderly, disabled, or displaced will be given a selection priority over all "Other Single" applicants regardless of preference status. "Other Singles" denotes a one-person household in which the individual member is not elderly, disabled, or displaced by government action. Such applicants will be placed on the waiting list in accordance with any other preferences to which they are entitled, but they cannot be selected for assistance before any one-person elderly, disabled or displaced family regardless of local preferences.

All families with children and families who include an elderly person or a person with a disability [24 CFR 100.80] shall be given a selection priority over all other applicants.

D. INCOME TARGETING

In accordance with the Quality Housing and Work Responsibility Act of 1998, the PHA applies its Section 8 new admissions to families whose income does not exceed 30 percent of the area median income. HUD refers to these families as "extremely low-income families."

E. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION [24 CFR 982.207]

At the time of application, an applicant's entitlement to a local preference may be made on the following basis:

- The PHA will verify all preference claims at the time they are made.

Administrative Plan

**For Carroll County Housing and
Community Development**

Housing Choice Voucher Tenant-Based Program



FY 2024

Homeless Vouchers

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Housing First Standards Assessment Tool

Overview: This tool aims to assess and document how closely a housing and service provider adheres to the recommended best practice standards of the Housing First model, in the context of the broader work to implement a Housing First orientation at the system-level. This tool specifically evaluates project-level fidelity to Housing First, which directly impacts a system’s fidelity to Housing First. In addition to the universal best practice standards identified in this tool, Continuums should also take into account their local community context and local written standards pertaining to Housing First when assessing projects. A Continuum of Care can use this tool to prompt discussion and

Provider Info tab: The Provider Information tab should be completed *prior* to beginning the assessment. Specifically, the **Project Name, Project Type, Target Sub-Population served, and Date of Assessment** fields need to be completed in order to populate the assessment standards and report summary with questions that are specific to the project type and population. Please complete this section prior to printing any standards for assessment.

Standards: The standards have been arranged into the following categories: *Access, Evaluation, Services, Housing, Leases, and Project-Specific*. The “Tab” chart at the bottom of this page describes each of the categories in more detail. Some of the categories are not applicable for all project types, and those standards do not need to be completed,

Project Type	Applicable Standards
Coordinated Entry	Access & Evaluation; Project-specific
Street Outreach	Access & Evaluation; Project-specific
Emergency Shelter	Access & Evaluation; Service & Housing; Project-specific
Transitional Housing	Access & Evaluation; Service & Housing; Leases; Project-specific
Rapid Rehousing	Access & Evaluation; Service & Housing; Leases; Project-specific
Permanent Supportive Housing	Access & Evaluation; Service & Housing; Leases; Project-specific

Safeguarding: Please keep in mind safeguarding concerns when assessing projects. In particular, we advise Continuums of Care to work with projects with victims of domestic violence to make sure that adequate safety and confidentiality policies and practices are in place before beginning assessments.

Scoring: For each standard, there are three scoring criteria: “Say It”, “Document It”, and “Do It” (as explained further below). To show that a project is in full compliance with each standard, the assessor should mark “Always” for each scoring criteria. Use the drop down in the three columns to the right to select “Always” or “Somewhat” or “Not at

- “Say It” means that project and agency staff can describe verbally what they do concerning each standard. The assessor should be able to identify that the organizational culture supports the standard by how staff talks about what is done.
- “Document It” means that there is written documentation that supports the project’s compliance with each standard. Written documentation could include Policies and Procedures, Personnel Handbooks, Professional Development Plans, Project Rules, etc.
- “Do It” means that the assessor was able to find evidence that supports the project’s compliance with each standard. Evidence could include information contained in client or other administrative files, client acknowledgement that something is being done, staff can point to documentation that supports implementation of the standard, etc.

Assessor Notes: A cell below each individual standard allows the assessor to add optional notes about the information collected for that particular standard. The notes can include where information was found, what questions were asked, who answered the questions, what additional information is needed to be able to mark that standard as “Always”, “Sometimes,” or “Not at all”.

Tab	Description	Purpose
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Instructions	Tool overview and aim	Offers instruction to users on the assessment tool
Provider Info	Input provider, project and general assessment information	Determines project-specific standards for consideration
Standards - Access & Evaluation	Input compliance with standards concerning participant access to the project and input, project evaluation and performance management	Assesses whether access and evaluation are compliant with Housing First principles
Standards - Leases	Input compliance with standards concerning the lease and occupancy agreements, where applicable	Assesses whether leases and occupancy agreements are compliant with Housing First principles
Standards - Services & Housing	Input compliance with standards concerning the service and housing models and structure, where applicable	Assesses whether services and housing are compliant with Housing First principles
Standards – Project-Specific	Prompts assessment standards based on project type and targeted sub-populations served by the project, where applicable	Assesses whether specific project standards are compliant with Housing First principles
Report Summary	Displays assessment scores and conclusions, and highlights non-compliant standards	Printable summary of the assessment



Provider Information

Please complete the information below on the organization being assessed.

Provider Information	
Provider's Legal Name	Human Services Program of Carroll County, Inc.
Acronym (If Applicable)	HSPCC
Year Incorporated	1970
EIN	JQXVR7CGZ887
Street Address	10 Distillery Drive, Suite G
Zip Code	21157

Project Information	
Project Name	Permanent Supportive Housing HSP
Project Budget	402324
Grant Number	MD0135L3B062215
Name of Project Director	Jenny Graybill
Project Director Email Address	jgraybill@hsp.org
Project Director Phone Number	410-386-6677
Which best describes the project *	Permanent Supportive Housing
<i>If project is a Safe Haven, please choose project type that it most operates like, e.g. shelter, transitional housing, or permanent housing</i>	
Are your services targeted to any of the following populations specifically? Please select one if so, as this impacts your assessment questions.	None of the above

*Please note that when you select a project type, particular standards may not be relevant.

Management Information	
Name of CEO	Scott Yard
CEO Email Address	syard@hspinc.org
CEO Phone Number	410-386-6677
Name of Staff Member Guiding Assessment	Jenny Graybill
Staff Email Address	jgraybill@hspinc.org
Staff Phone Number	410-386-6677

Assessment Information	
Name of Assessor	Celene Steckel
Organizational Affiliation of Assessor	Carroll County Government Dept. of Citizen Services
Assessor Email Address	csteckel@carrollcountymd.gov
Assessor Phone Number	410-386-3600
Date of Assessment	Oct 03 2024



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

No.	Standard	Access Definition / Evidence	Say It	Document it	Do it
Access 1	Projects are low-barrier	<p>Admission to projects is not contingent on pre-requisites such as abstinence of substances, minimum income requirements, health or mental health history, medication adherence, age, criminal justice history, financial history, completion of treatment, participation in services, "housing readiness," history or occurrence of victimization, survivor of sexual assault or an affiliated person of such a survivor or other unnecessary conditions unless required by law or funding source.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Access 2	Projects do not deny assistance for unnecessary reasons	<p>Procedures and oversight demonstrate that staff do everything possible to avoid denying assistance or rejecting an individual or family for the reasons listed in Access Standard #1.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Access 3	Access regardless of sexual orientation, gender identity, or marital status	<p>Equal access is provided in accordance with the 2012 and 2016 Equal Access Rules, meaning that any project funded by HUD must ensure equal access for persons regardless of one's sexual orientation or marital status, and in accordance with one's gender identity. Adult only households, regardless of marital status, should have equal access to projects (if these project types are not available within a CoC, the CoC should conduct an assessment to determine if these project types are needed and work with providers to accommodate the need). Please see Equal Access Rules here: https://www.hudexchange.info/resource/1991/equal-access-to-housing-final-rule/</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Access 4	Admission process is expedited with speed and efficiency	<p>Projects have expedited admission processes, to the greatest extent possible, including helping participants obtain documentation required by funding sources, as well as processes to admit participants regardless of the status of their eligibility documentation whenever applicable.</p> <p><i>Optional notes here</i></p>	Always	Always	Always

Access 5	Intake processes are person-centered and flexible	Intake and assessment procedures are focused on the individual's or family's strengths, needs, and preferences. Projects do not require specific appointment times, but have flexible intake schedules that ensure access to all households. Assessments are focused on identifying household strengths, resources, as well as identifying barriers to housing that can inform the basis of a housing plan as soon as a person is enrolled in the project. <i>Optional notes here</i>	Always	Somewhat	Always
Access 6	The provider/project accepts and makes referrals directly through Coordinated Entry	Projects actively participate in the CoC-designated Coordinated Entry processes as part of streamlined community-wide system access and triage. If these processes are not yet implemented, projects follow communities' existing referral processes. Referrals from Coordinated Entry are rarely rejected, and only if there is a history of violence, the participant does not want to be in the project, there are legally valid grounds (such as restrictions regarding sex offenders) or some other exceptional circumstance that is well documented. <i>Optional notes here</i>	Always	Always	Always
Access 7	Exits to homelessness are avoided	Projects that can no longer serve particular households utilize the coordinated entry process, or the communities' existing referral processes if coordinated entry processes are not yet implemented, to ensure that those individuals and families have access to other housing and services as desired, and do not become disconnected from services and housing. Households encounter these exits under certain circumstances, such as if they demonstrate violent or harassing behaviors, which are described within agencies' regulation-adherent policies. <i>Optional notes here</i>	Always	Always	Always
Name		Participant Input Definition / Evidence	Say It	Document it	Do it
Participant Input 1	Participant education is ongoing	Project participants receive ongoing education on Housing First principles as well as other service models employed in the project. In the beginning of and throughout tenancy, participants are informed about their full rights and responsibilities as lease holders, including the potential causes for eviction. <i>Optional notes here</i>	Somewhat	Somewhat	Somewhat
Participant Input 2	Projects create regular, formal opportunities for participants to offer input	Input is welcomed regarding the project's policies, processes, procedures, and practices. Opportunities include involvement in: quality assurance and evaluation processes, a participant leadership/advisory board, processes to formally communicate with landlords, the design of and participation in surveys and focus groups, planning social gatherings, integrating peer specialists and peer-facilitated support groups to compliment professional services. <i>Optional notes here</i>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or “Always”. Marking “Always” signifies full compliance for the standard.

