

CARROLL COUNTY
CIRCLE OF CARING HOMELESSNESS BOARD
Continuum of Care Policy

Policy on: Continuum of Care Project Ranking and Selection

Approved by Executive (CoC) Board on: 7/24/23

Purpose: To document the Carroll County, MD- 506 2023 Continuum of Care (Continuum of Care) Project Ranking and Selection Process

2023 HUD NOFA

The U.S. Department of Housing and Urban Development (HUD) released the 2023 Notice of Funding Availability <https://www.hudexchange.info/programs/e-snaps/fy-2023-coc-program-nofa-coc-program-competition/> on July 6, 2023.

The amount of available funding will not be enough to fund eligible renewal projects in 2023; HUD will continue to require Collaborative Applicants to rank all projects, except Continuum of Care planning and UFA Costs, in two Tiers. Tier 1 is equal to 93 percent of the Continuum of Care’s 2023 Annual Renewal Demand (ARD). Tier 2 is the sum of all projects requested less the Continuum of Care’s ARD. In addition, a bonus is available for new projects or an expansion of existing projects as described in HUD’s NOFO and a bonus project serving victims of domestic violence is being offered.

2023 Continuum of Care Funding Carroll County (MD-506)

Category		2023 Grant Funding
Total Renewal Projects (Annual Renewal Demand or ARD)		\$434,422
Tier I (93% of ARD)	\$404,012	
Tier 2 (All projects requested less ARD)	TBD	
Bonus		\$30,409
DV Bonus		\$50,000
Total Potential 2023 Funding		\$514,831

Carroll County NOFO

On August 7, 2023, The Carroll County Homelessness Board will issue a NOFO for the 2023 Continuum of Care Competition. The following will be invited via public notice to submit Letters of Intent by August 14, 2023 and applications by August 25, 2023:

1. **Renewal projects** – current Continuum of Care projects eligible for FY 2023 fund renewal are required to submit Project applications to the Collaborative Applicant for review, approval and ranking.
2. **Reallocations** – Project applicants with eligible renewals can propose new projects by shifting funds from one or more existing projects to new projects without decreasing or increasing the Continuum of Care’s ARD. Through the reallocation process:

- a. Applicants may create new permanent supportive housing projects where all beds will be dedicated for use by the chronically homeless.
 - b. The Continuum of Care Board will review project performance and monitoring results to determine if any projects should be recommended for reallocation per the Board Reallocation Policy.
3. **Bonus Projects** - The Permanent Housing Bonus is available to any existing or new applicant.
- a. Applicants may create new permanent supportive housing projects where all beds will be dedicated for use by the chronically homeless. New Permanent Supportive Housing Projects may also be created that meet all the criteria of DedicatedPLUS as defined in the NOFA.
 - b. Applicants may create new rapid re-housing projects for homeless meeting the criteria in the NOFO.
 - c. Applicants may create a new Joint TH and PH-RRH component as defined in the NOFO.
 - d. Bonus project funding may also be used to expand an existing project. Both reallocation and bonus project types are eligible as are costs associated with VAWA 2022 amendments to section 423(a) of McKinney-Vento Homeless Assistance Act.
 - e. An additional allocation of bonus funding is available to create a new project to serve victims of domestic violence as defined in the NOFO.

Overview – Continuum of Care Project Selection Criteria

The Continuum of Care’s homeless assistance programs will be evaluated by HUD Homeless Policy Priorities in the 2023 NOFO including but not limited to:

1. Ending Homelessness for all persons
2. Using a Housing First Approach
3. Reducing Unsheltered Homelessness
4. Improving System Performance
5. Partner with Housing, Healthcare and Service Agencies
6. Racial Equity
7. Improving Assistance to LGBTQ+
8. Persons with Lived Experience
9. Increasing Affordable Housing Supply

Tiers and Ranking:

1. Tier 1 is 93% of the Continuum of Care’s ARD. Tier 2 is the amount between the Continuum of Care’s Tier 1 and the Continuum of Care’s Final Annual Renewal Demand (ARD).
2. The Continuum of Care must assign a unique rank to each project that it intends to submit to HUD for 2023 funding. Projects scoring highest, contributing to the HUD Policy Priorities including reducing homelessness in the CoC, and making a positive contribution to the CoC’s System Performance Measures will be ranked and placed into Tier 1 until all Tier 1 funds are allocated. The remaining projects selected for funding will be ranked and placed into Tier 2 until all Tier 2 funds are allocated. HUD strongly advises Continuum of Care to rank higher those project applications that the Continuum of Care determines are high priority, high performing, and meet the needs and gaps as identified in the Continuum of Care.
3. Projects ranked in Tier 1 are considered relatively safe, while projects in Tier 2 are at risk.

