

Emergency Services Advisory Council  
August 17, 2022 Meeting Minutes

Members Present: Rick Baker, Director Michael Robinson, Bruce Fleming, Dan Plunkert, Michael Karolenko, Dr. John Murphy, Robert Buckley, Dr. Stephanie Kemp, David Coe (virtual)

Members Absent: Commissioner Steve Wantz, Eddie Ruch, Linas Saurusaitis, Lynn Karr-Kratz, Brett Six

Guests: Susan Mott- 1<sup>st</sup> VP CCVESA, Mike Stoner- EMS Officer CCDFEMS, Dr. Roger Stone

Chairman Baker opened the meeting at 19:00 with the Pledge of Allegiance.

Chairman Baker made a motion to approve the June 15<sup>th</sup> meeting minutes. Michael Karolenko seconded. The motion was passed.

Comments:

Dr. Murphy acknowledged passing of C. Oscar Baker and what a loss that is for the community.

Director's Report:

-Director Robinson introduced Dr. Stephanie Kemp, new Medical Director for Carroll County Department of Fire & EMS (DFEMS) through a contract with Johns Hopkins. She will work 6-8 hours per week and her radio designation is "MD-1".

-Director Robinson reported that a second Administrative Assistant, Kim Dubbert, will join the Department this week. She will support the DFEMS staff at the PSTC and handle scheduling of the facility.

-The Director gave an update on insurance implementation as well as the station bills that the County has begun paying and the hiring process.

- The mistake made in the FY23 budget of not getting the 15% increase to payroll has been fixed and companies should see the adjustment in the next allotment.

-The Director gave information about the FY24 budget process and some of the items/positions DFEMS will be requesting.

-The Director gave an update on Chapter 37 of the County Code which has been written and will need to go to public hearing. He hopes to have it approved and ready to share with ESAC by October 1, 2022.

-The next MOU meeting will be September 7<sup>th</sup>. Director Robinson's goal is to finish the draft that night and then the volunteer companies can take it to their attorneys.

Commissioner's Report: No Commissioners present

Medical Director's Report:

Dr. Kemp is happy to be a part of the Department and excited to get started. Today was her first official day. She now has a radio and can also be reached via her County email address.

CCVESA President's Report: Nothing to report

Committee Reports:

FROPS- Eddie Ruch not present

EMSOPS -Nothing to report

Old Business:

1. Strategic Plan

-Chairman Baker emphasized the need for ESAC to start getting involved in the FY24 budget process now using the Strategic Plan as a guide.

-Administration, Operations and Communications groups are scheduled to give an update at the September ESAC meeting.

-Mike Stoner will join the Operations group, Kevin Fox will join Training.

-Chairman Baker suggested the Staffing group work on contingency plans.

2. Statistics

-Chairman Baker will wait for Director Robinson to schedule a meeting with IT, Public Safety and members from the fire service. This was agreed on by the commissioners at our June ESAC meeting.

3. Next Meeting with Commissioners

-Waiting to hear when the Commissioners can meet with ESAC again. At the June meeting it was suggested to meet again in September.

## New Business:

### 1. Future of the County Fire Department Committees

-Bruce Fleming reports that he does not want to duplicate committees. He would like County employees to join existing committees. Certain committees are tied to ESAC membership and therefore must remain. EMSOPS will be a resource for the EMS Officer.

-David Coe expressed the idea the CCVESA will look out for volunteers' interests, the union will look out for the employees, DFEMS will look out for the overall system, and all will work together.

-Mike Karolenko shared the union's perspective that some of the committees should come under the parent organization (DFEMS) in order to ensure fair representation and balance.

-Director Robinson empathizes with both sides. He would like to bring some of the committees under DFEMS but does not want to cause upset. He suggests CCVESA will evolve into more of an advocacy role for the volunteers.

### Action Items

1. Director Robinson will schedule a meeting between IT, Public Safety and fire department representatives to discuss statistics.
2. Director Robinson will see when the Commissioners can meet with ESAC again.

Mike Karolenko made a motion to adjourn. Dr. Murphy seconded.

The meeting was adjourned at 21:05.