	Standard	Lease and Occupancy Definition / Evidence	Say It	Document It	Do It
Leases 1	Housing is considered permanent (not applicable for Transitional Housing)	Housing is not time-limited (though rent assistance may be) and leases are automatically renewable upon expiration, except with prior notice by either party. <i>Optional notes here</i>	Always	Always	Always
Leases 2	Participant choice is fundamental	A participant has, at minimum, choices in deciding the location and type of housing based on preferences from a range of housing types and among multiple units, as available and as practical. In project-based settings, participants should be offered choice of units within a particular building, or within the portfolio of single site properties. In projects that use shared housing, i.e. housing with unrelated roommates, participants should be offered choice of roommates, as available and as practical. Additionally, as applicable, participants are able to choose their roommates when sharing a room or unit. <i>Optional notes here</i>	Always	Always	Always
Leases 3	Leases are the same for participants as for other tenants	Leases do not have any provisions that would not be found in leases held by any other tenant in the property or building and is renewable per the participants’ and owner’s choice. People experiencing homelessness who receive help moving into permanent housing should have leases that confer the full rights, responsibilities, and legal protections under Federal, state, and local housing laws. For transitional housing, there may be limitations on length of stay, but a lease/occupancy agreement should look like a lease that a person would have in the normal rental market. <i>Optional notes here</i>	Always	Always	Always
Leases 4	Participants receive education about their lease or occupancy agreement terms	Participants are also given access to legal assistance and encouraged to exercise their full legal rights and responsibilities. Landlords and providers abide by their legally-defined roles and responsibilities. <i>Optional notes here</i>	Always	Always	Always

Leases 5	Measures are used to prevent eviction	<p>Property or building management, with services support, incorporates a culture of eviction avoidance, reinforced through practices and policies that prevent lease violations and evictions among participants, and evict participants only when they are a threat to self or others. Clear eviction appeal processes and due process is provided for all participants. Lease bifurcation is allowed so that a tenant or lawful occupant who is a victim of a criminal act of physical violence committed against them by another tenant or lawful occupant is not evicted, removed or penalized if the other is evicted.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Leases 6	Providing stable housing is a priority	<p>Providers engage in a continued effort to hold housing for participants, even if they leave their housing for short periods due to treatment, illness, or any other temporary stay outside of the unit.</p> <p><i>Optional notes here</i></p>	Always	Always	Always
Leases 7	Rent payment policies respond to tenants' needs (as applicable)	<p>While tenants are accountable to the rental agreement, adjustments may be needed on a case by case basis. As necessary, participants are given special payment arrangements for rent arrears and/or assistance with financial management, including representative payee arrangements.</p> <p><i>Optional notes here</i></p>	Always	Always	Always



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select “Not at all” or “Sometimes” or “Always”. Marking “Always” signifies full compliance for the standard.

	Standard	Services Definition / Evidence	Say it	Document it	Do it
Services 1	Projects promote participant choice in services	Participants are able to choose from an array of services. Services offered are housing focused and include the following areas of support: employment and income, childhood and education, community connection, and stabilization to maintain housing. These should be provided by linking to community-based services. <i>Optional notes here</i>	Always	Always	Always
Services 2	Person Centered Planning is a guiding principle of the service planning process	Person-centered Planning is a guiding principle of the service planning process <i>Optional notes here</i>	Always	Always	Always
Services 3	Service support is as permanent as the housing	Service connections are permanently available and accessible for participants in Permanent Supportive Housing. Rapid Re-Housing projects should, at a minimum, be prepared to offer services for up to 6 months after the rental assistance ends. In emergency shelter and transitional housing, services are available as long as the participant resides in the unit or bed – and up to 6 months following exit from transitional housing. <i>Optional notes here</i>	Always	Always	Always
Services 4	Services are continued despite change in housing status or placement	Wherever possible, participants continue to be offered services even if they lose their housing unit or bed (for congregate projects), or if they are placed in a short-term inpatient treatment. Ideally, the service relationship should continue, despite a service hiatus during some institutional stays. <i>Optional notes here</i>	Always	Always	Always

Services 5	Participant engagement is a core component of service delivery	Staff provide effective services by developing relationships with participants that provide immediate needs and safety, develop trust and common ground, making warm hand-offs to other mainstream service providers, and clearly explain staff roles. Engagement is regular and relationships are developed over time. <i>Optional notes here</i>	Always	Always	Always
Services 6	Services are culturally appropriate with translation services available, as needed	Project staff are sensitive to and support the cultural aspects of diverse households. Wherever possible, staff demographics reflect the participant population they serve in order to provide appropriate, culturally-specific services. Translation services are provided when needed to ensure full comprehension of the project. Projects that serve families with children should have family-friendly rules that allow for different schedules based on work and school hours and have services that allow parents to participate in activities without having to constantly supervise their children themselves (i.e. can use the bathroom or take a shower without their children being in the bathroom with them). <i>Optional notes here</i>	Always	Always	Always
Services 7	Staff are trained in clinical and non-clinical strategies (including harm reduction, motivational interviewing, trauma-informed approaches, strength-based)	Services support a participant's ability to obtain and retain housing regardless of changes in behavior. Services are informed by a harm-reduction philosophy, such as recognizing that substance use and addiction are a part of some participants' lives. Participants are engaged in non-judgmental communication regarding their behavior and are offered education regarding how to avoid risky behaviors and engage in safer practices. <i>Optional notes here</i>	Always	Always	Always
Standard					
		Housing Definition / Evidence	Say It	Document It	Do It
Housing 1	Housing is not dependent on participation in services	Participation in permanent and temporary housing settings, as well as crisis settings such as emergency shelter, is not contingent on participating in supportive services or demonstration of progress made on a service plan. Services must be offered by staff, but are voluntary for participants. <i>Optional notes here</i>	Always	Always	Always
Housing 2	Substance use is not a reason for termination	Participants are only terminated from the project for violations in the lease or occupancy agreements, as applicable. Occupancy agreements or an addendum to the lease do not include conditions around substance use or participation in services. If the project is a recovery housing model focused on people who are in early recovery from drugs or alcohol (as outlined in HUD's Recovery Housing Brief), different standards related to use and subsequent offer of treatment may apply. See HUD's Recovery Housing brief here: https://www.hudexchange.info/resource/4852/recovery-housing-policy-brief/	Always	Always	Always

Optional notes here

Housing 3	The rules and regulations of the project are centered on participants' rights	Project staff have realistic expectations and policies. Rules and regulations are designed to support safe and stable communities and should never interfere with a life in the community. Participants have access to the project at all hours (except for nightly in and out shelter) and accommodation is made for pets.	Always	Always	Always
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Optional notes here

Housing 4	Participants have the option to transfer to another project	Transfers should be accommodated for tenants who reasonably believe that they are threatened with imminent harm from further violence if the tenant remains in the same unit. Whenever possible, transfers occur before a participant experiences homelessness.	Always	Always	Always
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Optional notes here



Housing First Standards

For each standard, please use the drop down boxes in the three columns to the right to select "Not at all" or "Sometimes" or "Always". Marking "Always" signifies full compliance for the standard.

	Standard	Project -Specific Standards	Say It	Document it	Do it
Project 1	Quick access to RRH assistance	A permanent supportive housing project ensures quick linkage to a unit and wrap around services, based on participant needs, preferences, and resource availability. <i>Optional notes here</i>	Always	Always	Always
Project 2	PSH is focused on ending homelessness for those with the most severe barriers to maintaining housing	Participants and staff understand that a primary goal of permanent supportive housing is to end homelessness for people with the most severe service needs and help participants stay housed, regardless of other perceived barriers. <i>Optional notes here</i>	Always	Always	Always
Project 3	Property Management duties are separate and distinct from services/case management	In order to provide clear roles of staff for participants in terms of lease and rules enforcement as well as tenant advocacy, property management and service provider staff should be separate roles. However, they should work together on a regular basis through regular communications and meetings regarding Participants to address tenancy issues in order to preserve tenancy. <i>Optional notes here</i>	Always	Always	Always
		No additional standards <i>Optional notes here</i>			