Ranking and Selection

1. All renewal and new applications will be reviewed and ranked using the most recent HUD CoC Rating and Ranking Tool <https://www.hudexchange.info/resource/5292/project-rating-and-ranking-tool/>. The CoC's version of the ranking tool is attached to this policy
2. Projects must meet Threshold Requirements including:
 - a. Coordinated Entry Participation
 - b. Housing First/Low Barrier Implementation
 - c. Documented Match
 - d. Reasonable cost per Permanent Housing exit
 - e. Financial feasibility
 - f. Active CoC Participation
 - g. Complete application and consistent data
 - h. Data quality above 90%
 - i. Bed utilization rates at or above 90%
 - j. Acceptable audit/financial review
3. Performance Measures – Rating Factors depend on Project type but include:
 - a. Length of Stay
 - b. Exits to Permanent Housing
 - c. Returns to Homelessness
 - d. New or increased income or earned income
4. Serve Priority Populations
 - a. Coordinated Entry Score
 - b. Chronically homeless
 - c. 50%+: Disability/Zero Income/Unsheltered
5. Equity Factors
 - a. Agency Leadership, Governance, and Policies
 - i. Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions
 - ii. Recipient's board of directors includes representation from more than one person with lived homeless experience
 - iii. Recipient has process for receiving and incorporating feedback from persons with lived homeless experience.
 - iv. Recipient has reviewed internal policies and procedures with an equity lens and develops and implements equitable policies that do not impose undue barriers.
 - b. Program Participant Outcomes
 - i. Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age
 - ii. Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes
 - iii. Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age
6. Coordinated Entry (CE) – Since CE is mandated by HUD and the performance measures do not mirror those of housing projects, CE will be ranked as the first project and fall into Tier 1 as long as the project meets the CoC threshold review.
7. Other Criteria – Scored per the Customized Rating Criteria Tab
 - a. CoC Monitoring Score
 - i. Were there monitoring findings in the last program year?

b. Narrative Score

- i. Did the narrative answer each question completely?
8. New projects created through reallocation will be ranked based on the performance of the renewal application which is being reallocated and in accordance with NOFA guidance.
9. Expansion projects submitted by current applicants will be ranked based on the performance of the existing project to be expanded.
10. Bonus projects submitted by new and existing applicants will be ranked based on the performance of similar projects.
11. All Permanent Supportive Housing Projects will be certified to have demonstrated a need in the Continuum's geographic area.
12. The Committee's final rankings will be submitted to the Circle of Caring Homelessness Board for a formal vote on or before September 8, 2023
13. All project applicants will be notified in writing by September 11, 2023 of their project acceptance, rejection or reduction and the project's rank in Tier 1 or Tier 2.

Appeals Process:

Project applicants whose project was rejected may appeal the local Continuum of Care competition decision to HUD if the project applicant believes it was denied the opportunity to participate in the local Continuum of Care planning process in a reasonable manner by submitting a Solo Application in e-snaps directly to HUD prior to the application deadline of 7:59:59 p.m. eastern time on September 28, 2023. The Continuum of Care's notification of rejection of the project in the local competition must be attached to the Solo Application. If the Continuum of Care fails to provide written notification outside of e-snaps, the Solo Applicant must attach evidence that it attempted to participate in the local Continuum of Care planning process and submitted a project application that met the local deadlines, along with a statement that the Continuum of Care did not provide the Solo Applicant written notification of the Continuum of Care rejecting the project in the local Continuum of Care competition. The appeal must be because a decision made by the Carroll County Circle of Caring Homelessness Board regarding the ranking, rejection, or funding of their project was prejudicial, unsubstantiated by project performance, or in violation of the 2023 Continuum of Care Guidelines. A copy of the appeal to HUD should also be submitted to the Circle of Caring Homelessness Board via email: csteckel@carrollcountymd.gov prior to the application deadline of 7:59:59 p.m. eastern time on September 28, 2023.

