

CARROLL COUNTY CONTINUUM OF CARE

**2022 Continuum of Care Homeless Assistance
Carroll County, Maryland
September 2022**



**Carroll County Department of Citizen Services
10 Distillery Drive, Suite 101
Westminster, Maryland 21157**

**Submitted to: U.S. Department of Housing and Urban Development
9/28/22**

Before Starting the CoC Application

You must submit all three of the following parts in order for us to consider your Consolidated Application complete:

1. the CoC Application,
2. the CoC Priority Listing, and
3. all the CoC's project applications that were either approved and ranked, or rejected.

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The FY 2022 CoC Program Competition Notice of Funding Opportunity (NOFO) for specific application and program requirements.
2. The FY 2022 CoC Application Detailed Instructions which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

Your CoC Must Approve the Consolidated Application before You Submit It
- 24 CFR 578.9 requires you to compile and submit the CoC Consolidated Application for the FY 2022 CoC Program Competition on behalf of your CoC.

- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You Must Upload an Attachment to the 4B. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1A-1. CoC Name and Number: MD-506 - Carroll County CoC

1A-2. Collaborative Applicant Name: Carroll County, Commissioners of

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Carroll County, Commissioners of

1B. Coordination and Engagement–Inclusive Structure and Participation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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- Frequently Asked Questions

1B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry.	
	NOFO Sections VII.B.1.a.(1), VII.B.1.e., VII.B.1.p., and VII.B.1.r.	

In the chart below for the period from May 1, 2021 to April 30, 2022:

1.	select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or
2.	select Nonexistent if the organization does not exist in your CoC’s geographic area:

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	No
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Nonexistent	No	No
4.	Disability Advocates	Yes	Yes	No
5.	Disability Service Organizations	Yes	Yes	No
6.	EMS/Crisis Response Team(s)	No	No	No
7.	Homeless or Formerly Homeless Persons	Yes	Yes	No
8.	Hospital(s)	Yes	Yes	No
9.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent	No	No
10.	Law Enforcement	Yes	Yes	No
11.	Lesbian, Gay, Bisexual, Transgender (LGBTQ+) Advocates	Yes	Yes	No
12.	LGBTQ+ Service Organizations	Yes	Yes	No
13.	Local Government Staff/Officials	Yes	Yes	Yes
14.	Local Jail(s)	Yes	No	No
15.	Mental Health Service Organizations	Yes	Yes	Yes
16.	Mental Illness Advocates	Yes	Yes	Yes

17.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	No
18.	Organizations led by and serving LGBTQ+ persons	No	No	No
19.	Organizations led by and serving people with disabilities	No	No	No
20.	Other homeless subpopulation advocates	Yes	Yes	Yes
21.	Public Housing Authorities	Yes	Yes	Yes
22.	School Administrators/Homeless Liaisons	Yes	Yes	No
23.	State Domestic Violence Coalition	Nonexistent	No	No
24.	State Sexual Assault Coalition	Nonexistent	No	No
25.	Street Outreach Team(s)	Yes	Yes	Yes
26.	Substance Abuse Advocates	Yes	Yes	Yes
27.	Substance Abuse Service Organizations	Yes	Yes	Yes
28.	Victim Service Providers	Yes	Yes	Yes
29.	Domestic Violence Advocates	Yes	Yes	Yes
30.	Other Victim Service Organizations	No	No	No
31.	Youth Advocates	Yes	Yes	No
32.	Youth Homeless Organizations	Yes	Yes	Yes
33.	Youth Service Providers	Yes	Yes	No
	Other: (limit 50 characters)			
34.	Community Action Agency	Yes	Yes	Yes
35.	WIOA American Job Center	Yes	Yes	No

1B-2.	Open Invitation for New Members.	
	NOFO Section VII.B.1.a.(2)	

	Describe in the field below how your CoC:
1.	communicated a transparent invitation process annually (e.g., communicated to the public on the CoC's website) to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, LGBTQ+, and persons with disabilities).

(limit 2,500 characters)

(1) The CoC communicates invitations to join the CoC throughout the year and annually surveys the CoC listserv for others that may be interested in becoming a member. An invitation statement is on the CoC's web page and is open to the CoC's entire geographic area. Bi-Monthly meetings are open to the public and held in an accessible, central location. During the COVID-19 pandemic, a virtual option was made available, and meetings are now held in a hybrid format. At each meeting names and email addresses are updated to ensure all members are included on the CoC listserv. Meeting reminders, minutes and agendas are distributed two weeks prior to each meeting. The CoC reaches out to new non-profits that provide services to the homeless/at-risk population, inviting them to join the CoC and present their services. In addition, the CoC has begun in-person conversations with participants in all homelessness services, extending routine invitations for households to join and actively participate in the process. (2) The Collaborative Applicant's website complies with all ADA requirements. In addition, all CoC announcements and documents are uploaded to the website as PDFs and are accessible documents. (3) Several members of the CoC Executive Committee representing the Community Action Agency, the local Health Dept, and local government are active members of Carroll Citizens for Racial Equity, working to seek and share information regarding culturally specific communities. The CoC is committed to actively participating in community-based efforts to incorporate and include new and grassroots organizations that represent typically underserved residents.

1B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness.	
	NOFO Section VII.B.1.a.(3)	
	Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;	
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and	
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.	

(limit 2,500 characters)

(1) 35-45 CoC members attend bi-monthly meetings open to the public where knowledge, opinions, and resources are shared by anyone in attendance. CoC's strategies to solicit and consider opinions include continual outreach to organizations and individuals that have a demonstrated interest in serving individuals and families experiencing homelessness. Joining the CoC provides these organizations the best forum to share resources, strategies, and opinions around the delivery of services for those experiencing homelessness. Agencies providing unique services outside of the CoC's geographic area are invited to share information about their organizations and partners. This provides an opportunity for the CoC to learn new about new resources for ending and preventing homelessness. (2) In order to communicate information gathered at public meetings and other related forums, the CoC meeting minutes are posted to its web page and through press releases via local government. A listserv is also used to share ongoing public information outside of meetings. During COVID, virtual meetings allowed the CoC to continue to share and solicit critical COVID- related agency information and safety protocols. As COVID protocols have eased the CoC has resumed in-person meetings while offering a virtual option. (3) Information gathered during public meetings is brought to the local Homelessness Board meetings and the CoC's Executive Board. The CoC's Co-chairs sit on the Senior Opioid Policy Group/Behavioral Health Advisory Council and Population Health Governance Committee allowing information to be shared and gathered across the CoC's region including between all agencies in the community serving residents with severe barriers to housing. Although COVID initially limited in-person forums, the CoC has actively returned to in-person public meetings and forums. One positive of the coordination and collaboration that was required during the height of COVID was the incorporation of new approaches and resources from agencies, both state and local, that had not previously been involved in the CoC's homelessness system response. For example, the CoC has maintained the Housing Stability Coordinators added during the pandemic who work collaboratively with all agencies to connect clients with services & end or prevent homelessness. The CoC has also maintained more robust street outreach established during the pandemic as CoC members have found the connections key to assisting clients.

1B-4.	Public Notification for Proposals from Organizations Not Previously Awarded CoC Program Funding.	
NOFO Section VII.B.1.a.(4)		
Describe in the field below how your CoC notified the public:		
1.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;	
2.	about how project applicants must submit their project applications—the process;	
3.	about how your CoC would determine which project applications it would submit to HUD for funding; and	
4.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.	

(limit 2,500 characters)

(1) All CoC notifications are publically posted and broadly distributed and specifically invite new applicants to apply and include the funding available for reallocated funds as well as the bonus and DV Bonus. (2) All publicly accessible notifications include the steps necessary to submit project applications to the CoC, a link to HUD's NOFO, the timeline for project submissions, and the local Rank and Review Policy which details the scoring criteria for new applicants and renewal projects. Finally, the notification includes the phone, email, and address of the local CoC contact for any questions. (3) Included in the public notification was a link to the CoC website which included the CoC's Rank and Review Policy adopted by the CoC Board for the 2022 NOFO. The policy included details about funding levels, selection criteria, tiers and ranking, selection and scoring including the most recent HUD CoC Rating and Ranking tool, and the Appeals process. (4) The Collaborative Applicant's (local government) website has been updated to comply with all ADA requirements, in addition, all CoC announcements and documents link to PDFs that are in an electronically accessible format.

1C. Coordination and Engagement

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

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1C-1.	Coordination with Federal, State, Local, Private, and Other Organizations.	
	NOFO Section VII.B.1.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC's coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC's geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with the Planning or Operations of Projects?
1.	Funding Collaboratives	Nonexistent
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Yes
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Nonexistent
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	No
12.	Organizations led by and serving LGBTQ+ persons	No
13.	Organizations led by and serving people with disabilities	No
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Nonexistent
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	

18.	Community Action Agency	Yes
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1C-2.	CoC Consultation with ESG Program Recipients.	
	NOFO Section VII.B.1.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG and ESG-CV funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

(1) Located in a non-entitlement jurisdiction, the CoC works with the State of MD, a direct recipient of ESG, to plan for and allocate ESG funds. The CoC's Collaborative Applicant (CA) submits an annual competitive application to the State, which is the only application for ESG funds in the CoC's geographic area. The State supports the CoC's needs each year with funds for emergency shelters, outreach, and RRH for adults and youth. The CoC is also in the final months of utilizing state-allocated COVID ESG funds prioritized locally for homeless outreach, emergency shelter, housing stability, and additional RRH beds. The State provides technical assistance & monitors the ESG funds received to ensure funds are spent in the most effective way. Annually, as part of the application process, the CA describes the need for homeless services across the CoC's geographic area, detailing shelter and housing data, housing stabilization strategies, and outreach efforts. The CoC application also includes coordinated efforts such as the Move-on Strategy with the PHA and the partnership with the local community healthcare clinic. The State also reviews the CoC HUD system performance measures. (2) The CA's staff monitor, evaluate, and report to the State of Maryland on the performance of the CoC's ESG sub-recipients. Quarterly, performance is reviewed by the CoC Board. If a project is underperforming, staff meets with the sub-recipient to develop a plan for project improvement. The CoC also provides data to the State of Maryland through the state-wide data warehouse detailing the impact of ESG funds. (3) The CoC provides PIT and HIC data through MD's data warehouse as part of the State's Consolidated Plan. (4) Annually the CoC reviews the State's Consolidated Plan and provides feedback regarding local needs and challenges. The CoC is diligent about meeting its local goals while remaining consistent with the State's Consolidated Plan

1C-3.	Ensuring Families are not Separated.	
	NOFO Section VII.B.1.c.	

Select yes or no in the chart below to indicate how your CoC ensures emergency shelter, transitional housing, and permanent housing (PSH and RRH) do not deny admission or separate family members regardless of each family member's self-reported sexual orientation and gender identity:

1.	Conducted mandatory training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
2.	Conducted optional training for all CoC- and ESG-funded service providers to ensure families are not separated.	Yes
3.	Worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	Yes
4.	Worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within your CoC's geographic area that might be out of compliance and took steps to work directly with those facilities to bring them into compliance.	Yes
5.	Sought assistance from HUD by submitting AAQs or requesting technical assistance to resolve noncompliance of service providers.	No
6.	Other. (limit 150 characters)	

1C-4.	CoC Collaboration Related to Children and Youth—SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	No

1C-4a.	Formal Partnerships with Youth Education Providers, SEAs, LEAs, School Districts.	
	NOFO Section VII.B.1.d.	

Describe in the field below the formal partnerships your CoC has with at least one of the entities where you responded yes in question 1C-4.

(limit 2,500 characters)

The CoC's Governance Charter includes the Local Education Agency (LEA) as an official member. The LEA is the county-wide school system serving over 25,000 students. The LEA provides a dedicated representative, the McKinney-Vento Homeless Liaison, who attends all CoC meetings, provides monthly data on student homelessness, informs the CoC regarding available homelessness funding through McKinney-Vento, and partners with the youth homeless sub-committee in carrying out the region's annual Youth Reach MD count of homeless youth. A formal MOU is in place with the CoC and the State of Maryland's Department of Housing and Community Development detailing the expectations of each CoC's local Youth Reach MD efforts, including a commitment from the State Education Agency and the LEA to assist in surveying homeless youth within the school system. The local LEA has been instrumental in assisting the Youth Reach Committee in both counting and engaging homeless youth enrolled in the school system

1C-4b.	Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services.	
	NOFO Section VII.B.1.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services.

(limit 2,500 characters)

All CoC shelters and housing programs have written policies in place to ensure homeless children are enrolled in educational services. When a family with school-aged children enters the shelter, staff contacts the LEA Pupil Personnel Worker (PPW). The PPW works with the family and staff to verify the family's homeless status and expedite the school enrollment process. Students may continue at their current school (school of origin) unless the parent prefers the student transfer to the school where the shelter is located. If requested the PPW also arranges transportation to and from the shelter. Staff notify families about LEA tutoring and counseling services available and encourage families to participate in school-based services. Shelter staff and PPWs collaborate during the family's stay at the shelter to ensure services are accessible to families and address any educational concerns that arise. When a family is scheduled to leave the shelter the PPW is notified so continuity of services can be maintained, and any necessary transitions occur smoothly. If a young child is not school-aged, shelter staff make a referral to early childhood education programs, such as Head Start and the Community Action Agency's Family Center, both two-generation programs. In addition, the CAA's Family Support Center staff participate in inter-agency case management meetings to ensure families with young children in the shelter are engaged in early childhood educational programming, and parents have access to services such as GED preparation and workforce development. Through MOU's the CAA also sits on the local Judy Center Steering Committee and the Early Childhood Advisory Committee, both designed to enhance early intervention educational services for young children.

1C-4c.	Written/Formal Agreements or Partnerships with Early Childhood Services Providers.	
	NOFO Section VII.B.1.d.	

Select yes or no in the chart below to indicate whether your CoC has written formal agreements or partnerships with the listed providers of early childhood services:

		MOU/MOA	Other Formal Agreement
1.	Birth to 3 years	No	Yes
2.	Child Care and Development Fund	No	No
3.	Early Childhood Providers	No	Yes
4.	Early Head Start	No	Yes
5.	Federal Home Visiting Program--(including Maternal, Infant and Early Childhood Home and Visiting or MIECHV)	No	No
6.	Head Start	No	Yes

7.	Healthy Start	No	No
8.	Public Pre-K	No	Yes
9.	Tribal Home Visiting Program	No	No
	Other (limit 150 characters)		
10.			

1C-5.	Addressing Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors—Collaborating with Victim Service Providers.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC regularly collaborates with organizations who help provide housing and services to survivors of domestic violence, dating violence, sexual assault, and stalking to:

- | | |
|----|--|
| 1. | update CoC-wide policies; and |
| 2. | ensure all housing and services provided in the CoC are trauma-informed and can meet the needs of survivors. |

(limit 2,500 characters)

(1) The CoC’s domestic violence provider is a voting member of the CoC and of the Executive Committee. All CoC policy updates are made at the Executive Committee level, with input from the DV provider, to ensure any changes incorporate best practices for serving DV clients. (2) Annually, the region’s DV provider, a member of the CoC Executive Committee, and local law enforcement’s trauma-certified officer provide training on trauma-informed practices, including structuring intake and assessments designed to not re-traumatize individuals seeking services. The CoC’s primary homeless shelter, RRH, and PSH provider also have an LCSW on staff, providing guidance and best practices for serving victims of domestic violence. Throughout the year, additional community-wide learning opportunities around trauma-informed practices are offered by outpatient mental health clinics and local grassroots organizations. As an example, the Local Management Board, housed in local county government, is coordinating a year-long Trauma-informed Resiliency opportunity (TIRO) learning cohort that will include several agencies that provide services to households experiencing homelessness and/or domestic/intimate partner violence.

1C-5a.	Annual Training on Safety and Best Practices to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC coordinates to provide training for:

- | | |
|----|---|
| 1. | project staff that addresses best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually); and |
| 2. | Coordinated Entry staff that addresses best practices (e.g., trauma informed care) on safety and planning protocols in serving survivors of domestic violence and indicate the frequency of the training in your response (e.g., monthly, semi-annually). |

(limit 2,500 characters)

(1) The CoC’s Domestic Violence (DV) service provider and local law enforcement certified trauma trainer conducts ongoing trauma-informed and victim-centered training for all CoC-funded project staff. At each bi-monthly CoC meeting, a training topic is presented to all attendees, including trauma-informed care, safety protocols, and how to best serve survivors of domestic violence. The CoC has collaborated with the funded agencies that have projects in this competition and have utilized the CoC’s primary homeless shelter, RRH and PSH provider Licensed Clinical Social Worker as an additional resource. All training includes new and existing project staff. (2) The CoC’s Domestic Violence (DV) service provider and local law enforcement certified trauma trainer provide ongoing trauma-informed and victim-centered training to all Coordinated Entry project staff. At each bi-monthly CoC meeting, a training topic is presented to all attendees, including trauma-informed care, safety protocols, and how to best serve survivors of domestic violence. The CoC has collaborated with the funded agencies that have projects in this competition and have utilized the CAA’s Licensed Clinical Social Worker as an additional resource. All training includes new and existing project staff.

1C-5b.	Using De-identified Aggregate Data to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
NOFO Section VII.B.1.e.		
Describe in the field below:		
1.	the de-identified aggregate data source(s) your CoC uses for data on survivors of domestic violence, dating violence, sexual assault, and stalking; and	
2.	how your CoC uses the de-identified aggregate data described in element 1 of this question to evaluate how to best meet the specialized needs related to domestic violence and homelessness.	

(limit 2,500 characters)

(1) Data for domestic violence survivors is collected utilizing a comparable database, Net Smart MyEvolve, while preserving anonymity of survivors and following the protections put in place by The Violence Against Women Act (VAWA). The comparable database includes all data elements available in HMIS. Monthly reports are submitted to the CoC Co-chair and HMIS lead, including the number of domestic violence survivors served and residing in the Domestic Violence Safe House (DVSH), as well as the demographics of those served. Semi-annual performance measure reports are also submitted to the CoC Executive Board. The CoC Executive Board reviews this aggregate data and reports at large community meetings held by the CoC. (2) The CoC examines the aggregate data in order to determine the number of households impacted by domestic violence and homelessness, and the necessary housing and services to meet the need. The CoC supported the construction of the community's new DVSH through the Collaborative's Applicant sponsorship of a Community Development Block Grant. Springboard Community Services, the agency that manages the DVSH, utilizes the aggregate data by reporting it to the Maryland Office of Crime Prevention, Youth and Victim Services, a state agency that grants pass-through Federal funding from DOJ. The Domestic Violence provider for the CoC is a voting member on the CoC, sits on the CoC Executive board, and routinely communicates the special needs of survivors of domestic violence, dating violence, sexual assault, stalking, and other forms of intimate partner violence. This year, the DV provider is training additional agencies in the use of lethality assessments. Coordinated Entry (CE) CAA Staff also utilize best practices, including trauma-informed care and motivational interviewing techniques to ensure victim-centered safety and planning protocols are followed throughout the CE process. Training is conducted semi-annually, both in-house and by partner agencies. The CoC's primary homeless shelter and PSH provider contracts with a Licensed Clinical Social Worker and is available as needed to provide additional immediate and ongoing clinical support.

1C-5c.	Communicating Emergency Transfer Plan to Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	
	Describe in the field below how your CoC communicates to all individuals and families seeking or receiving CoC Program assistance:	
1.	the emergency transfer plan policies and procedures; and	
2.	the process for individuals and families to request an emergency transfer.	

(limit 2,500 characters)

(1) The emergency transfer plan policies and procedures are adapted from the local PHA’s Administrative Plan, in compliance with the requirements of VAWA and HUD. The PHA provides training to CoC-funded project staff, who in turn provide information to individuals and families seeking assistance. The plan includes the timing and availability of a transfer and the assurances of confidentiality for the survivor. The PHA annually “sets aside” two HCVs dedicated specifically for survivors of DV, sexual assault, and stalking who are receiving services through the CoC DV provider agency. All information related to emergency transfer is also available publicly on the CA’s website, and through the public adoption of the PHA’s annual Administrative Plan. (2) The process for individuals and families to request an emergency transfer starts with a family or individual believing there is a threat of imminent harm. The individual or family must complete a written statement expressing the belief of imminent harm and provide documentation through form HUD-5382, or a signed letter by an attorney, service provider, medical or mental health professional, or local law enforcement or agent of the court. Confidentiality for the household or family is maintained and transfers are completed as quickly as possible.

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1C-5d.	Access to Housing for Survivors of Domestic Violence, Dating Violence, Sexual Assault, and Stalking.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC ensures that survivors of domestic violence, dating violence, sexual assault, or stalking have access to all of the housing and services available within the CoC’s geographic area.

(limit 2,500 characters)

The CoC ensures that survivors of domestic violence, dating violence, and sexual assault have access to all housing services by providing shelter and housing services screening through multiple community access points, including through the DV provider directly. Survivor households in need of shelter are never placed on a waitlist but are immediately entered into the region’s DV shelter, a DV shelter outside of the CoC region, or secure motel placement if local shelter space is not available. The standardized universal Needs Assessment is also completed with survivors, which objectively ranks households for placement onto eligibility lists for all CoC and ESG-funded housing projects. Finally, through the PHA’s annual Administrative Plan, two HCVs are set aside for survivors who are experiencing homelessness.

1C-5e.	Including Safety, Planning, and Confidentiality Protocols in Coordinated Entry to Address the Needs of Domestic Violence, Dating Violence, Sexual Assault, and Stalking Survivors.	
	NOFO Section VII.B.1.e.	

Describe in the field below how your CoC’s coordinated entry includes:

1.	safety protocols,
2.	planning protocols, and
3.	confidentiality protocols.