No additional standards

Optional notes here

No additional standards

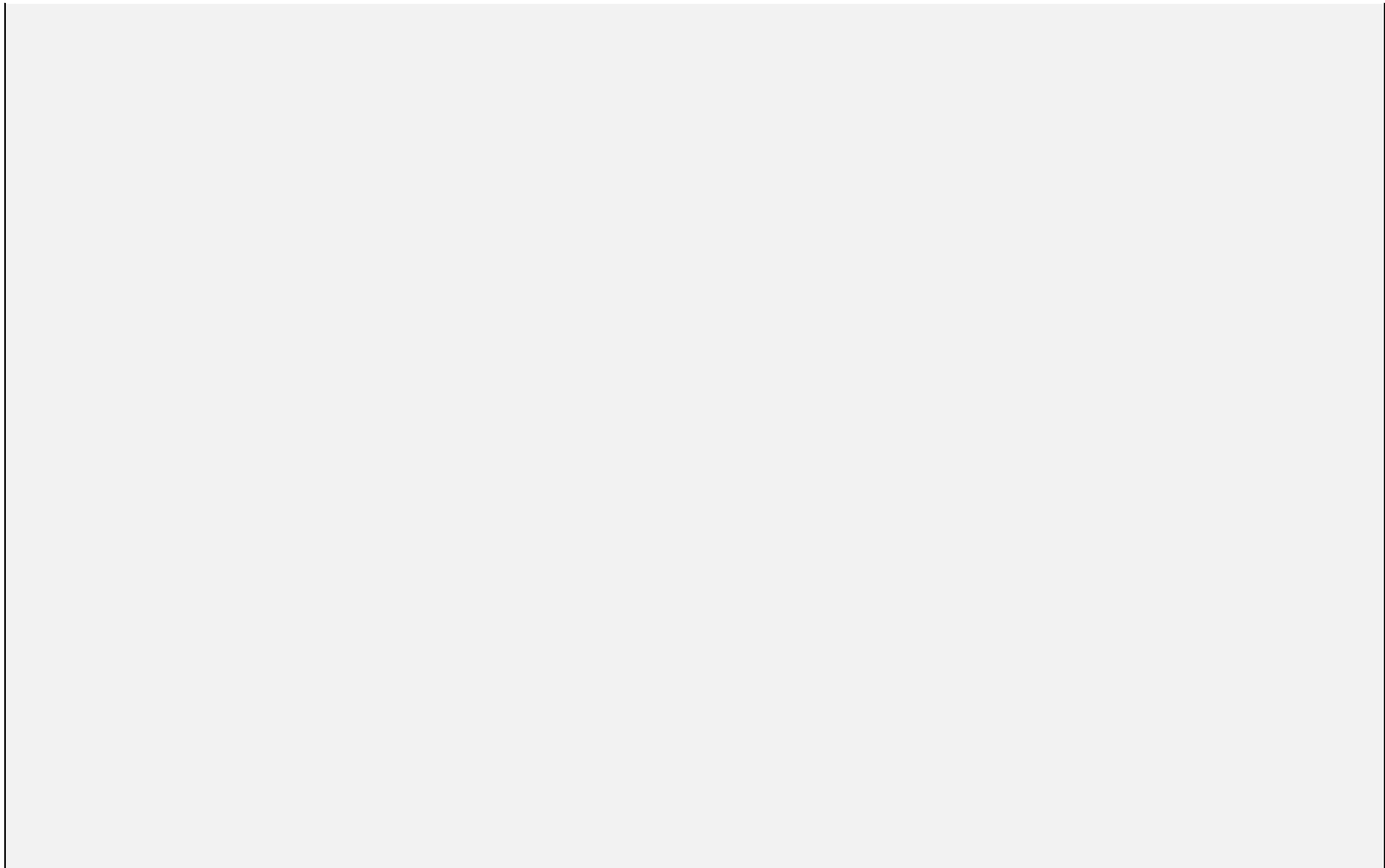
Optional notes here

No additional standards

Optional notes here

No additional standards

Section is not applicable. Please see following section.





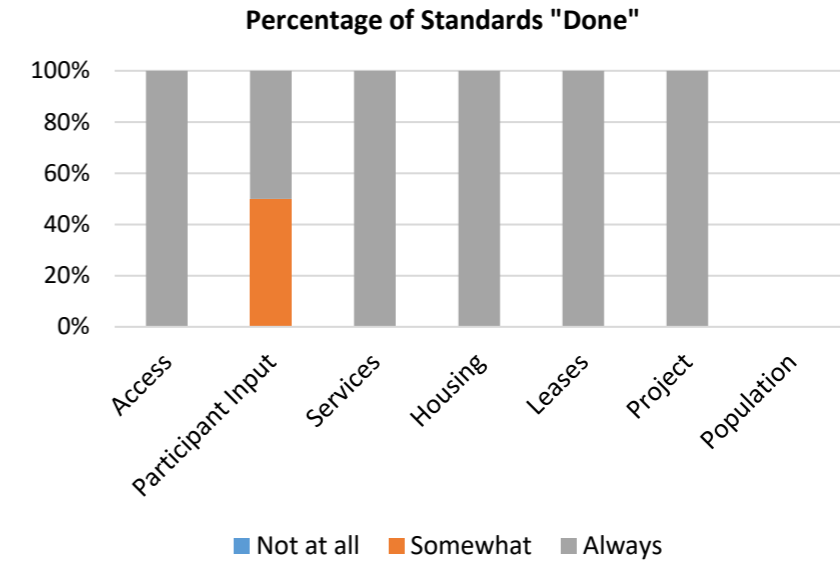
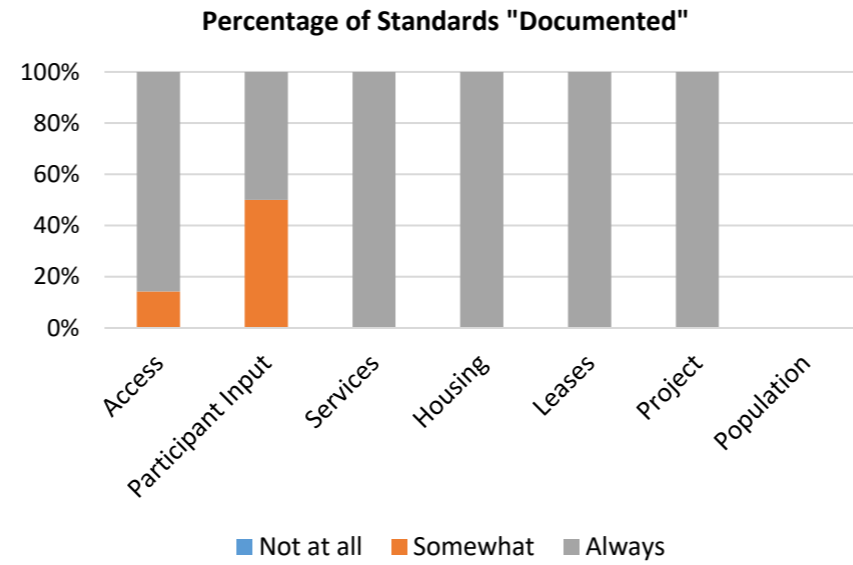
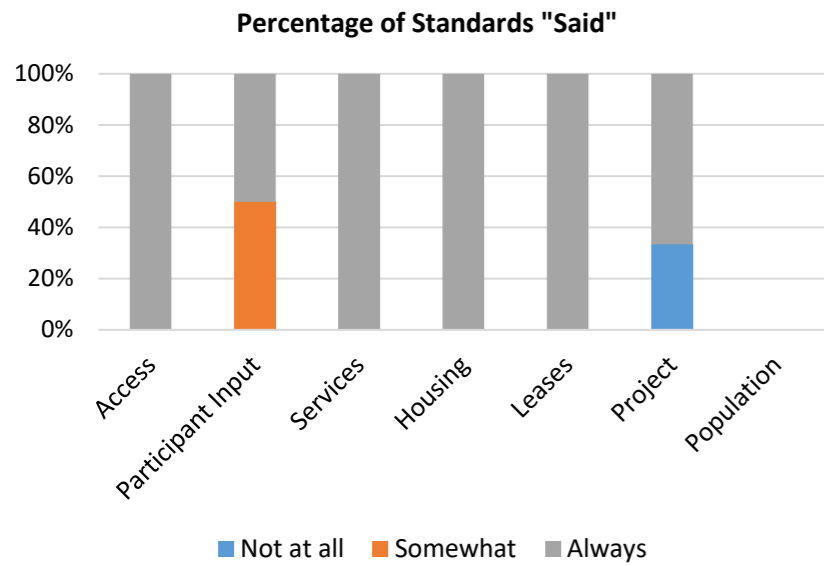
Housing First Standards: Assessment Summary

Human Services Program of Carroll County, Inc.
3-Oct-24

Some standards have not been evaluated. Please return and complete all standards before finalizing report.

Your score: 176
Max potential score: 180

Score is calculated by awarding 1 point for standards answered 'sometimes' and 2 points for standards answered 'always'. Categories that are not applicable for your project are not included in the maximum potential score.



Non-Compliant Standards ("Not at all" to Whether Standard is Said)

<i>Category</i>	<i>No.</i>	<i>Name</i>	<i>Standard</i>
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Project-specific

No additional standards

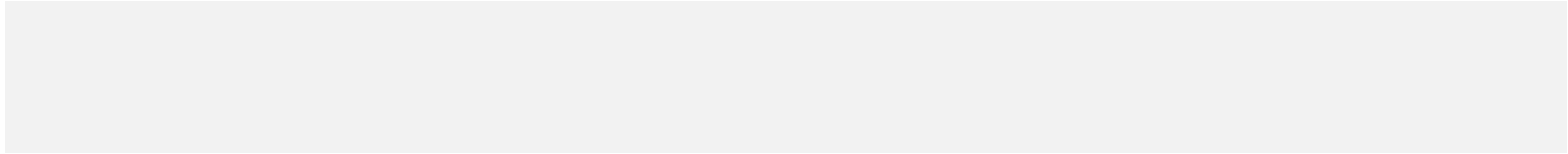
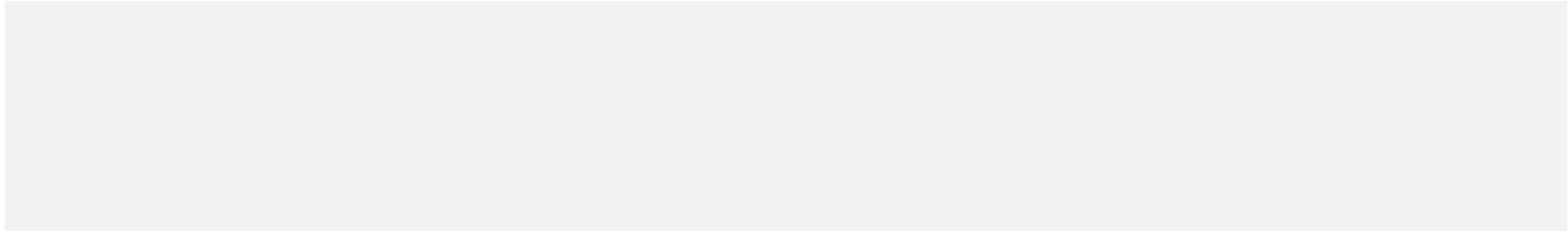
Optional notes here

Non-Documented Standards ("Not at All" to Whether Standard is Documented)

