

Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary January 28, 2015

Attendees:

Frank Schaeffer	Perry Jones	Tom Devilbiss	Ed Singer
Rose Mann	Monika Weierbach	Brenda Dinne	Dick Swanson
Janet O'Meara	Jim Wieprecht	Steve Miller	Byron Madigan
Sean Hartman	Gale Engles	Jeffrey Lindaw	Jeff Glass
Andrea Gerhard	Lynda Eisenberg	Virginia Siemer	Glenn Edwards
Nokomis Ford	Phil Hager	Christy Collins	

The meeting was called to order by Frank Schaeffer at 2:30.

December 3, 2014, minutes were approved as written.

Water & Sewer Plan Status

Andrea Gerhard and Lynda Eisenberg gave an update on Carroll County's Water & Sewer Master Plan. Andrea said the Water & Sewer Master Plan update was started in 2010, following adoption of the Water Resources Element. The prior plan was approved in 2007. State law mandates the plan be updated every three (3) years. The 3-year cycle starts on the date the plan is approved. The Bureau of Comprehensive Planning has been discussing the Water & Sewer Master Plan with the municipalities over the last four (4) years. In the past, the water and sewer maps showed existing/final planning, priority, and future water and sewer service categories. While there was a general time frame associated with these categories, these time frames were not mandated. However, with this update, MDE wanted the plan and maps to only include areas that could be served within the next 10 years. With this approach, the calculations for the water service areas resulted in some municipalities experiencing water deficits. MDE wanted specific projects shown that would be needed to accommodate the demand within the 10 years, including addressing the projected deficits. Rather than shrinking designated growth areas to fit the capacity, a new service category was created, "Long Range" (10+ years). This would allow the municipalities to keep their current service area, but only need to show future projects associated with property in the service area within the next 10 years. If there was no project associated with properties, it would be bumped to the Long Range service area.

In December 2013, the plan was adopted by the Board of County Commissioners (BCC) and resubmitted to MDE. After a 90-day review period, and a MDE granted itself a 90-day extension. The County then received a 14-page response from MDE on July 2, 2014. The letter partially approved, partially denied, and partially modified the plan. Mr. Hager stated MDE does not have the authority to modify our plan. Staff has been trying unsuccessfully for several months to schedule a meeting to discuss the issues and concerns. With the change in administration, they are hopeful that a meeting might be scheduled by the end of February or the first part of

March. Staff would like to have a plan approved by MDE sometime this spring. Lynda gave out copies of a letter, which was mailed out today, to the town managers stating the progress of the plan over the past several months. She said any municipality needing a status on their portion of the plan should contact county staff. Staff will work with MDE to get a *letter of clarification* on issues with their plan. This can be used as an official letter of approval for their plan.

Environmental Advisory Council (EAC) Work Plan

Brenda Dinne said the County Code requires the EAC to provide an annual report to the BCC. Several years ago, the EAC started holding an annual joint meeting with the BCC to provide them with an overview of the prior year's activities and accomplishments. Each year, the EAC also develops a proposed work plan for the coming calendar year. The work plan is reviewed with the Board at the annual joint meeting. The Board can add any projects to the plan at any time during the year. She gave a summary of the following items on EAC's proposed work plan for 2015:

- Update to Environmental Stewardship Booklet
- Carroll County National Pollutant Discharge Elimination System (NPDES) Phase 1 Municipal Separate Storm Sewer (MS4) Public Education Requirements – Public Educational Workshop for Commercial and Industrial Business Community
- Carroll County NPDES Phase I MS4 Public Education Requirements – Work Plan to Develop Public Educational Workshop for General Public
- Feedback on Energy Audit by Johnson Controls
- 2016 Environmental Awareness Awards – Prep for January 2016 Public Launch

WIP Two-Year Milestones Interim Status Report

Brenda Dinne reviewed the changes that we made to last year's status report to provide a current status.

- **Wastewater:** ENR upgrades were added. Mount Airy is the only municipality that has their ENR upgrade completed. The other major wastewater treatment plants are working toward completion.
- **Urban:** The information was updated to provide current numbers. Impervious area restored went from 16% to 23% of the total 30% required. The Memorandum of Agreement (MOA) between the BCC and Mayors to cost share stormwater mitigation projects was added. Stream corridor assessments, 6 of the 9 major watershed basins have been completed. County BMP implementation tracking was moved from WRCC because it seemed more appropriate in this section. Added the EAC is working on a public workshop for education.
- **Septic:** Draft incorrectly provided a cumulative number of properties that were converted from conventional septic system to public sewer in 2014. The number was revised from 20 to 2. In 2014, one large private industrial system converted 4,570 gpd to a public wastewater treatment system.

Gale Engles will get Brenda new numbers for the impervious area since the towns have been added to the Phase I permit. Brenda will incorporate the revised numbers to reflect the addition of the municipalities. The WRCC approved the status report with these revisions. Brenda will send it to MDE before the January 30 deadline.

Permit Status

The new Phase I NPDES MS4 Permit was issued on December 29 and included the municipalities. There was a 30-day window in which to file for judicial review of the permit. The BCC has been briefed, and they want to move ahead with filing before the January 29 deadline. The County can withdraw from the judicial review at any time. The judicial review requires that MDE provide the court system with all documentation from the permit process. No new information can be submitted; the review will cover what had been submitted during the review process. The judge will determine if the process was thorough and fair. The basis for our challenge was that MDE ignored comments sent from Carroll County. After the judicial review, it will go to the court system, where there will be an opportunity for input and testimony, starting at the local Carroll County courts. AquaLaw has been retained to represent Carroll County. Other jurisdictions have similar issues and have

already filed. Four other jurisdictions that received their permits when we did will also be filing. Each jurisdiction has to move through the local level before it goes to the state level where there might be an opportunity to join together. The BCC received a letter from the Chesapeake Bay Foundation stating they were also filing for judicial review because they don't think the permit was stringent enough. Tom Devilbiss will forward the letter to the WRCC members and will keep everyone informed on the progress of the judicial review.

Tom said the annual report is due on the anniversary of the issue date; therefore, it would be due December 29, 2015, instead of in July, as in previous years. He would like to have the report complete by early December to avoid the holidays. Information from the municipalities for the report then would be due the first of November 2015.

Staff has been working for the past three (3) years on reducing rural impervious areas to be treated. Analysis for this has been included in the annual reports since 2012. Verbal approval was given in 2014, and a letter received January 26 from Ray Bahr confirming their approval for this approach.

An internal staff NPDES team has been formed to formalize the approach for compliance with the permit. Each staff team member is assigned responsibilities for various sections of the permit. If an audit should be done, these people would be able to answer any questions regarding their sections.

Town Project Status

Gale gave out the monthly status report along with a table that listed the municipal projects and their status of engineering and construction. She will be updating the table each month so everyone knows the progression of their projects. She will be adding another column to show the cost incurred thus far. Westminster Highlands was taken off the list of projects because it wouldn't be a cost effective project. Staff is conducting site visits at the end of this week to determine if the projects listed are viable projects to pursue.