Navigation Pane

Version 5.0.1

GENERAL	ABOUT THE TOOL	RAW HIC DATA	LIST OF PROJECTS TO BE REVIEWED				
RATING	CUSTOMIZE RATING CRITERIA	RENEW. + EXP. THRESHOLD	RENEW. + EXP. RATING TOOL	NEW PROJECTS THRESHOLD	NEW PROJECTS RATING TOOL	ALTERNATIVE RATING TOOL	RATING RESULTS
RANKING	FUNDING CEILINGS + PRIORITIES		FUNDING ANALYSIS + RANKING				

ABOUT THE CoC PROGRAM RATING & RANKING TOOL

ABOUT THE TOOL

HUD is providing this Rating and Ranking Tool to help CoCs design and implement a comprehensive annual CoC competition application review process. It has several customization features so you can choose the rating factors that are most relevant to your CoC and the priorities your CoC has adopted to inform system (re)design.

DISCLAIMER: HUD is explicitly stating that use of this tool is optional, is not being promoted over other tools CoCs currently use, and does not guarantee:

- additional points in the Fiscal Year (FY) 2021 Continuum of Care Program (CoC) Competition;
- CoC applications will be consistent with all NOFO requirements; and
- HUD will award CoCs with full points or funding.

The tool provides a strong framework for implementing a data-driven rating process and a ranking process informed by system priorities and capacity analysis (if available) and it satisfies the objective criteria requirement in the FY 2021 CoC Program NOFO. HUD strongly encourages CoCs to read the CoC Program NOFO carefully to determine if there are new opportunities, priorities, or expectations that your CoC might need to assess outside this tool. The Priority Listing is the official project ranking record for the CoC Program NOFO. HUD is not requiring CoCs to use this tool, nor is it preferred over other rating tools or processes, use of the tool does not guarantee additional points on the CoC Program application. HUD has made this tool available to CoCs for use in their year-round NOFO planning process. Feedback on the tool is welcome.

Microsoft Excel 2003 or higher is required when using this tool. When opening the tool workbook, you might need to click "**Enable Content**", "**Enable Editing**", and/or "**Enable Macros**" buttons in the yellow bar at the top of your screen. This is necessary for the macros and formulas to run correctly within the spreadsheet. If you get an error message, please check to see if the yellow bar is present and click these buttons before attempting to use the tool further. If you encounter a bug while using the tool, click "**End**" in the error pop-up, then navigate back to this tab and click the "**Turn On Macros**" button in the top right corner to ensure the underlying code is not disrupted before resuming. CoCs can submit technical questions about the Rating and Ranking Tool, including requesting help with bugs in the Tool, through the esnaps competition AAQ desk. Due to the complexity of the tool, problems might occur when multiple Excel files are open at the same time. To help alleviate this problem, you should close all other Excel files on your computer before running the following parts of the tool:

- Generating list of projects from Raw HIC data
- Populating rating results
- Generating project ranking

[For further guidance, see the Guidance Document on HUD's website.](#)

MIGRATING DATA TO NEWER VERSIONS OF THE TOOL

The version of the CoC Program Rating and Ranking Tool created for the FY21 CoC Program NOFO (Version 5.0 and higher) contains updates to the project that can have their performance rated with the addition of TH+RRH projects and changes to how available funding in the NOFO is entered in the tool on the 'FUNDING CEILINGS + PRIORITIES' tab, CoCs are strongly encouraged to use Version 5.0 for the FY21 CoC NOFO process. The Tool has been updated to reflect the FY21 NOFO to the greatest extent possible. CoCs are responsible for verifying that the rating and ranking process they use is consistent with the NOFO.

If a CoC has started using an earlier version of the Tool, the tool can be "upgraded" using the new Update Tool feature (see PROCESS FOR MIGRATING DATA USING UPDATE TOOL FEATURE). This feature automates and enhances the old data migration process (see ORIGINAL PROCESS FOR MIGRATING DATA (NO LONGER NECESSARY)), pulling CoC's entered data and specified criteria from the old version of the tool into the latest version of the tool. The feature will pull in all the data and saved choices in the tabs before the 'FUNDING ANALYSIS + RANKING' tab. The resulting file will have the same name as the old version of the tool, plus a "_FIXED" suffix at the end.