Category

No. Name

Standard

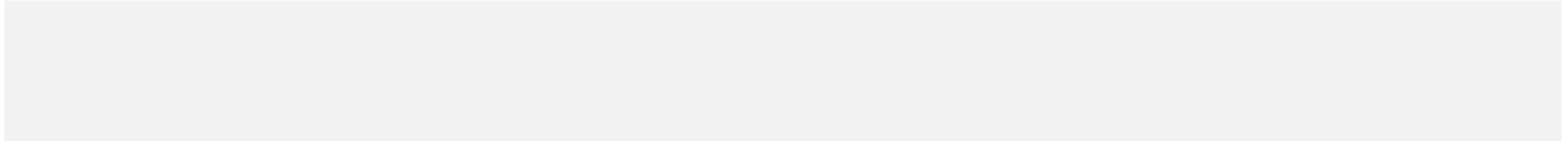
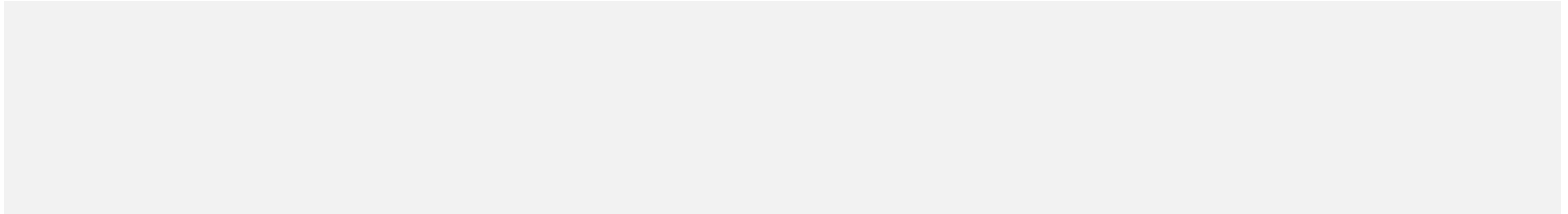


Non-Evidenced Standards ("Not at All" to Whether Standard is Done")

Category

No. Name

Standard



**CARROLL COUNTY
CIRCLE OF CARING HOMELESSNESS BOARD
Continuum of Care Policy**

Policy on: Continuum of Care Project Ranking and Selection

Approved by Executive (CoC) Board on: 8/26/24

Purpose: To document the Carroll County, MD- 506 FY 2024 and FY2025 Continuum of Care (Continuum of Care) Project Ranking and Selection Process

2024 HUD NOFA

The U.S. Department of Housing and Urban Development (HUD) released the FY 2024 and FY 2025 Notice of Funding Availability https://www.hud.gov/program_offices/comm_planning/coc/competition on August 6, 2024.

The amount of available funding will not be enough to fund eligible renewal projects in 2024/25; HUD will continue to require Collaborative Applicants to rank all projects, except Continuum of Care planning and UFA Costs, in two Tiers. Tier 1 is equal to 90 percent of the Continuum of Care’s 2024 Annual Renewal Demand (ARD). Tier 2 is the sum of all projects requested less the Continuum of Care’s ARD. In addition, a bonus is available for new projects or an expansion of existing projects as described in HUD’s NOFO and a bonus project serving victims of domestic violence is being offered.

FY 2024 and FY2025 Continuum of Care Funding Carroll County (MD-506)

Category		2024/25 Annual Grant Funding
Total Renewal Projects (Annual Renewal Demand or ARD)		\$476,224
Tier I (90% of ARD)	\$428,601	
Tier 2 (All projects requested less ARD)	TBD	
Bonus		\$57,147
DV Bonus		\$56,617
Total Potential Annual FY 2024/25 Funding		\$589,988

Carroll County NOFO

On August 27, 2024, The Carroll County Homelessness Board will issue a NOFO for the FY 2024/25 Continuum of Care Competition. Eligible applicants will be invited via public notice to submit Letters of Intent by September 6, 2024 and applications by September 30, 2024 for the following project types:

1. **Renewal projects** – current Continuum of Care projects eligible for FY 2024/25 fund renewal are required to submit Project applications to the Collaborative Applicant for review, approval and ranking.
2. **Reallocations** – Project applicants with eligible renewals can propose new projects by shifting funds from one or more existing projects to new projects without decreasing or increasing the Continuum of Care’s ARD. Through the reallocation process:

- a. Applicants may create new permanent supportive housing projects where all beds will be dedicated for use by the chronically homeless.
 - b. The Continuum of Care Board will review project performance and monitoring results to determine if any projects should be recommended for reallocation per the Board Reallocation Policy.
3. **Bonus Projects** - The Bonus is available to any existing or new applicant.
- a. Applicants may create new permanent supportive housing projects PH-PSH for chronically homeless meeting the criteria in the NOFO.
 - b. Applicants may create new rapid re-housing project PH-RRH for homeless meeting the criteria in the NOFO.
 - c. Applicants may create a new Joint TH and PH-RRH component for homeless as defined in the NOFO.
 - d. Bonus project funding may also be used to expand an existing project. Both reallocation and bonus project types are eligible as are costs associated with VAWA 2022 amendments to section 423(a) of McKinney-Vento Homeless Assistance Act.
 - e. An additional allocation of bonus funding is available to create a new project to serve victims of domestic violence as defined in the NOFO.

Overview – Continuum of Care Project Selection Criteria

The Continuum of Care’s projects will be evaluated by HUD Homeless Policy Priorities in the FY 2024/25 NOFO including but not limited to:

1. Ending Homelessness for all persons
2. Using a Housing First Approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance
5. Partner with Housing, Healthcare and Service Agencies
6. Racial Equity
7. Improving Assistance to LGBTQ+ Individuals
8. Persons with Lived Experience
9. Building an Effective Workforce
10. Increasing Affordable Housing Supply

Tiers and Ranking:

1. Tier 1 is 90% of the Continuum of Care’s ARD. Tier 2 is the amount between the Continuum of Care’s Tier 1 and the Continuum of Care’s Final Annual Renewal Demand (ARD).
2. The Continuum of Care must assign a unique rank to each project that it intends to submit to HUD for FY 2024/25 funding. Projects scoring highest, contributing to the HUD Policy Priorities including reducing homelessness in the CoC, and making a positive contribution to the CoC’s System Performance Measures will be ranked and placed into Tier 1 until all Tier 1 funds are allocated. The remaining projects selected for funding will be ranked and placed into Tier 2 until all Tier 2 funds are allocated. HUD strongly advises Continuum of Care to rank higher those project applications that the Continuum of Care determines are high priority, high performing, and meet the needs and gaps as identified in the Continuum of Care.
3. Projects ranked in Tier 1 are considered relatively safe, while projects in Tier 2 are at risk.

Ranking and Selection

1. All renewal and new applications will be reviewed and ranked using the most recent HUD CoC Rating and Ranking Tool. The CoC's version of the ranking tool is attached to this policy
2. Projects must meet Threshold Requirements including:
 - a. Coordinated Entry Participation
 - b. Housing First/Low Barrier Implementation
 - c. Documented Match
 - d. Financial feasibility
 - e. Active CoC Participation
 - f. Complete application and consistent data
 - g. Data quality above 90%
 - h. Bed utilization rates at or above 90%
 - i. Acceptable audit/financial review
3. Performance Measures – Rating Factors depend on Project type but include:
 - a. Length of Stay
 - b. Exits to Permanent Housing
 - c. Returns to Homelessness
 - d. New or increased income or earned income
4. Serve Priority Populations
 - a. Coordinated Entry Score
 - b. Chronically homeless
 - c. 50%+: Disability/Zero Income/Unsheltered
5. Equity Factors
 - a. Agency Leadership, Governance, and Policies
 - i. Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions.
 - ii. Recipient's board of directors includes representation from more than one person with lived homeless experience.
 - iii. Recipient has process for receiving and incorporating feedback from persons with lived homeless experience.
 - iv. Recipient has reviewed internal policies and procedures with an equity lens and develops and implements equitable policies that do not impose undue barriers.
 - b. Program Participant Outcomes
 - i. Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.
 - ii. Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes.
 - iii. Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age.
6. Coordinated Entry (CE) – Since CE is mandated by HUD and the performance measures do not mirror those of housing projects, CE will be ranked as the first project and fall into Tier 1 if the project meets the CoC threshold review.
7. Other Criteria – Scored per the Customized Rating Criteria Tab
 - a. CoC Monitoring Score
 - i. Were there monitoring findings in the last program year?
 - b. Narrative Score
 - i. Did the narrative answer each question completely?

8. New projects created through reallocation will be ranked based on the performance of the renewal application which is being reallocated and in accordance with NOFA guidance.
9. Expansion projects submitted by current applicants will be ranked based on the performance of the existing project to be expanded.
10. Bonus projects submitted by new and existing applicants will be ranked based on the performance of similar projects.
11. All Permanent Supportive Housing Projects will be certified to have demonstrated a need in the Continuum's geographic area.
12. The Committee's final rankings will be submitted to the Circle of Caring Homelessness Board for a formal vote on or before October 8, 2024.
13. All project applicants will be notified in writing by October 11, 2024, of their project acceptance, rejection or reduction and the project's rank in Tier 1 or Tier 2.

Appeals Process:

Project applicants whose project was rejected may appeal the local Continuum of Care competition decision to HUD if the project applicant believes it was denied the opportunity to participate in the local Continuum of Care planning process in a reasonable manner by submitting a Solo Application in e-snaps directly to HUD prior to the application deadline of 7:59:59 p.m. eastern time on October 30, 2024. The Continuum of Care's notification of rejection of the project in the local competition must be attached to the Solo Application. If the Continuum of Care fails to provide written notification outside of e- snaps, the Solo Applicant must attach evidence that it attempted to participate in the local Continuum of Care planning process and submitted a project application that met the local deadlines, along with a statement that the Continuum of Care did not provide the Solo Applicant written notification of the Continuum of Care rejecting the project in the local Continuum of Care competition. The appeal must be because a decision made by the Carroll County Circle of Caring Homelessness Board regarding the ranking, rejection, or funding of their project was prejudicial, unsubstantiated by project performance, or in violation of the FY 2024/25 Continuum of Care Guidelines. A copy of the appeal to HUD should also be submitted to the Circle of Caring Homelessness Board via email: csteckel@carrollcountymd.gov prior to the application deadline of 7:59:59 p.m. eastern time on October 30, 2024.