(limit 2,500 characters)

(1) Springboard Community Services (SCS) operates a Domestic Violence (DV) Safe House (DVSH) and provides trauma-informed, victim-centered services; prioritizing the safety needs of DV, sexual assault, and stalking survivors impacted by intimate partner violence (IPV) with residential and nonresidential services funded with local, state, and federal (DOJ) funds. To prioritize safety CoC Coordinated Entry (CE) partners are trained to ask clients first about safety and to call the 24-hour DV Hotline to have the survivor and dependents sheltered. This includes clients connected during CoC street outreach. DVSH services are delivered at no cost and provide meals, clothing, and toiletries. The DVSH is in an undisclosed location to ensure the most secure setting for survivors. The survivors' choice to engage in services does not dictate the safety and support given during the stay. A survivor may choose to not continue safe housing as defined by the CoC; SCS staff then help develop a safety plan. (2) The CoC has planned for DV survivors entering the CE assessment process by immediately screening for DV, sexual assault, and stalking. CoC plans include immediate transfer from the CE site to the DVSH, providing free transportation and assistance from local law enforcement if needed. (3) The CoC, via CE written policy, maximizes the survivor's choice for housing and services while ensuring confidentiality. CAA staff are trained annually in agency privacy protocols and do not disclose any information without a two-way release. Participants complete a CE release of information form during the initial appointment, to ensure confidentiality while preserving continuity of service. When a DV-related event occurs, no information is shared regardless of the release request. If a survivor does choose to enter DV services, CAA staff are removed and the individual or household's case is transferred to DV staff to ensure confidentiality. DV staff are trained in the MD Safe at Home Address Confidentiality Program (ACP) which provides a substitute address and free confidential mail-forwarding service.

1C-6.	Addressing the Needs of Lesbian, Gay, Bisexual, Transgender and Queer+—Anti-Discrimination Policy and Training.	
	NOFO Section VII.B.1.f.	

	1. Did your CoC implement a written CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination?	Yes
	2. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement the Equal Access to Housing in HUD Programs Regardless of Sexual Orientation or Gender Identity (Equal Access Final Rule)?	Yes
	3. Did your CoC conduct annual CoC-wide training with providers on how to effectively implement Equal Access in Accordance With an Individual's Gender Identity in Community Planning and Development Programs (Gender Identity Final Rule)?	Yes

1C-6a.	Anti-Discrimination Policy—Updating Policies—Assisting Providers—Evaluating Compliance—Addressing Noncompliance.	
	NOFO Section VII.B.1.f.	

Describe in the field below:	
1.	whether your CoC updates its CoC-wide anti-discrimination policy, as necessary, based on stakeholder feedback;
2.	how your CoC assisted providers in developing project-level anti-discrimination policies that are consistent with the CoC-wide anti-discrimination policy ensuring that LGBTQ+ individuals and families receive supportive services, shelter, and housing free from discrimination;

3.	your CoC's process for evaluating compliance with your CoC's anti-discrimination policies; and
4.	your CoC's process for addressing noncompliance with your CoC's anti-discrimination policies.

(limit 2,500 characters)

(1) The CoC provides annual training on antidiscrimination and equity of service delivery, centered around HUD's equal access and gender identity final rule. As stakeholders bring feedback on anti-discrimination in service delivery to the CoC, updates are presented to the Executive Committee and incorporated into the policy. (2) The Community Action Agency, primary provider of CoC shelter, RRH and PSH housing projects, has developed a model for other providers in the creation of their anti-discrimination policies including adopting language from HUD Equal Access to Housing and Gender Identity Final Rules. The anti-discrimination policy is a part of the Employee Handbook and Program Manual. Staff is trained semi-annually on policy, diversity, and equity and participate in the State's annual equal access to shelter and housing training. Program Policy reflects best practices for ensuring LGBTQ+ individuals and families self-identify, determine their families, and direct their own services. All shelter, RRH, and PSH participants receive a copy of the grievance policy. Grievances are filed through the main office and reviewed by the Executive Director, and each claim is investigated in a timely manner, documented, and discussed with clients and staff in order to resolve the concern. (3) The CoC's process for evaluating compliance with anti-discrimination starts with providing annual training for CoC members on HUD's equal access rule for shelter and housing. Although shelter and housing programs are centered in one agency, the CoC-wide policy reinforces compliance for any agency that serves or interacts with an individual or family seeking assistance. Annually, the CoC re-affirms its commitment to anti-discrimination by soliciting feedback from CoC members on the written policy. (4) The CoC also has a dedicated point of contact for any complaints or grievances (noncompliance) filed by participants or outside agencies. The policy covers four areas, including specific housing programs grievances, fair housing, and coordinated entry grievances. The point of contact is able to assist the household in directing the issue of noncompliance to the correct local, state, or federal agency, and ensures timely follow-up. Additional training and technical assistance are also available, should a CoC member agency be out of compliance with the adopted policies.

1C-7.	Public Housing Agencies within Your CoC's Geographic Area--New Admissions--General/Limited Preference--Moving On Strategy.	
	NOFO Section VII.B.1.g.	

You must upload the PHA Homeless Preference\PHA Moving On Preference attachment(s) to the 4B. Attachments Screen.

Enter information in the chart below for the two largest PHAs highlighted in gray on the FY 2021 CoC-PHA Crosswalk Report or the two PHAs your CoC has a working relationship with--if there is only one PHA in your CoC's geographic area, provide information on the one:

Public Housing Agency Name	Enter the Percent of New Admissions into Public Housing and Housing Choice Voucher Program During FY 2021 who were experiencing homelessness at entry	Does the PHA have a General or Limited Homeless Preference?	Does the PHA have a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On?

City of Westminster, Maryland	30%	Yes-HCV	No
Carroll County, Maryland	29%	Yes-HCV	Yes

1C-7a. Written Policies on Homeless Admission Preferences with PHAs.	
NOFO Section VII.B.1.g.	

Describe in the field below:

1.	steps your CoC has taken, with the two largest PHAs within your CoC's geographic area or the two PHAs your CoC has working relationships with, to adopt a homeless admission preference—if your CoC only has one PHA within its geographic area, you may respond for the one; or
2.	state that your CoC has not worked with the PHAs in its geographic area to adopt a homeless admission preference.

(limit 2,500 characters)

(1) Both PHAs in the CoC's geographic area have a homeless admission preference in their annual Administrative Plans. The CoC's largest PHA is also the Collaborative Applicant for the CoC, recipient of ESG funding and operates a State-funded RRH program for homeless youth and administers the HOPWA long-term housing program on behalf of the local Health Department. PHA leadership is active on the CoC Executive Committee as well as the local Homelessness Board and its committees. (2) N/A

1C-7b. Moving On Strategy with Affordable Housing Providers.	
Not Scored—For Information Only	

Select yes or no in the chart below to indicate affordable housing providers in your CoC's jurisdiction that your recipients use to move program participants to other subsidized housing:

1.	Multifamily assisted housing owners	No
2.	PHA	Yes
3.	Low Income Housing Tax Credit (LIHTC) developments	No
4.	Local low-income housing programs	Yes
	Other (limit 150 characters)	
5.		

1C-7c. Include Units from PHA Administered Programs in Your CoC's Coordinated Entry.	
NOFO Section VII.B.1.g.	

In the chart below, indicate if your CoC includes units from the following PHA programs in your CoC's coordinated entry process?

1.	Emergency Housing Vouchers (EHV)	No
2.	Family Unification Program (FUP)	No
3.	Housing Choice Voucher (HCV)	Yes
4.	HUD-Veterans Affairs Supportive Housing (HUD-VASH)	Yes
5.	Mainstream Vouchers	No
6.	Non-Elderly Disabled (NED) Vouchers	No
7.	Public Housing	No
8.	Other Units from PHAs:	

1C-7d.	Submitting CoC and PHA Joint Applications for Funding for People Experiencing Homelessness. NOFO Section VII.B.1.g.	
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1.	Did your CoC coordinate with a PHA(s) to submit a competitive joint application(s) for funding or jointly implement a competitive project serving individuals or families experiencing homelessness (e.g., applications for mainstream vouchers, Family Unification Program (FUP), other programs)?	Yes
		Program Funding Source
2.	Enter the type of competitive project your CoC coordinated with a PHA(s) to submit a joint application for or jointly implement.	Mainstream

1C-7e.	Coordinating with PHA(s) to Apply for or Implement HCV Dedicated to Homelessness Including Emergency Housing Voucher (EHV). NOFO Section VII.B.1.g.	
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	Did your CoC coordinate with any PHA to apply for or implement funding provided for Housing Choice Vouchers dedicated to homelessness, including vouchers provided through the American Rescue Plan?	Yes
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1C-7e.1.	List of PHAs with Active MOUs to Administer the Emergency Housing Voucher (EHV) Program. Not Scored–For Information Only	
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	Does your CoC have an active Memorandum of Understanding (MOU) with any PHA to administer the EHV Program?	No
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If you select yes to question 1C-7e.1., you must use the list feature below to enter the name of every PHA your CoC has an active MOU with to administer the Emergency Housing Voucher Program.

PHA		
	This list contains no items	

1D. Coordination and Engagement Cont'd

1D-1.	Discharge Planning Coordination.	
	NOFO Section VII.B.1.h.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1. Foster Care	Yes
2. Health Care	Yes
3. Mental Health Care	Yes
4. Correctional Facilities	Yes

1D-2.	Housing First—Lowering Barriers to Entry.	
	NOFO Section VII.B.1.i.	

1.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition.	3
2.	Enter the total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects your CoC is applying for in FY 2022 CoC Program Competition that have adopted the Housing First approach.	3
3.	This number is a calculation of the percentage of new and renewal PSH, RRH, SSO non-Coordinated Entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in the FY 2022 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

1D-2a.	Project Evaluation for Housing First Compliance.	
	NOFO Section VII.B.1.i.	

Describe in the field below:

1.	how your CoC evaluates every recipient—that checks Housing First on their Project Application—to determine if they are actually using a Housing First approach;
2.	the list of factors and performance indicators your CoC uses during its evaluation; and
3.	how your CoC regularly evaluates projects outside of the competition to ensure the projects are using a Housing First approach.

(limit 2,500 characters)

(1) The CoC evaluates every recipient through the annual project monitoring process. The HMIS lead reviews project case files and CE data for evidence of Housing First principles such as not denying entry into shelter or housing because of drug or alcohol use or requiring engagement in services in order to enter shelter or housing. Should a new project application be received from an agency that has not previously provided housing services, the CoC would look for documentation of training around the core principles of Housing First. The CoC would look for policies and procedures that demonstrate commitment to Housing First. The CoC would also provide technical assistance and monitor the project closely for implementation. (2) The list of factors includes operating a low-barrier shelter, direct placement from street homelessness into rapid re-housing, the use of an objective CE assessment tool that ensures those who are most vulnerable receive services the quickest, reviewing lengths of time homeless, retention of permanent housing, and documentation of interagency staff training on Housing First. (3) Outside the competition, the CA monitors all CoC projects annually. Participant files must show housing provision is not dependent upon engagement in other services. Quarterly, data is analyzed for how quickly participants are placed into housing and that project placement is based on an objective evaluation of participants, with priority for those with severe service needs. System Performance Measures are also reviewed to confirm projects are at capacity and utilizing the move-on strategy to ensure rapid placement of new participants. The CoC also engages in regularly occurring conversations with individuals and households across all programs, including those experiencing street homelessness, to determine if participants report being denied entry into shelter or housing for reasons that violate Housing First principals. The CoC also maintains a confidential grievance and discrimination process available to all participants

1D-3.	Street Outreach–Scope.	
	NOFO Section VII.B.1.j.	
	Describe in the field below:	
	1. your CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;	
	2. whether your CoC's Street Outreach covers 100 percent of the CoC's geographic area;	
	3. how often your CoC conducts street outreach; and	
	4. how your CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.	

(limit 2,500 characters)

(1) CoC’s efforts include hosting a monthly Outreach Committee stakeholder meeting and deploying a team of staff and volunteers from a variety of service sectors to conduct scheduled and on-demand street outreach. The team has developed a rapport with over 50 community partners, such as food pantries, soup kitchens, municipalities, non-profits, and public libraries. The team also identifies unsheltered homeless with the help of law enforcement and Crisis Intervention Teams; not to criminalize homelessness, but to include these agencies as part of the “no wrong point of contact”, quickly and equitably connecting individuals to resources. Engagement Methods include a trauma-informed lens, using peer support staff to train non-CoC agencies, and maintaining a set schedule of visiting all homeless encampments across the region. The team is also trained in fair housing and Housing First principles. Staff conduct surveys to learn more about unsheltered households, including reasons for homelessness and what services may be missing. Outreach services and locations are documented in HMIS and feedback on new or abandoned encampments is gathered from local law enforcement, businesses, and property owners. (2) Housing and services are marketed broadly to all homeless across 100% of the CoC geographic area. Additional COVID funding has allowed the CoC to retain new staff, increasing the frequency of outreach across the county, and as new encampments are located. (3) Street outreach is conducted several times per week in the CoC’s largest city, and several times per month in outlying rural areas. Outreach staff is also available any time to respond to new street homeless or to those in crisis, wherever they are. The CoC conducts the Point in Time Count, participates in homeless youth counts, and organizes community resource fairs designed to reach and serve unsheltered individuals and families. (4) The CoC outreach plan specifically targets those who are least likely to engage in services, regardless of disability, behavioral health status, etc., including victims of DV, by meeting individuals where they are, and providing necessary supplies knowing many unsheltered are resistant to services inside an agency. CoC utilizes best practices in providing effective communication for persons with disabilities including large print materials, staff trained in ASL, and services for persons with LEP including hiring bi-lingual staff, and translation of fliers and documents

1D-4.	Strategies to Prevent Criminalization of Homelessness.	
	NOFO Section VII.B.1.k.	

Select yes or no in the chart below to indicate strategies your CoC implemented to ensure homelessness is not criminalized and to reverse existing criminalization policies in your CoC’s geographic area:

		Ensure Homelessness is not Criminalized	Reverse Existing Criminalization Policies
1.	Engaged/educated local policymakers	Yes	No
2.	Engaged/educated law enforcement	Yes	No
3.	Engaged/educated local business leaders	Yes	No
4.	Implemented community wide plans	Yes	No
5.	Other:(limit 500 characters)		

Local law enforcement and the Behavioral Health Authority have developed a Law Enforcement Assisted Diversion (LEAD) pilot program in the CoC's largest city. LEAD is a harm reduction-based public safety program designed to assist people before they enter the criminal justice system. The outreach leader and a representative from local law enforcement routinely conduct outreach together, helping to eliminate unnecessary arrests and detainment	Yes	No
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1D-5.	Rapid Rehousing-RRH Beds as Reported in the Housing Inventory Count (HIC).	
	NOFO Section VII.B.1.i.	

		2021	2022
	Enter the total number of RRH beds available to serve all populations as reported in the HIC—only enter bed data for projects that have an inventory type of "Current."	32	43

1D-6.	Mainstream Benefits—CoC Annual Training of Project Staff.	
	NOFO Section VII.B.1.m.	

Indicate in the chart below whether your CoC trains program staff annually on the following mainstream benefits available for program participants within your CoC's geographic area:

	Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI—Supplemental Security Income	Yes
3.	TANF—Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other (limit 150 characters)	
	OHEP (energy assistance program)	Yes

1D-6a.	Information and Training on Mainstream Benefits and Other Assistance.	
	NOFO Section VII.B.1.m	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services; and
3.	works with projects to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

(limit 2,500 characters)

(1) CoC coordinates annual training to provide current information on mainstream resources available to program participants. Training from the Dept of Social Services (DSS) assists agencies in helping individuals apply for mainstream benefits (TANF, TDAP, SNAP) & educating partners on new resources. The Community Action Agency (CAA) trains community providers to assist clients in applying for energy assistance. The Community Health Center (CHC) provides information on accessing full-time walk-in substance abuse screening & integrated health services, including ambulatory detox and Narcan training. (2) CoC Executive Committee is comprised of service agencies who routinely work together to educate and provide wrap-around services to the region's homeless population. As an example, the Coordinated Entry Committee hosts semi-monthly inter-agency case management meetings to coordinate participant case plans and connect participants to healthcare resources. The Community Action Agency, responsible for all shelters, RRH and PSH, the local community health clinic, and behavioral health providers collaborate to ensure participants in shelter and housing projects and those who are unsheltered are connected to coordinated, comprehensive medical and behavioral health resources. (3) The CoC's largest PHA employs 3 Housing Stability staff to increase participant access to mainstream benefits. All three coordinators are fully certified to assist participants with SSDI/SSI applications. The Local Health Department also has SOAR-trained staff, and actively recruits project staff and volunteers to become certified.

1D-7.	Increasing Capacity for Non-Congregate Sheltering.	
	NOFO Section VII.B.1.n.	

Describe in the field below how your CoC is increasing its capacity to provide non-congregate sheltering.

(limit 2,500 characters)

Carroll County Government (CCG), the Collaborative Applicant (CA) for the CoC, has purchased a building that will house the CoC’s new Family Shelter. The Family Shelter will have a non-congregate space for families and youth experiencing homelessness. CCG is collaborating with the CoC, families, and youth with lived experience, and the CoC’s shelter provider, to design a shelter that will adequately meet the needs of homeless families and youth. The design will utilize infrastructure in the existing building including six bathrooms with showers, two locker rooms, a laundry area, multiple access doors, a kitchen, fenced outdoor space, and office space. Plans include private rooms and multiple bathrooms to safeguard against the spread of infectious disease. The new shelter space will enhance safety and security and provide healthy indoor and outdoor temporary places for families. This new space will utilize best practices for non-congregate shelter design, increase bed capacity, and maintain local funding for operations. Over the last four years, 306 adults and 243 children have resided in the current Family Shelter. The shelter is almost always at capacity and routinely has a waitlist. As a semi-congregate setting, the current family shelter lacks privacy and security and does not provide adequate protection from future public health emergencies. Also, in the CoC, unaccompanied youth under 18 currently have no access to congregate or non-congregate shelters. The CoC will continue to utilize hotel stays and an alternative shelter location to provide non congregate shelter for participants who need to isolate due to a positive COVID test, a recent COVID exposure, or other public health crisis requiring quarantine. Finally, the CoC just opened a non-congregate shelter for DV survivors and victims of elder abuse that can house 8 households.

ID-8.	Partnerships with Public Health Agencies—Collaborating to Respond to and Prevent Spread of Infectious Diseases.	
NOFO Section VII.B.1.o.		
Describe in the field below how your CoC effectively collaborates with state and local public health agencies to:		
1.	develop CoC-wide policies and procedures to respond to infectious disease outbreaks; and	
2.	prevent infectious disease outbreaks among people experiencing homelessness.	

(limit 2,500 characters)

(1) During COVID, the CoC's local Health Dept.(HD) worked closely with the Community Action Agency (CAA), the CoC's primary shelter provider, and the local community health clinic to develop guidance around effective masking testing, and quarantining, and jointly developed strategies to vaccinate households living in shelter and in unsheltered locations. Weekly meetings were held with public and local health agencies to plan for COVID outbreaks and develop working, flexible policies responsive to the rapidly changing public health guidance. In addition, the CAA developed a CoC-wide policy around isolation protocols for unsheltered homeless who were at high risk for severe complications from COVID-19, including the use of hotels and temporary overflow shelter space for those willing to leave unsheltered locations. For those who remained unsheltered, the CoC worked with the local government's emergency response department to quickly distribute hygiene and health products and deliver portable hand washing and restroom stations. This guidance has now become policy and will be used to respond to any future infectious disease outbreaks. The CoC continues to partner with the HD during resource fairs to provide testing, feedback, and linkages to resources for the treatment of infectious diseases such as HIV and Hepatitis C. Nursing staff are committed to participating in homelessness outreach events to engage those who are unhoused, and therefore high risk and vulnerable. (2) The local HD, the CAA, local county government, and the community health clinic developed a CoC-wide policy around safety and isolation protocols for unsheltered homeless who were at high risk for severe complications from COVID-19, including the use of hotels and temporary overflow shelter space. This policy included updating the CoC's Coordinated Entry policy to immediately identify high-risk households, specifically those who are elderly, chronically homeless, experiencing a behavioral health crisis, and or disabled. Furthermore, the policy provides guidance around the distribution of hygiene and handwashing supplies, portable restrooms, and grab-and-go meals.

ID-8a.	Collaboration With Public Health Agencies on Infectious Diseases.	
	NOFO Section VII.B.1.o.	
	Describe in the field below how your CoC effectively equipped providers to prevent or limit infectious disease outbreaks among program participants by:	
1.	sharing information related to public health measures and homelessness, and	
2.	facilitating communication between public health agencies and homeless service providers to ensure street outreach providers and shelter and housing providers are equipped to prevent or limit infectious disease outbreaks among program participants.	

(limit 2,500 characters)

(1) The CoC equipped providers to prevent and limit infectious disease outbreaks by adopting and sharing the masking, testing, and outbreak/quarantine policies created by the community healthcare clinic and the local Health Dept. Using established communication methods such as the CoC Listserve, social media and local government press releases, local health officials routinely updated homeless and community service providers with new and changing guidance around testing, masking, isolation, and vaccine protocol. (2) Facilitated communication between public health agencies and homeless service providers was in place before COVID, as the local HD and community healthcare clinic are active members of the CoC. The local Health Department held weekly, virtual meetings during the pandemic to disseminate best practices and answer provider questions especially for homeless clients. Additional partners such as local county government’s emergency operations department and local law enforcement were included in the planning and distribution of supplies and equipment designed to assist street outreach teams and housing providers in preventing and limiting disease outbreaks. As the impact of COVID has lessened, the CoC, through the local Health Dept., remains the hub for all public health communication, and has enhanced new and existing partnerships developed during the onset of the pandemic.

1D-9.	Centralized or Coordinated Entry System–Assessment Process.	
	NOFO Section VII.B.1.p.	
	Describe in the field below how your CoC’s coordinated entry system:	
1.	covers 100 percent of your CoC’s geographic area;	
2.	uses a standardized assessment process; and	
3.	is updated regularly using feedback received from participating projects and households that participated in coordinated entry.	