If a CoC decides to use earlier versions of the tool for the FY18 and FY19 CoC NOFO process, they should review the HUD threshold requirements in the 'RENEW. + EXP. THRESHOLD' and 'NEW PROJECTS THRESHOLD' tabs and the NOFO information in the "General Funding Information" and "HUD CoC Program NOFO Opportunities" sections of the 'FUNDING CEILINGS + PRIORITIES' tab carefully to take into account any changes in HUD requirements or NOFO opportunities in the FY21 CoC NOFO.

PROCESS FOR MIGRATING DATA USING UPDATE TOOL FEATURE

1. In the latest tool downloaded from the HUD Exchange page, navigate to the '**ABOUT THE TOOL**' tab.
2. Click the "Update Tool" button in the top-right corner.
3. Follow the prompts to select your out-of-date tool with the data in it.
4. Wait up to 5 minutes for the tool to pull in all entered data and specified criteria. A pop-up will confirm the update is complete.

Row #	McKinney-Vento: EsgEs	McKinney-Vento: EsgRrh	McKinney-Vento: Esg-CV	McKinney-Vento: Esg-CV Es	McKinney-Vento: Esg-CV Rrh	McKinney-Vento: Coc	McKinney-Vento: CocSh	McKinney-Vento: CocTh	McKinney-Vento: CocPsh	McKinney-Vento: CocRrh	McKinney-Vento: CocSro	McKinney-Vento: SpC	McKinney-Vento: SB	McKinney-Vento: SHP	McKinney-Vento: YHDP	Year-Round Beds	Total Seasonal Beds	Availability Start Date	Availability End Date	Overflow Beds	PIT Count	Total Beds	Utilization Rate	Last Update On	
549259						Yes			Yes			No	No	No		14	0			0	13	14	93%	2/22/2022 0:00	
549260						Yes			Yes			No	No	No		16	0			0	16	16	100%	2/22/2022 0:00	
549262						Yes			Yes			No	No	No		11	0			0	8	11	73%	2/22/2022 0:00	

LIST OF PROJECTS TO BE REVIEWED

= *Auto-populated cell. Cannot be edited*



Check once you have confirmed the bed inventory listed for the projects below is consistent with the number of beds listed for each project in your CoC's Grant Inventory Worksheet.

Project ID	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	Beds HH w/o Children	Beds HH w/ only Children	All Ind Beds	DV Ind Beds	CH Beds HH w/o Children	CH Beds HH w/ only Children	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)
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LIST OF PROJECTS TO BE REVIEWED

Project ID	Organization Name	Project Name	Project Type	General/ DV	McKinney- Vento	McKinney- Vento: YHDP	Grant Number	CoC Amount Awarded Last Operating Year	CoC Amount Expended Last Operating Year	CoC Funding Requested	Renewal, New, Expansion, Reallocate, Ignore	Geo Code

LIST OF PROJECTS TO BE REVIEWED

Project ID	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	Beds HH w/o Children	Beds HH w/ only Children	All Ind Beds	DV Ind Beds	CH Beds HH w/o Children	CH Beds HH w/ only Children	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	Is 100% DV (Yes/No)
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NAVIGATION

- Customize Threshold Requirements
- Filter Rating Factors
- Customize Renewal/Expansion Project Rating Tool
- Customize New Project Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

(Delete the X in the box next to any requirements you do not wish to include.)

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review

(The first five requirements are the rating process either as Th or Fc)

FILTER RATING FACTORS

Select project type to edit

Select...

Using these drop-down menus, select which rating factors to show and customize

Select special population

Select...

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Delete the X in the box besides any rating factor below that you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Length of Stay

	Factor/Goal	Max Point Value
<input checked="" type="checkbox"/> RRH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> RRH (DV) - On average, participants spend XX days from project entry to residential move-in	30 days	20 points
<input checked="" type="checkbox"/> PSH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> PSH (DV) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/> TH (General) - On average, participants stay in project XX days	180 days	20 points
<input checked="" type="checkbox"/> TH (DV) - On average, participants stay in project XX days	180 days	20 points
<input type="checkbox"/> TH+RRH (General) - TH Component (General) - On average, participants stay in project XX days	180 days	10 points
<input type="checkbox"/> TH+RRH (DV) - TH Component - On average, participants stay in project XX days	180 days	10 points
<input type="checkbox"/> TH+RRH (General) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points
<input type="checkbox"/> TH+RRH (DV) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points

