



Meeting Date: July 13, 2021

Time: 8:30 am

Virtual Meeting

Co-Chairs: Celene Steckel & Tammy Black

**Topic Discussion**

**1. Welcome & Introductions (Tammy Black)**

**i. Needs and Community / Partner updates**

Tammy Black, Executive Director at Access Carroll and Circle of Caring Co-Chair

Genoa Pharmacy has opened at Access Carroll. Anyone is able to fill their prescriptions at Genoa Pharmacy, however, they specialize in Medicaid and Medicare patients. We will hold an official grand opening in 2-3 months.

The only dental services that are currently being performed at Access Carroll and the emergency services.

Celene Steckel, Director of Citizen Services and Circle of Caring Co-Chair

Our next Circle of Caring meeting will take place on September 14, in person at Carroll County Public Safety Training Center 50 Kate Wagner Rd, Westminster, MD 21157

Shane Fox, HMIS Analyst for Citizen Services

Lou Yeager, Catastrophic Health Planner, Inc.

Judi Nance, Housing Stability Coordinator at the Bureau of Housing

The bureau of housing has hired a third Housing Stability Coordinator which will start on July 22<sup>nd</sup>. Judi and Javier have been going out to different agencies to learn about what the agency does and how a housing stability coordinator can work with them.

Tifnie Criner, Baltimore Veterans Affairs Coordinated Entry Specialist

The walk-in clinic is open at the Annex Monday- Friday from 8-330pm. This week we started giving out lunches. Access to showers and laundry will start up soon!

Wayne Millette, COC Coordinator

Please make sure all COC invoices are in as soon as possible!

Rev. Jim Skillington, Morgan Chapel United Methodist Church

Serving the southern part of the county. Our pantry serves 150 families with food and we also have an increasingly active pet pantry. Jim Skillington also represents the bi-county coalition of Carroll County Community Organizations Active in Disaster.

Phyllis Dull, Westminster Church of Brethren

Tiffany Fossett, Carroll County Government Department of Planning

Joanna Waters, HSP Manager of Shelter Services

Cheri Ebaugh, Carroll Hospital and The Partnership for a Healthier Carroll County, Inc.

Maureen Aversa, Carroll County Public Library- Westminster Branch  
CCPL is back to regular hours 9am-9pm. Starting September 7<sup>th</sup> there will be no restrictions. We are seeing a lot of new and old faces! This will be Maureen's last meeting representing CCPL at the Circle Meeting as her hours are changing

Donna Devilbiss, The Shepherds Staff

The Shepherd's Staff website is currently under construction. Please use their Facebook Page for up to date information. Currently preparing for back to school and shop with a Cop. Accepting donations- Call to schedule 410-857-5944

Ed Singer, Health Officer of Carroll County Health Department  
Highly encourage everyone to get vaccinated!

Eric Brown, Director of Westminster City Housing

Pastor Marty, Saint Paul's United Church of Christ

Debby Standiford, Grants Office with Carroll County Government

Amanda Chase, HSP Coordinated Entry Case Worker

Gabby Zelaya, Manager of the Local Management Board within Carroll County Government

Lillian Hardie, Brian Safe Haven

Jenny Graybill, HSP Director of Shelter & Housing

HSP is hiring!

Hiring for:

-Rapid Rehousing position

-Shelter support staff

-New Position- 1-year demonstration project for a homeless outreach case worker

Recently Hired/Promoted:

-New shelter operations manager- Dorita Dorm. Dorita has been with HSP for 15 years

-Amanda Chase- Promoted to Adult Only Shelter for coordinated entry

Myron Horn, Freedom District Lions Club and Chair of Carroll County Community Organizations Active in Disaster  
Carroll County COAD is looking for other organizations to join with us in case of short term or long-term disasters in Carroll County. Interested? Please email Myron Horn at [pmpjhorn@verizon.net](mailto:pmpjhorn@verizon.net)

Heather Powell, Manager at Business Employment Resource Center (BERC)

BERC is fully open. Our state partners are back in the office and are able to help people who have extenuating unemployment issues resolved. If you know of someone experiencing these issues, have them come into BERC. There is no more paper job board at BERC- all applications are online, now. Working with our citizens an opportunity to expand their knowledge with technology.