NAVIGATION

- Customize Threshold Requirements
- Filter Rating Factors
- Customize Renewal/Expansion Project Rating Tool
- Customize New Project Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

(Delete the X in the box next to any requirements you do not wish to include.)

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review

(The first five requirements are recommended included in the rating process either as Threshold Requirements or as Rating Factors)

FILTER RATING FACTORS

Select project type

All

Using these drop-down menus, select which rating factors to show and customize

Select special popu

All

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Delete the X in the box besides any rating factor below that you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay

Performance Measures	Factor/Goal	Max Point Val
<input checked="" type="checkbox"/> RRH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> RRH (DV) - On average, participants spend XX days from project entry to residential move-in	30 days	20 points
<input checked="" type="checkbox"/> PSH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> PSH (DV) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> TH (General) - On average, participants stay in project XX days	180 days	20 points
<input checked="" type="checkbox"/> TH (DV) - On average, participants stay in project XX days	180 days	20 points
<input checked="" type="checkbox"/> TH+RRH (General) - TH Component (General) - On average, participants stay in project XX days	180 days	10 points
<input checked="" type="checkbox"/> TH+RRH (DV) - TH Component - On average, participants stay in project XX days	180 days	10 points
<input checked="" type="checkbox"/> TH+RRH (General) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points
<input checked="" type="checkbox"/> TH+RRH (DV) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points

Exits to Permanent Housing

<input checked="" type="checkbox"/> RRH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> RRH (DV) - Minimum percent move to permanent housing	80 %	25 points
<input checked="" type="checkbox"/> PSH (General) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> PSH (DV) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH (DV) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH+RRH (General) - RRH Component - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH+RRH (DV) - RRH Component - Minimum percent move to permanent housing	90 %	25 points

Returns to Homelessness (if data is available for project)

<input checked="" type="checkbox"/> RRH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/> RRH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/> PSH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	PSH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

New or Increased Income and Earned Income

<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points

Serve High Needs Populations

<input checked="" type="checkbox"/>	Project focuses on chronically homeless people <-- select from drop-down menu		
<input checked="" type="checkbox"/>	RRH (General) - Assessment score for XX% of participants indicates RRH or more intensive intervention	50 %	20 points
<input checked="" type="checkbox"/>	RRH (DV) - Assessment score for XX% of participants indicates RRH or more intensive intervention	50 %	20 points
<input checked="" type="checkbox"/>	PSH (General) - Assessment score for participants indicates PSH with XX% at highest end of PSH range	95 %	20 points
<input checked="" type="checkbox"/>	PSH (DV) - Assessment score for participants indicates PSH with XX% at highest end of PSH range	95 %	20 points
<input checked="" type="checkbox"/>	TH (General) - XX% of participant meet CoC's TH targeting criteria	95 %	20 points
<input checked="" type="checkbox"/>	TH (DV) - XX% of participant meet CoC's TH targeting criteria	95 %	20 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Assessment score for XX% of participants indicates RRH or more intensive intervention	50 %	20 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Assessment score for XX% of participants indicates RRH or more intensive intervention	50 %	20 points

Project Effectiveness

<input type="checkbox"/>	RRH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	RRH (DV) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	PSH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	PSH (DV) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	TH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	TH (DV) - Costs are within local average cost per positive housing exit for project type

CUSTOMIZE RATING CRITERIA

<input type="checkbox"/>	TH+RRH (General) - RRH Component - Costs are within local average cost per positive housing exit for project type		
<input type="checkbox"/>	TH+RRH (DV) - RRH Component - Costs are within local average cost per positive housing exit for project type		
<input checked="" type="checkbox"/>	RRH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	RRH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	PSH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	PSH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	RRH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	RRH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points

Equity Factors

Agency Leadership, Governance, and Policies

<input checked="" type="checkbox"/>	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions	Yes	10 points
<input checked="" type="checkbox"/>	Recipient's board of directors includes representation from more than one person with lived experience of homelessness	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has relational process for receiving and incorporating feedback from persons with lived experience of homelessness	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers	Yes	10 points

Program Participant Outcomes

<input checked="" type="checkbox"/>	Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, age, and/or other underserved populations	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	Yes	10 points
<input checked="" type="checkbox"/>	Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, age, and/or other underserved populations	Yes	10 points

Other and Local Criteria

(select from drop-down menu)

<input checked="" type="checkbox"/>	<input type="text" value="CoC Monitoring Score"/>	Project is operating in conformance with CoC Standards	Yes	10 points
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Total Maximum Score	RRH-General projects:	190	points
	RRH-DV projects:	185	points
	PSH-General projects:	190	points
	PSH-DV projects:	185	points
	TH-General projects:	190	points
	TH-DV projects:	185	points
	TH+RRH-General projects:	190	points
	TH+RRH-DV projects:	185	points

CUSTOMIZE NEW PROJECT RATING TOOL

Experience

Factor/Goal

Max Point Val

<input checked="" type="checkbox"/>	General-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.		15	points
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DV-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	DV-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.	<u>15</u> points
	General-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<u>10</u> points
<input checked="" type="checkbox"/>	DV-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.	<u>10</u> points
<input checked="" type="checkbox"/>	General-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<u>5</u> points
<input checked="" type="checkbox"/>	DV-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants.	<u>5</u> points

Design of Housing & Supportive Services

<input checked="" type="checkbox"/>	General-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	<u>15</u> points
<input checked="" type="checkbox"/>	DV-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks.	<u>15</u> points
<input checked="" type="checkbox"/>	General-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<u>5</u> points
<input checked="" type="checkbox"/>	DV-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs.	<u>5</u> points
<input checked="" type="checkbox"/>	General-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<u>5</u> points
<input checked="" type="checkbox"/>	DV-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently.	<u>5</u> points
<input checked="" type="checkbox"/>	General-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs.	<u>10</u> points
<input checked="" type="checkbox"/>	DV-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs.	<u>10</u> points
<input checked="" type="checkbox"/>	General-E. Project leverages health resources, including a partnership commitment with a healthcare organization.	<u>10</u> points
<input checked="" type="checkbox"/>	DV-E. Project leverages health resources, including a partnership commitment with a healthcare organization.	<u>10</u> points

Timeliness

<input checked="" type="checkbox"/>	General-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<u>10</u> points
<input checked="" type="checkbox"/>	DV-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.	<u>10</u> points

Financial

<input checked="" type="checkbox"/>	General-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.	<u>5</u> points
<input checked="" type="checkbox"/>	DV-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type.	<u>5</u> points
	B. Organization's most recent audit:	
<input checked="" type="checkbox"/>	General-1. Found no exceptions to standard practices	<u>5</u> points
<input checked="" type="checkbox"/>	DV-1. Found no exceptions to standard practices	<u>5</u> points
<input checked="" type="checkbox"/>	General-2. Identified agency as 'low risk'	<u>5</u> points
<input checked="" type="checkbox"/>	DV-2. Identified agency as 'low risk'	<u>5</u> points
<input checked="" type="checkbox"/>	General-3. Indicates no findings	<u>5</u> points
<input checked="" type="checkbox"/>	DV-3. Indicates no findings	<u>5</u> points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	General-C. Documented match amount meets HUD requirements.		<u>5</u>	points
<input checked="" type="checkbox"/>	DV-C. Documented match amount meets HUD requirements.		<u>5</u>	points
<input checked="" type="checkbox"/>	General-D. Budgeted costs are reasonable, allocable, and allowable.		<u>20</u>	points
<input checked="" type="checkbox"/>	DV-D. Budgeted costs are reasonable, allocable, and allowable.		<u>20</u>	points

Project Effectiveness

<input checked="" type="checkbox"/>	General-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals	<u>95</u> %	<u>5</u>	points
<input checked="" type="checkbox"/>	DV-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals	<u>95</u> %	<u>5</u>	points

Equity Factors

Agency Leadership, Governance, and Policies

<input checked="" type="checkbox"/>	New project has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions	<u>Yes</u>	<u>10</u>	points
<input checked="" type="checkbox"/>	New project's organizational board of directors includes representation from more than one person with lived experience (per 578.75(g))	<u>Yes</u>	<u>10</u>	points
<input checked="" type="checkbox"/>	New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one	<u>Yes</u>	<u>10</u>	points
<input checked="" type="checkbox"/>	New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes	<u>Yes</u>	<u>10</u>	points

Program Participant Outcomes

<input checked="" type="checkbox"/>	New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing a plan, describe findings from outcomes review		<u>10</u>	points
<input checked="" type="checkbox"/>	New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review		<u>10</u>	points
<input checked="" type="checkbox"/>	New project describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review		<u>10</u>	points

Other and Local Criteria

Total Maximum Score

General projects: **120** points

Additional Rating Criteria 2024 – 2025 CoC Applicants –
Existing CoC Agencies

Agency Leadership, Governance and Policies

1. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) in managerial and leadership positions?

If no, what are your agency's plan to address this criterion?

2. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) on your Board of Directors?

If no, what are your agency's plan to address this criterion?

3. Describe your agency's plan to receive and incorporate feedback from persons with lived experience into agency operations and policies.

4. Does your agency regularly review internal policies with an equity lens to avoid new policies that would create barriers that would compound existing disparities in equity? If yes, give an example. If no, how will you incorporate into the agency in the upcoming year?