(limit 2,500 characters)

(1) CoC's CE policy embodies a "no wrong door" approach to services by deploying housing stability coordinators and outreach workers to encampments, soup kitchens, food pantries, and libraries across 100% of the CoC's geographic area. Homeless Diversion and eligibility screening, part one of the two-step CE process, is available at the Community Action Agency (CAA), DSS, PHA, the Community health clinic, the DV Provider, the local case management agency, and the Area Agency on Aging. CE is also available through Street Outreach efforts, meeting clients in encampments, in coordination with local municipalities and law enforcement, and ensuring that the unsheltered individuals across the entire geographic region are placed on eligibility lists for services. With COVID funding, increases in staff capacity at the CAA and PHA continues to ensure easy and swift access to services for the entire geographic area. The CAA has continued to increase services throughout the county, adding over 40 new community partners, providing on-demand access to the CE process, distributing supplies, and providing referrals and linkages to services. (2) Part 2 of the CE process, after a participant is identified as homeless or without diversion options, uses a comprehensive standard assessment tool. This tool assesses a participant across 10 domains: housing, health, income, substance abuse, mental health, well-being, education, basic needs, financial, and family status. Participants self-determine their status, but if need, are assisted in completing the assessment. Responses are objectively scored, and participants are placed on an eligibility list for services. All participants must complete the assessment before entering any shelter and housing programs (funded by the CoC, state or local govt). This ensures clients are objectively prioritized, serving the most in need first. (3) The Coordinated Entry Committee, the CAA, and other homeless service providers regularly review the Needs Assessment Tool. Feedback is ascertained from agency surveys, front-line staff, as well as those with lived experience. The Coordinated Entry Committee revises the Needs Assessment as appropriate; for example, due to overwhelming need and demand, CE ranking priorities shifted during the pandemic, ensuring access to services based on Needs Assessment Score as well as COVID health priority diagnosis

1D-9a.	Program Participant-Centered Approach to Centralized or Coordinated Entry.	
	NOFO Section VII.B.1.p.	

	Describe in the field below how your CoC's coordinated entry system:
1.	reaches people who are least likely to apply for homeless assistance in the absence of special outreach;
2.	prioritizes people most in need of assistance;
3.	ensures people most in need of assistance receive permanent housing in a timely manner, consistent with their preferences; and
4.	takes steps to reduce burdens on people using coordinated entry.

(limit 2,500 characters)

(1) Projects for Assistance in Transition from Homelessness (PATH) workers, dedicated Outreach staff and peer support staff work directly in encampments and unsheltered locations so those least likely to come in for services, including youth, chronically homeless, and those with severe service needs are assessed through CE and referred to appropriate services and housing options. With increased ESG-CV funds, the Community Action Agency (CAA) added a new position specifically to increase the frequency and locations of outreach. (2) CE assesses clients across 10 domains, providing objective ranking of vulnerabilities. Higher scores indicate greater risk and immediate need for shelter, RRH or PSH, and supportive services. Domain areas include health, housing status, income, substance abuse, mental health, well-being, education, basic needs, financial, and family status. Safety protocols for survivors of violence are included in CE. (3) People most in need of assistance receive PSH more quickly by being entered onto multiple project eligibility lists, designed to serve those with the highest barriers first. As housing becomes available, CE schedule participant intake within 3 days. At intake, participants identify housing preferences, past success, potential barriers, and future goals. PSH staff connect with local landlords (almost 400 landlords annually), provide transportation to available units, and advocate to rapidly secure housing, based on participants' self-directed plans. (4) Burdens to CE are reduced by offering multiple options for completing the process. CE case work with peer support staff to triage immediate needs, meet clients where they are, and ultimately complete the CE process. Assessments are delivered in the field, at and by partner agencies, at the CAA's main office, and by phone. CE staff visit the shelters weekly and monthly and engage with homeless individuals at a local drop-in center. The CAA's new Outreach Worker seeks out and engages unsheltered homeless, provides one on one support, connections to resources, and transportation, ensuring all participants are provided with equitable access to needed services. The HMIS system utilized by the CoC is also transitioning to an "open system" allowing better sharing of information, resources, and updates, reducing the need for participants to repeat potentially traumatic or difficult information to multiple providers; a best practice for trauma-informed service delivery.

1D-10.	Promoting Racial Equity in Homelessness—Conducting Assessment.	
	NOFO Section VII.B.1.q.	

1.	Has your CoC conducted a racial disparities assessment in the last 3 years?	Yes
2.	Enter the date your CoC conducted its latest assessment for racial disparities.	08/22/2022

1D-10a.	Process for Analyzing Racial Disparities—Identifying Racial Disparities in Provision or Outcomes of Homeless Assistance.	
	NOFO Section VII.B.1.q.	

Describe in the field below:

1.	your CoC's process for analyzing whether any racial disparities are present in the provision or outcomes of homeless assistance; and
2.	what racial disparities your CoC identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

(1) The process for analyzing racial disparities present in the provision and outcomes of assistance begins with the Data Subcommittee. The committee utilizes the HUD Racial Equity Tool to examine PIT data demographics, as compared to the general population. In addition, the committee reviews project-level outcomes through the HDX Stella P site. This allows the committee to gather disaggregated performance measures and historical trend data. Quarterly, the Data committee presents the findings to the Executive Committee. (2) Racial disparities identified in the CoC are seen across all projects. The CoC region is not diverse, with African Americans representing only 4% of the overall population, while White non-Hispanics account for 89%. From CE to shelter African Americans represent 15% of those served. However, when analyzing RRH and PSH projects, no further disparities in accessing or retaining permanent housing services are demonstrated. 15% of all RRH and PSH participants are Black, and retentions to perm housing are also on par with White participants. The CoC is committed to understanding why the disparities in CE and Shelter exist and what prevention and outreach efforts are needed. Ethnic disparities are currently not seen for Hispanic participants. The Hispanic population is the fastest-growing minority group in the region and the CoC will continue to monitor service provision and outcome data for this group.

1D-10b.	Strategies to Address Racial Disparities.	
	NOFO Section VII.B.1.q.	

Select yes or no in the chart below to indicate the strategies your CoC is using to address any racial disparities.

1.	The CoC's board and decisionmaking bodies are representative of the population served in the CoC.	Yes
2.	The CoC has identified steps it will take to help the CoC board and decisionmaking bodies better reflect the population served in the CoC.	Yes
3.	The CoC is expanding outreach in geographic areas with higher concentrations of underrepresented groups.	Yes
4.	The CoC has communication, such as flyers, websites, or other materials, inclusive of underrepresented groups.	Yes
5.	The CoC is training staff working in the homeless services sector to better understand racism and the intersection of racism and homelessness.	Yes
6.	The CoC is establishing professional development opportunities to identify and invest in emerging leaders of different races and ethnicities in the homelessness sector.	No
7.	The CoC has staff, committees, or other resources charged with analyzing and addressing racial disparities related to homelessness.	Yes
8.	The CoC is educating organizations, stakeholders, boards of directors for local and national nonprofit organizations working on homelessness on the topic of creating greater racial and ethnic diversity.	Yes
9.	The CoC reviewed coordinated entry processes to understand their impact on people of different races and ethnicities experiencing homelessness.	Yes
10.	The CoC is collecting data to better understand the pattern of program use for people of different races and ethnicities in its homeless services system.	Yes
11.	The CoC is conducting additional research to understand the scope and needs of different races or ethnicities experiencing homelessness.	Yes

Other:(limit 500 characters)		
12.	CoC Leadership actively participates with Carroll Citizens for Racial Equity, incorporating their strategies for equity and inclusion	Yes

1D-10c.	Actions Taken to Address Known Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the steps your CoC and homeless providers have taken to address disparities identified in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The steps the CoC and homeless providers have taken to address disparities include a continuous review of outcome data and looking internally at policies and procedures that may hinder the equitable delivery of services. In addition, the CoC provides training and discussion opportunities around the intersection of racism and homelessness, both locally and at a national level. The CoC identifies racial disparities in the PIT data and shelter population for Black/African American participants compared to the overall demographics of the CoC region. However, racial disparities are not seen in exits to and retention of permanent housing. The CoC is now focusing on gathering and analyzing data from other “systems” across the region in hopes of identifying patterns or data trends that lead to overrepresentation in PIT, CE, and shelter services. Specifically, the CoC data committee is assembling data from the child welfare system, the juvenile justice system, and the local detention center. Overrepresentation in these systems may be a risk factor for homelessness, indicating a greater need for prevention and intervention strategies aimed at children and youth. In addition, the CoC is leading conversations with households who have experienced homelessness, with the goal of gaining a deeper understanding of barriers encountered by households of color. Conversations are designed to solicit genuine feedback on all parts of the homelessness response system, from prevention and diversion efforts to CE, RRH, and PSH, and include households enrolled in HCV with the local PHA. Finally, members of the CoC, including the CAA and local county government are active participants in the local Health Dept.’s CLAS and health equity workgroup. This group has published a survey to gather feedback on the equitable delivery of behavioral health services. Knowing untreated behavioral health could be a risk factor for homelessness, survey answers may indicate disparities in accessing equitable, culturally proficient services and treatment. The CoC is committed to using all of this information to ensure current and future strategic planning is done through the lens of equity and inclusion.

1D-10d.	Tracking Progress on Preventing or Eliminating Disparities.	
	NOFO Section VII.B.1.q.	

Describe in the field below the measures your CoC has in place to track progress on preventing or eliminating disparities in the provision or outcomes of homeless assistance.

(limit 2,500 characters)

The process for tracking progress on eliminating disparities is a continual review of project-based and community-wide data. The demographics of the CoC region are not diverse, with a slight increase in the number of residents identifying as Hispanic in 2020 Census Data. The CoC routinely compares overall demographic representation to that of CoC and ESG-funded services. Although disparities are not seen in outcomes, data does suggest disparities in prevention efforts, as African Americans are overrepresented in both sheltered and unsheltered counts. The CoC is in the process of developing a plan for measuring progress in prevention efforts, taking advantage of resources around equity provided by HUD and the National Alliance to End Homelessness. Attention is also focused on outreach and prevention strategies for individuals and households who may represent more than one marginalized group. Several agencies and organizations in the CoC also participate in the Local Health Dept’s Health Equity workgroup, which has provided a template for assessing where organizations are in their capacity to provide services in a culturally responsive way. This framework includes assessing hiring practices to encourage agencies to employ individuals that represent those served. The Community Action Agency and the Local Health Dept have made intentional efforts to review hiring practices, such as lowering educational requirements, and allowing the agencies to employ former participants with lived experience. This has improved staff diversity, aligned staff with participant demographics, and brought new perspectives and feedback into the service delivery process.

1D-11.	Involving Individuals with Lived Experience of Homelessness in Service Delivery and Decisionmaking—CoC’s Outreach Efforts.	
	NOFO Section VII.B.1.r.	

Describe in the field below your CoC’s outreach efforts (e.g., social media announcements, targeted outreach) to engage those with lived experience of homelessness in leadership roles and decision making processes.

(limit 2,500 characters)

Those experiencing homelessness or who were formally homeless are encouraged to join the CoC. Agency staff is able to accompany those with lived experience to CoC meetings, as large meetings can be overwhelming, and participants may feel out of place. Even if individuals choose not to attend the CoC, information shared at the meeting is relayed to shelter residents and in encampments to gather feedback regarding the delivery of homeless services. The CoC meetings are also held in a hybrid format, allowing anyone to attend in person or virtually. A dedicated outreach worker also connects with new agencies, local towns within the region, and local enforcement increasing awareness and visibility of the CoC, which has led to more engagement from those with lived experience. Furthermore, the CoC, using Housing Stability Coordinators embedded in local government, is engaged in routine and regularly scheduled visits to all shelters, connecting with participants, asking for genuine feedback, and encouraging continued participation in the process. Housing Stability Staff also connect with current and former RRH and PSH households. The goal is the same as those in shelter, to solicit genuine feedback, develop trust and encourage active participation in decision-making. Finally, youth are also included in outreach. Currently, through Housing Stability staff and local youth-serving drop-in center, over twenty youth are in the process of completing conversations outlining their experiences accessing the homeless service system. The CoC understands that engaging those with lived experience is a process, takes time, and should include more than asking participants to come to meetings. The CoC is committed to authentically developing these relationships, actively listening, providing stipends and assistance for participation, and genuinely engaging those with lived experience in all aspects of planning, evaluation, and decision making.

1D-11a.	Active CoC Participation of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Enter in the chart below the number of people with lived experience who currently participate in your CoC under the five categories listed:

	Level of Active Participation	Number of People with Lived Experience Within the Last 7 Years or Current Program Participant	Number of People with Lived Experience Coming from Unsheltered Situations
1.	Included and provide input that is incorporated in the local planning process.	40	25
2.	Review and recommend revisions to local policies addressing homelessness related to coordinated entry, services, and housing.	5	2
3.	Participate on CoC committees, subcommittees, or workgroups.	6	1
4.	Included in the decisionmaking processes related to addressing homelessness.	0	0
5.	Included in the development or revision of your CoC's local competition rating factors.	1	1

1D-11b.	Professional Development and Employment Opportunities for Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC or CoC membership organizations provide professional development and employment opportunities to individuals with lived experience of homelessness.

(limit 2,500 characters)

All CoC clients are offered employment supports to boost job readiness & skill levels via programs such as Workforce Innovation and Opportunity Act (WIOA), America’s Job Center (AJC), Community Action Agency (CAA) job program, Evidence-Based Practice Supported Employment Programs, and Volunteerism. The CoC monitors job & income growth via HMIS for all CoC programs. At intake, the Universal CoC Needs Assessment is completed to quantify whether a household is thriving or in need of services around employment and income. Clients are referred immediately to appropriate employment resources. CoC-funded programs use motivational interviewing & partnerships to encourage clients to engage in professional development to enhance soft skills and prepare for employment. The CAA job program prioritizes homeless clients, over 70% of clients in the program are homeless. The CAA job training program is a Dept of Rehabilitation Services (DORS) Accredited Vendor and is the County’s only SNAP Employment and Training Provider. The CAA’s professional development curriculum is accredited by Carroll Community College. Clients complete courses and receive a college certification. This increases employment opportunities while also encouraging college admission. The CAA job training program has a Job Developer who creates employment opportunities for those with significant barriers to employment. Fully integrated with CAA shelter/housing services, the job training program can rapidly secure employment for unemployed homeless clients and provide ongoing job support to ensure continued employment. America’s Job Center (AJC) is a member of the CoC Executive Board. AJC regularly holds job fairs, workshops, and training opportunities for clients. AJC, CAA, and other WIOA partners work closely to prepare clients for employment w/ on-the-job training, internships, and employment opportunities that promote the recovery and well-being of permanent housing clients. All WIOA partners (AJC, CAA, Dept of Social Services, and DORS) meet quarterly to collaborate and use a universal referral to streamline services and ensure maximum participation. The CAA has just been invited to serve on Carroll County’s Workforce Development Board. CoC partner agencies also hire individuals with lived experience of homelessness to provide direct services and impact agency decision-making.

1D-11c.	Routinely Gathering Feedback and Addressing Challenges of Individuals with Lived Experience of Homelessness.	
	NOFO Section VII.B.1.r.	

Describe in the field below how your CoC:

- | | |
|----|---|
| 1. | how your CoC routinely gathered feedback from people experiencing homelessness and people who have received assistance through the CoC or ESG program on their experience receiving assistance; and |
| 2. | the steps your CoC has taken to address challenges raised by people with lived experience of homelessness |

(limit 2,500 characters)

(1) The CoC routinely gathers feedback from people experiencing homelessness and those who have received assistance through the work of the outreach staff, shelter staff, and housing stability coordinators working with RRH participants. Recently, outreach staff completed a comprehensive survey on service delivery from both sheltered and unsheltered households. Daily engagement by staff who have built trusting relationships with participants also helps solicit genuine feedback on participants' points of view. In addition, led by the HMIS staff and Housing Stability Coordinators, guided one-on-one conversations are happening with participants in night-by-night, adult only, and family shelters. Staff is also connecting with both adults and youth in RRH, PSH, and meeting with households who were homeless prior to receiving a HCV. Blending state funds with CoC efforts, participants receive compensation for their time. Once all conversations have been completed, the committee leading the effort will review feedback, looking for trends and themes described by participants. The results will also be shared with those who provided feedback, to ensure accuracy and to encourage further engagement with the CoC. (2) Once all data and feedback have been gathered, the HMIS lead will share all results with the CoC. The CoC is committed to incorporating participant voices to re-align services and supports that best fit the needs of those who actually use the services and supports. A final goal of these conversations is to develop peer support networks for current and former homeless households and encourage those interested in actively participating in decision-making activities of the CoC.

1D-12.	Increasing Affordable Housing Supply.	
	NOFO Section VII.B.1.t.	
	Describe in the field below at least 2 steps your CoC has taken in the past 12 months that engage city, county, or state governments that represent your CoC's geographic area regarding the following:	
1.	reforming zoning and land use policies to permit more housing development; and	
2.	reducing regulatory barriers to housing development.	

(limit 2,500 characters)

(1) The CoC's CA is the local county government, responsible for creating the county's Master Plan for zoning, residential and commercial development, and land use. The CoC has begun discussions with the county's Planning Department to provide feedback for the new Master Plan that may allow greater flexibility in developing, constructing, or rehabbing space specifically for affordable housing. The planning staff regularly attends CoC meetings to gain a greater understanding of the need for affordable housing, and the potential options for solutions, such as accessory and temporary dwelling units. In addition, the State of Maryland, through its commitment to AFFH, has mandated the inclusion of affordable options for both workforce housing and very low-income households for any new Master Plan adopted after January 2023. Carroll Government, the CA for the CoC, will be adopting a new plan after this date and will be incorporating housing options for these populations. (2) The CoC's Collaborative applicant, the local county government, is responsible for comprehensive zoning and land use regulation. One barrier outside of any control of the CoC is the state-regulated water allocations available for commercial or residential development within the CoC's largest municipality, and where affordable housing development would be most practical. County government (the CA for the CoC) has recently partnered with the municipality, using State and Local Fiscal Recovery Funds, to support the construction of a new water reuse system that will increase available allocations for future development.

1E. Project Capacity, Review, and Ranking–Local Competition

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

1E-1.	Web Posting of Your CoC's Local Competition Deadline–Advance Public Notice.	
	NOFO Section VII.B.2.a. and 2.g.	
	You must upload the Local Competition Deadline attachment to the 4B. Attachments Screen.	

	Enter the date your CoC published the deadline for project applicants to submit their applications to your CoC's local competition.	08/16/2022
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1E-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. We use the response to this question and the response in Question 1E-2a along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	
	You must upload the Local Competition Scoring Tool attachment to the 4B. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected project applications during your local competition:	

1.	Established total points available for each project application type.	Yes
2.	At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
3.	At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes
4.	Provided points for projects that addressed specific severe barriers to housing and services.	Yes
5.	Used data from comparable databases to score projects submitted by victim service providers.	Yes

1E-2a.	Scored Project Forms for One Project from Your CoC's Local Competition. We use the response to this question and Question 1E-2. along with the required attachments from both questions as a factor when determining your CoC's eligibility for bonus funds and for other NOFO criteria below.	
	NOFO Section VII.B.2.a., 2.b., 2.c., and 2.d.	

You must upload the Scored Forms for One Project attachment to the 4B. Attachments Screen. Complete the chart below to provide details of your CoC's local competition:
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1.	What were the maximum number of points available for the renewal project form(s)?	190
2.	How many renewal projects did your CoC submit?	2
3.	What renewal project type did most applicants use?	PH-PSH

1E-2b.	Addressing Severe Barriers in the Local Project Review and Ranking Process.	
	NOFO Section VII.B.2.d.	

Describe in the field below:	
1.	how your CoC collected and analyzed data regarding each project that has successfully housed program participants in permanent housing;
2.	how your CoC analyzed data regarding how long it takes to house people in permanent housing;
3.	how your CoC considered the specific severity of needs and vulnerabilities experienced by program participants preventing rapid placement in permanent housing or the ability to maintain permanent housing when your CoC ranked and selected projects; and
4.	considerations your CoC gave to projects that provide housing and services to the hardest to serve populations that could result in lower performance levels but are projects your CoC needs in its geographic area.

(limit 2,500 characters)

(1) The CoC completes formal monitoring annually and monitors project performance throughout the year via HMIS by reviewing utilization, wait lists and participants including when clients were placed on the eligibility list and how quickly they were housed. Monitoring tracks clients' Needs Assessment Scores generated during Coordinated Entry to ensure those most in need are served first, as well as clients' chronic status as all CoC projects are PSH 100% dedicated to chronically homeless. The CoC Executive Committee monitors system performance measures – retaining permanent housing and exits to other permanent housing including utilization of the CoC's Move on Strategy.

(2) The COC's HMIS lead monitors when clients are placed on the eligibility list and then how quickly they are housed. (3) All CoC projects are PSH 100% dedicated to chronically homeless, so all clients present with a mental or physical health disability and have high barriers to housing success. The CoC uses Housing Stability case managers (added during the pandemic with local and state grants) to reduce barriers to success by assisting with housing search, landlord relationships and supports to maintain housing. Clients are offered classes in Tenant Rights & Responsibilities, Mock Interviews, How to be a Good Tenant, and Coaching. (4) The CoC ranking tool awards renewal, expansion and new PSH projects up to 20 points based on the % of clients served who were chronically homeless. To earn maximum points for these criteria 95% of clients must have a status as chronic.

1E-3.	Promoting Racial Equity in the Local Competition Review and Ranking Process.	
	NOFO Section VII.B.2.e.	
	Describe in the field below:	
1.	how your CoC obtained input and included persons of different races, particularly those over-represented in the local homelessness population;	
2.	how the input from persons of different races, particularly those over-represented in the local homelessness population, affected how your CoC determined the rating factors used to review project applications;	
3.	how your CoC included persons of different races, particularly those over-represented in the local homelessness population, in the review, selection, and ranking process; and	
4.	how your CoC rated and ranked projects based on the degree to which their project has identified any barriers to participation (e.g., lack of outreach) faced by persons of different races and ethnicities, particularly those over-represented in the local homelessness population, and has taken or will take steps to eliminate the identified barriers.	