Carly Long, Housing Services Manager with HSP of Carroll County

Elizabeth Davoren, Springboard Community Services, and the Domestic Violence Safe House  
Safe House is at capacity. Hoteling those who cannot stay there due to being over capacity.  
SCS is currently hiring PRN who is flexible for all three shifts.

Sondra Groft, representing the Salvation Army

The Salvation Army has limited funds through July to help people with energy and rental assistance. Feeding around 150 people on Mondays, Tuesdays, and Wednesdays

Judith Viers, Share Hope Through Art.

To share hope through art by doing art workshops and sharing art created, as well as resource information (suicide prevention material and local resources) with local mental/ behavioral health treatment centers, wellness centers, etc. in Maryland in hopes of increasing mental health awareness, decreasing the stigma around mental and behavioral health struggles, breaking the isolation associated to feeling alone in one's struggles, and ultimately prevent suicides.

Paul Moffett, Program Manager for Carroll County Government Bureau of Housing

Lauren Biggs, Department of Veterans Affairs

Scott Yard, HSP Executive Director

Elaine Scott, Sheppard Pratt SSVF formerly Alliance SSVF  
Back to accepting walk-ins from 12-4.

Danielle Yates, Bureau Chief of Carroll County Government Bureau of Housing

Claire Payne, Administrative Assistant, Citizen Services

Gina Valentine, Bureau Chief for the Carroll County Government Bureau of Aging and Disabilities  
Bureau of Aging & Disabilities and the Senior Centers are fully open!

Bobbie Lawrence, Bureau of Aging & Disabilities Client Services Supervisor  
Seniors on the Go Expo will be on September 15<sup>th</sup> 9-2pm

Dona Foster, Carroll County Public Schools Supervisor of Student Services-Student Support

Stephanie Halley, Executive Director, Westminster Rescue Mission  
Westminster Rescue Mission is continuing to distribute food through our community outreach program. Our women's recovery program is currently accepting folks for transitional housing

## **2. Return to In Person Meetings for September**

Our next Circle of Caring meeting will be held on September 14th from 8:30-10:00am in person at the Carroll County Public Safety Training Center Auditorium, 50 Kate Wagner Rd, Westminster, MD 21157. Please allot the necessary time for travel. We will attempt to offer a virtual component for those who still prefer this method.

## **3. Shelter Services - Utilization and Capacity/Waiting Lists**

### **i. Intake Coordination - Placements and Waiting Lists - HSP**

Intake process-

If an individual needs shelter that day, they should go to Night by Night at 127 Stoner Avenue. Open 7pm-8am.

Coordinated Entry- if an individual wants to meet and go through screening process. That is available Monday through Thursday from 9-12 or Fridays from 10-12. They can call and screen over the phone anytime. Right now, the wait lists are relatively low, and it doesn't take long. No one is currently on family shelter waitlist.

Eligibility screening line- 410-386-6623. It is not a wait list, just an eligibility list. Coordinated Entry is available at the Night by Night shelter on Thursdays.

**ii. Night by Night - HSP**

37 individuals were served at Night by Night in June. 22 men, 15 ladies. Half of the individuals have engaged in case management. Those that stopped coming to Night by Night have sent to Adult Only shelter.

**iii. Adult Shelter - HSP**

46 individuals were served at Adult Only Shelter in June.

**iv. Family Shelter – HSP**

10 families were served at Family Shelter in June. 3 have moved into perm housing.