Exits to Permanent Housing

<input checked="" type="checkbox"/> RRH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> RRH (DV) - Minimum percent move to permanent housing	80 %	25 points
<input checked="" type="checkbox"/> PSH (General) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> PSH (DV) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH (DV) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH+RRH (General) - RRH Component - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/> TH+RRH (DV) - RRH Component - Minimum percent move to permanent housing	90 %	25 points

Returns to Homelessness (if data is available for project)

<input checked="" type="checkbox"/> RRH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/> RRH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	PSH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	PSH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

New or Increased Income and Earned Income

<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points

Serve High Need Populations *(select from drop-down menu)*

<input checked="" type="checkbox"/>	<input type="text" value="Project focuses on chronically homeless people"/>		
<input checked="" type="checkbox"/>	RRH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	RRH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	PSH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	PSH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	TH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	TH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - XX% of participants are chronically homeless		points

Project Effectiveness

<input type="checkbox"/>	RRH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	RRH (DV) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	PSH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	PSH (DV) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	TH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	TH (DV) - Costs are within local average cost per positive housing exit for project type

CUSTOMIZE RATING CRITERIA

<input type="checkbox"/>	TH+RRH (General) - RRH Component - Costs are within local average cost per positive housing exit for project type		
<input type="checkbox"/>	TH+RRH (DV) - RRH Component - Costs are within local average cost per positive housing exit for project type		
<input checked="" type="checkbox"/>	RRH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	RRH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	PSH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	PSH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	RRH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	RRH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points

Equity Factors

Agency Leadership, Governance, and Policies

<input checked="" type="checkbox"/>	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions	Yes	10 points
<input checked="" type="checkbox"/>	Recipient's board of directors includes representation from more than one person with lived experience	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers	Yes	10 points

Program Participant Outcomes

<input checked="" type="checkbox"/>	Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	Yes	10 points
<input checked="" type="checkbox"/>	Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age	Yes	10 points

Other and Local Criteria

(select from drop-down menu)

<input checked="" type="checkbox"/>	CoC Monitoring Score	Project is operating in conformance with CoC Standards	Yes	10 points
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Total Maximum Score	RRH-General projects:	190	points
	RRH-DV projects:	165	points
	PSH-General projects:	190	points
	PSH-DV projects:	165	points
	TH-General projects:	190	points
	TH-DV projects:	165	points
	TH+RRH-General projects:	190	points
	TH+RRH-DV projects:	165	points

CUSTOMIZE NEW PROJECT RATING TOOL

Experience

Factor/Goal

Max Point Val

<input checked="" type="checkbox"/>	General-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.		15	points
<input checked="" type="checkbox"/>	DV-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.		15	points
<input checked="" type="checkbox"/>	General-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.		10	points

CUSTOMIZE RATING CRITERIA

ensure that project participation is terminated in only the most severe cases.

DV-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. 10 points

General-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. 5 points

DV-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. 5 points

Design of Housing & Supportive Services

General-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks. 15 points

DV-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks. 15 points

General-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. 5 points

DV-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. 5 points

General-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 5 points

DV-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 5 points

General-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs. 10 points

DV-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs. 10 points

General-E. Project leverages health resources, including a partnership commitment with a healthcare organization. 10 points

DV-E. Project leverages health resources, including a partnership commitment with a healthcare organization. 10 points

Timeliness

General-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 10 points

DV-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 10 points

Financial

General-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points

DV-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points

B. Organization's most recent audit:

General-1. Found no exceptions to standard practicess 5 points

DV-1. Found no exceptions to standard practicess 5 points

General-2. Identified agency as 'low risk' 5 points

DV-2. Identified agency as 'low risk' 5 points

General-3. Indicates no findings 5 points

DV-3. Indicates no findings 5 points

General-C. Documented match amount meets HUD requirements. 5 points

DV-C. Documented match amount meets HUD requirements. 5 points

General-D. Budgeted costs are reasonable, allocable, and allowable. 20 points

DV-D. Budgeted costs are reasonable, allocable, and allowable. 20 points

Project Effectiveness

General-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 95 % 5 points

CUSTOMIZE RATING CRITERIA

DV-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 95 % 5 points

Equity Factors

Agency Leadership, Governance, and Policies

New project has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions Yes 5 points

New project's organizational board of directors includes representation from more than one person with lived experience (per 578.75(g)) Yes 5 points

New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one Yes 5 points

New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes Yes 5 points

Program Participant Outcomes

New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing a plan, describe findings from outcomes review 5 points