(limit 2,500 characters)

(1) The CoC had 1 renewal and 2 expansion PSH projects to rank in this round of funding; all projects prioritized chronically homeless. The CoC and its funded partners strive to promote an inclusive board membership and employee base that is reflective of those served by the CoC’s housing and supportive services. All members of the CoC Board and funded partners reviewed and commented on the proposed rating and ranking tool and approved the final version to be used to rank this year’s projects. (2) The CoC tool is driven by the objective criteria contained in the HUD ranking tool including project-level data on # of Days to Housing Placement, Exits to Permanent Housing, Returns to Homeless, Increased Income, Chronic Status, CE participation, and use of Housing First. Project monitoring results also are a factor in scoring. The CoC ranking tool includes all the Equity categories in the HUD Tool including Agency Leadership, Governance and Policies and Program Participant Outcomes. Together these Equity criteria were worth 35 points. (3) Data around racial disparities and equity was reviewed by the CoC. African American populations are over-represented at entry into the homeless system representing 15% of all entries into CE in FY21 yet are only 3.9% of the overall population in the CoC region. Although over-represented upon entry, positive exits, including to Permanent Housing destinations, are the same for both persons of color and white participants, indicating no disparities in the ranked and rated projects’ track record of serving persons of different races. In addition to using the Equity criteria to rank the projects submitted, the CoC Executive Committee is reviewing the Equity Factors with awarded agencies as the CoC strives to better represent the clients we all are devoted to serving. (4) Since persons of color enter the CoC’s homeless system at higher rates but have positive outcomes when served by the homeless system, the focus of the CoC is turning to prevention. The next goal of the CoC Executive Committee is to ensure equitable outreach and education about all resources available from CoC partners to prevent homelessness. The CoC Executive Committee includes representatives from the PHA, the Community Action Agency, the Department of Social Services, Aging and Disability Services, Veteran’s Services, DV Providers, Workforce Development, and Health Care Services

1E-4.	Reallocation—Reviewing Performance of Existing Projects.	
	NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. your CoC’s reallocation process, including how your CoC determined which projects are candidates for reallocation because they are low performing or less needed;	
	2. whether your CoC identified any projects through this process during your local competition this year;	
	3. whether your CoC reallocated any low performing or less needed projects during its local competition this year; and	
	4. why your CoC did not reallocate low performing or less needed projects during its local competition this year, if applicable.	

(limit 2,500 characters)

(1) As part of the Governance Charter, the CoC has a written reallocation policy. The CoC Board reviews performance of all renewal projects annually, including a performance evaluation based on Grant spend-down, participants served, HMIS data quality, APRs, Project Applications, and other HUD tools. Projects are also evaluated based on their contribution to HUD Policy Priorities and the System Performance Measures. The Collaborative Applicant monitors all projects annually and presents fiscal, management & capacity issues to the CoC Board. Based on this multifaceted performance review, the CoC Board can recommend corrective action for a grantee, and if there are continuing performance issues after 1-year, involuntary reallocation. Voluntary reallocations are considered with priority given to plans that create new permanent supportive housing. (2) The Collaborative Applicant had been working to increase the performance of an underperforming project and despite a corrective action plan and multiple technical assistance meetings, the project continued to underspend, serve fewer participants than projected, submit late and inaccurate reports, and have data quality issues. This project was identified again this year as underperforming during the review process. (3) The CoC Board asked the project to voluntarily reallocate and when that proposal was rejected, reallocation was voted on by the CoC Board per the Reallocation Policy. The CoC Board voted to reallocate the underperforming project and accept applications for a new Permanent Supportive Housing Project prior to any of the 2022 CoC deadlines. The availability of the new funding was included in all outreach and public communication for this year’s NOFO. Per the CoC Board’s Conflict of Interest Policy, all agencies recused themselves if the vote would impact their agency. (4) Not Applicable, the CoC voted to reallocate an underperforming project.

1E-4a.	Reallocation Between FY 2017 and FY 2022.	
	NOFO Section VII.B.2.f.	

Did your CoC cumulatively reallocate at least 20 percent of its ARD between FY 2017 and FY 2022?	Yes
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1E-5.	Projects Rejected/Reduced–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4B. Attachments Screen.	

1.	Did your CoC reject or reduce any project application(s)?	No
2.	Did your CoC inform applicants why their projects were rejected or reduced?	No
3.	If you selected Yes for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	

1E-5a.	Projects Accepted–Notification Outside of e-snaps.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of Projects Accepted attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New and Renewal Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, enter the latest date of any notification. For example, if you notified applicants on 06/26/2022, 06/27/2022, and 06/28/2022, then you must enter 06/28/2022.	09/12/2022
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1E-5b.	Local Competition Selection Results–Scores for All Projects.	
	NOFO Section VII.B.2.g.	
	You must upload the Final Project Scores for All Projects attachment to the 4B. Attachments Screen.	

	Does your attachment include: 1. Applicant Names; 2. Project Names; 3. Project Scores; 4. Project Rank–if accepted; 5. Award amounts; and 6. Projects accepted or rejected status.	Yes
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1E-5c.	1E-5c. Web Posting of CoC-Approved Consolidated Application.	
	NOFO Section VII.B.2.g.	
	You must upload the Web Posting–CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC posted the CoC-approved Consolidated Application on the CoC’s website or partner’s website–which included: 1. the CoC Application; and 2. Priority Listings for Reallocation forms and all New, Renewal, and Replacement Project Listings.	09/27/2022
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1E-5d.	Notification to Community Members and Key Stakeholders that the CoC-Approved Consolidated Application is Posted on Website.	
	NOFO Section VII.B.2.g.	
	You must upload the Notification of CoC-Approved Consolidated Application attachment to the 4B. Attachments Screen.	

	Enter the date your CoC notified community members and key stakeholders that the CoC-approved Consolidated Application has been posted on the CoC's website or partner's website.	09/27/2022
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2A. Homeless Management Information System (HMIS) Implementation

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2A-1.	HMIS Vendor.	
	Not Scored–For Information Only	

	Enter the name of the HMIS Vendor your CoC is currently using.	WellSky
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2A-2.	HMIS Implementation Coverage Area.	
	Not Scored–For Information Only	

	Select from dropdown menu your CoC’s HMIS coverage area.	Single CoC
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2A-3.	HIC Data Submission in HDX.	
	NOFO Section VII.B.3.a.	

	Enter the date your CoC submitted its 2022 HIC data into HDX.	04/28/2022
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2A-4.	Comparable Database for DV Providers–CoC and HMIS Lead Supporting Data Collection and Data Submission by Victim Service Providers.	
	NOFO Section VII.B.3.b.	

	In the field below:	
1.	describe actions your CoC and HMIS Lead have taken to ensure DV housing and service providers in your CoC collect data in databases that meet HUD’s comparable database requirements; and	
2.	state whether your CoC is compliant with the 2022 HMIS Data Standards.	

(limit 2,500 characters)

(1) Data for domestic violence survivors is collected utilizing a comparable database, Net Smart MyEvolve, while preserving the anonymity of survivors and following the protections put in place by The Violence Against Women Act (VAWA). The comparable database includes all data elements available in HMIS. The HMIS Lead has worked with the CoC's Domestic Violence provider to develop the data elements that are comparable with the HMIS data standards and that are reported on other CoC-funded projects. Monthly reports are submitted to the CoC Co-chair and HMIS lead, including the number of domestic violence survivors served and residing in the Domestic Violence Safe House, as well as the demographics of those served. All data reported is de-identified aggregate to protect the anonymity of survivors. Semi-annual system performance measure reports are also submitted to the CoC Executive Board. The CoC Executive Board reviews this aggregate data and reports at large community meetings held by the CoC. The CoC examines the aggregate data in order to determine the size of the population affected by domestic violence and homelessness. (2) Yes, the CoC is compliant with the 2022 HMIS Data Standards

2A-5.	Bed Coverage Rate—Using HIC, HMIS Data—CoC Merger Bonus Points.	
	NOFO Section VII.B.3.c. and VII.B.7.	

Enter 2022 HIC and HMIS data in the chart below by project type:

Project Type	Total Beds 2022 HIC	Total Beds in HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
1. Emergency Shelter (ES) beds	65	6	74	125.42%
2. Safe Haven (SH) beds	0	0	0	
3. Transitional Housing (TH) beds	0	0	0	
4. Rapid Re-Housing (RRH) beds	43	0	43	100.00%
5. Permanent Supportive Housing	55	0	59	107.27%
6. Other Permanent Housing (OPH)	15	0	15	100.00%

2A-5a.	Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-5.	
	NOFO Section VII.B.3.c.	

For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-5, describe:

1.	steps your CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and
2.	how your CoC will implement the steps described to increase bed coverage to at least 85 percent.

(limit 2,500 characters)

N/A

2A-6.	Longitudinal System Analysis (LSA) Submission in HDX 2.0.	
	NOFO Section VII.B.3.d.	

Did your CoC submit LSA data to HUD in HDX 2.0 by February 15, 2022, 8 p.m. EST?	Yes
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2B. Continuum of Care (CoC) Point-in-Time (PIT) Count

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2B-1.	PIT Count Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC conducted its 2022 PIT count.	02/22/2022
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2B-2.	PIT Count Data–HDX Submission Date.	
	NOFO Section VII.B.4.b	

	Enter the date your CoC submitted its 2022 PIT count data in HDX.	04/28/2022
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2B-3.	PIT Count–Effectively Counting Youth.	
	NOFO Section VII.B.4.b.	

Describe in the field below how during the planning process for the 2022 PIT count your CoC:

- | | |
|----|---|
| 1. | engaged stakeholders that serve homeless youth; |
| 2. | involved homeless youth in the actual count; and |
| 3. | worked with stakeholders to select locations where homeless youth are most likely to be identified. |

(limit 2,500 characters)

(1) The planning process for the 2022 PIT count was informed by the work of the local Youth Reach MD collaborative. Since 2017, the State of MD has conducted a bi-annual count of unaccompanied homeless youth, with each CoC forming a dedicated homeless youth subcommittee. The committee, led the by Local Management Board, engages stakeholders including the local school system, the local community college, the Dept. of Housing’s homeless stability coordinators, the local health department, and youth service providers in order to locate, count, and offer services to homeless youth. The CoC has a long-standing MOU with the State of Maryland’s Department of Housing and Community Development to participate in this effort and has been successful in both locating and engaging previously underserved homeless youth. (2) Homeless youth identified through Youth Reach and through traditional outreach efforts are asked to assist with the PIT count. Stipends are provided to all youth who participate. (3) The stakeholders involved in the CoC’s Youth Reach efforts help inform the PIT Committee as to where homeless youth are most likely to be identified. In addition, the CoC has engaged with the Local Management Board for Children Youth and Families to host a youth summit, which provided over 30 unique stakeholders the opportunity to share strategies and ideas for both locating and serving homeless youth.

2B-4.	PIT Count–Methodology Change–CoC Merger Bonus Points.	
	NOFO Section VII.B.5.a and VII.B.7.c.	

	In the field below:	
1.	describe any changes your CoC made to your sheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable;	
2.	describe any changes your CoC made to your unsheltered PIT count implementation, including methodology or data quality changes between 2021 and 2022, if applicable; and	
3.	describe how the changes affected your CoC’s PIT count results; or	
4.	state “Not Applicable” if there were no changes or if you did not conduct an unsheltered PIT count in 2022.	

(limit 2,500 characters)

Not Applicable

2C. System Performance

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

2C-1.	Reduction in the Number of First Time Homeless–Risk Factors Your CoC Uses.	
	NOFO Section VII.B.5.b.	
	In the field below:	
	1. describe how your CoC determined the risk factors to identify persons experiencing homelessness for the first time;	
	2. describe your CoC’s strategies to address individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the number of individuals and families experiencing homelessness for the first time	

(limit 2,500 characters)

1) CoC Exec. Committee collects and analyzes local data from HMIS, United Way ALICE report, Public Schools, Workforce Development, and the CAA (CE/shelter provider). This data informs strategic planning to address local economic and social determinants of health that may increase the risk of homelessness. Currently, specific risk factors are captured in the CE Needs Assessment Risk Priority Rating: income (below 200% of poverty), Earned Income Tax Credit eligibility, the threat of eviction, eviction notice, and utility cut-off. (2) CoC collaborates with foundations, faith-based charities, and braids state and federal funds to leverage participant-centered prevention and diversion options. Services are accessed directly via walk-in, phone, email, or community partner referral. The Street Outreach team, through regularly scheduled visits to soup kitchens and food pantries, is also able to connect with at-risk households. All who are at-risk participate in a screening process, with homeless diversion and connections to resources as the first goals, including resolving lease violations, clearing rental arrearages, and advocating with and on behalf of tenants. With the introduction of the ERAP program, the PHA and CAA have worked together to prevent COVID-related evictions for 378 households. In addition, through ERAP a new partnership with the local court also allows eviction case information to be shared with Housing Stability staff, in advance of eviction hearings. Staff contact those facing eviction and utilize ERAP or charitable diversion funds to help avoid homelessness. The CoC recognizes that over the last two years, first-time homelessness has increased. Some increase may be due to COVID, and the economic hardships disproportionately experienced by low-income households, however, the CoC Data Committee has begun closely examining this performance measure and has identified approximately 30% of those identified as first-time homeless have experienced episodes of homelessness beyond the two years prior to the reporting period. Data analysis is now being done to understand how these households remained housed and what barriers or setbacks they encountered resulted in another episode of homelessness. (3) CoC Board, comprised of community leaders and stakeholders, is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing FTH.

2C-2.	Length of Time Homeless—CoC's Strategy to Reduce.	
	NOFO Section VII.B.5.c.	
	In the field below:	
1.	describe your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	describe how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

(1) The CoC has successfully decreased LOT homeless to 98 days. The strategy to reduce LOT homeless is a collaborative system of assessment and intake through coordinated entry (CE), housing first/low-barrier projects, new case management positions, and a Move-On Strategy with 20 HCVs each year set aside to transition PSH households to a voucher, increasing the capacity of PSH. The CoC also dedicates all PSH to chronically homeless individuals, providing a direct pathway to stable long-term housing. In addition, a year-round night-by-night (NBN) shelter with embedded case management services has replaced the seasonal Cold Weather shelter. Night-by Night operates year-round and allows participants to receive increased supportive services designed to expedite entry into shelter and housing programs. The Community Action Agency (CAA) shelter/CE provider has transformed agency structure to provide client-centered, wrap-around services that immediately engage those experiencing homelessness. The CAA has fully integrated Shelter and Housing with Employment and Financial Education Services; holds bi-weekly staff meetings to discuss high-barrier clients with long shelter stays, works with participants to incentivize and secure housing; provides strength-based, trauma-informed case management and motivational interviewing techniques, hired a new case manager to conduct outreach to chronically street homeless; and to re-engage participants choosing to leave shelter before entering housing. In addition, the CoC's Community Health Clinic and the CAA collaborate to provide coordinated inter-agency case management for participants with severe physical and behavioral health service needs, who often cycle in and out of hospitals, treatment centers, and homelessness. (2) CoC identifies LOT through the standardized CE assessment, using HMIS data, creating a chronically homeless status by name list, and through continual street outreach. The CoC CE team meets bi-weekly to provide multi-disciplinary support to street homeless who are resistant to entering housing or shelter projects. The CoC has also utilized COVID-ESG CV 1 and 2 funds to increase the number of households entering rapid re-housing, provide a day center for engaging the unsheltered and provide additional outreach. (3) CoC Board is responsible for overseeing the CoC's strategy to reduce the LOT individuals and families who remain homeless.

2C-3.	Exits to Permanent Housing Destinations/Retention of Permanent Housing—CoC's Strategy NOFO Section VII.B.5.d.	
In the field below:		
1.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations;	
2.	describe your CoC's strategy to increase the rate that individuals and persons in families residing in permanent housing projects retain their permanent housing or exit to permanent housing destinations; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to increase the rate that individuals and families exit to or retain permanent housing.	

(limit 2,500 characters)

(1) The CoC’s strategy to increase the rate at which individuals and families exit to or retain permanent housing (PH) destinations begins with the Housing First approach, Coordinated Entry prioritization, and by blending state and federal funds to create staffing models that quickly move households through the homelessness response system. CE objectively prioritizes all individuals and families from shelter or street homelessness for immediate entry into permanent housing projects. Housing Stability Coordinators (HSC) and the CAA case management team work to maintain strong rapport with landlords in order to continue increasing the number of rental units available, and work with households to identify potential current and future barriers that may disrupt housing retention. The CAA leverages ESG-CV2 funds with private and faith-based support to provide security deposits, first and last months’ rent, and landlord incentives. Housing Stability coordinators immediately enroll all eligible clients in the PHA’s HCV program which supports the CoC Move-On Strategy with vouchers set aside for homeless households. (2) The CoC’s strategy to increase the rate at which individuals and families in PH retain their PH or exit to PH destinations centers around housing stability services, through a person-centered approach tailored to unique barriers for each household. Voluntary housing stability services include connection to mainstream benefits, access to SOAR, landlord connections, conflict resolution, job skills training with AJC, financial education, tenant education, and supportive services such as peer recovery support staff and integrated case management with healthcare organizations. The CoC consistently retains 90% of clients in PH. (3) The CoC Board is responsible for overseeing the strategy to increase rates of exits or retentions of permanent housing.

2C-4.	Returns to Homelessness—CoC’s Strategy to Reduce Rate.	
	NOFO Section VII.B.5.e.	
	In the field below:	
1.	describe your CoC’s strategy to identify individuals and families who return to homelessness;	
2.	describe your CoC’s strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

(1) The strategy to identify households returning to homelessness involves assessing previous barriers to housing retention through the CE Needs Assessment process. Participants are routinely reassessed for decreases or increases in barriers as they transition to permanent housing, to address issues before the household is in crisis and potentially loses housing. The most common factors identified that contribute to returns include recurring substance use disorder, lack of reliable employment and income, high rent-burdens, transportation to and from employment and affordable childcare.(2) The strategy to reduce the rates of additional returns to homelessness includes utilizing state funds to add staff dedicated to assisting households exited to permanent destinations that typically do not have on-going supportive services, such as renting with no subsidy or residing with family. This position works with households to ensure connections to employment and means-tested benefits such as OHEP and SNAP, and accessing healthcare and behavioral healthcare resources such as peer recovery support specialists. Each household receives an individualized plan, based on current needs and potential future barriers, that provides layered support from multiple agencies working in partnership. For households residing in RRH or PSH, interagency case management teams provide initial intensive services, as mentioned above, designed to taper off as the household demonstrates more stability. Assessments are conducted at 30, 60 and 90 days to ensure progress towards goals. Finally, the CoC utilizes ERAP funding to assist households that are at risk of eviction and ultimately homelessness. This strategy involves a partnership with the local court system to share information on households involved in the formal eviction process. In addition to financial assistance to remove rental arrears, housing stability staff are engaged with each household to assess and remove barriers leading to potential eviction and homelessness. (3) CoC Board is responsible for overseeing the CoC’s strategy to reduce the rate that individuals and persons in families return to homelessness.

2C-5.	Increasing Employment Cash Income–CoC’s Strategy.	
	NOFO Section VII.B.5.f.	
	In the field below:	
1.	describe your CoC’s strategy to access employment cash sources;	
2.	describe how your CoC works with mainstream employment organizations to help individuals and families experiencing homelessness increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

(1) The CoC's strategy to increase employment income is to maintain strong partnerships with Community Action Agency (CAA), AJC(WIOA), the Dept. Of Rehabilitation Services (DORS), local community college, and SNAP Employment and Training Program. CAA provides a job training program and refers to the AJC (WIOA) for additional skill assessments, job readiness evaluations, online program and software assessments, interview preparation, internship and training opportunities, job fairs, and resume writing. The AJC (WIOA) has received significant increases in funding due to COVID to enhance and increase programs over the next 3 years with an emphasis on those most impacted by COVID including the homeless. CoC-funded programs use motivational interviewing & partnerships to encourage clients to develop soft skills and prepare for employment. The CoC monitors participant income growth via HMIS data. (2) CAA job training program is a DORS Accredited Vendor, assisting individuals with disabilities to secure employment, and is the CoC's only SNAP Employment and Training Provider. The CAA job training program has a Job Developer who assists those with significant barriers to employment by developing relationships with local employers to provide employment opportunities. Fully integrated with CAA shelter/housing services, the job training program can rapidly secure employment for unemployed homeless clients and provide ongoing job support to ensure continued employment. The CAA's job training program also provides certifications from the local community college. All AJC (WIOA) partners (CAA, DSS, and DORS) meet quarterly to collaborate and use a universal referral to streamline services and ensure maximum participation. The CAA has recently joined the region's Workforce Development Board. (3) The CoC Board, comprised of community leaders and stakeholders, is responsible for overseeing the CoC's strategy to increase job and income growth from employment.

2C-5a.	Increasing Non-employment Cash Income—CoC's Strategy	
	NOFO Section VII.B.5.f.	
	In the field below:	
	1. describe your CoC's strategy to access non-employment cash income; and	
	2. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

(1) All CoC households complete a Needs Assessment during CE that assess for income and food insecurities. These results identify needed non-cash benefits (i.e., SSI SSDI, TDAP, TANF, SNAP, WIC etc.) Participants are immediately referred to appropriate resources. Additionally, staff throughout various organizations are trained to complete Social Security applications in the SSI/SSDI, Outreach, Access, and Recovery (SOAR) model to expedite the process of receiving social security benefits. The CoC plans to continue to increase those trained in the SOAR model by identifying student interns and key staff to be trained, decreasing wait times in linking households to a SOAR case manager. During intake, clients are provided community resource packets including soup kitchens and food pantries to supplement benefits like WIC and SNAP. (2) CoC case managers assist clients in accessing non-cash benefits by preparing complex applications, providing transportation to appointments, and assisting participants in collecting required documents. The Local Department of Social Services is a member of the CoC Executive Committee, conducts training, and provides access to benefits at their office and in the community. CAA shelter and housing staff assess benefit eligibility during service plan meetings and provide ongoing support and information. The CAAs job training program is the CoC's SNAP Employment & Training Program, participants can start to immediately fulfill their work program requirements, expediting food stamps and cash assistance. CoC Executive Board Members also include the local health department and the Community Health Center; these partners work closely to diagnose and document disabilities to access additional cash benefits.

3A. Coordination with Housing and Healthcare

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3A-1.	New PH-PSH/PH-RRH Project–Leveraging Housing Resources.	
	NOFO Section VII.B.6.a.	
	You must upload the Housing Leveraging Commitment attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses housing subsidies or subsidized housing units which are not funded through the CoC or ESG Programs to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-2.	New PH-PSH/PH-RRH Project–Leveraging Healthcare Resources.	
	NOFO Section VII.B.6.b.	
	You must upload the Healthcare Formal Agreements attachment to the 4B. Attachments Screen.	