**v. Domestic Violence - Springboard Community Services**

Safe House is at capacity. Hoteling anyone who cannot stay there due to being over capacity. SCS is currently hiring for a PRN who is flexible for all three shifts.

**4. Day Centers-Updates/Utilization**

**i. HSP Day Center**

Operating a day center at St. Paul's UCC as a part of HSP's COVID services. HSP opened the day center on April 1<sup>st</sup> and it will remain open until mid-January. So far, the day center has served 67 individuals. Served a maximum number of 17 in 1 day and averaging 8 people a day. The Day Center is a place for people to come in and access laundry, shower, food, and offered coordinated entry. The Day Center currently doubles as a cooling center on extreme temperature days. The cooling center is open to the entire community. So far, 7 individuals have been served at the cooling center at St. Paul's UCC.

**ii. Cooling Centers**

Carroll County Government pushes out press releases during extreme temperature days. Carroll County Public Libraries, Carroll County Senior Centers, Carroll County Veterans Independence Program, St Paul United Church of Christ, HSP Lobby, Citizen Services Lobby.

## **5. Veterans Services**

### **i. Homeless Veterans By Name List (Amy Baker/Gina Valentine)**

Applied for \$85,000 in grant funding that will enable us to provide emergency housing to veterans.

Courtney Edwards has been hired as the Case Manager VA Program

Ending Veterans Homelessness- we continue to meet to review the spreadsheet and try to find where the issues lie, we have reached out to TA.

### **ii. Shelter (Amy Baker/Gina Valentine)**

We are down to 1 VASH voucher left to fill.

### **iii. Support Services**

Working to create an MOU between Carroll County Government and the Carroll County Veterans Independence Project to decipher who handles what.

## **6. Youth Services**

### **i. CCPS Homeless Youth Services and Data (See Attachment A) (Dona Foster)**

### **ii. Youth Count**

Youth Count 2021 took place February through May. It was all held online this year. In 2018, 102 surveys were submitted. In 2021, only 7. So, COVID hindered the Count quite a bit this year. As we prepare for 2022 youth count, please reach out to Gabby Zelaya at [gzelaya@carrollcountymd.gov](mailto:gzelaya@carrollcountymd.gov) if you are interested in attending.

## **7. Encampment/Street Outreach (HSP/CCHD)**

### **a. Outreach Committee Update (Mike Clavin & Amanda Chase)**

The next Outreach Committee meeting will take place on July 22 at 1pm. Anyone who would like to join or who has questions, please send Amanda an email at [Achase@hspinc.org](mailto:Achase@hspinc.org).

### **i. Resource Fair**

Brainstorming different ideas for this year's resource fair. Planning to hold two events this year, with one being outside of Westminster City.

The committee is working to develop an Outreach Calendar.

**ii. New Outreach Deputy designated by the Sheriff's Office**

Deputy Brian Colussy is the new Outreach Deputy designated by the Sheriff's Office. The goal is for him to join up with Michael Clavin during the encampment outreaches and connect law enforcement in the community.

**8. HMIS Update (See Attachment B) (Shane Fox)**

**9. Food Resources (Vicky Keller)**

We are planning to develop a subcommittee composed of multiple organizations within the Circle of Caring Homelessness Board that looks at food insecurity across the county. The department of social services is still maintaining phone line and list. Both can be found on Carroll County Government's website at <https://www.carrollcountymd.gov/residents/county-spotlight/covid-19-information/local-volunteerdonation-opportunities/aid-during-the-covid-19-crisis/confirmed-food-meal-services/>

**10. Bureau of Housing Update (Danielle Yates)**

**a. Housing Stability Coordinator Highlights**

On July 22, Kerri Vitz, will start as our third housing stability coordinator. Our housing stability coordinators have been working closely with the court's docket system to aid those who need eviction prevention assistance. Our Housing Stability Coordinators can also connect those in need with work force training, energy assistance, etc. Javier Toro is continuing to work directly with those who qualify for the Mainstream Voucher program.