She gave an update on the following municipal projects that are currently being worked on:

Eden Farm (Willow Ponds) – The City of Westminster is ready to move forward with Design/Build Request for Proposal (RFP). The RFP will be advertised within the next several weeks. This project is being considered in lieu of The Sullivan Road Phases 2 & 3.

Langdon Property – Plans submitted in November and comments from SWM, Forestry, and Development Review were sent to CLSI. BRM met with City on January 15th to discuss project. On January 22, the City and BRM met with Langdon's to discuss the project and the "Option to Purchase" contract. All parties are ready to move forward with executing this document. BRM will apply for the State/Federal Permits and the NOI when revised plans are received. Revised plans are due mid-February.

Manchester Skate Park – CLSI submitted a proposal for Option #5 at \$34,590.00 for the remaining engineering. Concept plan is due to BRM on January 30. Preliminary approval received on excess material being placed in right-of-way by SHA. BRM will apply for State and Federal Permits and the NOI. Forest Conservation approval is also needed. Project will be looked at for possible SHA-TAP funding. Direction on relocation of onsite historic monument to SHA park-and-ride has been received.

Blue Ridge Manor – Met with homeowners to discuss project on January 13th. Staff is working with the Center for Watershed Protection on a monitoring project for innovative practices. This project is being considered for some grant funding (monitoring and possible filter media component). This project is being designed in-house in order to be in line with CWP grant funding.

Shannon Run/Hawks Ridge Section

Staff will meet with the Town of Sykesville in February to discuss the option of turning Hawks Ridge into a wetland mitigation area and treating the entire drainage and impervious area of both in the Shannon Run facilities. The preliminary evaluation shows that the existing size of the facility should handle the increased runoff. The combined drainage area for both ponds would be 215.77 with an impervious area of 49.63.

Municipal Tree Plantings – The City of Westminster has provided BRM with two (2) possible sites, with approximately 20 acres, for tree plantings. The Town of New Windsor has one (1) site with approximately 2+ acres. These sites could be planted in the fall of 2015 to utilize remaining funds from DNR.

Gale let everyone know that Sadie Drescher will be at the February 26 meeting to go over grant opportunities the Chesapeake Bay Trust is offering.

Ed Singer said Commissioner Frazier met with him and Tom Devilbiss to discuss Water Reuse. Ed served on the Water Reuse Committee that was formed by MDE. He felt nothing productive came from the committee. A State Advisory Committee has formed a sub-committee that is looking at water reuse that Ed is now serving on. Ed said that if anyone from the municipalities would be interested in serving on the committee he could give them the contact information. They will keep Commissioner Frazier updated on the progress of this committee over the next year.

Meeting was adjourned at 3:43.

The next meeting is scheduled for February 25, in Room 105 at 2:30.

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WRCC Meeting Summary February 25, 2015

Attendees:

Frank Schaeffer	Monika Weierbach	Tom Devilbiss	Ed Singer
Rose Mann	Jim Wieprecht	Brenda Dinne	Dick Swanson
Janet O'Meara	Gale Engles	Steve Miller	Glenn Edwards
Marge Wolf	Tammi Ledley	Jeffrey Lindaw	
Dawn Ashbacher	Christy Collins	Sadie Dresher	

The meeting was called to order by Frank Schaeffer at 2:30.

January 28, 2015 minutes were approved as written.

Grant Funding Opportunities – Chesapeake Bay Trust

Sadie Drescher from the Chesapeake Bay Trust gave an overview of their grant program. She said their grant programs focused on outreach, restoration & community outreach. Below are several grants she was discussed:

- Green Streets, Green Jobs, Green Towns
- Restoration Research Grant
- Outdoor Health Initiative
- Nontidal Wetlands
- Watershed Assistance Grant
- Mini Grant Program
- Outreach & Restoration Grant
- County Specific Programs
- Rain Check Program Chesapeake Conservation Corps

She gave some tips on successful grant applications and answered questions after her presentation.

Review MS4 Permit – Property Management & Maintenance

Glenn Edwards provided a handout from the MS4 permit, page 3- 7 *Management Programs*, which included a section on Property Management and Maintenance. Glenn said the permit states “these management programs are designed to control stormwater discharges to the maximum extent practicable and shall be maintained for the extent of this permit”. It also says MDE will perform periodic evaluations to identify any needed improvements to the programs.

Property Management and Maintenance (on page 6) states “Carroll County shall ensure that a Notice of Intent (NOI) has been submitted to MDE and a Stormwater Pollution Prevention Plan (SWPPP) is developed for each County-owned municipal facility requiring NPDES stormwater general permit coverage”. Glenn’s handouts included a table listing pertinent MS4 municipal facilities and their status with regard to MDE’s 12SW General

Permit For Stormwater Discharges Associated With Industrial Activity. The current status is required to be reported annually to MDE in the Annual MS4 Permit Report. A County 12SW permitted facilities list is also available.

This requirement section 's emphasis is on the reduction of pollutants associated with maintenance activities at County and Municipal owned facilities. In the past pollutant reductions were associated with only road operations, but it now includes parks, roadways, and parking lots. Glenn went through the list of activities for the maintenance program under the MS4 permit and emphasized the appropriate staff needs to receive adequate training in pollution prevention and good housekeeping practices. Employee pollution prevention training is also required for any 12SW permitted facility as part of their Stormwater Pollution Prevention Plan (SWPPP). The County holds an annual NPDES Pollution Prevention training for managers and supervisors and it is up to them to arrange training for their staff. Glenn has training materials that can be used upon request.

Tom Devilbiss explained we will be creating a list of County facilities, parks, and parking lots and we will personally work with each municipality to do the same in developing practical pollution reduction cost effective criteria to address this requirement.

Legislative Update

Brenda gave out an update on proposed environmental legislation and discussed a few that staff has concerns about.

SB 588 / HB 481, SB 42 / HB 874 & SB 36 – Stormwater Management Projection and Restoration Program Repeal These five (5) bills are all basically all the same and are scheduled for hearings next week. The County is supporting the full repeal. There is an amendment proposal from Maryland Association of Counties (MACO) that would require a certification process in order to not establish a fee. The certification process would require meeting certain milestones and demonstrating progress with a report due to MDE half way through the 5 year NPDES MS4 permit term. All these things are already being required by the permit and staff did not support the certification process. Letters were sent by the Board of Commissioners to the Senate, House, Delegation and MACO supporting the bills as introduced but not the amendments and the reasons why they were not supported.

SB 86

This bill was introduced today. It would repeal the mandatory establishment of a stormwater remediation fee. It would allow the State to be charged a fee by a county if the county also agrees to appropriate into its own fund an amount based on the share of stormwater services related to county property. Veterans' organizations would be added to the list of exempt properties. Fees for non-profits would be capped, or the non-profit can choose to do an alternative compliance plan, the implementation of which BRF funds could be used. The bill would also add a mandatory financial assurance plan to the reporting requirements (to MDE), whether a jurisdiction establishes a fee or not, to demonstrate how it will meet its permit requirements and how it will fund those projects. The fee revenues cannot be used for existing programs, staff, and services. MDE would be required to evaluate adequacy of funding and report annually to the Governor and General Assembly. All of the Carroll County Senators are sponsors on this bill.