	Is your CoC applying for a new PH-PSH or PH-RRH project that uses healthcare resources to help individuals and families experiencing homelessness?	Yes
--	--	-----

3A-3.	Leveraging Housing/Healthcare Resources–List of Projects.	
	NOFO Sections VII.B.6.a. and VII.B.6.b.	

If you selected yes to questions 3A-1. or 3A-2., use the list feature icon to enter information about each project application you intend for HUD to evaluate to determine if they meet the criteria.

Project Name	Project Type	Rank Number	Leverage Type
PHPWD Expansion F...	PH-PSH	3	Both
PHPWD Bonus FFY2022	PH-PSH	4	Both

3A-3. List of Projects.

1. What is the name of the new project? PHPWD Expansion FFY2022
2. Enter the Unique Entity Identifier (UEI): JQXVR7CGZ887
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 3
5. Select the type of leverage: Both

3A-3. List of Projects.

1. What is the name of the new project? PHPWD Bonus FFY2022
2. Enter the Unique Entity Identifier (UEI): K7MPLHBLWL86
3. Select the new project type: PH-PSH
4. Enter the rank number of the project on your CoC's Priority Listing: 4
5. Select the type of leverage: Both

3B. New Projects With Rehabilitation/New Construction Costs

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3B-1.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

Is your CoC requesting funding for any new project application requesting \$200,000 or more in funding for housing rehabilitation or new construction?	No
--	----

3B-2.	Rehabilitation/New Construction Costs–New Projects.	
	NOFO Section VII.B.1.s.	

If you answered yes to question 3B-1, describe in the field below actions CoC Program-funded project applicants will take to comply with:

1.	Section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u); and
2.	HUD’s implementing rules at 24 CFR part 75 to provide employment and training opportunities for low- and very-low-income persons, as well as contracting and other economic opportunities for businesses that provide economic opportunities to low- and very-low-income persons.

(limit 2,500 characters)

Not Applicable

3C. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

3C-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

	Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	--	----

3C-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes.	
	NOFO Section VII.C.	

You must upload the Project List for Other Federal Statutes attachment to the 4B. Attachments Screen.

If you answered yes to question 3C-1, describe in the field below:

1.	how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and
2.	how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.

(limit 2,500 characters)

Not applicable

4A. DV Bonus Project Applicants

HUD publishes resources on the HUD.gov website at CoC Program Competition to assist you in completing the CoC Application. Resources include:

- Notice of Funding Opportunity (NOFO) for Fiscal Year (FY) 2022 Continuum of Care Competition and Noncompetitive Award of Youth Homeless Demonstration Program Renewal and Replacement Grants;
- 24 CFR part 578;
- FY 2022 CoC Application Navigational Guide;
- Section 3 Resources;
- PHA Crosswalk; and
- Frequently Asked Questions

4A-1.	New DV Bonus Project Applications.	
	NOFO Section II.B.11.e.	

	Did your CoC submit one or more new project applications for DV Bonus Funding?	No
Applicant Name		
This list contains no items		

4B. Attachments Screen For All Application Questions

We have provided the following guidance to help you successfully upload attachments and get maximum points:

- | | |
|----|---|
| 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes'. |
| 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images. Many systems allow you to create PDF files as a Print option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| 4. | Attachments must match the questions they are associated with. |
| 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| 6. | If you cannot read the attachment, it is likely we cannot read it either. |
| | . We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time). |
| | . We must be able to read everything you want us to consider in any attachment. |
| 7. | After you upload each attachment, use the Download feature to access and check the attachment to ensure it matches the required Document Type and to ensure it contains all pages you intend to include. |

Document Type	Required?	Document Description	Date Attached
1C-7. PHA Homeless Preference	No	PHA Homeless Pref...	09/23/2022
1C-7. PHA Moving On Preference	No	PHA Moving On Pre...	09/23/2022
1E-1. Local Competition Deadline	Yes	Local Competition...	09/23/2022
1E-2. Local Competition Scoring Tool	Yes	Local Competition...	09/23/2022
1E-2a. Scored Renewal Project Application	Yes	Scored Forms for ...	09/23/2022
1E-5. Notification of Projects Rejected-Reduced	Yes	Notification of P...	09/23/2022
1E-5a. Notification of Projects Accepted	Yes	Notification of P...	09/23/2022
1E-5b. Final Project Scores for All Projects	Yes	Final Project Sco...	09/23/2022
1E-5c. Web Posting—CoC-Approved Consolidated Application	Yes		
1E-5d. Notification of CoC-Approved Consolidated Application	Yes		
3A-1a. Housing Leveraging Commitments	No	Housing Leverage	09/26/2022

3A-2a. Healthcare Formal Agreements	No	Healthcare Formal...	09/23/2022
3C-2. Project List for Other Federal Statutes	No		

Attachment Details

Document Description: PHA Homeless Preference

Attachment Details

Document Description: PHA Moving On Preference

Attachment Details

Document Description: Local Competition Deadline

Attachment Details

Document Description: Local Competition Scoring Tool

Attachment Details

Document Description: Scored Forms for One Project

Attachment Details

Document Description: Notification of Projects Rejected-Reduced

Attachment Details

Document Description: Notification of Project Accepted

Attachment Details

Document Description: Final Project Scores All Projects

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: Housing Leverage

Attachment Details

Document Description: Healthcare Formal Agreement

Attachment Details

Document Description:

Submission Summary

Ensure that the Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	09/15/2022
1B. Inclusive Structure	09/27/2022
1C. Coordination and Engagement	09/27/2022
1D. Coordination and Engagement Cont'd	09/27/2022
1E. Project Review/Ranking	09/27/2022
2A. HMIS Implementation	09/27/2022
2B. Point-in-Time (PIT) Count	09/27/2022
2C. System Performance	09/27/2022
3A. Coordination with Housing and Healthcare	09/27/2022
3B. Rehabilitation/New Construction Costs	09/27/2022
3C. Serving Homeless Under Other Federal Statutes	09/27/2022

4A. DV Bonus Project Applicants	09/27/2022
4B. Attachments Screen	Please Complete
Submission Summary	No Input Required

PHA Homeless Preference

Administrative Plan

**For Carroll County Housing and
Community Development**

Housing Choice Voucher Tenant-Based Program



FY 2022

Homeless Vouchers

Carroll County Housing allows a homeless admission preference on the HCV waiting list for a limited number of vouchers. Carroll County has been working with the Continuum of Care and local homeless shelters to address housing needs identified by the community.

Two vouchers are provided for families that are in the shelter system that is operated by Human Services Program (HSP) of Carroll County. These families must meet the criteria for the HCV Program and verify prior residency in Carroll County for at least six months prior to the family's admission into the shelter program. HSP will submit a referral to Carroll County Housing indicating that they have met all the criteria outlined for the preference, as well as basic criteria for determining eligibility for the HCV Program. The families must apply to the HCV waiting list if they are not currently on the list. HSP will continue to work with these families to remain housed and to assist in locating a unit and following up on all aspects of the program and leasing.

Carroll County Housing has adopted HUD's Moving On strategies and framework to provide support to families in Rapid Rehousing or Permanent Supportive Housing programs by collaborating with Continuum of Care community partners. Transitioning these families to Housing Choice Vouchers can promote tenant choice, success, and mobility. This framework helps to promote housing stability and end chronic homelessness.

Carroll County Housing receives referrals from the county's Coordinated Entry agency for 20 vouchers to assist with homeless individuals wanting to obtain permanent housing. Caseworkers ensure these individuals are successful in not only receiving housing assistance but also being able to maintain their eligibility for housing assistance.

MANAGING THE WAITING LIST

The PHA must have policies regarding organizing and managing the waiting list of applicant families, including:

- Opening the list to new applicants
- Closing the list to new applicants
- Notifying the public of waiting list openings and closings
- Updating the waiting list
- Purging the list of families that are no longer interested in or eligible for assistance
- Conducting outreach to ensure a sufficient number of applicants

SELECTION FOR HCV ASSISTANCE

When there is insufficient funding available, no applicants are selected from the waiting list. As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies described in this section of the Administrative Plan. The order in which families are selected from the waiting list depends on the selection preferences for which the family qualifies and the availability of any targeted funding. PHAs must describe the method for selecting applicant families from the waiting list, including the system of admission preferences that the PHA will use [24 CFR 982.202(d)].

Based on the PHA's turnover and the availability of funding, groups of families will be selected from the waiting list to form a final eligibility "call in." Selection from the pool will be based on an eligibility meeting and completion of verification.

Income Targeting [24 CFR 982.201(b)(2)]

HUD requires that extremely low-income (ELI) families make up at least 75% of the families admitted to the HCV Program during the PHA's fiscal year. ELI families are those with annual incomes at or below 30% of the area median income. To ensure this requirement is met, a PHA may select ELI families ahead of other families on the waiting list. The PHA will monitor progress in meeting the ELI requirement throughout the fiscal year.

Families continuously assisted under the 1937 Housing Act and families living in eligible low-income housing that are displaced as a result of prepayment of a mortgage or voluntary termination of a mortgage insurance contract are not counted for income targeting purposes.

Local Preferences

PHAs are permitted to establish local preferences, and to give priority to serving families that meet those preferences/criteria. HUD specifically authorizes and places restrictions on certain types of local preferences. HUD also permits PHAs to establish other local preferences at its discretion. Carroll County Housing's preferences are based on local housing needs and priorities that can be documented by generally accepted data sources. HUD Notice PIH 98-64 eliminated the requirement for public notice and a period for public comment when changing the PHA's preference system. If an applicant makes a false statement in order to qualify for a local preference, the PHA will deny the family admission to the program.

An applicant will not be granted any local preference if any member of the family has been evicted from housing assisted under a 1937 Housing Act program during the past five years because of drug-related criminal activity. Carroll County Housing will grant an exception to such a family if the responsible member has successfully completed a rehabilitation program and the evicted person clearly did not participate in or know about the drug-related activity.

Carroll County Housing has the following local preferences, in the following order:

1. **Families Living or Working in Carroll County**

- **Elderly**—An elderly family is one in which the head, spouse, co-head, or sole member is 62 years or older.
- **Disability**—families with a head of household or spouse of the head of household is a person with a disability. Proof of disability will be required at time of selection from the waiting list. HUD regulations prohibit admission preferences for specific types of disabilities.
- **Veterans**—individuals who can prove they served in active duty in the Armed Forces.
- **Homeless**—an individual who is currently homeless and able to verify prior residency in Carroll County.
- **Permanent Supportive Housing**—families who have been homeless who are now in this federal program in Carroll County.
- **Victims of Domestic Violence**—a limited preference of two vouchers will be provided for referrals from a designated local domestic violence organization.
- **All others**

2. **Families Not Living or Working in Carroll County**

- **Elderly**—An elderly family is one in which the head, spouse, co-head, or sole member is 62 years or older.
- **Disability**—families with a head of household or spouse of the head of household is a person with a disability. Proof of disability will be required at time of selection from the waiting list. HUD regulations prohibit admission preferences for specific types of disabilities.
- **Families with Children**
- **Families with Two or More Persons**
- **All others**

Treatment of Single Applicants

Applicants who are elderly or disabled, or displaced families of no more than two persons will be given a selection priority over all "Other Single" applicants regardless of preference status. "Other Singles" denotes a one-person household in which the individual member is not elderly, disabled, or displaced by government action. Such applicants will be placed on the waiting list in accordance with any other preferences to which they are entitled, but they cannot be selected for assistance before any one- or two-person elderly, disabled, or displaced family regardless of local preferences.

Initial Determination of Local Preference Qualification [24 CFR 982.207]

If an applicant certifies that he or she qualifies for a preference, the qualification will be accepted without verification at the initial application. When the applicant is selected from the waiting list for the final determination of eligibility, the preference will be verified. If the preference verification indicates that an applicant does not qualify for the preference, the applicant will be returned to the waiting list without the local preference and given an opportunity to request an informal review.

Families whose head of household, spouse, or co-head live or work in the jurisdiction of Carroll County must provide one or more of the following documents:

- Rent receipts pre-printed with landlord's information
- Current lease
- Current utility bill
- Employer or agency records indicating a current local address for the applicant and/or employer.

If claiming employment to meet the preference, the employment must be paid, verifiable, and reported to all applicable agencies (i.e., IRS, TANF, etc.). If an applicant is on temporary disability from the job that is the qualification for this preference, the applicant must still be employed by the company and eligible to return upon medical reinstatement.

For families whose head of household, spouse, or co-head has been hired to work in Carroll County, third-party verification from the employer or statement on company letterhead will be required.

Targeted Funding [24 CFR 982.203]

When HUD awards special funding for certain family types, families who qualify are placed on the regular waiting list. When a specific type of funding becomes available, the waiting list is searched for the first available family meeting the targeted funding criteria.

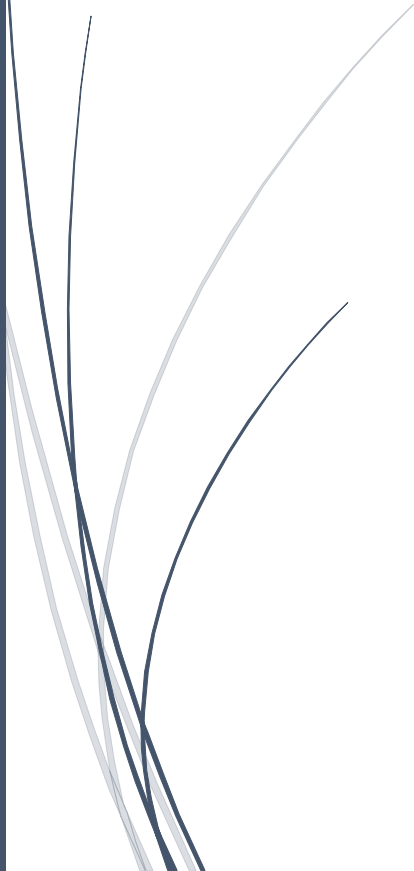
Order of Selection [24 CFR 982.207(e)]

Families will be selected from the waiting list based on the selection preference(s) for which they qualify, and in accordance with Carroll County Housing's hierarchy of



**CITY OF WESTMINSTER PUBLIC HOUSING AGENCY
ADMINISTRATIVE PLAN
HOUSING CHOICE VOUCHER PROGRAM**

REVISED December 13, 2021



Chapter 4 - ESTABLISHING PREFERENCES AND MAINTAINING THE WAITING LIST [24 CFR Part 5, Subpart D; 982.54(d)(1); 982.204, 982.205, 982.206]

INTRODUCTION

It is the PHA's objective to ensure that families are placed in the proper order on the waiting list and selected from the waiting list for admissions in accordance with the policies in this Administrative Plan. This chapter explains the local preferences which the PHA has adopted to meet local housing needs, defines the eligibility criteria for the preferences, and explains the PHA's system of applying them. By maintaining an accurate waiting list, the PHA will be able to perform the activities which ensure that an adequate pool of qualified applicants will be available so that program funds are used in a timely manner.

A. WAITING LIST [24 CFR 982.204]

The PHA uses a single waiting list for admission to its Section 8 tenant-based assistance program. Applicants will be selected from the PHA waiting list in accordance with policies and preferences and income targeting requirements defined in this Administrative Plan. The PHA will maintain information that permits proper selection from the waiting list.

B. SPECIAL ADMISSIONS [24 CFR 982.54(D)(E), 982.203]

If HUD awards a PHA program funding that is targeted for specifically named families, the PHA will admit these families under a Special Admission procedure. Special admissions families will be admitted outside of the regular waiting list process. They do not have to qualify for any preferences, nor are they required to be on the program waiting list. The PHA maintains separate records of these admissions.

The following are examples of types of program funding that may be designated by HUD for families living in a specified unit:

- A family displaced because of demolition or disposition of a public or Indian housing project;
- A family residing in a multifamily rental housing project when HUD sells, forecloses or

demolishes the project;

- For housing covered by the Low Income Housing Preservation and Resident Home-ownership Act of 1990;
- A family residing in a project covered by a project-based Section 8 HAP contract at or near the end of the HAP contract term; and
- A non-purchasing family residing in a HOPE 1 or HOPE 2 project.

Applicants who are admitted under Special Admissions, rather than from the waiting list, are identified by codes in the automated system and are not maintained on separate lists.

C. LOCAL PREFERENCES [24 CFR 982.207]

The PHA uses the following local preference system:

The waitlist will be managed by date, time and preference. Only one preference will be considered to be active on the waitlist. All preferences must be verified.

Preferred status on the waiting list will be given to the following ranking preferences:

- Persons who are working at least 20 hours per week at minimum wage within the City of Westminster corporate boundaries and is verified , and meet income requirements per HUD definition;
- Persons who are living within the City of Westminster corporate boundaries and meet income requirements per HUD definition; (a lease from an owner or agent will be required for verification purposes.)
- Persons who are elderly (age 62 or older) or have a disability and living within the City limits.
- Persons who are living in a sponsored homeless shelter in the City and are receiving case management from the shelter programs sponsored by Human Services Programs of Carroll County.
- Victims of domestic violence.
- Domestic violence means actual or threatened violence by a member of a household directed at him/herself or another member of his/her household. The domestic violence should have occurred recently or be of a continuing nature. The definition of recent for

this purpose would mean within a six month period. An applicant may qualify for a preference for victims of domestic violence if the applicant:

- Vacated a unit because of officially (police or courts) documented domestic violence;
- Lives in a unit with a person who engages in violence documented as above. The

applicant must certify that the person who engaged in the violence does not reside with the applicant family unless the PHA gives advance written approval.

Note: Only one preference will be allowed.

Treatment of Single Applicants

Singles Preference

Single applicants who are elderly, disabled, or displaced will be given a selection priority over all “Other Single” applicants regardless of preference status. "Other Singles" denotes a one-person household in which the individual member is not elderly, disabled, or displaced by government action. Such applicants will be placed on the waiting list in accordance with any other preferences to which they are entitled, but they cannot be selected for assistance before any one-person elderly, disabled or displaced family regardless of local preferences.

All families with children and families who include an elderly person or a person with a disability [24 CFR 100.80] shall be given a selection priority over all other applicants.

D. INCOME TARGETING

In accordance with the Quality Housing and Work Responsibility Act of 1998, the PHA applies its Section 8 new admissions to families whose income does not exceed 30 percent of the area median income. HUD refers to these families as “extremely low-income families.”

E. INITIAL DETERMINATION OF LOCAL PREFERENCE QUALIFICATION [24 CFR 982.207]

At the time of application, an applicant's entitlement to a local preference may be made on the following basis:

- The PHA will verify all preference claims at the time they are made.

PHA Moving On Preference

Administrative Plan

**For Carroll County Housing and
Community Development**

Housing Choice Voucher Tenant-Based Program



FY 2022

Homeless Vouchers

Carroll County Housing allows a homeless admission preference on the HCV waiting list for a limited number of vouchers. Carroll County has been working with the Continuum of Care and local homeless shelters to address housing needs identified by the community.

Two vouchers are provided for families that are in the shelter system that is operated by Human Services Program (HSP) of Carroll County. These families must meet the criteria for the HCV Program and verify prior residency in Carroll County for at least six months prior to the family's admission into the shelter program. HSP will submit a referral to Carroll County Housing indicating that they have met all the criteria outlined for the preference, as well as basic criteria for determining eligibility for the HCV Program. The families must apply to the HCV waiting list if they are not currently on the list. HSP will continue to work with these families to remain housed and to assist in locating a unit and following up on all aspects of the program and leasing.

Carroll County Housing has adopted HUD's Moving On strategies and framework to provide support to families in Rapid Rehousing or Permanent Supportive Housing programs by collaborating with Continuum of Care community partners. Transitioning these families to Housing Choice Vouchers can promote tenant choice, success, and mobility. This framework helps to promote housing stability and end chronic homelessness.

Carroll County Housing receives referrals from the county's Coordinated Entry agency for 20 vouchers to assist with homeless individuals wanting to obtain permanent housing. Caseworkers ensure these individuals are successful in not only receiving housing assistance but also being able to maintain their eligibility for housing assistance.

MANAGING THE WAITING LIST

The PHA must have policies regarding organizing and managing the waiting list of applicant families, including:

- Opening the list to new applicants
- Closing the list to new applicants
- Notifying the public of waiting list openings and closings
- Updating the waiting list
- Purging the list of families that are no longer interested in or eligible for assistance
- Conducting outreach to ensure a sufficient number of applicants

Local Competition Deadline

1. 8/16/22 Public Posting Carroll County Government Website (Collaborative Applicant) – 2022 CoC Funding Availability
2. 8/16/22 Public Posting Carroll County Government Website (Collaborative Applicant) – 2022 Continuum of Care Rank and Review Policy
3. 8/16/22 Facebook Post Carroll County Government Website (Collaborative Applicant) – 2022 CoC Funding Availability
4. 8/16/22 Press Release – 2022 CoC Funding Availability

- Public Notice
- Calendar of Meetings
- Past Meeting Minutes
- Continuum of Care Executive Board
- Governance and Policy Statements
- Presentations and Trainings

Public Notice

August 16, 2022

2022 Notice of Funding Opportunity Continuum of Care Programs for the Homeless

August 16, 2022. In response to HUD's release of the Continuum of Care (CoC) application, the Carroll County Circle of Caring Homelessness Board is inviting applications from new or existing CoC agencies to provide housing for homeless populations in Carroll County, Maryland. Agencies may apply for the renewal of existing CoC projects, may propose a reallocation of an existing project or may propose a new project or expansion of an existing project. The CoC has \$20.687 available for an eligible new or expansion bonus project, and \$134,813 available for an eligible new or expansion Permanent Supportive Housing Project. In addition, the CoC has \$50,000 available for a new eligible project serving victims of domestic violence. Eligible applicants will demonstrate a history of successful management of housing programs for the homeless and the capacity to provide or arrange for services for homeless populations. All applications will be scored using the 2022 Continuum of Care Rank and Review Policy posted at: <https://www.carrollcountymd.gov/government/directory/citizen-services/circle-of-caring-homelessness-board/public-notice/>

To review Continuum of Care requirements, including eligible programs and applicants, go to: <https://www.hudexchange.info/programs/e-snaps/ty-2022-coc-program-nofa-coc-program-competition/>

Important Dates - Carroll County CoC

- 8/16/2022 Notice of CoC NOFO and scoring criteria publicly posted and distributed to Circle
- 8/25/2022 LOIs due from Interested Agencies
- 8/26/2022 Ranking Tool Sent to Agencies submitting LOI
- 8/30/2022 All Project Applications due via PDF
- 9/8/2022 Written notice sent to successful and unsuccessful applicants
- 9/16/2022 Final Project Applications submitted via Esnaps
- 9/22/2022 Board of Carroll County Commissioner Approval
- 9/30/2022 CoC Application Due

Contact for LOIs, Applications and Questions

Debby Standiford
dstandiford@carrollcountymd.gov
225 N. Center Street
Westminster, MD 21157
410-386-2212

ACCESSIBILITY NOTICE: The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 or email ada@carrollcountymd.gov as soon as possible but no later than 72 hours before the scheduled event.