Housing just received 8 new Family Unification Program (FUP) vouchers. FUP Vouchers are for families who are at risk of losing children to foster care and are administered between the Bureau of Housing and the Department of Social Services.

**11. Funding Updates**

**a. Emergency Rental Assistance Program Funding (Danielle Yates)**

**i. Total awarded to date**

So far, \$600,000 has been paid out. Kudos to Corbin Ferguson and Carly Long in HSP for all your hard work!

**ii. Total households Served**

**b. COC NOFA (Debby Standiford/ Leslie Wagner)**

The CoC receives two main streams of funding to support the homeless. We are still waiting for the NOFA to post.

**12. COC Executive Committee Strategic Planning Update**

Thank you to all who completed the Strength, Weakness, Opportunity, and Threat (SWOT) analysis to help guide our planning efforts. The SWOT focused on the following three homeless service delivery components: 1. Outreach and Prevention-Policies, practices and interventions that reduce the likelihood of experiencing homelessness. 2. Diversion and Shelter-Diversion focused on people as they are applying for entry into shelter. 3. Permanent Housing-Community-based housing without a designated length of stay in which formerly homeless live as independently as possible.

Do you have information you want pushed out to the Circle? Please send your information to Leslie Wagner during Claire Payne’s absence- Leslie Wagner, lwagner@carrollcountymd.gov

**Next Scheduled Meeting – September 14, 2021 at 8:30am  
In Person at the Carroll County Public Safety Training Center  
50 Kate Wagner Rd, Westminster, MD 21157**

**Attachment A:**

HOMELESS STUDENTS EOY June 30, 2021										
09/27/20	10/30/20	11/30/20	12/31/20	01/29/21	02/28/21	03/31/21	04/30/21	05/31/21	06/30/21	
21	30	43	48	47	54	58	73	81	87	<b>TOTAL HOMELESS</b>
6	11	15	17	18	21	23	30	31	35	Elementary
5	4	11	12	11	12	14	19	24	24	Middle
10	15	17	19	18	21	21	24	26	28	High and Post Secondary
4	6	10	10	9	9	12	18	21	23	Special Education
5	6	7	7	8	8	8	9	11	13	Unaccompanied
1	1	1	2	2	2	3	1	1	1	ELL
13	13	20	22	21	26	29	29	37	39	Doubled Up
0	6	8	11	11	11	11	20	22	22	Hotel
1	2	2	2	2	2	2	4	2	2	Shelter
5	6	10	10	10	12	13	17	17	21	Temporary (temporarily dislocated due to fire, flood, etc.-will return to their home
2	3	3	3	3	3	3	3	3	3	Other (living in a situation that may include a car, park, tent, camper or on the street, etc...)



**Attachment B:**

**Clients Served 7/1/20 - 6/18/21**

<u>Provider</u>	Total Served	Adults	Child	Total Households	Household w/ child + adult	Clients in Households	Singles
Coordinated Intake	444	326	118	286	85	243	201
Family Shelter	63	27	36	21	20		
Adult Only Shelter	117	117					
Rapid Re-Housing	61	38	23	28	7		21
CV Rapid Re-Housing	8	8	0	7	0		7
Perm Supp Housing I, II, VIII	28	23	5	22	2		20
Perm Supp Housing Transition	17	12	5	9	1		8
Street Outreach	57	57	0	49	0		
Shelter + Care	11	11	0	10	0		
Night by Night	78	78					
CV Temp Shelter	100	100		100	0		
Homeless Prevention Program	13	10	3	6	2		4
CV Homeless Prevention Program	42	20	22	14	12		2

\*Each individual provider is an unduplicated count of total served

- Total unduplicated persons served in Emergency shelter and Perm Housing (7/1/20 – 6/18/21): 280
- HIC and PIT was submitted to HUD on 5/13 – HUD has not requested any additional information or updates. There were no issues/errors during submission