New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review 5 points

New project describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review 5 points

Other and Local Criteria

Percent of Prior Year Grant Expended 20 points

Total Maximum Score

General projects: **85** points

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list.*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
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For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Yes to all

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.
2. Applicant has Valid DUNS/TIN/EIN number in application.
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
5. Certifications - Project applicants submit the required certifications specified in the NOFO.
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.
 - a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - b) Other arrangements satisfactory to HUD are made before the award of funds by HUD
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIIS), and the “Do Not Pay” website. HUD reserves the right to:
 - a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause;
 - b) Require the removal of any key individual from association with management or implementation of the award; and
 - c) Make provisions or revisions regarding the method of payment or financial reporting requirements

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list.*
 Organization Name: _____
 Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*
 Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS **YES/NO**

<p>11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.</p>	
<p>12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.</p>	
<p>13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)</p>	
<p>14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.</p>	
<p>15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.</p>	
<p>16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.</p>	

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Application is complete and data are consistent	
Data quality at or above 90%	

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list.*
Organization Name: _____
Project Type: _____ *If you would like to change the project type, please do so in the
HIC and re-copy the data to the RAW HIC DATA tab, or do so in
the LIST OF PROJECTS TO BE REVIEWED.*
Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
Bed/unit utilization rate at or above 90%	
Acceptable organizational audit/financial review	

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

[Print Blank Template](#)

[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Exits to Permanent Housing				
Returns to Homelessness				
New or Increased Income and Earned Income				
Performance Measures Subtotal			0	out of 0
SERVE HIGH NEED POPULATIONS				
Serve High Need Populations Subtotal			0	out of 0
PROJECT EFFECTIVENESS				
Project Effectiveness Subtotal			0	out of 0
EQUITY FACTORS				
Agency Leadership, Governance, and Policies				
Recipient Management & Leadership Positions	BIPOC, LGBTQIA+, etc representation	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Recipient Board of Directors	BIPOC, LGBTQIA+, etc representation	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="0"/>	out of 10
Process for receiving & incorporating feedback	Process includes persons with lived experience	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Internal Policies and Procedures	Policies with equitable lense, no undue barriers	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="5"/>	out of 10
Program Participant Outcomes				
Outcomes with an equity lens	Data disaggregated by race, ethnicity, etc.	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Program changes for equitable outcomes	Plan to create more equitable program outcomes	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="5"/>	out of 10
HMIS data review with equity lens	Plan to review disaggregated data	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Equity Factors Subtotal			50	out of 70
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	out of 10
Other and Local Criteria Subtotal			0	out of 10
TOTAL SCORE				
TOTAL SCORE			50	out of 80
Weighted Rating Score				
Weighted Rating Score			63	out of 100

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

[Print Blank Template](#)

[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
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PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$	-
Amount of other public funding (federal, state, county, city)		\$	-
Amount of private funding		\$	-
TOTAL PROJECT COST		\$	-
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$	-
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$	-
Percent of CoC funding expended last operating year			0%

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative

Yes to all

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.
2. Applicant has Valid DUNS/TIN/EIN number in application.
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
5. Certifications - Project applicants submit the required certifications specified in the NOFO.
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.
 - a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - b) Other arrangements satisfactory to HUD are made before the award of funds by HUD
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIS), and the "Do Not Pay" website. HUD reserves the right to:
 - a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause;
 - b) Require the removal of any key individual from association with management or implementation of the award; and
 - c) Make provisions or revisions regarding the method of payment or financial reporting requirements
11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.	
13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)	
14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.	
15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.	
16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.	

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Application is complete and data are consistent	
Data quality at or above 90%	
Bed/unit utilization rate at or above 90%	
Acceptable organizational audit/financial review	

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*
Organization Name: _____
Project Type: _____ *If you would like to change the project type, please do so in the
HIC and re-copy the data to the RAW HIC DATA tab, or do so in
the LIST OF PROJECTS TO BE REVIEWED.*
Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Print Blank Template