August 16, 2022

[Click here for the CIRCLE NOFO Notice CoC 2022 Funding](#)

[Click here for the 506 2022 Ranking Policy and Tool](#)

November 9, 2021

[Click here for the 2021 Continuum of Care Application](#)

[Click here for the 2021 Continuum of Care Priority Listing](#)

October 26, 2021

[Click here for the 2021 Continuum of Care Projects Ranked and Accepted](#)

September 13, 2021

2021 Notice of Funding Opportunity - Continuum of Care Programs for the Homeless

**CARROLL COUNTY
CIRCLE OF CARING HOMELESSNESS BOARD
Continuum of Care Policy**

Policy on: Continuum of Care Project Ranking and Selection
Approved by Executive (CoC) Board on: 7/29/22
Dates and amounts updated for 2022 competition on 8/15/22

Purpose: To document the Carroll County, MD-506 2022 Continuum of Care (Continuum of Care) Project Ranking and Selection Process

2022 HUD NOFA

The U.S. Department of Housing and Urban Development (HUD) released the 2021 Notice of Funding Availability <https://www.hudexchange.info/programs/fe-anaps/ty-2022-coc-program-nofa-coc-program-competition/> on August 1, 2022.

The amount of available funding may not be enough to fund eligible renewal projects in 2022; HUD will continue to require Collaborative Applicants to rank all projects, except Continuum of Care planning and UFA Costs, in two Tiers. Tier 1 is equal to 95 percent of the Continuum of Care's 2022 Annual Renewal Demand (ARD). Tier 2 is the sum of all projects requested less the Continuum of Care's ARD. In addition, a bonus is available for new projects or an expansion of existing projects as described in HUD's NOFA and a bonus project serving victims of domestic violence is being offered.

2022 Continuum of Care Funding Carroll County (MD-506)

Category	2022 Grant Funding
Total Renewal Projects (Annual Renewal Demand or ARD)	\$413,735
Tier 1 (95% of ARD)	\$393,048
Tier 2 (All projects requested less ARD)	TBD
Bonus	\$20,687
DV Bonus	\$50,000
Total Potential 2022 Funding	\$484,422

Carroll County NOFA

On August 16, 2022, The Carroll County Homelessness Board issued a NOFA for the 2022 Continuum of Care Competition. The following were invited via public notice to submit Letters of Intent by August 26, 2022 and applications by August 30, 2022:





Carroll County Government Maryland

10K followers · 19 following

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Posts About Mentions Reviews Services Followers More

Intro

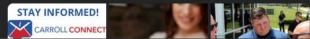
Official page for Carroll County Government, MD

- Page · Government organization
- (410) 386-2400
- publiccomments@carrollcountymd.gov
- Carroll County Government
- carrollcountymd.gov
- Open now
- Rating -3.2 (38 Reviews)
- Offers free Wi-Fi

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2022 Notice of Funding Opportunity Continuum of Care Programs for the Homeless

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2022 Notice of Funding Opportunity Continuum of Care Programs for the Homeless
 Carroll County Government sent this bulletin at 08/16/2022 04:28 PM EDT

--- PRESS RELEASE ---
 For Immediate Release



2022 Notice of Funding Opportunity Continuum of Care Programs for the Homeless

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- 9/30/2022 CoC Application Due

Contact for LOIs, Applications and Questions
 Debby Standford
 dstandford@carrollcountymd.gov
 225 N. Center Street
 Westminster, MD 21157
 410-386-2212

8:29 AM
 8/17/2022

content.govdelivery.com/bulletins/gd/MDCARROLL-3285cb7

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POWERED BY
 GOVDELIVERY

8:25 AM
 8/17/2022

Local Competition Scoring Tool

1. Written Policy
2. Ranking Tool

**CARROLL COUNTY
CIRCLE OF CARING HOMELESSNESS BOARD
Continuum of Care Policy**

Policy on: Continuum of Care Project Ranking and Selection
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Carroll County NOFA

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1. **Renewal projects** – current Continuum of Care projects eligible for FY 2022 fund renewal are required to submit Project applications to the Collaborative Applicant for review, approval and ranking.
2. **Reallocations** – Project applicants with eligible renewals can propose new projects by shifting funds from one or more existing projects to new projects without decreasing or increasing the Continuum of Care’s ARD. Through the reallocation process:

- a. Applicants may create new permanent supportive housing projects where all beds will be dedicated for use by the chronically homeless.
 - b. The Continuum of Care Board will review project performance and monitoring results to determine if any projects should be recommended for reallocation per the Board Reallocation Policy.
3. **Bonus Projects** - The Permanent Housing Bonus is available to any existing or new applicant.
- a. Applicants may create new permanent supportive housing projects where all beds will be dedicated for use by the chronically homeless. New Permanent Supportive Housing Projects may also be created that meet all the criteria of DedicatedPLUS as defined in the NOFA.
 - b. Applicants may create new rapid re-housing projects for homeless meeting the criteria in the NOFA.
 - c. Applicants may create a new Joint TH and PH-RRH component as defined in the NOFA.
 - d. Bonus project funding may also be used to expand an existing project. Both reallocation and bonus project types are eligible.
 - e. An additional allocation of bonus funding is available to create a new project to serve victims of domestic violence as defined in the NOFA.

Overview – Continuum of Care Project Selection Criteria

The Continuum of Care’s homeless assistance programs will be evaluated by HUD Policy Priorities in the 2022 NOFA including but not limited to:

1. Ending Homelessness for all persons
2. Use a Housing First Model
3. Reduce Unsheltered Homelessness
4. Improve System Performance
5. Partner with Housing, Health and Service Agencies
6. Racial Equity
7. Improving Assistance to LGBTQ+
8. Persons with Lived Experience
9. Increasing Affordable Housing Supply

Tiers and Ranking:

1. To ensure the Continuum of Care can prioritize their 95% of the Continuum of Care’s ARD. Tier 2 is the amount between the Continuum of Care’s Tier 1 and the Continuum of Care’s Final Annual Renewal Demand (ARD).
2. The Continuum of Care must assign a unique rank to each project that it intends to submit to HUD for 2022 funding. Projects scoring highest and contributing to the HUD Policy Priorities including reducing homelessness in the CoC will be ranked and placed into Tier 1 until all Tier 1 funds are allocated. The remaining projects selected for funding will be ranked and placed into Tier 2 until all Tier 2 funds are allocated. HUD strongly advises Continuum of Care to rank higher those project applications that the Continuum of Care determines are high priority, high performing, and meet the needs and gaps as identified in the Continuum of Care.
3. Projects ranked in Tier 1 are considered relatively safe, while projects in Tier 2 are at risk.

Ranking and Selection

1. All renewal and new applications will be reviewed and ranked using the most recent HUD CoC Rating and Ranking Tool <https://www.hudexchange.info/resource/5292/project-rating-and-ranking-tool/>. The CoC's version of the ranking tool is attached to this policy
2. Projects must meet Threshold Requirements including:
 - a. Coordinated Entry Participation
 - b. Housing First/Low Barrier Implementation
 - c. Documented Match
 - d. Reasonable cost per Permanent Housing exit
 - e. Financial feasibility
 - f. Active CoC Participation
 - g. Complete application and consistent data
 - h. Data quality above 90%
 - i. Bed utilization rates at or above 90%
 - j. Acceptable audit/financial review
3. Performance Measures – Rating Factors depend on Project type but include:
 - a. Length of Stay
 - b. Exits to Permanent Housing
 - c. Returns to Homelessness
 - d. New or increased income or earned income
4. Serve Priority Populations
 - a. Coordinated Entry Score
 - b. Chronically homeless
 - c. 50%+: Disability/Zero Income/Unsheltered
5. Equity Factors
 - a. Agency Leadership, Governance, and Policies
 - i. Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions
 - ii. Recipient's board of directors includes representation from more than one person with lived homeless experience
 - iii. Recipient has relational process for receiving and incorporating feedback from persons with lived homeless experience
 - iv. Recipient has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers
 - b. Program Participant Outcomes
 - i. Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age
 - ii. Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes
 - iii. Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age
6. Coordinated Entry (CE) – Since CE is mandated by HUD and the performance measures do not mirror those of housing projects, CE will be ranked one and fall into Tier 1 as long as the project meets the CoC threshold review.
7. Other Criteria – Scored per the Customized Rating Criteria Tab
 - a. CoC Monitoring Score

- i. Were there monitoring findings in the last program year?
 - b. Narrative Score
 - i. Did the narrative answer each question completely?
- 8. New projects created through reallocation will be ranked based on the performance of the renewal application which is being reallocated and in accordance with NOFA guidance.
- 9. Expansion projects submitted by current applicants will be ranked based on the performance of the existing project to be expanded.
- 10. Bonus projects submitted by new and existing applicants will be ranked based on the performance of similar projects.
- 11. All Permanent Supportive Housing Projects will be certified to have demonstrated a need in the Continuum's geographic area.
- 12. The Committee's final rankings will be submitted to the Circle of Caring Homelessness Board for a formal vote on or before September 7, 2022
- 13. All project applicants will be notified in writing by September 8, 2022 of their project acceptance, rejection or reduction and the project's rank in Tier 1 or Tier 2.

Appeals Process:

Project applicants whose project was rejected may appeal the local Continuum of Care competition decision to HUD if the project applicant believes it was denied the opportunity to participate in the local Continuum of Care planning process in a reasonable manner by submitting a Solo Application in e-snaps directly to HUD prior to the application deadline of 7:59:59 p.m. eastern time on September 30, 2022. The Continuum of Care's notification of rejection of the project in the local competition must be attached to the Solo Application. If the Continuum of Care fails to provide written notification outside of e- snaps, the Solo Applicant must attach evidence that it attempted to participate in the local Continuum of Care planning process and submitted a project application that met the local deadlines, along with a statement that the Continuum of Care did not provide the Solo Applicant written notification of the Continuum of Care rejecting the project in the local Continuum of Care competition. The appeal must be because a decision made by the Carroll County Circle of Caring Homelessness Board regarding the ranking, rejection, or funding of their project was prejudicial, unsubstantiated by project performance, or in violation of the 2022 Continuum of Care Guidelines. A copy of the appeal to HUD should also be submitted to the Circle of Caring Homelessness Board via email: csteckel@carrollcountymd.gov by September 30, 2022.

Navigation Pane

Version 5.0.1

GENERAL	ABOUT THE TOOL	RAW HIC DATA	LIST OF PROJECTS TO BE REVIEWED				
RATING	CUSTOMIZE RATING CRITERIA	RENEW. + EXP. THRESHOLD	RENEW. + EXP. RATING TOOL	NEW PROJECTS THRESHOLD	NEW PROJECTS RATING TOOL	ALTERNATIVE RATING TOOL	RATING RESULTS
RANKING	FUNDING CEILINGS + PRIORITIES		FUNDING ANALYSIS + RANKING				

ABOUT THE CoC PROGRAM RATING & RANKING TOOL

ABOUT THE TOOL

HUD is providing this Rating and Ranking Tool to help CoCs design and implement a comprehensive annual CoC competition application review process. It has several customization features so you can choose the rating factors that are most relevant to your CoC and the priorities your CoC has adopted to inform system (re)design.

DISCLAIMER: HUD is explicitly stating that use of this tool is optional, is not being promoted over other tools CoCs currently use, and does not guarantee:

- additional points in the Fiscal Year (FY) 2021 Continuum of Care Program (CoC) Competition;
- CoC applications will be consistent with all NOFO requirements; and
- HUD will award CoCs with full points or funding.

The tool provides a strong framework for implementing a data-driven rating process and a ranking process informed by system priorities and capacity analysis (if available) and it satisfies the objective criteria requirement in the FY 2021 CoC Program NOFO. HUD strongly encourages CoCs to read the CoC Program NOFO carefully to determine if there are new opportunities, priorities, or expectations that your CoC might need to assess outside this tool. The Priority Listing is the official project ranking record for the CoC Program NOFO. HUD is not requiring CoCs to use this tool, nor is it preferred over other rating tools or processes, use of the tool does not guarantee additional points on the CoC Program application. HUD has made this tool available to CoCs for use in their year-round NOFO planning process. Feedback on the tool is welcome.

Microsoft Excel 2003 or higher is required when using this tool. When opening the tool workbook, you might need to click "**Enable Content**", "**Enable Editing**", and/or "**Enable Macros**" buttons in the yellow bar at the top of your screen. This is necessary for the macros and formulas to run correctly within the spreadsheet. If you get an error message, please check to see if the yellow bar is present and click these buttons before attempting to use the tool further. If you encounter a bug while using the tool, click "**End**" in the error pop-up, then navigate back to this tab and click the "**Turn On Macros**" button in the top right corner to ensure the underlying code is not disrupted before resuming. CoCs can submit technical questions about the Rating and Ranking Tool, including requesting help with bugs in the Tool, through the esnaps competition AAQ desk. Due to the complexity of the tool, problems might occur when multiple Excel files are open at the same time. To help alleviate this problem, you should close all other Excel files on your computer before running the following parts of the tool:

- Generating list of projects from Raw HIC data
- Populating rating results
- Generating project ranking

[For further guidance, see the Guidance Document on HUD's website.](#)

MIGRATING DATA TO NEWER VERSIONS OF THE TOOL

The version of the CoC Program Rating and Ranking Tool created for the FY21 CoC Program NOFO (Version 5.0 and higher) contains updates to the project that can have their performance rated with the addition of TH+RRH projects and changes to how available funding in the NOFO is entered in the tool on the 'FUNDING CEILINGS + PRIORITIES' tab, CoCs are strongly encouraged to use Version 5.0 for the FY21 CoC NOFO process. The Tool has been updated to reflect the FY21 NOFO to the greatest extent possible. CoCs are responsible for verifying that the rating and ranking process they use is consistent with the NOFO.

If a CoC has started using an earlier version of the Tool, the tool can be "upgraded" using the new Update Tool feature (see PROCESS FOR MIGRATING DATA USING UPDATE TOOL FEATURE). This feature automates and enhances the old data migration process (see ORIGINAL PROCESS FOR MIGRATING DATA (NO LONGER NECESSARY)), pulling CoC's entered data and specified criteria from the old version of the tool into the latest version of the tool. The feature will pull in all the data and saved choices in the tabs before the 'FUNDING ANALYSIS + RANKING' tab. The resulting file will have the same name as the old version of the tool, plus a "_FIXED" suffix at the end.

If a CoC decides to use earlier versions of the tool for the FY18 and FY19 CoC NOFO process, they should review the HUD threshold requirements in the 'RENEW. + EXP. THRESHOLD' and 'NEW PROJECTS THRESHOLD' tabs and the NOFO information in the "General Funding Information" and "HUD CoC Program NOFO Opportunities" sections of the 'FUNDING CEILINGS + PRIORITIES' tab carefully to take into account any changes in HUD requirements or NOFO opportunities in the FY21 CoC NOFO.

PROCESS FOR MIGRATING DATA USING UPDATE TOOL FEATURE

1. In the latest tool downloaded from the HUD Exchange page, navigate to the '**ABOUT THE TOOL**' tab.
2. Click the "Update Tool" button in the top-right corner.
3. Follow the prompts to select your out-of-date tool with the data in it.
4. Wait up to 5 minutes for the tool to pull in all entered data and specified criteria. A pop-up will confirm the update is complete.

NAVIGATION

- Customize Threshold Requirements
- Filter Rating Factors
- Customize Renewal/Expansion Project Rating Tool
- Customize New Project Rating Tool

CUSTOMIZE NEW AND RENEWAL/EXPANSION PROJECT THRESHOLD REQUIREMENTS

CoC Threshold Requirements

(Delete the X in the box next to any requirements you do not wish to include.)

- Coordinated Entry Participation
- Housing First and/or Low Barrier Implementation
- Documented, secured minimum match
- Project has reasonable costs per permanent housing exit, as defined locally
- Project is financially feasible
- Applicant is active CoC participant
- Application is complete and data are consistent
- Data quality at or above 90%
- Bed/unit utilization rate at or above 90%
- Acceptable organizational audit/financial review

(The first five requirements are the rating process either as Th or Fc)

FILTER RATING FACTORS

Select project type to edit

Select...

Using these drop-down menus, select which rating factors to show and customize

Select special population

Select...

CUSTOMIZE RENEWAL/EXPANSION PROJECT RATING TOOL

Delete the X in the box besides any rating factor below that you do not wish to include. If desired, adjust the factor/goal and point value for each measure. You can add additional locally-defined criteria below. See the Data Source Chart for information about where to obtain data to use in scoring.

Performance Measures

Factor/Goal

Max Point Value

Length of Stay

<input checked="" type="checkbox"/>	RRH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/>	RRH (DV) - On average, participants spend XX days from project entry to residential move-in	30 days	20 points
<input checked="" type="checkbox"/>	PSH (General) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/>	PSH (DV) - On average, participants spend XX days from project entry to residential move-in	15 days	20 points
<input checked="" type="checkbox"/>	TH (General) - On average, participants stay in project XX days	180 days	20 points
<input checked="" type="checkbox"/>	TH (DV) - On average, participants stay in project XX days	180 days	20 points
<input type="checkbox"/>	TH+RRH (General) - TH Component (General) - On average, participants stay in project XX days	180 days	10 points
<input type="checkbox"/>	TH+RRH (DV) - TH Component - On average, participants stay in project XX days	180 days	10 points
<input type="checkbox"/>	TH+RRH (General) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points
<input type="checkbox"/>	TH+RRH (DV) - RRH Component - On average, participants spend XX days from project entry to residential move-in	15 days	10 points

Exits to Permanent Housing

<input checked="" type="checkbox"/>	RRH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent move to permanent housing	80 %	25 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent remain in or move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent move to permanent housing	90 %	25 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent move to permanent housing	90 %	25 points

Returns to Homelessness (if data is available for project)

<input checked="" type="checkbox"/>	RRH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	RRH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

CUSTOMIZE RATING CRITERIA

<input checked="" type="checkbox"/>	PSH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	PSH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH (DV) - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	10 %	15 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Maximum percent of participants return to homelessness within 12 months of exit to permanent housing	20 %	10 points

New or Increased Income and Earned Income

<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project stayers	8 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project stayers	10 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased earned income for project leavers	15 %	2.5 points
<input checked="" type="checkbox"/>	RRH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	RRH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	PSH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (General) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH (DV) - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Minimum percent of participants with new or increased non-employment income for project leavers	25 %	2.5 points

Serve High Need Populations *(select from drop-down menu)*

<input checked="" type="checkbox"/>	<input type="text" value="Project focuses on chronically homeless people"/>		
<input checked="" type="checkbox"/>	RRH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	RRH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	PSH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	PSH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	TH (General) - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	TH (DV) - XX% of participants are chronically homeless		points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - XX% of participants are chronically homeless	95 %	20 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - XX% of participants are chronically homeless		points

Project Effectiveness

<input type="checkbox"/>	RRH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	RRH (DV) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	PSH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	PSH (DV) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	TH (General) - Costs are within local average cost per positive housing exit for project type
<input type="checkbox"/>	TH (DV) - Costs are within local average cost per positive housing exit for project type

CUSTOMIZE RATING CRITERIA

<input type="checkbox"/>	TH+RRH (General) - RRH Component - Costs are within local average cost per positive housing exit for project type		
<input type="checkbox"/>	TH+RRH (DV) - RRH Component - Costs are within local average cost per positive housing exit for project type		
<input checked="" type="checkbox"/>	RRH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	RRH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	PSH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	PSH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH (General) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH (DV) - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Coordinated Entry Participation- Minimum percent of entries to project from CE referral (or alternative system for DV projects)	95 %	10 points
<input checked="" type="checkbox"/>	RRH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	RRH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	PSH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH (General) - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH (DV) - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH+RRH (General) - RRH Component - Housing First and/or Low Barrier Implementation (General) - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points
<input checked="" type="checkbox"/>	TH+RRH (DV) - RRH Component - Housing First and/or Low Barrier Implementation - CoC assessment of fidelity to Housing First from CoC monitoring or review of project policies and procedures	Yes	10 points

Equity Factors

Agency Leadership, Governance, and Policies

<input checked="" type="checkbox"/>	Recipient has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions	Yes	10 points
<input checked="" type="checkbox"/>	Recipient's board of directors includes representation from more than one person with lived experience	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has relational process for receiving and incorporating feedback from persons with lived experience	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers	Yes	10 points

Program Participant Outcomes

<input checked="" type="checkbox"/>	Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age	Yes	10 points
<input checked="" type="checkbox"/>	Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	Yes	10 points
<input checked="" type="checkbox"/>	Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and/or age	Yes	10 points

Other and Local Criteria

(select from drop-down menu)

<input checked="" type="checkbox"/>	CoC Monitoring Score	Project is operating in conformance with CoC Standards	Yes	10 points
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Total Maximum Score	RRH-General projects:	190	points
	RRH-DV projects:	165	points
	PSH-General projects:	190	points
	PSH-DV projects:	165	points
	TH-General projects:	190	points
	TH-DV projects:	165	points
	TH+RRH-General projects:	190	points
	TH+RRH-DV projects:	165	points

CUSTOMIZE NEW PROJECT RATING TOOL

Experience

Factor/Goal

Max Point Val

<input checked="" type="checkbox"/>	General-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.		15	points
<input checked="" type="checkbox"/>	DV-A. Describe the experience of the applicant and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.		15	points
<input checked="" type="checkbox"/>	General-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases.		10	points

CUSTOMIZE RATING CRITERIA

ensure that project participation is terminated in only the most severe cases.