SB 438 / HB 883 Environmental Well Drilling – Notice to Municipalities

This bill repeals the requirement for well drillers to notify municipality when applying for a permit to drill a well under specified circumstances and requires MDE to notify a municipality when the application is received.

HB 1043

Ed Singer said this bill would roll back requirement for best available technology (BAT) for septic systems, with the exception of critical areas to the previous requirements. Environmental Health is supporting this bill with an

amendment. The amendment; MDE can't require the BAT systems, but if local jurisdictions want to include it as part of their WIP they can.

SB 551 / HB 919 - Land Use- Plans – Development and Adoption

Authorized a legislative body of a local jurisdiction to adopt, modify or disapprove a specified plan or part of a plan, changed the time allowed for the legislative body to take action on the plan recommended by the Planning Commission, and added a public hearing requirement for the legislative body.”

Town Project Status

Gale gave out the monthly status report along with a table that listed the municipal projects and their status of engineering and construction.

Eden Farm (Willow Ponds) – Request for Qualifications (RFQ) was advertised February 17 and proposals due March 10. Three design/build teams will be selected and invited to prepare a Technical and Financial package for final selection. State and Federal staff will be visiting the site on February 27 along with Bureau of Resource Management (BRM) staff.

Shannon Run/Hawks Ridge Section

Met with Town on February 5th to discuss and they were interested in proceeding. Hawks Ridge pond is to be converted to a pre-treatment/wetland area and Shannon Run Facility retrofitted to treat both drainage areas. Staff contacted the current owner of Hawk Ridge facility and they agreed to convey the facility to the Town. Letters will be sent out to surrounding property owners relating to the spring clearing. After clearing is complete a Request for Proposal (RFP) for design will be sent to our term contractors. A pre-submittal meeting with State/Federal staff will be held in April and a community meeting with the Town's participation will be in the spring.

Blue Ridge Manor – Wetland delineation were performed by Mar-Len Environmental Inc. Staff developed a preliminary conventional design and sent to the Town for review and approval (awaiting approval). State and Federal staff will visit the site on February 27th along with BRM staff.

Langdon Property –The “Option to Purchase” was signed and forwarded to the City for their approval. Conceptual SWM approval issued February 5 and CLSI is moving forward with preliminary plan. Applications made for State/Federal permits and a joint site visit scheduled on February 27th. Copies of preliminary plans will be forwarded to City of Westminster (sewer location), Forest Conservation, Development Review and Stormwater Management(SWM) when received (March 16th).

Manchester Skate Park – Concept plan was submitted and approved by BMR staff. BMR staff met with State Highway Administration (SHA) to discuss the fill within the right-of-way to a Town owned parcel off Water Street; SHA is currently reviewing. Revised plans are due from CLSI on March 3rd. BRM will be filing for State/Federal permits and Notice of Intent (NOI). Forest conservation approval is also needed. Site visit is scheduled on February 27 for State, Federal and BRM staff. Direction on the relocation of the onsite historic monument to the SHA park and ride has been received. BRM staff is looking at possible SHA-TAP funding; applications due by May 15th.

Municipal Tree Plantings – The City of Westminster has provided BRM with two (2) possible sites for tree plantings and the Town of New Windsor has one (1) site. These sites could be planted in the fall of 2015 to utilize remaining funds from DNR.

Other

The Board of County Commissioners had allocated \$200,000 in the FY2014 Operating Budget to be used for the municipalities. Some of the money was used by Hampstead and the remainder went back into the general fund. Frank Schaeffer said the municipalities would like to send a letter to the BCC requesting \$200,000 be allocated in the budget annually as a revolving loan fund. Frank asked if the letter should come from the WRCC or from the municipalities. Tom said previous letters on this were from the WRCC. Frank will draft a letter and have more discussion on this at the next meeting.

Meeting was adjourned at 3:48.

The next meeting is scheduled for March 25, in Room 105 at 2:30.

Carroll County Water Resource Coordination Council

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WRCC Meeting Summary April 22, 2015

Attendees:

Frank Schaeffer	Monika Weierbach	Brenda Dinne	Ed Singer
Rose Mann	Dick Swanson	Sean Hartman	Perry Jones
Janet O'Meara	Jim Wieprecht	Glenn Edwards	Byron Madigan
Marge Wolf	Gale Engles	Marge Wolf	Donnie Nott
Christy Collins	Tammi Ledley	Pat Varga	Tom Devilbiss

The meeting was called to order by Frank Schaeffer at 2:30.

March 25, 2015 minutes were approved as written.

Legislative Update

The only legislation that passed was SB 936 Watershed Protection and Restoration Programs Revisions and SB551/HB919; Land Use – Plans – Development and Adoption.

SB 863 Watershed Protection and Restoration Programs Revisions repeals mandatory requirement to collect a stormwater fee, but establishment of a stormwater fund is still required. The fee was repealed but in its place, the law now requires you to fully fund your program. Jurisdictions that don't use a fee still have to come up with the money somewhere.

Brenda created a table showing the changes and additions to HB 987 (2012).

- The most significant change was the financial assurance plan (FAP). The FAP requires proof of sufficient funding (projected annual and 5-year revenues used to meet requirements), source of funding, action plan to meet the permit requirements and previous years expenditures for impervious surface requirements. These items are already required in the Annual Report under the NPDES MS4 permit. However this establishes a separate process to evaluate the same information without a clear process to address differing outcomes.
- Local governments need to hold public hearings and approve the FAP before filing.
- Additional penalties for insufficient funding were established.
- The FAP will be posted on Maryland Department of the Environment (MDE) web site within 14 days after filing.
- The first FAP is to be submitted to (MDE) before July 1, 2016. Beginning September 1, 2016 MDE will submit an annual report evaluating compliance of Counties to the Governor and General Assembly.

SB 551/HB919 – Land Use Plans – Development and Adoption authorizes the legislative body of a non-charter county or municipality to adopt, modify, remand, or disapprove all or part of a comprehensive plan submitted by

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its planning commission. A public hearing is required before adopting or modifying of plans. The legislative body may extend the 90-day deadline for up to 60 additional days if there are exigent circumstances.

New Effective Floodplain Maps – Pat Varga

Pat gave out a copy of the proposed code changes for Chapter 153: Floodplain Management and a timeline for FEMA map modernization process. Pat said everyone should have received the letter of final determination (LFD) from FEMA. This process started in 2006 when LIDAR was flown to create 2-foot contour map; preliminary maps were received from FEMA in 2010; went through the appeals process with all issues resolved in January 2015 and now in April of 2015 the final letter of determination. October 2, 2015 is the effective date of Flood Insurance Rate Maps (FIRM)/Flood Insurance Study (FIS). Codes and new FIRM maps must be adopted by this date.