Print Report Card

New Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
EXPERIENCE		
Experience Subtotal	0	out of 0
DESIGN OF HOUSING & SUPPORTIVE SERVICES		
Design of Housing & Supportive Services Subtotal	0	out of 0
TIMELINESS		
Timeliness Subtotal	0	out of 0
FINANCIAL		
B. Audit		
Financial Subtotal	0	out of 0
PROJECT EFFECTIVENESS		
Project Effectiveness Subtotal	0	out of 0
EQUITY FACTORS		
Agency Leadership, Governance, and Policies		
Recipient has BIPOC individuals in managerial and leadership positions	<input style="width: 50px;" type="text"/>	out of 10
Recipient's board of directors includes representation from persons with lived experience	<input style="width: 50px;" type="text"/>	out of 10
Recipient has process for receiving and incorporating feedback from persons with lived experience	<input style="width: 50px;" type="text"/>	out of 10
Recipient has reviewed internal policies and procedures with an equity lens and has a plan for updating policies that currently center white dominant culture	<input style="width: 50px;" type="text"/>	out of 10
Program Participant Outcomes		
Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age	<input style="width: 50px;" type="text"/>	out of 10
Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	<input style="width: 50px;" type="text"/>	out of 10
Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age	<input style="width: 50px;" type="text"/>	out of 10
Equity Factors Subtotal	0	out of 70
OTHER AND LOCAL CRITERIA		
Percent of Prior Year Grant Expended	<input style="width: 50px;" type="text"/>	out of 20
Other and Local Criteria Subtotal	0	out of 20
TOTAL SCORE		
TOTAL SCORE	0	out of 90
Weighted Rating Score		
Weighted Rating Score	0	out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	\$	-
Amount of other public funding (federal, state, county, city)	<input style="width: 100px;" type="text"/>	-
Amount of private funding	<input style="width: 100px;" type="text"/>	-
TOTAL PROJECT COST	\$	-

NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab

ALTERNATIVE RATING TOOL

Sort projects by:

You can sort the project list below using the drop-down selection to the left.

Yes to all threshold requirements

If you make any edits, make sure to save before moving on.

RATING TABLE

ENTER VALUES FOR ALL PROJECTS

Project ID	Grant Number	Renewal, New, Expansion, Reallocate	Project Name	Organization Name	Project Type	General/ DV	McKinney- Vento: YHDP	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Weighted Rating Score (out of 100)
#N/A										

By default, the threshold and score values will pull from any individually saved projects

RATING RESULTS

Sort projects by:

You can sort the project list below using the drop down selection to the left.

Make sure to save any rating you've done before running.



RATING RESULTS

Project ID	Grant Number	Renewal, New, Expansion, Reallocate	Project Name	Organization Name	Project Type	General/ DV	McKinney - Vento: YHDP	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds
#N/A													

RATING RESULTS



Sort projec

= Not all requirements met or threshold scoring not started

RATING

Project ID	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	CoC Funding Requested	Amount of Other Public Funding (Federal, state, county, city)	Amount of private Funding	CoC Amount Expended Last Operating Year	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Weighted Rating Score
													NOT RATED

GENERAL FUNDING INFORMATION

Annual Renewal Demand (ARD): \$ -

CoC Bonus Funding: \$ -

DV Bonus: \$ -

Tier 1 Funding: \$ -
ARD – YHDP Renewal

Tier 2 Funding: \$ -
+ DV Bonus

FY2021 HUD CoC PROGRAM NOFO OPPORTUNITIES

Project Types to Consider for
CoC Bonus/Reallocation:

- New PSH for 100% Dedicated PLUS or chronically homeless individuals
- New PSH for 100% Dedicated PLUS or chronically homeless families
- New RRH for Individuals
- New RRH for families

- New TH+RRH for Families
- New TH+RRH for Individuals
- New HMIS
- New SSO coordinated entry

Project Types to Consider for
DV Bonus Funding:

- New RRH for individuals
- New RRH for families
- New TH+RRH for Individuals
- New TH+RRH for families
- New SSO coordinated entry

FUNDING CEILINGS AND PRIORITIES BY PROJECT TYPE AND POPULATION

For each project type/population combination, specify the maximum number of beds (renewal and new combined), maximum level of funding (ceiling), and relative priority. If beds or \$ are left blank, then projects within that category will not be capped. If the table below is blank, then projects will be ranked solely based on their rating scores. The ranking list will be generated in the following order:

- 1) HMIS and non-DV bonus-funded SSO-coordinated entry projects will be listed first in Tier 1 because they are required elements of a CoC's system. This does not mean that HUD is encouraging you to rank them first; rather you should set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 2) CoC Bonus/new DV bonus-funded projects will be ranked just like other projects, and will be highlighted in pink/gray formatting. You should set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 3) Projects in the high priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 4) Projects in the medium priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 5) Projects in the low priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 6) Projects with unspecified priority, listed in order of their rating score.
- 7) Other SSO grants.