DV-B. Describe experience with utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) process and criteria for exiting clients. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that project participation is terminated in only the most severe cases. 10 points

General-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. 5 points

DV-C. Describe experience in effectively utilizing federal funds including HUD grants and other public funding, including satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. 5 points

Design of Housing & Supportive Services

General-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks. 15 points

DV-A. Extent to which the applicant 1) Demonstrates understanding of the needs of the clients to be served. 2) Demonstrates that type, scale, and location of the housing fit the needs of the clients to be served. 3) Demonstrates that type and scale of the all supportive services, regardless of funding source, meets the needs of clients to be served. 4) Demonstrates how clients will be assisted in obtaining mainstream benefits. 5) Establishes performances measures for housing and income that are objective, measurable, trackable and meet or exceed any established HUD or CoC benchmarks. 15 points

General-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. 5 points

DV-B. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, affordable, accessible, and acceptable to their needs. 5 points

General-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 5 points

DV-C. Describe how clients will be assisted to increase employment and/or income and to maximize their ability to live independently. 5 points

General-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs. 10 points

DV-D. Project leverages housing resources with housing subsidies or units not funded through the CoC or ESG programs. 10 points

General-E. Project leverages health resources, including a partnership commitment with a healthcare organization. 10 points

DV-E. Project leverages health resources, including a partnership commitment with a healthcare organization. 10 points

Timeliness

General-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 10 points

DV-A. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award. 10 points

Financial

General-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points

DV-A. Project is cost-effective when projected cost per person served is compared to CoC average within project type. 5 points

B. Organization's most recent audit:

General-1. Found no exceptions to standard practicess 5 points

DV-1. Found no exceptions to standard practicess 5 points

General-2. Identified agency as 'low risk' 5 points

DV-2. Identified agency as 'low risk' 5 points

General-3. Indicates no findings 5 points

DV-3. Indicates no findings 5 points

General-C. Documented match amount meets HUD requirements. 5 points

DV-C. Documented match amount meets HUD requirements. 5 points

General-D. Budgeted costs are reasonable, allocable, and allowable. 20 points

DV-D. Budgeted costs are reasonable, allocable, and allowable. 20 points

Project Effectiveness

General-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 95 % 5 points

CUSTOMIZE RATING CRITERIA

DV-Coordinated Entry Participation- Minimum percent of entries projected to come from CE referrals 95 % 5 points

Equity Factors

Agency Leadership, Governance, and Policies

New project has under-represented individuals (BIPOC, LGBTQ+, etc) in managerial and leadership positions Yes 5 points

New project's organizational board of directors includes representation from more than one person with lived experience (per 578.75(g)) Yes 5 points

New project has relational process for receiving and incorporating feedback from persons with lived experience or a plan to create one Yes 5 points

New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes Yes 5 points

Program Participant Outcomes

New project describes their plan for reviewing program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age. If already implementing a plan, describe findings from outcomes review 5 points

New project describes plan to review whether programmatic changes are needed to make program participant outcomes more equitable and developed a plan to make those changes. If already implementing plan, describe findings from review 5 points

New project describes plan to work with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age. If already implementing plan, describe findings from review 5 points

Other and Local Criteria

Percent of Prior Year Grant Expended 20 points

Total Maximum Score

General projects: **85** points

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list.*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

Yes to all

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.
2. Applicant has Valid DUNS/TIN/EIN number in application.
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
5. Certifications - Project applicants submit the required certifications specified in the NOFO.
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.
 - a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - b) Other arrangements satisfactory to HUD are made before the award of funds by HUD
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIS), and the "Do Not Pay" website. HUD reserves the right to:
 - a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause;
 - b) Require the removal of any key individual from association with management or implementation of the award; and
 - c) Make provisions or revisions regarding the method of payment or financial reporting requirements

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list.*
 Organization Name: _____
 Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*
 Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS **YES/NO**

<p>11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.</p>	
<p>12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.</p>	
<p>13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)</p>	
<p>14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.</p>	
<p>15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.</p>	
<p>16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.</p>	

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Application is complete and data are consistent	
Data quality at or above 90%	

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list.*
Organization Name: _____
Project Type: _____ *If you would like to change the project type, please do so in the
HIC and re-copy the data to the RAW HIC DATA tab, or do so in
the LIST OF PROJECTS TO BE REVIEWED.*
Project Identifier: _____

Renewal/Expansion Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
Bed/unit utilization rate at or above 90%	
Acceptable organizational audit/financial review	

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

[Print Blank Template](#)

[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Exits to Permanent Housing				
Returns to Homelessness				
New or Increased Income and Earned Income				
Performance Measures Subtotal			0	out of 0
SERVE HIGH NEED POPULATIONS				
Serve High Need Populations Subtotal			0	out of 0
PROJECT EFFECTIVENESS				
Project Effectiveness Subtotal			0	out of 0
EQUITY FACTORS				
Agency Leadership, Governance, and Policies				
Recipient Management & Leadership Positions	BIPOC, LGBTQIA+, etc representation	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Recipient Board of Directors	BIPOC, LGBTQIA+, etc representation	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="0"/>	out of 10
Process for receiving & incorporating feedback	Process includes persons with lived experience	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Internal Policies and Procedures	Policies with equitable lense, no undue barriers	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="5"/>	out of 10
Program Participant Outcomes				
Outcomes with an equity lens	Data disaggregated by race, ethnicity, etc.	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Program changes for equitable outcomes	Plan to create more equitable program outcomes	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="5"/>	out of 10
HMIS data review with equity lens	Plan to review disaggregated data	<input style="width: 50px;" type="text"/>	<input style="width: 50px; border: 1px solid black;" type="text" value="10"/>	out of 10
Equity Factors Subtotal			50	out of 70
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	<input style="width: 50px;" type="text"/>	<input style="width: 50px;" type="text"/>	out of 10
Other and Local Criteria Subtotal			0	out of 10
TOTAL SCORE			50	out of 80
Weighted Rating Score			63	out of 100

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

[Print Blank Template](#)

[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
---------------	------------------	-------------	----------------	-----------------

PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
Amount of other public funding (federal, state, county, city)		-
Amount of private funding		-
TOTAL PROJECT COST		\$ -
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
Percent of CoC funding expended last operating year		0%

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative

Yes to all

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.
2. Applicant has Valid DUNS/TIN/EIN number in application.
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.
5. Certifications - Project applicants submit the required certifications specified in the NOFO.
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless.
 - a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or
 - b) Other arrangements satisfactory to HUD are made before the award of funds by HUD
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIS), and the "Do Not Pay" website. HUD reserves the right to:
 - a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause;
 - b) Require the removal of any key individual from association with management or implementation of the award; and
 - c) Make provisions or revisions regarding the method of payment or financial reporting requirements
11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*

Organization Name: _____

Project Type: _____ *If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.*

Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS	YES/NO
------------------------	--------

12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.

13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)

14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.

15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.

16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	
Housing First and/or Low Barrier Implementation	
Documented, secured minimum match	
Project has reasonable costs per permanent housing exit, as defined locally	
Project is financially feasible	
Applicant is active CoC participant	
Application is complete and data are consistent	
Data quality at or above 90%	
Bed/unit utilization rate at or above 90%	
Acceptable organizational audit/financial review	

NEW PROJECTS THRESHOLD REQUIREMENTS

Project Name: _____ *Completed projects will be moved to the bottom of the list*
Organization Name: _____
Project Type: _____ *If you would like to change the project type, please do so in the
HIC and re-copy the data to the RAW HIC DATA tab, or do so in
the LIST OF PROJECTS TO BE REVIEWED.*
Project Identifier: _____

New Projects
Threshold Review Complete

0%

THRESHOLD REQUIREMENTS

YES/NO

NEW PROJECTS RATING TOOL

Project Name: _____
 Organization Name: _____
 Project Type: _____
 Project Identifier: _____

Print Blank Template

Print Report Card

New Projects
 Rating Complete

Met all threshold requirements

0%

RATING FACTOR	POINTS AWARDED	MAX POINT VALUE
EXPERIENCE		
Experience Subtotal	0	out of 0
DESIGN OF HOUSING & SUPPORTIVE SERVICES		
Design of Housing & Supportive Services Subtotal	0	out of 0
TIMELINESS		
Timeliness Subtotal	0	out of 0
FINANCIAL		
B. Audit		
Financial Subtotal	0	out of 0
PROJECT EFFECTIVENESS		
Project Effectiveness Subtotal	0	out of 0
EQUITY FACTORS		
Agency Leadership, Governance, and Policies		
Recipient has BIPOC individuals in managerial and leadership positions	<input style="width: 50px;" type="text"/>	out of 10
Recipient's board of directors includes representation from persons with lived experience	<input style="width: 50px;" type="text"/>	out of 10
Recipient has process for receiving and incorporating feedback from persons with lived experience	<input style="width: 50px;" type="text"/>	out of 10
Recipient has reviewed internal policies and procedures with an equity lens and has a plan for updating policies that currently center white dominant culture	<input style="width: 50px;" type="text"/>	out of 10
Program Participant Outcomes		
Recipient has reviewed program participant outcomes with an equity lens, including the disaggregation of data by race, ethnicity, gender identity, and/or age	<input style="width: 50px;" type="text"/>	out of 10
Recipient has identified programmatic changes needed to make program participant outcomes more equitable and developed a plan to make those changes	<input style="width: 50px;" type="text"/>	out of 10
Recipient is working with HMIS lead to develop a schedule for reviewing HMIS data with disaggregation by race, ethnicity, gender identity, and or/age	<input style="width: 50px;" type="text"/>	out of 10
Equity Factors Subtotal	0	out of 70
OTHER AND LOCAL CRITERIA		
Percent of Prior Year Grant Expended	<input style="width: 50px;" type="text"/>	out of 20
Other and Local Criteria Subtotal	0	out of 20
TOTAL SCORE		
TOTAL SCORE	0	out of 90
Weighted Rating Score		
Weighted Rating Score		out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	\$	-
Amount of other public funding (federal, state, county, city)		
Amount of private funding		
TOTAL PROJECT COST	\$	-

NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab

ALTERNATIVE RATING TOOL

Sort projects by:

You can sort the project list below using the drop-down selection to the left.

Yes to all threshold requirements

If you make any edits, make sure to save before moving on.

RATING TABLE

ENTER VALUES FOR ALL PROJECTS

Project ID	Grant Number	Renewal, New, Expansion, Reallocate	Project Name	Organization Name	Project Type	General/ DV	McKinney- Vento: YHDP	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Weighted Rating Score (out of 100)
#N/A										

By default, the threshold and score values will pull from any individually saved projects

RATING RESULTS

Sort projects by:

You can sort the project list below using the drop down selection to the left.

Make sure to save any rating you've done before running.



RATING RESULTS

Project ID	Grant Number	Renewal, New, Expansion, Reallocate	Project Name	Organization Name	Project Type	General/ DV	McKinney - Vento: YHDP	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	Par Youth Beds	All Ind Beds
#N/A													

RATING RESULTS



Sort projec

= Not all requirements met or threshold scoring not started

RATING

Project ID	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	CoC Funding Requested	Amount of Other Public Funding (Federal, state, county, city)	Amount of private Funding	CoC Amount Expended Last Operating Year	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Weighted Rating Score
													NOT RATED

GENERAL FUNDING INFORMATION

Annual Renewal Demand (ARD): \$ -

CoC Bonus Funding: \$ -

DV Bonus: \$ -

Tier 1 Funding: \$ -

ARD – YHDP Renewal

Tier 2 Funding: \$ -

+ DV Bonus

FY2021 HUD CoC PROGRAM NOFO OPPORTUNITIES

Project Types to Consider for

CoC Bonus/Reallocation:

- New PSH for 100% Dedicated PLUS or chronically homeless individuals
- New PSH for 100% Dedicated PLUS or chronically homeless families
- New RRH for Individuals
- New RRH for families

- New TH+RRH for Families
- New TH+RRH for Individuals
- New HMIS
- New SSO coordinated entry

Project Types to Consider for

DV Bonus Funding:

- New RRH for individuals
- New RRH for families
- New TH+RRH for Individuals
- New TH+RRH for families
- New SSO coordinated entry

FUNDING CEILINGS AND PRIORITIES BY PROJECT TYPE AND POPULATION

For each project type/population combination, specify the maximum number of beds (renewal and new combined), maximum level of funding (ceiling), and relative priority. If beds or \$ are left blank, then projects within that category will not be capped. If the table below is blank, then projects will be ranked solely based on their rating scores. The ranking list will be generated in the following order:

- 1) HMIS and non-DV bonus-funded SSO-coordinated entry projects will be listed first in Tier 1 because they are required elements of a CoC's system. This does not mean that HUD is encouraging you to rank them first; rather you should set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 2) CoC Bonus/new DV bonus-funded projects will be ranked just like other projects, and will be highlighted in pink/gray formatting. You should set local policies on their relative priority and move them accordingly after the initial ranking is generated.
- 3) Projects in the high priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 4) Projects in the medium priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 5) Projects in the low priority categories, listed in order of their rating score, up to the maximum number of beds or funding level specified for each project type/population.
- 6) Projects with unspecified priority, listed in order of their rating score.
- 7) Other SSO grants.

Projects that exceed the beds or \$ targets specified on the chart will be listed in the "Projects Not Selected for Funding" section of the FUNDING ANALYSIS + RANKING tab because they represent inventory above the needs of the system. The CoC NOFO Committee may want to solicit additional projects to fill project type and population targets that are not met for this CoC Program NOFO or subsequent NOFOs.

[Instructions on Completing Funding Ceilings and Priorities](#)

Total \$ Need Specified Below: \$ -

	PSH			RRH			TH			TH+RRH		
	Beds	\$	Priority	Beds	\$	Priority	Beds	\$	Priority	Beds	\$	Priority
All Families <input checked="" type="checkbox"/>												
DV Families <input type="checkbox"/>												
Chronically Homeless Families <input type="checkbox"/>												
Veteran Families <input type="checkbox"/>												
Parenting Youth <input type="checkbox"/>												
All Individuals <input checked="" type="checkbox"/>												
DV Individuals <input type="checkbox"/>												
Chronically Homeless Individuals <input type="checkbox"/>												
Veteran Individuals <input type="checkbox"/>												
Single Youth <input checked="" type="checkbox"/>												

Scored Form for One Project

1. Scored Renewal Application: PSH

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: √ Permanent Supportive Housing I (18)
 Organization Name: Human Services Program of Carroll County, Inc.
 Project Type: PSH
 Project Identifier: 18

Completed projects will be moved to the bottom of the list.

If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
 Threshold Review Complete



THRESHOLD REQUIREMENTS	YES/NO
-------------------------------	---------------

For each threshold, select "Yes" if applicant has fulfilled the threshold requirement and is eligible to submit an application.

Yes to all

Stakeholders should NOT assume all requirements are fully addressed through this tool. CoC Program application requirements change periodically and annual NOFAs may provide more detailed guidance. The CoC collaborative applicant and project applicants should carefully review the annual NOFA criteria each year.

HUD THRESHOLD REQUIREMENTS

1. Applicant has Active SAM registration with current information, and maintains an active SAM registration annually.	Yes
2. Applicant has Valid DUNS/TIN/EIN number in application.	Yes
3. CoC Program Eligibility – Project applicants and potential subrecipients meet the eligibility requirements of the CoC Program as described in the Act and the Rule and provide evidence of eligibility required in the application (e.g., nonprofit documentation).	Yes
4. Financial and Management Capacity: Project applicants and subrecipients demonstrate the financial and management capacity and experience to carry out the project as detailed in the project application and the capacity to administer federal funds.	Yes
5. Certifications - Project applicants submit the required certifications specified in the NOFO.	Yes
6. Population Served - The population to be served meets program eligibility requirements as described in the Act, the Rule, and the NOFO.	Yes
7. HMIS Participation - Project applicants, except Collaborative Applicants that only receive awards for CoC planning costs and, if applicable, UFA Costs, agree to participate in a local HMIS system. However, in accordance with Section 407 of the Act, any victim service provider that is a recipient or subrecipient not disclose, for purposes of HMIS, any personally identifying information about any client. Victim service providers use a comparable database that captures the required HMIS data in addition to meeting the needs of the local HMIS.	Yes
8. Applicant has no Outstanding Delinquent Federal Debts – It is HUD policy, consistent with the purposes and intent of 31 U.S.C. 3720B and 28 U.S.C. 3201(e), that applicants with outstanding delinquent federal debt will not be eligible to receive an award of funds unless. a) A negotiated repayment schedule is established and the repayment schedule is not delinquent, or b) Other arrangements satisfactory to HUD are made before the award of funds by HUD	Yes
9. Applicant has no Debarments and/or Suspensions – In accordance with 2 CFR 2424, no award of federal funds may be made to debarred or suspended applicants, or those proposed to be debarred or suspended from doing business with the Federal government.	Yes
10. Pre-selection Review of Performance - If your organization has delinquent federal debt or is excluded from doing business with the Federal government, the organization may be ineligible for an award. In addition, before making a Federal award, HUD reviews information available through any OMB-designated repositories of government-wide eligibility qualification or financial integrity information, such as Federal Awardee Performance and Integrity Information System (FAPIIS), and the "Do Not Pay" website. HUD reserves the right to: a) Deny funding, or with a renewal or continuing award, consider suspension or termination of an award immediately for cause; b) Require the removal of any key individual from association with management or implementation of the award; and c) Make provisions or revisions regarding the method of payment or financial reporting requirements	Yes

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: V Permanent Supportive Housing I (18)
 Organization Name: Human Services Program of Carroll County, Inc.
 Project Type: PSH
 Project Identifier: 18

Completed projects will be moved to the bottom of the list.

If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
 Threshold Review Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
11. Sufficiency of Financial Management System - HUD will not award or disburse funds to applicants that do not have a financial management system that meets Federal standards as described at 2 CFR 200.302. HUD may arrange for a survey of financial management systems for applicants selected for award who have not previously received Federal financial assistance, where HUD Program officials have reason to question whether a financial management system meets Federal standards, or for applicants considered high risk based on past performance or financial management findings.	<input type="button" value="Yes"/>
12. False Statements - A false statement in an application is grounds for denial or termination of an award and may result in criminal, civil, and/or administrative sanctions, including fines, penalties, and imprisonment. Recipient or applicant confirms all statements are truthful.	<input type="button" value="Yes"/>
13. Mandatory Disclosure Requirement - Recipients or applicants disclose in writing to the awarding program office at HUD, all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award within ten days after learning of the violation. Recipients that have received a Federal award including the term and condition outlined in Appendix XII to 2 CFR part 200—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM. Failure to make required disclosures can result in any of the remedies described in § 200.338 Remedies for noncompliance, including suspension or debarment. (See also 2 CFR part 180, 31 U.S.C. 3321, and S.C. 2313.)	<input type="button" value="Yes"/>
14. Prohibition Against Lobbying Activities - Applicants are subject to the provisions of Section 319 of Public Law 101-121, 31 U.S.C. 1352, (the Byrd Amendment), and 24 CFR part 87, which prohibit recipients of federal awards from using appropriated funds for lobbying the executive or legislative branches of the Federal government in connection with a Federal award. All applicants submit with their application the signed Certification Regarding Lobbying included in the Application download from Grants.gov. In addition, applicants disclose, using Standard Form LLL (SFLLL), "Disclosure of Lobbying Activities," any funds, other than federally appropriated funds, that will be or have been used to influence federal employees, members of Congress, or congressional staff regarding specific awards. Federally-recognized Indian tribes and tribally designated housing entities (TDHEs) established by federally-recognized Indian tribes as a result of the exercise of the tribe's sovereign power are excluded from coverage of the Byrd Amendment, but state-recognized Indian tribes and TDHEs established only under state law shall comply with this requirement. Applicants submit the SFLLL if they have used or intend to use non-federal funds for lobbying activities.	<input type="button" value="Yes"/>
15. Equal Participation of Faith-Based Organizations in HUD Programs and Activities – Projects ensure that all projects meet the requirements under 24 CFR 5.109. On April 4, 2016, HUD amended 24 CFR 5.109 consistent with E.O. 13559, entitled Fundamental Principles and Policymaking Criteria for Partnerships with Faith-Based and Other Neighborhood Organizations (75 Fed. Reg. 71319 (Nov. 22, 2010)). (See 81 FR 19355). These regulations apply to all HUD programs and activities, including all of HUD's Native American Programs, except as may be otherwise provided in the respective program regulations, or unless inconsistent with the respective program authorizing statute.	<input type="button" value="Yes"/>
16. Resolution of Civil Rights Matters - Outstanding civil rights matters be resolved before the application submission deadline. Project applicants, who after review are confirmed to have civil rights matters unresolved at the application submission deadline, will be deemed ineligible. Their applications will receive no further review, will not be rated and ranked, and will not receive funding.	<input type="button" value="Yes"/>

CoC THRESHOLD REQUIREMENTS

For each requirement, select "Yes" if the project has provided reasonable assurances that the project will meet the requirement, has been given an exception by the CoC or will request a waiver from HUD. Otherwise select "No".

Coordinated Entry Participation	<input type="button" value="Yes"/>
Housing First and/or Low Barrier Implementation	<input type="button" value="Yes"/>
Documented, secured minimum match	<input type="button" value="Yes"/>
Project has reasonable costs per permanent housing exit, as defined locally	<input type="button" value="Yes"/>
Project is financially feasible	<input type="button" value="Yes"/>
Applicant is active CoC participant	<input type="button" value="Yes"/>
Application is complete and data are consistent	<input type="button" value="Yes"/>
Data quality at or above 90%	<input type="button" value="Yes"/>

RENEWAL/EXPANSION THRESHOLD REQUIREMENTS

Project Name: V Permanent Supportive Housing I (18)
 Organization Name: Human Services Program of Carroll County, Inc.
 Project Type: PSH
 Project Identifier: 18

Completed projects will be moved to the bottom of the list.

If you would like to change the project type, please do so in the HIC and re-copy the data to the RAW HIC DATA tab, or do so in the LIST OF PROJECTS TO BE REVIEWED.