County code has been amended to remove references to floodway because it has been removed from the maps. Hampstead, Manchester, Sykesville, Union Bridge and New Windsor have adopted the County's Floodplain Code. Westminster and Mount Airy have their own Floodplain Code and will need to remove any references to floodway from their codes. Taneytown is in the process of developing a floodplain code. Pat said he and Tom Devilbiss would be glad to meet with Westminster and Mount Airy and Taneytown to assist with code revisions. Tom said the County code has been revised and will be sent to Dave Guignet at MDE for his comments before sending to FEMA. Pat had given out copies of the code changes that will be sent to MDE and FEMA. FEMA reviewed the County Floodplain code six months ago, but would not allow the floodways to be changed because no final letter of determination had been issued. The code should be approved and new maps issued by October 2015.

Field Trip

Janet O'Meara reminded everyone of the field tour of Municipal/County stormwater mitigation projects on Wednesday May 27, 2015. Everyone is to meet on parking lot D at 9:45 we'll be leaving at 10:00 and will return at 4:00. Lunch will be provided. The tour will include Langdon Stormwater Management (SWM) facility in Westminster, Whispering Valley SWM retrofit in Manchester, Manchester Skate Park and Westminster Community Pond in the morning. Lunch will be provided at Westminster Community Pond location. The afternoon tour will include Blue Ridge Manor SWM retrofit in New Windsor, Locust Street possible SWM facility site in Union Bridge and Cherry Branch Tree Planting in Union Bridge. Anyone wishing to attending should contact Rose by May 13th.

Janet gave a brief update on Westminster Community Pond which was started in late summer 2014. Construction is almost complete. Final grading and seeding should be complete by the end of May; weather permitting. Mitigation for the Army Corp of Engineers and MDE will be a planting which will take place the fall of 2015. Landscaping and parking lot repaving will take place this spring. Half of the cost of the project was covered by Maryland State Highways Transportation Alternatives Program.

Town Project Status

Gale gave out the monthly status report along with a table that listed the municipal projects and their status of engineering and construction.

Eden Farm (Willow Ponds) – A Request for Proposal (RFP) for design and construction of the pond was sent out to three (3) consulting firms. The proposals are due to the County on July 15th.

Merridale Gardens/Senior Center (Mt. Airy)

BRM staff is working with the Comptroller's office to establish ownership of this project. Once ownership is established a meeting will be scheduled with the owner to discuss the project.

Shannon Run/Hawks Ridge Estates

Letters were sent out to surrounding homeowners the first week in April. An RFP was sent to term contractors relating to the clearing at Shannon Run and Hawk Ridge Estates facilities. Cost associated with tree removal at two (2) Lexington Run facilities are for the Town's consideration. A site meeting has been scheduled with BRM and term contractors to go over the RFP; proposals are due May 12th.

Twin Ridge (Mt. Airy – Frederick County Side) – No Changes have occurred relating to this project.

BRM staff met with Mt. Airy to discuss retrofitting this facility. Staff is suggesting the two (2) existing ponds become one (1) facility to allow for increased storage needs. An engineering RFP is being prepared and will be sent out to our term contractors by the end of April.

Blue Ridge Manor (New Windsor)

Survey work completed by DPW and design work has started. Existing As-builts are incomplete and it was determined that additional drainage area/impervious area drains into this facility; therefore, the size of the facility will increase.

Locust Street Project (Union Bridge)

Chris Heyn met with Perry Jones on April 21st to discuss project. The Town is okay with the preliminary conceptual design. Due to an existing drainage problem associated with the site a change in the storm drain system will occur. Perry will contact the adjoining property owners to discuss options for the storm drain relocation.

Whispering Valley (Manchester)

DPW completed survey work and Chris Heyn is working on designing preliminary concept plan which should be complete in two (2) weeks. Once complete the design information will be forwarded to SHA for partial funding consideration. BRM staff is working with the Town to determine ownership of the property. A letter will be sent to the owners requesting a meeting to discuss the project.

Langdon Property

Revised plans were received from Carroll Land Services Incorporated (CLSI) on April 17; a copy was sent to the City for their review today. Staff is looking for fill sites within a 3–5 mile radius to reduce the cost of hauling. The engineer's cost estimate could be reduced by \$500,000.00 if fill sites are within 3-5 miles. A meeting is scheduled with the City and County staff to discuss the project on May 5th.

Manchester Skate Park

BRM submitted the preliminary plan (60% complete) to SHA for their review of the fill along Route 30. BRM staff is currently working on an application for TAP funding that will be submitted next month. A copy of the plan has been forwarded to the Town for their review.

Municipal Tree Plantings - No changes from last report.

The City of Westminster has provided BRM with two (2) possible sites (approximately 20 acres) for tree plantings and the Town of New Windsor has one (1) site (2+ acres). These sites could be planted in the fall of 2015 to utilize remaining funds from DNR.

Michaels Pond - Hampstead

Private pond, located behind the high school, that was designed as a in-stream farm pond that could treat a lot of drainage area and impervious area. Janet sent out letter to property owners about meeting to discuss a possible project.

Other

Frank asked the other municipalities if they had talked to their councils about the MOA amendment. He said his council felt unless there is a big consensus among the other municipalities to do something it should not be changed. AquaLaw said it had no implications on the MOA so they were somewhat indifferent to a change. All the other municipalities present agreed.

Tom said Montgomery County received an opinion from the courts on the challenge from Anacostia River Keepers on their permit. They requested counties to abide by MDE and EPA water quality standards the same as general industrial facilities. The courts decided that municipalities are to be held to a lesser standard (maximum extent practicable) than general industrial dischargers. Transparency and opportunity for public comment on the permits was also challenged. The courts remanded it back to MDE to fix it. This has put our challenges in a holding pattern until the MDE decides what they are doing with Montgomery County's permit. He said our permits are still in force as written.

Meeting was adjourned at 3:15.

The next meeting is scheduled for June 24, in Room 105 at 2:30.

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WRCC Meeting Summary June 24, 2015

Attendees:

Frank Schaeffer
Rose Mann
Steve Miller
Sheree Lima

Monika Weierbach
Dick Swanson
Jim Wieprecht
Gale Engles

Brenda Dinne
Sean Hartman
Glenn Edwards
Pat Varga

Perry Jones
John Maguire
Dawn Ashbacher

The meeting was called to order by Frank Schaeffer at 2:35.

April 22, 2015 minutes were approved as written.

Steve Miller said his term with the Utilities Advisory Council was up and asked if anyone would be interested in serving on the council. Since no one expressed an interest, Steve agreed to serve another term.

Sediment Delegation Review

Maryland Department of the Environment (MDE) conducts delegation reviews/inspections of active grading sites throughout the county. Twenty (20) active grading sites were selected by staff, including some county projects, for the review/inspection. Gale stated this was the first time since the program inception that no issues were found; the grading and sediment control staff should be congratulated for an excellent job. The next inspection is scheduled for the fall of 2016.

