

CARROLL COUNTY BUREAU OF RESOURCE MANAGEMENT

ENVIRONMENTAL INSPECTION SERVICES DIVISION

**FEEES FOR THE ADMINISTRATION OF THE
GRADING AND SEDIMENT CONTROL ORDINANCE**

EFFECTIVE JULY 1, 1995
(For Grading Areas in excess of 5,000 square feet)

Grading Permit Application Processing: Applicant must submit their grading permit to the Bureau of Resource Management, Room 209 of the County Office Building, located at 225 North Center Street, Westminster, MD 21157, (410) 386-2210 or via email ccgrading@carrollcountymd.gov. A complete submittal is required to process the application and must include the information listed below:

1. **Grading Permit Application**
2. **Owner/Contractor Affidavit** (The owner and contractor must be the same on the application and affidavit)
3. Standard Erosion and Sediment Control Plan (disturbance from 5,000 and 30,000 square feet)
4. Plans/Drawings showing the limits of disturbance
5. State and Federal permits, if required

Grading Permit Fee: The fee is \$.003 times the square footage of the disturbed area. The following table provides additional information for calculating grading permit fees.

Fee for disturbance between 5,000 and 20,000 sq. ft.: \$60.00

Fee for disturbance over 20,000 sq. ft.: _____ sq. ft. x \$.003 = _____

Annual Renewal Fee for disturbance between 5,000 and 20,000 sq. ft.: \$60.00

**Annual Renewal Fee for disturbance over 20,000 sq. ft.:
_____ sq. ft. x \$.003 = _____ or \$225.00, whichever is less**

Initial and Annual Renewal Fee for Forest Harvest permits: \$30.00

Grading Permit Issuance Procedure: Having obtained required approvals and paid the permit fee, the applicant will be notified by the Bureau that the permit is ready to be issued and the pre-construction meeting can be scheduled. It is required that the owner/developer and the grading contractor meet with the inspector at the site, prior to construction. The permit will be issued after **all** sediment control devices are installed, stabilized, and inspected by the Environmental Inspection Services Division, Grading/Sediment Control Inspector.