Renewal/Expansion Projects
 Threshold Review Complete

100%

THRESHOLD REQUIREMENTS	YES/NO
Bed/unit utilization rate at or above 90%	Yes
Acceptable organizational audit/financial review	Yes

3786
 22000

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: ✓ Permanent Supportive Housing I (18)
 Organization Name: Human Services Program of Carroll County, Inc.
 Project Type: PSH (General)
 Project Identifier: 18

[Print Blank Template](#)

[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

100%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
PERFORMANCE MEASURES				
Length of Stay				
Permanent Supportive-Housing	On average, participants are placed in housing 15 days after referral to PSH	7 days	20	out of 20
Exits to Permanent Housing				
Permanent Supportive-Housing	90% remain in or move to PH	100 %	25	out of 25
Returns to Homelessness				
Within 12 months of exit to permanent housing	≤ 10% of participants return to homelessness within 12 months of exit to PH	0 %	15	out of 15
New or Increased Income and Earned Income				
Earned income for project stayers	8%+ of participants with new or increased income	0 %	0.0	out of 2.5
Non-employment income for project stayers	10%+ of participants with new or increased income	0 %	0.0	out of 2.5
Earned income for project leavers	15%+ of participants with new or increased income	0 %	0.0	out of 2.5
Non-employment income for project leavers	25%+ of participants with new or increased income	0 %	0.0	out of 2.5
Performance Measures Subtotal			60	out of 70
SERVE HIGH NEED POPULATIONS				
Permanent Supportive-Housing	≥ 95% of participants are chronically homeless	96 %	19.0	out of 20
Serve High Need Populations Subtotal			19	out of 20
PROJECT EFFECTIVENESS				
Coordinated Entry Participation	≥ 95% of entries to project from CE referrals	100 %	10	out of 10
Housing First and/or Low Barrier Implementation	Commits to applying Housing First model	Yes	10	out of 10
Project Effectiveness Subtotal			20	out of 20
EQUITY FACTORS				
Agency Leadership, Governance, and Policies				
Recipient Management & Leadership Positions	BIPOC, LGBTQIA+, etc representation	Yes	10	out of 10
Recipient Board of Directors	BIPOC, LGBTQIA+, etc representation	Yes	10	out of 10
Process for receiving & incorporating feedback	Process includes persons with lived experience	Yes	10	out of 10
Internal Policies and Procedures	Policies with equitable lense, no undue barriers	Yes	10	out of 10
Program Participant Outcomes				
Outcomes with an equity lens	Data disaggregated by race, ethnicity, etc.	Yes	10	out of 10
Program changes for equitable outcomes	Plan to create more equitable program outcomes	Yes	10	out of 10
HMIS data review with equity lens	Plan to review disaggregated data	Yes	10	out of 10

RENEWAL/EXPANSION PROJECT RATING TOOL

Project Name: v Permanent Supportive Housing I (18)
 Organization Name: Human Services Program of Carroll County, Inc.
 Project Type: PSH (General)
 Project Identifier: 18

[Print Blank Template](#)

[Print Report Card](#)

Renewal/Expansion Projects
 Rating Complete

Met all threshold requirements

100%

RATING FACTOR	PERFORMANCE GOAL	PERFORMANCE	POINTS AWARDED	MAX POINT VALUE
Equity Factors Subtotal			70	out of 70
OTHER AND LOCAL CRITERIA				
CoC Monitoring Score	Project is operating in conformance to CoC standards	Yes	10	out of 10
Other and Local Criteria Subtotal			10	out of 10
TOTAL SCORE			179	out of 190
Weighted Rating Score			94	out of 100

PROJECT FINANCIAL INFORMATION

CoC funding requested	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ -
Amount of other public funding (federal, state, county, city)		\$ -
Amount of private funding		\$ 10,000
TOTAL PROJECT COST		\$ 10,000
CoC Amount Awarded Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 235,411
CoC Amount Expended Last Operating Year	<i>NOTE: Edit on the LIST OF PROJECTS TO BE REVIEWED tab</i>	\$ 235,411
Percent of CoC funding expended last operating year		100%

Notification of Projects Rejected-Reduced

CoC MD-506 did not reduce or reject any projects during the 2022 CoC Competition

Carroll County MD (MD- 506)
2022 CoC Attachment
1E5

Projects Accepted – Notification Outside of e-snaps

1. Email notification to the CoC only project application with letter including

- a) Applicant Name
- b) Project name
- c) Project Score
- d) Project Rank
- e) Award amount
- f) Project accepted or rejected status

From: [Standiford, Deborah](#)
To: [Scott Yard \(syard@hspinc.org\)](mailto:syard@hspinc.org)
Cc: [Jennifer Graybill \(JGraybill@hspinc.org\)](mailto:JGraybill@hspinc.org); [Hardinger, Lisa \(Corey\)](#)
Subject: 2022 CoC Acceptance Letter
Date: Monday, September 12, 2022 8:20:00 AM
Attachments: [2022 CoC Acceptance Letter - HSP.pdf](#)

Hi Scott

See the attached acceptance letter for HSP's 2022 CoC projects

Thanks

Debby

Debby Standiford
Grants Manager
Carroll County Government
225 N. Center Street
Westminster, MD 21157
410-386-2212 (Office)
410-848-0003 (Fax)

Carroll County Government

225 North Center Street
Westminster, Maryland 21157
410-386-2082; 1-888-302-8978
fax 410-848-0003
MD Relay 711/800-735-2258



**Department of Management
and Budget**

Ted Zaleski, Director

September 12, 2022

Scott Yard, Executive Director
Human Services Program of Carroll County, Inc.
10 Distillery Drive
Westminster, MD 21157

Re: Project Application Acceptance – 2022 Continuum of Care

Dear Mr. Yard:

The Continuum of Care Executive Committee has voted to include the following projects in Carroll County’s 2022 Continuum of Care (MD-506) submission:

Status	Rank	Score	Tier	Renewal Projects (1 year projects)	Grant Request
Accepted	1	94	1	PHPWD Consolidated I	\$246,824
Accepted	2	94	1	PHPWD Expansion FFY2022	\$134,813
Accepted	3	94	1/2	PHPWD Bonus FFY2022	\$20,687
Accepted	NA	NA	1	SSO – Coordinated Intake and Assessment*	\$32,098

* Per the CoC Ranking Policy, CE is not ranked

Thank you for all your contributions to and support for the Circle of Caring Homelessness Board in Carroll County.

Sincerely,

Debby Standiford
Grants Manager

Final Project Scores for All Projects

1. Scoring Tool includes:
 - a. Applicant Name
 - b. Project Name
 - c. Project Score
 - d. Project Rank (Projects are listed in rank order)
 - e. Award Amount
 - f. Project Acceptance: All projects were accepted and none were rejected

RATING RESULTS

Sort projects by:

You can sort the project list below using the drop down selection to the left.

Make sure to save any rating you've done before running.

RATING RESULTS

Project ID	Grant Number	Renewal, New, Expansion, Reallocate	Project Name	Organization Name	Project Type	General/DV	McKinney-					Par Youth Beds
							Vento: YHDP	All Fam Beds	DV Fam Beds	CH Fam Beds	Vet Fam Beds	
NA	MD0139L3B061911	Renewal	Coordinated Intake	Human Services Program of Carr C/I	General	0	0	0	0	0	0	
18	MD0135L3B061912	Renewal	Permanent Supportive Housing I	Human Services Program of Carr PSH	General	0	0	0	9	0	0	
NA1		Expansion	Permanent Supportive Housing Expansion	Human Services Program of Carr PSH	General	0	0	0	2	0	0	
NA2		Expansion	Permanent Supportive Housing Bonus	Human Services Program of Carr PSH	General	0	0	0	3	0	0	

RATING RESULTS

Sort project

 = Not all requirements met or threshold scoring not started

RATING

Project ID	All Ind Beds	DV Ind Beds	Total CH Ind Beds	Vet Ind Beds	Single Youth Beds	Is 100% Dedicated + or CH Fam (Yes/No)	Is 100% Dedicated + or CH Ind (Yes/No)	CoC Funding Requested	Amount of Other Public Funding (Federal, state, county, city)	Amount of private Funding	CoC Amount Expended Last Operating Year	Met All HUD Threshold Requirements	Met All CoC Threshold Requirements	Weighted Rating Score
NA	0	0	0	0	0	0		\$32,098			\$32,098			NOT RATED
18	0	0	19	1	0	Yes	Yes	\$246,824			\$235,411	Yes	Yes	94
NA1	0	0	8	0	0	Yes	Yes	\$134,813			\$0	Yes	Yes	94
NA2	0	0	0	0	0	Yes	Yes	\$20,687			\$0	Yes	Yes	94

Housing Leveraging Commitments

**DEPARTMENT OF
CITIZEN SERVICES**
10 Distillery Drive Suite 101
Westminster, Maryland 21157-5194
1-410-386-3600
1-888-302-8978
Fax 410-876-5255
TTY Users (MD Relay):
711/800-735-2258



Celene E. Steckel
Director
Department of Citizen Services

September 26, 2022

To Whom It May Concern:

Through the 2022 CoC NOFO competition, Carroll County's CoC (MD-506) is applying for 12 new Permanent Supportive Housing units through a new Expansion Permanent Supportive Housing project and a Bonus Permanent Supportive Housing project. Carroll County's Public Housing Agency commits 25% of the total units, four Housing Choice Vouchers, through the PHA's Administrative Plan. The vouchers will be included in the CoC's Coordinated Entry process, will be tracked using HMIS, and reserved for households who meet all eligibility requirements for PSH. The vouchers will be available from July 1, 2023, through June 30, 2024. For more than 8 years, the PHA in Carroll County has supported homeless households through the use of both a set-aside process and a formal Move-On Strategy. The PHA is pleased to formalize this process, using Coordinated Entry and HMIS to continue to provide permanent housing solutions to households experiencing homeless in Carroll County.

Sincerely,

A handwritten signature in blue ink, appearing to read "Danielle M. Yates", is written over the word "Sincerely,".

Danielle M. Yates
Bureau Chief,
Housing & Community Connections

The Americans with Disabilities Act applies to the Carroll County Government and its programs, services, activities, and facilities. Anyone requiring an auxiliary aid or service for effective communication or who has a complaint should contact The Department of Citizen Services, 410.386.3600 or 1.888.302.8978 or MD Relay 7-1-1/1.800.735.2258 or email ada@carrollcountymd.gov as soon as possible but no later than 72 hours before the scheduled event.

Healthcare Formal Agreements


September 19, 2022

To whom it may concern,

Carroll County's CoC is applying for a new Expansion Permanent Supportive Housing project and a Bonus Permanent Supportive Housing project with a total budget of \$154,900. Access Carroll, Inc., the CoC's only community healthcare clinic for low income and uninsured residents, commits a minimum of 25%, \$38,725, in healthcare to participants in these projects. Services will be available from July 1, 2023, through June 30, 2024. For more than ten years, Access Carroll has partnered with the CoC to provide integrated healthcare, including medical, dental, and behavioral health services paired with intensive case management and peer support to individuals and households experiencing homelessness. Access Carroll is pleased to formalize this support through the 2022 CoC NOFO application and to partner with Human Services Program, the agency administering the CoC's PSH projects, to deliver these critical services.

Please do not hesitate to contact me if you need more information about our collaborative partnership to serve homeless and vulnerable residents of Carroll County, Maryland.

Sincerely,



Tammy Black, BSN, RN
Executive Director and CEO
Office: 410-871-1478
Email: tblack@lifebridgehealth.org

Before Starting the Project Listings for the CoC Priority Listing

The CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be completed and submitted prior to the CoC Program Competition submission deadline stated in the NOFO.

The CoC Priority Listing includes:

- Reallocation forms – must be completed if the CoC is reallocating eligible renewal projects to create new projects or if a project applicant will transition from an existing component to an eligible new component.

- Project Listings:

- New;
- Renewal;
- UFA Costs;
- CoC Planning;
- YHPD Renewal; and
- YHDP Replacement.
- Attachment Requirement

- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- New and Renewal Project Listings – all project applications must be reviewed, approved and ranked, or rejected based on the local CoC competition process.

- Project applications on the following Project Listings must be approved, they are not ranked per the FY 2022 CoC Program Competition NOFO:

- UFA Costs Project Listing;
- CoC planning Project Listing;
- YHPD Renewal Project Listing; and
- YHDP Replacement Project Listing.

- Collaborative Applicants are responsible for ensuring all project applications accurately appear on the Project Listings and there are no project applications missing from one or more Project Listings.

- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.

- If the Collaborative Applicant needs to amend a project application for any reason, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND ranked BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on HUD's website.
https://www.hud.gov/program_offices/comm_planning/coc/competition

1A. Continuum of Care (CoC) Identification

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Collaborative Applicant Name: Carroll County, Commissioners of

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

2-1 Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in Calendar Year 2023 into one or more new projects? Yes

3. Reallocation - Grant(s) Eliminated

CoCs reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2022 CoC Program Competition NOFO – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects must identify those projects on this form.

Amount Available for New Project: (Sum of All Eliminated Projects)				
\$134,813				
Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
BHA PSH (S +C) Ca...	MD0133L3B062114	PH-PSH	\$134,813	Regular

3. Reallocation - Grant(s) Eliminated Details

Instructions:

For guidance on completing this form, please reference the FY 2022 CoC Priority Listing Detailed Instructions and FY 2022 CoC Priority Listing Navigational Guide on HUD's website. https://www.hud.gov/program_offices/comm_planning/coc/competition.

3-1 Complete each of the fields below for each eligible renewal grant that is being eliminated during the reallocation process. Refer to the FY 2022 Grant Inventory Worksheet to ensure all information entered is accurate.

Eliminated Project Name: BHA PSH (S +C) Carroll County FY 2021
Grant Number of Eliminated Project: MD0133L3B062114
Eliminated Project Component Type: PH-PSH
Eliminated Project Annual Renewal Amount: \$134,813

3-2. Describe how the CoC determined that this project should be eliminated and include the date the project applicant was notified. (limit 2500 characters)

The MD-506 CoC Executive Committee, following the CoC's reallocation policy, reviewed project performance and based on monitoring findings and unspent grant funds voted to reallocate the project. The grantee was notified on 8/15/22.

4. Reallocation - Grant(s) Reduced

CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2022 CoC Program Competition NOFA – may do so by reducing one or more expiring eligible renewal projects. CoCs reducing eligible renewal projects must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
This list contains no items					

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD’s website.

To upload all new project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of new projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make the necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps. https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Comp Type	Applicant Name	Budget Amount	Grant Term	Rank	PH/Realloc	PSH/RRH	Expansion
PHPWD Expansion F...	2022-09-15 11:32:...	PH	Human Services Pr...	\$134,813	1 Year	E3	Reallocati on	PSH	Yes
PHPWD Bonus FFY22	2022-09-15 11:37:...	PH	Human Services Pr...	\$20,687	1 Year	E4	PH Bonus	PSH	Yes

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of renewal projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	PSH/RRH	Comp Type	Consolidation Type	Expansion Type
PHPWD Consolidate...	2022-09-15 11:29:...	1 Year	Human Services Pr...	\$246,824	E2	PSH	PH		Expansion
SSO Coordinated I...	2022-09-15 11:25:...	1 Year	Human Services Pr...	\$32,098	1		SSO		

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the CoC Planning Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload the CoC planning project application submitted to this Project Listing, click the "Update List" button. This process may take a few minutes while the project is located in the e-snaps system. You may update each of the Project Listings simultaneously. To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If you identify errors in the project application, you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC planning project application can be submitted and only by the Collaborative Applicant designated by the CoC which must match the Collaborative Applicant information on the CoC Applicant Profile.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Accepted?
MD 506 Planning P...	2022-09-16 10:35:...	1 Year	Board of Carroll ...	\$12,412	Yes

Continuum of Care (CoC) YHDP Renewal Project Listing

Instructions:

Prior to starting the YHDP Renewal Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP renewal project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP renewal and replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.
https://www.hud.gov/program_offices/comm_planning/coc/competition.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing.

The Collaborative Applicant certifies all renewal permanent supportive housing and rapid rehousing projects listed on the Renewal Project Listing comply with program requirements and appropriate standards of quality and habitability.

The Collaborative Applicant does not have any renewal permanent supportive housing or rapid rehousing renewal projects.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?	PSH/RRH	Consolidation Type
This list contains no items								

Continuum of Care (CoC) YHDP Replacement Project Listing

Instructions:

Prior to starting the YHDP Replacement Project Listing, review the CoC Priority Listing Detailed Instructions and CoC Priority Listing Navigational Guide available on HUD's website.

To upload all YHDP replacement project applications submitted to this Project Listing, click the "Update List" button. This process may take a few minutes based upon the number of YHDP replacement projects submitted by project applicant(s) to your CoC in the e-snaps system. You may update each of the Project Listings simultaneously. To review a project on the YHDP Replacement Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If you identify errors in the project application(s), you can send the application back to the project applicant to make necessary changes by clicking the amend icon. It is your sole responsibility for ensuring all amended projects are resubmitted, approved and ranked or rejected on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

https://www.hud.gov/program_offices/comm_planning/coc/competition.

Project Name	Date Submitted	Applicant Name	Budget Amount	Comp Type	Grant Term	Accepted?
This list contains no items						

Funding Summary

Instructions

This page provides the total budget summaries for each of the project listings after the you approved, ranked (New and Renewal Project Listings only), or rejected project applications. You must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount your CoC's Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$278,922
New Amount	\$155,500
CoC Planning Amount	\$12,412
YHDP Amount	\$0
Rejected Amount	\$0
TOTAL CoC REQUEST	\$446,834

Attachments

Document Type	Required?	Document Description	Date Attached
Certification of Consistency with the Consolidated Plan (HUD-2991)	Yes	HUD 2991 Certific...	09/06/2022
FY 2021 Rank Tool (optional)	No		
Other	No		
Other	No		

Attachment Details

Document Description: HUD 2991 Certificate of Consistency with the Consolidated Plan

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Submission Summary

WARNING: The FY2021 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

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Page	Last Updated
Before Starting	No Input Required
1A. Identification	08/18/2022
2. Reallocation	08/31/2022
3. Grant(s) Eliminated	08/31/2022
4. Grant(s) Reduced	No Input Required
5A. CoC New Project Listing	09/15/2022
5B. CoC Renewal Project Listing	09/15/2022
5D. CoC Planning Project Listing	09/19/2022
5E. YHDP Renewal	No Input Required

5F. YHDP Replace	No Input Required
Funding Summary	No Input Required
Attachments	09/06/2022
Submission Summary	No Input Required

Certification of Consistency with the Consolidated Plan

U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: Carroll County Continuum of Care (CoC)

Project Name: Multiple (see attached list)


Location of the Project: Westminster, Carroll County, MD
Scattered Site Apartments

Name of the Federal Program to which the applicant is applying: Continuum of Care Homeless Assistance Competition

Name of Certifying Jurisdiction: State of Maryland

Certifying Official of the Jurisdiction Name: Kenneth C. Holt

Title: Secretary, Department of Housing and Community Development

Signature: 

Date: 8/31/22

Maryland Consolidated Plan (2020 – 2024) Goals for Certification

Summary of the objectives and outcomes identified in the Plan Needs Assessment

Overview

In developing its Plan, the State determined it would focus on four main areas:

1. Increasing Affordable Rental Housing (with an emphasis on rental housing for low and extremely low income households, special needs population including persons with physical and mental disabilities as well as those living with HIV/AIDs) – outcomes will be based on the number of units produced as well as leveraging to provide additional housing resources to provide services.
2. Promoting homeownership for first time homebuyers (including families with student debt and veterans) – outcomes will be measured by units as well as new homebuyers in designated Sustainable Communities.
3. Community Revitalization (with an emphasis on small business expansion and lending) – outcomes will include economic impact on neighborhoods assisted, number of new small businesses assisted/created.
4. Reducing homelessness, with a particular emphasis on supportive housing for vulnerable populations, including the chronically homeless, youth, and veterans and those living with HIV/AIDs – outcomes will include reduced homelessness counts and services provided to those living with HIV/AIDs.

Link to State 2020-2024 Consolidated Plan for further information:
<https://dhcd.maryland.gov/Pages/ConsolidatedPlan.aspx>

Carroll County (MD-506) 2022 Continuum of Care Project List

The Carroll County Continuum of Care Lead Agency provided to the Maryland Consolidated Planning process data and local information on funding needs, resource gaps, coordination of policy and strategies, and measuring progress in addressing homelessness and poverty in its jurisdiction.						
Project #	Project Name	Project Type	Location	Grant Period	Funding Request	Support Stated Goal State of Maryland Five Year Consolidated Plan 2020 - 2024
1	SSO Coordinated Intake	Supportive Services Only – Coordinated Entry for any homeless person in Carroll County	Westminster MD with Outreach across Carroll County, MD	2/1/22 – 1/31/23	\$32,098	4. Reducing homelessness, with a particular emphasis on supportive housing for vulnerable populations, including the chronically homeless, youth, and veterans and those living with HIV/AIDS – outcomes will include reduced homelessness counts and services provided to those living with HIV/AIDS.
2	PSH Consolidated	Permanent Supportive Housing and case management for Chronically Homeless individual or families	Scattered Site Leased Dwellings across Carroll County, MD	7/1/23-6/30/24	\$246,824	4. Reducing homelessness, with a particular emphasis on supportive housing for vulnerable populations, including the chronically homeless, youth, and veterans and those living with HIV/AIDS – outcomes will include reduced homelessness counts and services provided to those living with HIV/AIDS.
3	PSH Expansion	Permanent Supportive Housing and case management for Chronically Homeless	Scattered Site Leased Dwellings across Carroll County, MD	7/1/23-6/30/24	\$134,813	4. Reducing homelessness, with a particular emphasis on supportive housing for vulnerable populations, including the chronically homeless, youth, and veterans and those living with HIV/AIDS –

Carroll County (MD-506) 2022 Continuum of Care Project List

		individual or families				outcomes will include reduced homelessness counts and services provided to those living with HIV/AIDs.
4	PSH Bonus Expansion	Permanent Supportive Housing and case management for Chronically Homeless individual or families	Scattered Site Leased Dwellings across Carroll County , MD	7/1/23-6/30/24	\$20,687	4. Reducing homelessness, with a particular emphasis on supportive housing for vulnerable populations, including the chronically homeless, youth, and veterans and those living with HIV/AIDs – outcomes will include reduced homelessness counts and services provided to those living with HIV/AIDs.
Total Funding Request (4 projects)					\$434,422	