Floodplain Map and Code Status

Pat Varga, Floodplain Management Specialist for Carroll County, said the final Letter for Determination (LFD) was received in April 2015 which begins a 6 months window to submit any code changes to FEMA. The floodplain maps will become effective October 2, 2015. Pat gave out packets to the municipalities that included a resolution and ordinance from MDE (specific to each municipality), draft changes to Floodplain Management Chapter 153, Floodplain Manual, and the Floodplain Construction Code Chapter 38. These documents contained edits from MDE and county staff; we are now waiting on FEMA to complete their review. Pat said that 44CFR Federal Code requires agencies to designate the official or agency responsible for floodplain management. Each municipality will act as their own administrator but the County will be responsible for review and enforcement as designated by each municipality. He will email copies to the municipalities of their individual resolutions and ordinance for review and comments. He asked that everyone send comments to him on the final draft by July 14.

Gale Engles said the goal was to have the entire package presented to the Board of County Commissioners (BCC) before the October 2nd deadline. She said it would be taken before the BCC three (3) times; once for approval to proceed with a public hearing, the Public Hearing, and the last step adoption. Frank requested a timeline for the process be sent to the municipalities.

To serve as the lead intergovernmental agency for water resource planning, development and protection.

Pat gave a brief summary of the changes that county staff made to the codes.

Town Project Status

Gale gave out the monthly status report along with a table that listed the municipal projects and their status of engineering and construction.

Michaels Pond - Hampstead

The property owner has been contacted and will let us know if they are interested in pursuing the project. A stormwater facility at this location could possibly treat a drainage area of 331 acres of which 91 acres are impervious. A meeting will be scheduled with the property owners, Town and county to discuss the project if the property owners decide to move ahead.

Locust Street Project (Union Bridge)

During the County's concept review it was determined that this project would involve an adjoining property owner. This project has been put on hold and another opportunity in the Town of Union Bridge will be considered.

Merridale Gardens/Senior Center (Mt. Airy)

The Town of Mt. Airy and their attorney are working on determining ownership of the parcel. Once ownership is established an on-site meeting with the surrounding property owners will be scheduled to discuss the proposed project.

Shannon Run/Hawks Ridge Estates

Stambaugh's has been contracted for tree removal at both facilities for \$43,230.00. Shannon Run pond is taking place this week and Hawks Ridge pond is scheduled for next week. An Request for Proposal (RFP) will be sent out for engineering once the clearing is complete. A site meeting with the surrounding property owners to discuss the project will be scheduled this summer.

Twin Ridge (Mt. Airy – Frederick County Side)

County is in the process of scheduling an on-site meeting with the surrounding property owners to discuss the proposed retrofit.

Eden Farm (Willow Ponds)

An RFP for the design and construction of the Willow Pond project was sent to three (3) design/build teams. Proposals are due to the County on July 15th. Information on the geo-technical investigation, performed by Reuling Associates, was forwarded to the design/build teams on June 17th.

Blue Ridge Manor (New Windsor)

Department of Public Works (DPW) is completing survey work and Bureau of Resource Management will proceed with design when survey is complete. Dam breach analysis will be needed at Rt. 31 and may need to be reviewed by Maryland Department of the Environment (MDE). BRM will be performing a preliminary investigation to determine if this is necessary.

Whispering Valley (Manchester)

BRM met with property owners and a License Agreement is being processed to allow access to the site. Copies of the completed concept plan design have been provided to the Town, SHA and property owners for their review.

Langdon Property

BRM is looking at options for disposal of fill materials. The City had no comments on the latest plan relating to the sewer relocation. CLSI is modifying plans to include additional drainage area and minor stormwater issues. MDE/Army Corp. permits are moving forward with no issues to date.

Manchester Skate Park

BRM submitted the preliminary plan (60% complete) to SHA for their review of the fill along Route 30. SHA approved fill within their bump out right-of-way; plans will be redesigned to reflect that as part of the as part of the facility. BRM staff submitted the application for TAP funding and should hear about approval in September. A revised plan was received from CLSI on June 18th for review by BRM staff.

Municipal Tree Plantings - No changes from last report.

The City of Westminster has provided BRM with two (2) possible sites (approximately 20 acres) for tree plantings and the Town of New Windsor has one (1) site (2+ acres). These sites could be planted in the fall of 2015 to utilize remaining funds from DNR.

Gale included a table along with the project status report that reflected the status and cost associated with each municipal projects which she reviewed with the WRCC.

City of Westminster – Langdon Project

The Langdon property was appraised at \$300,000. The City of Westminster is requesting the County purchase the property using stormwater fund; since it will be used for a stormwater management facility. As stated in the Memorandum of Agreement (MOA) page 6, 5C the WRCC is to evaluate if other alternatives projects would be more viable for a similar result. Frank said since no one from the City of Westminster, Hampstead and Taneytown was present, further discussion should be postponed until the July 22 meeting. The council requested a cost analysis for the projects. Gale said she has an updated project list with impervious area, drainage area and projected cost that she can provide for the July meeting.

Other

MS4 Business Workshop – Brenda said staff was working with the Environmental Advisory Council to provide information to the business community to help us comply with our permit and prevent them from getting violations. The workshop is scheduled for October 6th and information (agenda, registration information, and flyer) has recently been put on the County's website. Brenda will be sending out the link to everyone.

Public Outreach Plan specific to the NPDES permit is in draft form and under review by staff. The purpose of this plan is to inform everyone of what is being done and address this component of the permit. Three new items have been added; litter and floatables, public participation in the restoration plan process, and public outreach and education. The outreach plan is to tie all these things together. The draft plan near completion and will be circulated to several staff for review.

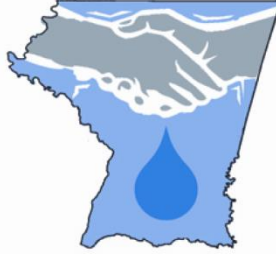
Glenn brought a copy of the storm drain maps for each municipality to take with them.

Meeting was adjourned at 3:16.

The next meeting is scheduled for July 22, in Room 105 at 2:30.

Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary July 22, 2015

Attendees:

Frank Schaeffer	Dick Swanson	Brenda Dinne	Perry Jones
Rose Mann	Jim Wieprecht	Sean Hartman	Dawn Ashbacher
Steve Miller	Gale Engles	Pat Varga	Marge Wolf
Sheree Lima	Leigh Broderick	Byron Madigan	John Dick
Christy Collins	Ed Singer	Janet O'Meara	Jeff Glass

The meeting was called to order by Frank Schaeffer at 2:30.

July 22, 2015 minutes were approved as written.

Well Levels – Sean Hartman

Sean Hartman the Hydrogeologist for the Department of Land and Resource Management gave a brief presentation on well levels in Carroll County. Sean said the purpose and goals of the program are to monitor and record long term changes in groundwater levels throughout the county, understanding groundwater well withdrawals and the overall hydrogeologic budget. There are over 100 monitoring wells, 65 are active with 49 being monitored on a bi-weekly basis. The monitoring wells are in close proximity to municipal production wells so they are monitoring the same aquifer the municipal wells are pulling from. Sean went over well data from several wells around the County showing water levels trends from 1990 – 2015. The average yearly rainfall is about 44”; so far this year we are about 22” above the year average. Anyone wanting to access the observation well map can do so on the county’s web site under Eservices, GIS Maps, Interactive Maps, and Observation Well Network. Click on the location of the well on the map for additional information. The observation well map is updated bi-weekly in conjunction with monitoring.