Participant Outcomes

1. Describe your agency's process for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.

a. Describe your findings from the outcomes review.

b. Describe any program changes made as a result of an outcomes review.

c. Describe your schedule to review HMIS data including the disaggregation of data by race, ethnicity, gender identity, and/or age.

Additional Rating Criteria 2024/2025 CoC Applicants –
New CoC Agencies

Agency Leadership, Governance and Policies

1. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) in managerial and leadership positions?

If no, what are your agency's plan to address this criterion?

2. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) on your Board of Directors?

If no, what are your agency's plan to address this criterion?

3. Describe your agency's plan to receive and incorporate feedback from persons with lived experience into agency operations and policies.

4. Does your agency regularly review internal policies with an equity lens to avoid new policies that would create barriers that would compound existing disparities in equity? If yes, give an example. If no, how will you incorporate into the agency in the upcoming year?

Participant Outcomes

1. Describe your agency's experience reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.

a. Describe your findings from the outcomes review.

b. Describe any program changes made as a result of an outcomes review.

c. Describe your plan to regularly review HMIS data including the disaggregation of data by race, ethnicity, gender identity, and/or age.

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: √ PHPWD Consolidated FFY24 Renewal (1)
 Organization Name: Human Services Programs of Carroll County, Inc.
 Project Type: PSH
 Project Identifier: 1

Completed projects will be moved to the bottom of the list.

If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
Threshold Review Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
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For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Yes to all

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.
2. Applicant has Valid UEI (Unique Entity Identifier) Number.
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
5. Certifications - Project applicants submit the required certifications specified in the NOFO.
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.
 - a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - b) Other arrangements satisfactory to HUD are made before the award of funds by HUD
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIIS), and the "Do Not Pay" website. HUD reserves the right to:
 - a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause;
 - b) Require the removal of any key individual from association with management or implementation of the award; and
 - c) Make provisions or revisions regarding the method of payment or financial reporting requirements

Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes
Yes

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: √ PHPWD Consolidated FFY24 Renewal (1)
 Organization Name: Human Services Programs of Carroll County, Inc.
 Project Type: PSH
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Renewal/Expansion Projects
 Threshold Review Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
------------------------	--------

11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.	Yes
12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.	Yes
13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)	Yes
14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.	Yes
15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.	Yes
16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.	Yes

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	Yes
Housing First and/or Low Barrier Implementation	Yes
Documented, secured minimum match	Yes
Project is financially feasible	Yes
Applicant is active CoC participant	Yes
Application is complete and data are consistent	Yes
Data quality at or above 90%	Yes

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: √ PHPWD Consolidated FFY24 Renewal (1)
 Organization Name: Human Services Programs of Carroll County, Inc.
 Project Type: PSH
 Project Identifier: 1

Completed projects will be moved to the bottom of the list.

If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
 Threshold Review Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
Bed/unit utilization rate at or above 90%	<input type="text" value="Yes"/>
Acceptable organizational audit/financial review	<input type="text" value="Yes"/>

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: √ PHPWD Consolidated FFY24 Renewal (1)
 Organization Name: Human Services Programs of Carroll County, Inc.
 Project Type: PSH (General)
 Project Identifier: 1

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Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements



RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Permanent Supportive-Housing	On average, participants are placed in housing 15 days after referral to PSH	10.05 days	20	out of 20
Exits to Permanent Housing				
Permanent Supportive-Housing	90% remain in or move to PH	90.4 %	25	out of 25
Returns to Homelessness				
Within 12 months of exit to permanent housing	≤ 10% of participants return to homelessness within 12 months of exit to PH	6.9 %	15	out of 15
New or Increased Income and Earned Income				
Earned income for project stayers	8%+ of participants with new or increased income	20 %	2.5	out of 2.5
Non-employment income for project stayers	10%+ of participants with new or increased income	20 %	2.5	out of 2.5
Earned income for project leavers	15%+ of participants with new or increased income	0 %	0.0	out of 2.5
Non-employment income for project leavers	25%+ of participants with new or increased income	7 %	0.0	out of 2.5
Performance Measures Subtotal			65	out of 70
SERVE HIGH NEED POPULATIONS				
Permanent Supportive-Housing	≥ 95% of participants are chronically homeless	97.6 %	20.0	out of 20
Serve High Need Populations Subtotal			20	out of 20
PROJECT EFFECTIVENESS				
Coordinated Entry Participation	≥ 95% of entries to project from CE referrals	100 %	10	out of 10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	Yes	10	out of 10
Project Effectiveness Subtotal			20	out of 20
EQUITY FACTORS				
Agency Leadership, Governance, and Policies				
Recipient Management & Leadership Positions	BIPOC, LGBTQIA+, etc representation	Yes	10	out of 10
Recipient Board of Directors	BIPOC, LGBTQIA+, etc representation	Yes	10	out of 10
Process for receiving & incorporating feedback	Process includes persons with lived experience	Yes	10	out of 10
Internal Policies and Procedures	Policies with equitable lense, no undue barriers	Yes	10	out of 10
Program Participant Outcomes				
Outcomes with an equity lens	Data disaggregated by underserved populations	Yes	10	out of 10

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: v PHPWD Consolidated FFY24 Renewal (1)
 Organization Name: Human Services Programs of Carroll County, Inc.
 Project Type: PSH (General)
 Project Identifier: 1

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[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

100%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
Program changes for equitable outcomes	Plan to create more equitable program outcomes	No	0	out of 10
HMIS data review with equity lens	Plan to review disaggregated data	Yes	10	out of 10
Equity Factors Subtotal			60	out of 70
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	Yes	10	out of 10
Other and Local Criteria Subtotal			10	out of 10
TOTAL SCORE				
			175	out of 190
Weighted Rating Score			92	out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 444,126
Amount of other public funding (federal, state, county, city)		
Amount of private funding		
TOTAL PROJECT COST		\$ 444,126
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 402,324
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 402,324
Percent of CoC funding expended last operating year		100%

Notification of Projects Rejected-Reduced

CoC MD-506 did not reduce or reject any projects during the 2024 CoC Competition

Carroll County MD (MD- 506)
2024 CoC Attachment 1E5

From: [Standiford, Deborah](#)
To: [Scott Yard \(syard@hspinc.org\)](#)
Cc: [Jennifer Graybill \(JGraybill@hspinc.org\)](#)
Subject: 2024/24 CoC Project Acceptance Letter
Date: Tuesday, October 15, 2024 9:19:00 AM
Attachments: [2024 25 CoC Project Acceptance Letter HSP.pdf](#)

Hi Scott

Please see the attached acceptance of Humans Services Programs (HSP) Continuum of Care Projects.

Let me know if you have any questions.

Thanks

Debby

Debby Standiford

Grants Manager

Carroll County Government

410-386-2212

**Board of County
Commissioners**

Kenneth A. Kiler, President
Joseph A. Vigliotti, Vice President
Thomas S. Gordon III
Michael R. Guerin
Edward C. Rothstein



**Carroll County Department
of Management & Budget**

Ted Zaleski
Director
tzaleski@carrollcountymd.gov
410-386-2082

October 10, 2024

Scott Yard, CEO
Human Services Program of Carroll County, Inc.
10 Distillery Drive
Westminster, MD 21157

Re: Project Application Acceptance – 2024/25 Continuum of Care

Dear Mr. Yard:

The Continuum of Care Circle of Caring Homelessness Board has voted to include the following projects in Carroll County’s 2024/25 Continuum of Care (MD-506) submission:

2024/25 Continuum of Care Project Ranking - Carroll County MD COC MD 506							
Agency	Project Name	Score	Accepted or Rejected	Rank	Requested Funding Amount	Reallocated Funds	Tier
Human Services Programs of Carroll County (HSP)	SSO Coordinated Intake	NA	Accepted	1	\$32,098	0	1
Human Services Programs of Carroll County (HSP)	PHPWD Consolidated	92	Accepted	2	\$444,126	0	1 and 2
Human Services Programs of Carroll County (HSP)	PHPWD Bonus	92	Accepted	3	\$57,147	0	2
Total Request					\$533,371		
Notes:							
Per the CoC Ranking Policy the SSO Coordinated Entry project is not scored and ranks first							
Per HUD the Planning Grant is not scored, ranked or included in the funding tiers							

The list of accepted projects is also publicly posted at [Carroll County MD Government Circle of Caring Public Postings](#) . Thank you for all your contributions to and support for the Circle of Caring Homelessness Board in Carroll County.

Sincerely,

Debby Standiford
Grants Manager

Public Notice

Calendar of Meetings

Past Meeting Minutes

Governance and Policy Statements

Presentations and Trainings

Public Notice

[Circle of Caring MD 506 Local Competition Selection Results](#)

2024/25 Continuum of Care Project Ranking - Carroll County MD COC MD 506							
Agency	Project Name	Score	Accepted or Rejected	Rank (If Accepted)	Requested Funding Amount	Reallocated Funds	Tier
Human Services Programs of Carroll County	SSO Coordinated Intake	NA	Accepted	1	\$32,098	0	1
Human Services Programs of Carroll County	PHPWD Consolidated	92	Accepted	2	\$444,126	0	1 and 2
Human Services Programs of Carroll County	PHPWD Bonus	92	Accepted	3	\$57,147	0	2
Board of Carroll County Commissioners	Planning Grant	NA	Accepted	NA	\$50,000	0	NA
Total Request					\$583,371		

Notes:

Per the CoC Ranking Policy the SSO Coordinated Entry project is not scored and ranks first

Per HUD the Planning Grant is not scored, ranked or included in the funding tiers

Tier 1 = \$428,601

Tier 2 = \$104,770

2024/25 Notice of Funding Opportunity

Continuum of Care Programs for the Homeless

August 27, 2024. In response to HUD's release of the Continuum of Care (CoC) application, the Carroll County Circle of Caring Homelessness Board is inviting applications from new or existing CoC agencies to provide housing for homeless populations in Carroll County, Maryland. Agencies may apply for the renewal

Agency	Project Name	Score	Accepted or Rejected	Rank	Amount Requested from HUD	Reallocated Funds
Human Services Programs of Carroll County (HSP)	SSO Coordinated Intake	NA	Accepted	1	\$32,098	0
Human Services Programs of Carroll County (HSP)	PHPWD Consolidated	92	Accepted	2	\$444,126	0
Human Services Programs of Carroll County (HSP)	PHPWD Bonus	92	Accepted	3	\$57,147	0
Board of Carroll County Commissioners	Planning	NA	Accepted	NA	\$50,000	0
Total Request					\$583,371	

Notes:

Per the CoC Ranking Policy the SSO Coordinated Entry project is not scored and ranks first

Per HUD the Planning Grant is not scored, ranked or included in the funding tiers

2024 HDX Competition Report

This workbook contains summary information about your CoC's data as it was entered into HDX1.0 and HDX2.0 for your use as part of the 2024 Competition.