Projects that exceed the beds or \$ targets specified on the chart will be listed in the "Projects Not Selected for Funding" section of the FUNDING ANALYSIS + RANKING tab because they represent inventory above the needs of the system. The CoC NOFO Committee may want to solicit additional projects to fill project type and population targets that are not met for this CoC Program NOFO or subsequent NOFOs.

[Instructions on Completing Funding Ceilings and Priorities](#)

Total \$ Need Specified Below: \$ -

	PSH			RRH			TH			TH+RRH		
	Beds	\$	Priority	Beds	\$	Priority	Beds	\$	Priority	Beds	\$	Priority
All Families <input checked="" type="checkbox"/>												
DV Families <input type="checkbox"/>												
Chronically Homeless Families <input type="checkbox"/>												
Veteran Families <input type="checkbox"/>												
Parenting Youth <input type="checkbox"/>												
All Individuals <input checked="" type="checkbox"/>												
DV Individuals <input type="checkbox"/>												
Chronically Homeless Individuals <input type="checkbox"/>												
Veteran Individuals <input type="checkbox"/>												
Single Youth <input checked="" type="checkbox"/>												

FUNDING ANALYSIS + RANKING

CoC Bonus Funding	\$0	DV Bonus Funding	\$0	Tier 1 (ARD - YHDP)	\$0	Tier 2 (CoC Bonus)	
Allocated	\$0	Allocated	\$0	Allocated to DV Bonus	\$0	Allocated to DV Bonus	
% Allocated	0%	% Allocated	0%	Allocated from Tier 1	\$0	Allocated from Tier 2	
Remaining	\$0	Remaining	\$0	Remaining*	\$0	Remaining	

*If DV Bonus not selected this will be subtracted from Tier 1

FUNDING ANALYSIS TABLE

	PSH		RRH		TH		TH+RRH	
	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling	Allocated	% of Ceiling
All Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
DV Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Families	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Parenting Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
All Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
DV Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Chronically Homeless Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Veteran Individuals	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-
Single Youth	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-	0 Beds \$0	-

		Priority Level	Weighted Rating Score	Renewal, New, Expansion, Reallocate	Grant Number	Project Type	General/DV	Organization Name	Project Name	CoC Funding Requested	CoC Amount Expended Last Operating Year
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Additional Rating Criteria 2023 CoC Applicants – Existing CoC Agencies

Agency Leadership, Governance and Policies

1. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) in managerial and leadership positions?

If no, what are your agency's plan to address this criterion?

2. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) on your Board of Directors?

If no, what are your agency's plan to address this criterion?

3. Describe your agency's plan to receive and incorporate feedback from persons with lived experience into agency operations and policies.

4. Does your agency regularly review internal policies with an equity lens to avoid new policies that would create barriers that would compound existing disparities in equity? If yes, give an example. If no, how will you incorporate into the agency in the upcoming year?

Participant Outcomes

1. Describe your agency's process for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.

a. Describe your findings from the outcomes review.

b. Describe any program changes made as a result of an outcomes review.

c. Describe your schedule to review HMIS data including the disaggregation of data by race, ethnicity, gender identity, and/or age.

Additional Rating Criteria 2023 CoC Applicants – New CoC Agencies

Agency Leadership, Governance and Policies

1. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) in managerial and leadership positions?

If no, what are your agency's plan to address this criterion?

2. Does your agency have underrepresented individuals (such as Black, Latino, and Indigenous and Native American persons; Asian American persons, Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons who live in rural areas, persons with disabilities, and others adversely affected by persistent poverty or inequality) on your Board of Directors?

If no, what are your agency's plan to address this criterion?

3. Describe your agency's plan to receive and incorporate feedback from persons with lived experience into agency operations and policies.

4. Does your agency regularly review internal policies with an equity lens to avoid new policies that would create barriers that would compound existing disparities in equity? If yes, give an example. If no, how will you incorporate into the agency in the upcoming year?

Participant Outcomes

1. Describe your agency's experience reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age.

a. Describe your findings from the outcomes review.

b. Describe any program changes made as a result of an outcomes review.

c. Describe your plan to regularly review HMIS data including the disaggregation of data by race, ethnicity, gender identity, and/or age.