Update/Discussion Floodplain Code – Pat Varga

On July 16 the Board of County Commissioners approved the request to proceed to public hearing for changes to Floodplain Management Chapter 153, Floodplain Manual, and the Floodplain Construction Code Chapter 38. The public hearing has been scheduled for August 27.

Pat emailed the municipalities their individual resolutions and ordinance for review and comments. Comments have been received from Union Bridge and Mount Airy. He asked the remaining municipalities to send him their comments or an acknowledgement of no comments, so they can be sent as a package to MDE. Jim Wieprecht said Taneytown Mayor and Council adopted the County’s Floodplain Ordinance this month.

Langdon Project – City of Westminster

Marge Wolf said the City of Westminster has a letter of intent to purchase the Langdon property for \$300,000. Marge is requesting that the property be purchased from the County’s Stormwater Fund since the property is being used for a stormwater management facility. The Memorandum of Agreement (MOA) between the County

and municipalities states “As projects involving land acquisition arise, the WRCC shall evaluate whether any alternative projects would be more desirable for a similar result and consider this in setting project priorities.” Gale Engles explained that this project would capture 78 acres of impervious; which is a huge amount. After some discussion Steve Miller made a motion the WRCC support the acquisition of the property necessary for the Langdon project from the Watershed Assessment and Improvement Fund, Dawn seconded the motion and no one opposed.

Town Project Status

Gale will be emailing the monthly status report to everyone by the end of this week.

Twin Ridge (Mt. Airy – Frederick County Side)

A meeting has been scheduled for tonight with the surrounding property owners to discuss the proposed retrofit.

Marridale Gradens, Twin Ridge and Shannon Run/Hawks Ridge

Staff will be meeting to discuss sending out a Request for Proposal (RPP) for engineering within the next two weeks.

Shannon Run and Hawk Ridge The clearing has been completed and the Town of Sykesville has taken ownership of the Hawk Ridge pond. Even though the town had been maintaining this pond they did not own it.

Gale gave out a draft list that showed planned projects for each municipality that included impervious acres and approximate cost. She stressed that the cost are extremely preliminary and the project list could change for various reasons.

Other

Brenda, Sean and Mike Roberts are working on a model for the Brinkley Bill. Brenda sent a request to all the municipalities for an update on the average daily demand numbers and leakage numbers from 2010 – 2014. She asked that any municipalities that haven’t responded to send her their information.

Jeff Glass introduced John Dick, the new Deputy Director of Public Works for the City of Westminster. He will be over Engineering, Inspections and the Street Department.

Ed Singer said that Leigh Broderick would be representing the Health Department at the WRCC meetings in the future.

Frank asked if everyone be interested in a presentation from Lehigh on the New Windsor Quarry project. Frank said he would be willing to contact Lehigh about scheduling something in the next few months.

Meeting was adjourned at 3:32

The next meeting is scheduled for August 26, in Room 105 at 2:30.

Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary August 26, 2015

Attendees:

Frank Schaeffer	Dick Swanson	Brenda Dinne	Dawn Ashbacher
Rose Mann	Jim Wieprecht	Sean Hartman	Marge Wolf
Steve Miller	Gale Engles	Pat Varga	John Dick
Sheree Lima	Leigh Broderick	Byron Madigan	Jeff Glass
Christy Collins	Monika Weierbach	Janet O'Meara	
Tom Devilbiss	Glenn Edwards	Andrea Gerhard	

The meeting was called to order by Frank Schaeffer at 2:30.

July 22, 2015 minutes were approved as written.

Update/Discussion Floodplain Code – Pat Varga

The Public Hearing for Changes to Chapter 153 Floodplain Management and Sub-Chapter 38 Floodplain Construction of Chapter 170 Construction Codes is scheduled for Thursday August 27. Pat Varga said they were going to request approval to adopt; since no comments from citizens, developers, engineers, FEMA and MDE have been received.

Pat said the resolution and ordinance from New Windsor, Manchester and Hampstead are in the County Attorney's office for their review. Monika said Mount Airy will be approved at their September Town Council's meeting.

Restoration Plan Data – Byron Madigan

Byron said the majority of the monitoring is directly related to National Pollutant Elimination System (NPDES) MS4 Permit, Sections E & F, which includes watershed assessments, TMDL restoration plans, and yearly discharge characterization. He discussed the following topics that related to complying with the NPDES MS4 Permit that the Bureau of Resource Management is responsible for:

Stream Corridor Assessments, Stream Characterization and Stream Restoration
Maryland Biological Stream Sampling (MBSS)
Piney Run bi-weekly Monitoring
Stream Buffer Initiative, sponsored by the Department of Natural Resources (DNR) Governor O'Malley's Stream Challenge

Business Partnership Status – Brenda Dinne

Brenda said plans for the October 6 workshop were moving along. Two people from the business community have confirmed that will be speaking at the workshop. Flyers and registration forms were given out to the municipalities for distribution to their small businesses. Flyers have been sent out to property managers, Small

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Business Managers, and Merchants Association. In September the Chamber of Commerce will be sending out 950 flyers out to their members. A press release will be sent out the end of July and another closer to the date of the workshop. Brenda brought along flyers for the municipalities and Health Department to distribute.

Town Project Status – Gale Engles

Future Projects:

Hampstead (Michael's Property) – This project involves conversion of farm pond to a SWM Facility with a possible drainage area of 331 acres and impervious area of 91 acres. Staff is investigating possible dam safety and permitting issues. Property owners will be contacted after investigation is complete.

Merridale Gardens/Senior Center (Mt. Airy) – The Town of Mt. Airy is working with their attorney to determine ownership of the parcel. An on-site meeting with property owners, to discuss the project, will be scheduled once ownership is established. The Geo-tech work will not take place until preliminary evaluations relating to dam safety regulations are complete.

Small Crossing/Savannah Estates (Hampstead) – A meeting is to be scheduled with the town to discuss restoration work. The site will be checked to determine the need for applying for State/Federal Permits.

Union Bridge Project – Staff will be looking for options relating to restoration work in the town. Two possible locations is Stambaugh's contractor yard and a property below the town hall.

Whispering Valley (Manchester) - Dam safety evaluation will be performed once we know what State Highway Administration (SHA) role is in the project. Once the evaluation is performed the Request for Proposal (RFP) for engineering will be sent out.

Request For Proposal

Eden Farm (Willow Pond) – BRM received proposals from Angler Environmental – WBCM and CJ Miller, Inc. – RKK. We have asked for modified information from CJ Miller/RKK with Cost associated with aq wet facility and hauling the materials to a location within 4 miles of the site. This information is due to BRM by the end of August. This design/build team has increased the impervious acreage treated to 85 acres by adding a floodplain reconnection component to the project. BRM will be applying for a grant when available for floodplain reconnection.