To Print this Workbook:

This document has been configured as printable with preset print areas of relevant sections. To print it, go to "File", then "Print", then select "Print Entire Workbook" or "Print Active Sheets" depending on your needs.

To Save This Workbook as a PDF:

Click the "File" Tab, then click "Save As" or "Save a Copy", then click "Browse" or "More Options" then select "PDF", click "Options", select "Entire Workbook", press "OK", and click "Save". These instructions may change depending on your version of Microsoft Excel.

On Accessibility, Navigability, and Printability:

This workbook attempts to maximize accessibility, navigability, printability, and ease of use. Merged cells have been avoided. All tables and text boxes have been given names. Extraneous rows and columns outside printed ranges have been hidden. Formulas may include references to hidden rows and columns or data tables. For ease of use, these referenced sources have been hidden but can be unhidden by any user at any time. Raw data sources contained in this workbook are named according to the module and fiscal year from which they originate - e.g. "HIC_2024" is the Housing Inventory Count raw data from Fiscal Year 2024.

For Questions:

If you have questions, please reach out to HUD via the "Ask a Question" page, <https://www.hudexchange.info/program-support/my-question/> and choose "HDX" as the topic.

2024 HDX Competition Report

2024 Competition Report - Summary

MD-506 - Carroll County CoC

HDX Data Submission Participation Information

Government FY and HDX Module Abbreviation	Met Module Deadline*	Data From	Data Collection Period in HDX2.0
2023 ISA	Yes	Government FY2023 (10/1/22 - 9/30/23).	November 2023 to January of 2024
2023 SPM	Yes	Government FY2023 (10/1/22 - 9/30/23).**	February 2024 to March 2024
2024 HIC	Yes	Government FY2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024
2024 PIT	Yes	Government FY2024. Exact HIC and PIT dates will vary by CoC. For most CoCs, it will be last Wednesday in January of 2024.	March 2024 to May 2024

1) FY= Fiscal Year

2) *This considers all extensions where they were provided.

2) **"Met Deadline" in this context refers to FY23 SPM submissions. Resubmissions from FY2022 (10/1/21 - 9/30/22) were also accepted during the data collection period, but these previous year's submissions are voluntarily and are not required.

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

LSA Usability Status 2023

Category	ESTAO	ESTAC	ESTCO	RRHAO	RRHAC	RRHCO	PSHAO	PSHAC	PSHCO
Fully Usable	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Partially Usable									
Not Usable									

EST

Category	2021	2022	2023
Total Sheltered Count	315	339	367
AO	245	272	297
AC	73	69	72
CO	0	0	0

RRH

Category	2021	2022	2023
Total Sheltered Count	78	84	106
AO	36	49	67
AC	40	33	36
CO	0	0	0

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

2024 HDX Competition Report

2024 Competition Report - LSA Summary & Usability Status

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

PSH

Category	2021	2022	2023
Total Sheltered Count	71	66	82
AO	46	47	56
AC	25	18	26
CO	0	0	0

1) Glossary: EST= Emergency Shelter, Save Haven, & Transitional Housing; RRH= Rapid Re-housing;

PSH= Permanent Supportive Housing; AO= Persons in Households without Children; AC= Persons in Households with at least one Adult and one Child; CO= Persons in Households with only Children

2) Because people have multiple stays in shelter over the course of a year and stay in different household configurations, a single person can be counted in more than one household type.

Therefore, the sum of the number of people by household type may be greater than the unique count of people.

3) Total Sheltered count only includes those served in HMIS participating projects reported by your CoC.

4) For CoCs that experienced mergers during any of these reporting periods, historical data will include only the original CoCs.

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than the look back stop date or client's date of birth, whichever is later.

Metric 1.1: Change in the average and median length of time persons are homeless in ES and SH projects.

Metric 1.2: Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, and SH	367	108.5	47.0
1.2 Persons in ES-EE, ES-NbN, SH, and TH	367	108.5	47.0

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

b. This measure is based on data element 3.917

This measure includes data from each client’s Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client’s entry date, effectively extending the client’s entry date backward in time. This “adjusted entry date” is then used in the calculations just as if it were the client’s actual entry date.

Metric	Universe (Persons)	Average LOT Homeless (bed nights)	Median LOT Homeless (bed nights)
1.1 Persons in ES-EE, ES-NbN, SH, and PH (prior to “housing move in”)	431	416.9	214.0
1.2 Persons in ES-EE, ES-NbN, SH, TH, and PH (prior to “housing move in”)	431	416.9	214.0

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 2: Returns to Homelessness for Persons who Exit to Permanent Housing (PH) Destinations

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

Metric	Total # of Persons Exited to a PH Destination (2 Yrs Prior)	Returns to Homelessness in Less than 6 Months (0 - 180 days)		Returns to Homelessness from 6 to 12 Months (181 - 365 days)		Returns to Homelessness from 13 to 24 Months (366 - 730 days)		Number of Returns in 2 Years	
	Count	Count	% of Returns	Count	% of Returns ⁴	Count	% of Returns ⁶	Count	% of Returns ⁸
Exit was from SO	4	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from ES	89	7	7.9%	2	2.3%	2	2.3%	11	12.4%
Exit was from TH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from SH	0	0	0.0%	0	0.0%	0	0.0%	0	0.0%
Exit was from PH	54	4	7.4%	2	3.7%	1	1.9%	7	13.0%
TOTAL Returns to Homelessness	147	11	7.5%	4	2.7%	3	2.0%	18	12.2%

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 3: Number of Homeless Persons

Metric 3.1 – Change in PIT Counts

Please refer to PIT section for relevant data.

Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

Metric	Value
Universe: Unduplicated Total sheltered homeless persons	367
Emergency Shelter Total	367
Safe Haven Total	0
Transitional Housing Total	0

2024 HDX Competition Report

2024 Competition Report - SPMData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

This measure is divided into six tables capturing employment and non-employment income changes for system leavers and stayers. The project types reported in these metrics are the same for each metric, but the type of income and universe of clients differs. In addition, the projects reported within these tables are limited to CoC-funded projects.

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	14
Number of adults with increased earned income	2
Percentage of adults who increased earned income	14.3%

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	14
Number of adults with increased non-employment cash income	0
Percentage of adults who increased non-employment cash income	0.0%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

Metric	Value
Universe: Number of adults (system stayers)	14
Number of adults with increased total income	0
Percentage of adults who increased total income	0.0%

Metric 4.4 – Change in earned income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	17
Number of adults who exited with increased earned income	3
Percentage of adults who increased earned income	17.7%

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 4.5 – Change in non-employment cash income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	17
Number of adults who exited with increased non-employment cash income	1
Percentage of adults who increased non-employment cash income	5.9%

Metric 4.6 – Change in total income for adult system leavers

Metric	Value
Universe: Number of adults who exited (system leavers)	17
Number of adults who exited with increased total income	4
Percentage of adults who increased total income	23.5%

2024 HDX Competition Report

2024 Competition Report - SPMData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 5: Number of Persons who Become Homeless for the First Time

This measures the number of people entering the homeless system through ES, SH, or TH (Metric 5.1) or ES, SH, TH, or PH (Metric 5.2) and determines whether they have any prior enrollments in the HMIS over the past two years. Those with no prior enrollments are considered to be experiencing homelessness for the first time.

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES-EE, ES-NbN, SH or TH during the reporting period.	318
Of persons above, count those who were in ES-EE, ES-NbN, SH, TH or any PH within 24 months prior to their entry during the reporting year.	95
Of persons above, count those who did not have entries in ES-EE, ES-NbN, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	223

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

Metric	Value
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	402
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	129
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	273

2024 HDX Competition Report

2024 Competition Report - SPMData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

Measure 6 is not applicable to CoCs in this reporting period.

Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

This measures positive movement out of the homeless system and is divided into three tables: movement off the streets from Street Outreach (Metric 7a.1); movement into permanent housing situations from ES, SH, TH, and RRH (Metric 7b.1); and retention or exits to permanent housing situations from PH (other than PH-RRH).

Metric 7a.1 – Change in SO exits to temp. destinations, some institutional destinations, and permanent housing destinations

Metric	Value
Universe: Persons who exit Street Outreach	62
Of persons above, those who exited to temporary & some institutional destinations	16
Of the persons above, those who exited to permanent housing destinations	21
% Successful exits	59.7%

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Metric 7b.1 – Change in ES, SH, TH, and PH-RRH exits to permanent housing destinations

Metric	Value
Universe: Persons in ES-EE, ES-NbN, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	383
Of the persons above, those who exited to permanent housing destinations	177
% Successful exits	46.2%

Metric 7b.2 – Change in PH exits to permanent housing destinations or retention of permanent housing

Metric	Value
Universe: Persons in all PH projects except PH-RRH who exited after moving into housing, or who moved into housing and remained in the PH project	71
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	70
% Successful exits/retention	98.6%

2024 HDX Competition Report

2024 Competition Report - SPMDData

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

System Performance Measures Data Quality

Data coverage and quality will allow HUD to better interpret your SPM submissions.