Shannon Run/Hawk Ridge Estates – Clearing of the sites is complete and geo-tech work awarded to KCI Technologies for \$5,900.00; work to begin the end of August. The RFP for engineering will be sent out to our term contractors once the geo-tech work is complete. A meeting with the property owners will be scheduled in the fall.

Twin Ridge (Mt. Airy – Frederick County Side)

An onsite meeting was held with the surrounding property owners on July 22nd, with approximately 10 residents attending along with representatives of the Town of Mt. Airy and BRM staff. RFP sent out to three (3) contractors with two (2) providing proposals. Reuling Associates, Inc. was selected for a cost of \$3,014.00 to perform the geo-tech work.

Conceptual:

Blue Ridge Manor - On hold, looking for other options; may be issues relating to dam safety.

Langdon Property (City of Westminster) – CLSI is working on dam breach analysis to send to MDE. Plans are due back from CLSI on September 7 and will be forwarded to MDE Dam Safety for their review.

Whispering Valley (Manchester) – Staff met with property owners and a License Agreement to allow access to the site is being processed. Copies of the completed concept design have been provided to the property owners, Town, an SHA for their review.

Preliminary

Final:

Manchester Skate Park (Town of Manchester) – Revised plans addressing forest conservation comments due from CLSI on September 7. Staff will be applying for State/Federal Permits. We will be notified in September of the funding under SHA/TAP.

Other

Frank said Lehigh would be doing a presentation at the September meeting.

The meeting went into Closed Session at 3:10 to discuss NPDES Litigation Status.

Meeting was adjourned at 3:33

The next meeting is scheduled for September 23, in Room 105 at 2:30.

Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary September 23, 2015

Attendees:

Frank Schaeffer	Dick Swanson	Sean Hartman	Dawn Ashbacher
Rose Mann	Jim Wieprecht	Pat Varga	Marge Wolf
Steve Miller	Monika Weierbach	Byron Madigan	John Dick
Perry Jones	Glenn Edwards	Janet O'Meara	Jeff Glass
Frank Tedesco			

The meeting was called to order by Frank Schaeffer at 2:30.

August 26, 2015 minutes were approved as written.

Lehigh Cement Company Presentation – Frank Tedesco

Frank Tedesco, Assistant Site Manager for the Union Bridge Quarry Replacement- New Windsor, gave a presentation on the conveyor system, which includes underground tunnel, that Lehigh is putting in to transport materials from New Windsor to the Union Bridge plant for processing. He said there were three main areas of the project; Mine Development, Haines Branch Mitigation, and Overland Conveyor/Crusher. The presentation used drones flying over various areas of the project to show the progress to date. Frank gave an overview of what had been done and what the project is scheduled for completion in 2017 with a total project cost of \$200,000,000.

A web site, divided into four sections Conveyor, Quarry, Haines Branch and Detours and Road Closures, has been set up so citizens could track the progress of the project and find out when and where blasting and road closures/detours are occurring. Voice mail, text messages and email alerts, when any of these occur, can be requested on the web site (newwindsorquarry.com or nwquarry.com).

Floodplain Code Status – Pat Varga

The Public Hearing for Changes to Chapter 153 Floodplain Management and Sub-Chapter 38 Floodplain Construction of Chapter 170 Construction Codes was held on Thursday August 27. The Commissioners left the record open until September 3 for any additional comments. On September 3 the Commissioners voted to adopt Chapter 153, Chapter 38 and the Floodplain Manual. Pat said Maryland Department of the Environment (MDE) recommended our code to Federal Emergency Management Administration (FEMA) as being compliant. We are waiting for a final approval from FEMA.

Pat said all the municipalities with the exception of Westminster need to get their signed resolutions, outlining what role the County plays in their process, to Kevin Wagner before October 2.

Business Partnership Status – Glenn Edwards

Glenn said the Businesses for Clean Water workshop scheduled for October 6 at Carroll Community College is tied into the MS4 Permits public education effort. This effort is to educate the commercial/industrial businesses community about stormwater regulations that affect them. The Environmental Advisory Council has played a large roll in this effort. Glenn asked the municipalities to get the word out to their local businesses. Multiple efforts have been made to get the word out but registration is still down.

Town Project Status – Janet O’Meara

Small Crossing/Savannah Estates (Hampstead) – A letter was sent to the HOA notifying them of the retrofit project. A meeting with adjacent property owners will be scheduled for the middle of October.

Eden Farm (Willow Pond) – Proposals from CJ Miller/RK&K and Angler Environmental/WBCM with final price breakdowns has been received. Staff will meet the week of September 28 to discuss how to proceed.

Shannon Run/Hawk Ridge Estates – Staff is waiting for MDE to respond to an on-site meeting request. After the meeting with MDE takes place staff will prepare an Request for Proposal (RFP) to send to the term contractors.

Twin Ridge (Mt. Airy – Frederick County Side)

Reuling and Associates completed infiltration borings on September 24th. A site visit with MDE will be scheduled in the near future. The RFP is ready to go out.

Hampstead (Michael’s Property) – This project involves conversion of farm pond to a SWM Facility with a possible drainage area of 331 acres and impervious area of 91 acres. Staff is investigating possible dam safety and permitting issues. Property owners will be contacted after investigation is complete.

Merridale Gardens/Senior Center (Mt. Airy) – The Town of Mt. Airy is working with their attorney to determine ownership of the parcel. An on-site meeting with property owners, to discuss the project, will be scheduled once ownership is established. The Geo-tech work will not take place until preliminary evaluations relating to dam safety regulations are complete.

Whispering Valley (Manchester) – Staff is waiting for MDE to respond to an on-site meeting request.

Manchester Skate Park (Town of Manchester) – Revised plans from CLSI are due September 7th addressing forest conservation comments. Staff will be applying for State/Federal Permits. We will be notified in September of the funding under SHA/TAP.

Langdon Property (City of Westminster) – CLSI is revising hydraulic computation to resubmit to MDE Dam Safety.

Tree Plantings

City of Westminster Tree Planting (Fall) – An RFP for three (3) parcels in the City of Westminster totaling 13.88 acres is currently out to bid and proposals are due October 7th.

Other: Glenn said the Phase I MS4 NPDES Municipal Co-Permittee Questionnaire will be sent out to the municipalities tomorrow.

Meeting was adjourned at 3:43

The next meeting is scheduled for October 28, in Room 105 at 2:30.

Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary October 28, 2015

Attendees:

Frank Schaeffer	Dick Swanson	Byron Madigan	Marge Wolf
Rose Mann	Jim Wieprecht	Janet O'Meara	John Dick
Steve Miller	Monika Weierbach	Gale Engles	Andrea Gerhard
Perry Jones	Glenn Edwards	Theresa Amoss	Ginny Siemer
Brenda Dinne	Leigh Broderick	Tom Devilbiss	

The meeting was called to order by Frank Schaeffer at 2:30.

September 28, 2015 minutes were approved as written.