Metric	All ES, SH	All TH	All PSH, OPH	All RRH	All Street Outreach
Unduplicated Persons Served (HMIS)	375	0	90	357	133
Total Leavers (HMIS)	271	0	28	279	59
Destination of Don't Know, Refused, or Missing (HMIS)	68	0	0	5	10
Destination Error Rate (Calculated)	25.1%	0.0%	0.0%	1.8%	17.0%

2024 HDX Competition Report

2024 Competition Report - SPMNotes

MD-506 - Carroll County CoC

FY2023 Reporting Year: 10/1/2022 - 9/30/2023

Notes For Each SPM Measure

Note: Cells may need to be resized to accomodate notes with lots of text.

Measure	Notes
Measure 1	No notes.
Measure 2	Continuum of Care does not have any Transitional Housing or Safe Havens.
Measure 3	Continuum of Care does not have any Transitional Housing or Safe Havens.
Measure 4	No notes.
Measure 5	No notes.
Measure 6	No Notes. Measure 6 was not applicable to CoCs in this reporting period.
Measure 7	No notes.
Data Quality	Continuum of Care does not have any Transitional Housing projects.

2024 HDX Competition Report

2024 Competition Report - HIC Summary

MD-506 - Carroll County CoC

For HIC conducted in January/February of 2024

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current Beds in HMIS or Comparable Database	Total Year-Round, Current, Non-VSP Beds	Removed From Denominator: OPHEHV [†] Beds or Beds Affected by Natural Disaster*	Adjusted Total Year-Round, Current, Non-VSP Beds	Adjusted HMIS Bed Coverage Rate for Year-Round, Current Beds
ES	107	95	95	0	95	100.0%
SH	0	0	0	0	0	NA
TH	0	0	0	0	0	NA
RRH	41	41	41	0	41	100.0%
PSH	65	65	65	0	65	100.0%
OPH	0	0	0	0	0	NA
Total	213	201	201	0	201	100.0%

2024 HDX Competition Report

2024 Competition Report

MD-506 - Carroll County CoC

For HIC conducted in January/1

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, VSP Beds in an HMIS-Comparable Database	Total Year-Round, Current, VSP Beds	Removed From Denominator: OPHEHV [†] Beds or Beds Affected by Natural Disaster**	Adjusted Total Year-Round Current, VSP Beds	HMIS Comparable Bed Coverage Rate for VSP Beds
ES	107	12	12	0	12	100.00%
SH	0	0	0	0	0	NA
TH	0	0	0	0	0	NA
RRH	41	0	0	0	0	NA
PSH	65	0	0	0	0	NA
OPH	0	0	0	0	0	NA
Total	213	12	12	0	12	100.00%

2024 HDX Competition Report

2024 Competition Report

MD-506 - Carroll County CoC

For HIC conducted in January/]

HMIS Bed Coverage Rates

Project Type	Total Year-Round, Current Beds	Total Year-Round, Current, HMIS Beds and VSP Beds in an HMIS-Comparable Database	Adjusted Total Year-Round, Current, Non-VSP and VSP Beds	HMIS and Comparable Database Coverage Rate
ES	107	107	107	100.00%
SH	0	0	0	NA
TH	0	0	0	NA
RRH	41	41	41	100.00%
PSH	65	65	65	100.00%
OPH	0	0	0	NA
Total	213	213	213	100.00%

2024 HDX Competition Report

2024 Competition Report - HIC Summary

MD-506 - Carroll County CoC

For HIC conducted in January/February of 2024

Rapid Re-housing Beds Dedicated to All Persons

Metric	2020	2021	2022	2023	2024
RRH beds available to serve all pops. on the HIC	32	32	43	43	41

1) † EHV= Emergency Housing Voucher

2) *This column includes Current, Year-Round, Natural Disaster beds not associated with a VSP that are not HMIS-participating. For OPH Beds, this includes beds that are Current, Non-HMIS, and EHV-funded.

3) **This column includes Current, Year-Round, Natural Disaster beds associated with a VSP that are not HMIS-participating or HMS-comparable database participating. For OPH Beds, this includes beds that are Current, VSP, Non-HMIS, and EHV-funded.

4) Data included in these tables reflect what was entered into HDX2.0.

5) In the HIC, "Year-Round Beds" is the sum of "Beds HH w/o Children", "Beds HH w/ Children", and "Beds HH w/ only Children". This does not include Overflow ("O/VBeds") or Seasonal Beds ("Total Seasonal Beds").

6) In the HIC, "Current" beds are beds with an "Inventory Type" of "C" and not beds that are Under Development ("Inventory Type" of "U").

7) For historical data: Aggregated data from CoCs that merged are not displayed if HIC data were created separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

2024 HDX Competition Report

2024 Competition Report - PIT Summary

MD-506 - Carroll County CoC

For PIT conducted in January/February of 2024

Submission Information

Date of PIT Count	Received HUD Waiver
1/23/2024	Not Applicable

Total Population PIT Count Data

Category	2019	2020	2021	2022	2023	2024
PIT Count Type	Sheltered and Unsheltered Count	Sheltered-Only Count	Sheltered and full unsheltered count	Sheltered and Unsheltered Count	Sheltered and Unsheltered Count	Sheltered-Only Count
Emergency Shelter Total	97	84	67	65	99	111
Safe Haven Total	24	23	0	0	0	0
Transitional Housing Total	0	0	0	0	0	0
Total Sheltered Count	121	107	67	65	99	111
Total Unsheltered Count	23	0	18	11	23	0
Total Sheltered and Unsheltered Count*	144	107	85	76	122	111

1) *Data included in this table reflect what was entered into HDX 1.0 and 2.0. This may differ from what was included in federal reports if the PIT count type was either sheltered only or partial unsheltered count.

2) Aggregated data from CoCs that merged is not displayed if PIT data were entered separately - that is, only data from the CoC into which the merge occurred are displayed. Additional reports can be requested via AAQ for any CoCs that have been subsumed into other CoCs.

3) In 2021, for CoCs that conducted a "Sheltered and partial unsheltered count", only aggregate and not demographic data were

2024 HDX Competition Report

2024 Competition Report - PIT Summary

MD-506 - Carroll County CoC

For PIT conducted in January/February of 2024

collected.

**DEPARTMENT OF
CITIZEN SERVICES**
10 Distillery Drive, Suite 101
Westminster, Maryland 21157-5194
1-410-386-3600
1-888-302-8978
Fax 410-876-5255
TTY Users (MD Relay):
711/800-735-2258

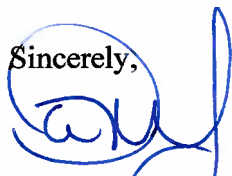


Danielle M. Yates
Bureau Chief
Bureau of Housing and
Community Connections

October 2, 2024

To Whom It May Concern:

Through the 2024 CoC NOFO competition, Carroll County's CoC (MD506) is applying for a Bonus project for three new units of Permanent Supportive Housing (PSH). Carroll County's Public Housing Agency commits one Housing Choice Voucher, through the PHA's Move-On Strategy as detailed in the annually updated Administrative Plan. The voucher will be included in the CoC's Coordinated Entry Process, tracked using HMIS, and reserved for households meeting all eligibility requirements for PSH. The voucher will be available from July 1, 2025, through June 30, 2026. For more than nine years, the PHA in Carroll County has supported homeless households using both a set-aside process and a formal Move-On Strategy. The PHA is pleased to formalize this process, using CE and HMIS to continue to provide permanent housing solutions to domestic violence clients in Carroll County.

Sincerely,


Danielle M. Yates
Bureau Chief,
Housing & Community Connections

**DEPARTMENT OF
CITIZEN SERVICES**
10 Distillery Drive, Suite 101
Westminster, Maryland 21157-5194
1-410-386-3600
1-888-302-8978
Fax 410-876-5255
TTY Users (MD Relay):
711/800-735-2258



Danielle M. Yates
Bureau Chief
Bureau of Housing and
Community Connections

September 19, 2023

To Whom It May Concern:

Through the 2023 CoC NOFO competition, Carroll County's CoC (MD506) is applying for a DV Bonus project for two new units of Rapid Re-housing. Carroll County's Public Housing Agency commits one Housing Choice Voucher, through the PHA's Move-On Strategy as detailed in the annually updated Administrative Plan. The vouchers will be included in the CoC's Coordinated Entry Process, will be tracked using HMIS, and reserved from domestic violence households who meet all eligibility requirements for Rapid Re-housing. The vouchers will be available from July 1, 2024, through June 30, 2025. For more than nine years, the PHA in Carroll County has supported homeless households using both a set-aside process and a formal Move-On Strategy. The PHA is pleased to formalize this process, using CE and HMIS to continue to provide permanent housing solutions to domestic violence clients in Carroll County.

Sincerely,

A handwritten signature in blue ink, appearing to read "Danielle M. Yates", is written over the word "Sincerely,".

Danielle M. Yates
Bureau Chief,
Housing & Community Connections



October 2, 2024

To Whom It May Concern:

The Carroll County Continuum of Care is applying for a 2024 Bonus Permanent Supportive (PSH) Housing project with a total budget of \$59,266. Access Carroll, Inc., the CoC's only community healthcare clinic for low-income and uninsured residents, commits a minimum of 25%, \$14,816.50, in healthcare services to participants in this new project. Services will be available from July 1, 2025, through June 30, 2026.

For more than ten years Access Carroll has partnered with the CoC to provide integrated healthcare, including medical, dental, and behavioral health services paired with intensive case management and peer support to individuals and households experiencing homelessness. Access Carroll is pleased to formalize this support through the 2024 CoC NOFO application and to partner with Human Services Program of Carroll County, Inc., the agency administering the CoC's PSH projects, to deliver these critical services.

Do not hesitate to reach out if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink that reads "Tammy Black". The signature is written in a cursive style.

Tammy Black, BSN, RN
Executive Director and CEO