Dam Safety Issues

Maryland Department of the Environment (MDE), Dam Safety Division, sent letter to the town of Mt. Airy regarding dam safety issues relating to the current structure of a pond that was being considered for retrofitting. Hampstead also received a letter relating to a couple of their stormwater management facilities that had compliance issues and dam safety issues.

Gale Engles said staff can assist the municipalities with dam safety issues and possible Emergency Management Plan, if needed. The county has Emergency Management Plans for a couple of County facilities that can be modified for use in the municipalities. She requested a copy of any letters received from MDE, on dam safety issues so those ponds will not be considered for retrofitting in the future. She said staff is looking for dam safety issues on all facilities before anything is started on a potential project. If any dam safety issues are found, the project will not be undertaken.

Grant Update – Theresa Amoss

The following grants were received:

- Maintenance Center, Fish and Wildlife Grant for \$351,000
- Maintenance Center, Miller Watts Facility, and Finksburg Industrial Park, DNR for \$1,600,000

Two other grant applications are in the works for Environmental Site Design (ESD) practices at the Farm Museum; requesting \$70,000 Chesapeake Bay Trust and \$98,000 from National Fish and Wildlife which will be submitted in December. In 2016 an application to Chesapeake and Atlantic Coastal Bays Trust Fund Grant will be submitted with a proposal for a facility in each municipality. Theresa will be contacting the municipalities for a letter of support in the next several months. Another application to State Highway Administration (SHA), Transportation Alternative Program (TAP) funding that will be used for the Langdon and Whispering Valley projects and another application for the Signage at the Westminster Community Pond.

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We are anticipating receiving \$756,000 in November for the Manchester Skate Park Project; which is 80% of the total cost of the project.

Theresa discussed funding criteria for grant applications; more funding sites, multiple projects under one grant; innovative projects; education and outreach, community involvement; and partnerships, schools and other organizations.

Public Outreach Plan – Brenda Dinne

Brenda is working on developing a public outreach plan for the public outreach and education requirement in the MS4 permit. Copies of the “working draft” (that will always be changing) were given out to the municipalities. The Outreach Plan will be included in the appendix of the 2015 annual report that will cover this permit term.

Marge said she was sent a letter from McDaniel College, creative writing curriculum, requesting possible use of interns that could assist with web sites, reports, etc. that she would forward to county staff .

Glenn distributes educational materials to the municipalities on a yearly basis. Additional material prepared for the workshop will be included this year. Glenn encouraged the municipalities to include some of the materials in their newsletters. Dick Swanson asked for digital copies so they could be added to their web sites. Glenn said these materials were included available on the County’s web site but he would send them whatever they needed.

The Business Workshop was rescheduled to January 5, 2016 due to low registration; there are only 10 – 12 people registered. She asked the municipalities to contact their businesses directly and encourage them to attend. She gave out flyers for the municipalities to distribute to their businesses.

Town Project Status – Gale Engles

Gale gave an update on the municipal restoration projects; attached if the project status.

Other:

Brenda is working on the Milestone update for the WIP.

Glenn reminded everyone that the NPDES Annual Training would be held on November 6, at Bear Branch Nature Center. He also asked everyone to return their survey for the NPDES report to him. A draft of the report is scheduled for early December.

Glenn said an Commercial/Industrial survey identifying potential pollutant sources will be started in November. There are approximately 300 County businesses that will be evaluated during the MS4 permit period.

Tom said the Restoration Plans have been deferred to June 2016, while in litigation.

Meeting was adjourned at 3:37

The next meeting is scheduled for November 18, in Room 105 at 2:30.

Carroll County Water Resource Coordination Council

Hampstead * Manchester * Mt. Airy * New Windsor
Carroll County Health Department



* Sykesville * Taneytown * Union Bridge * Westminster
Carroll County Government

WRCC Meeting Summary December 16, 2015

Attendees:

Frank Schaeffer	Dick Swanson	Byron Madigan	Marge Wolf
Rose Mann	Jim Wieprecht	Janet O'Meara	Jeff Glass
Perry Jones	Monika Weierbach	Gale Engles	Kelly Baldwin
Brenda Dinne	Glenn Edwards	Tom Devilbiss	

The meeting was called to order by Frank Schaeffer at 2:30.

October minutes will be sent out and approved at a later date.

Tom Devilbiss thanked everyone for their continued support during the past year and announced that Rose Mann would be retiring at the end of the year after 22 years of service; Kelly Martin will be moving into Rose's position starting January 7.

Draft Annual Report – Tom Devilbiss

The draft annual report has been sent out to the municipalities; comments or changes were requested to be sent to Rose by today. Tom requested the municipalities send email to Rose confirming they reviewed the report, even if they don't have any questions or changes.

Tom went over the revised Impervious Surface Assessment chart, which includes the total county and municipal impervious. He explained how the impervious numbers were determined and the criteria used for removing acreage. He also said 30% reduction for the entire county, including municipalities was used to determine impervious. The municipalities only have to reduce 20% and the county 30%. We still need to meet nutrient numbers and there is current litigation challenging the 20%. Staff has requested the budget remain the same for the next year so we see where the legal cases are and if MDE has accepted our impervious assessment submitted in the NPDES report. Everything will be reassessed next fall for the 2018 CIP Budget request.

Milestone Status – Brenda Dinne

Brenda said the 2014/2015 milestones for the WIP and 2015/2016 milestones are due to MDE by the end of January 2016. She will have a draft prepared for the January 27 meeting. She sent out a request for update on the ENR upgrade status by January 8. A request was sent to the county and municipalities for numbers of septic that were converted to public systems; about half have been received.

Business Workshop – Brenda Dinne

Business workshop to be held on January 5, 4:30 – 7:00 at Carroll Community College attendance is about the same; 10 – 12 people. Brenda asked the municipalities to make an effort to stop in some of the businesses and

encourage them to attend. News release, flyers have been sent all the small businesses in the municipalities, put it on the Chamber of Commerce calendar of events and their web site.

New Position – Letter Regarding Budget Commitment – Tom Devilbiss

Tom said a new position similar to the current NPDES Compliance Specialist position was previously discussed with the WRCC. The current position cost is shared between the county and municipalities through the Town County Agreement. Tom gave out a breakdown of salary cost, based on population, of the current position and the new position for the municipalities; the county covers the cost of fringe benefits. We are going to request this position in 2017 Operating Budget and he would like a letter of support from each municipality by the first week in January.

Town Project Status – Gale Engles

Gale gave an update on the municipal restoration projects; attached if the project status. Gale explained the process for determining where the tree plantings will occur, it was an extremely huge effort for staff. There has been 115 acres of trees planted over the past 3years. A grant from DNR for \$1.4 million covered the cost for planting and the maintenance will be paid by the county/towns.

Other:

Brenda had copies of the Environmental Awareness Awards forms available for anyone wanting to nominate someone for the award.

Jeff Glass wanted to know who was responsible for the City of Westminster's 12SW permit during the expansion of their WWTP; the contractor or the City. Staff will get back to Jeff with the answer.

Meeting was adjourned at 3:50