

**Emergency Services Advisory Council**  
**Meeting Minutes**  
**12/16/2020**

**Present:** Commissioner Steve Wantz, Director of Fire/EMS Robert McCoy, Linas Saurusaitis, Dan Plunkert, Gene Curfman, Rick Baker, Eddie Ruch, Dave Coe, Kyle Stull, Mike Thompson, Bruce Fleming, Lynn Karr-Kratz, Tina Mawhinney & Deric Dunn.

**Not Present:** Dr. Mike DiNapoli

**Rick Baker:**

- Pledge of Allegiance
- Roll call of all members.
- Introduction of guests: Mike Thompson- gave brief introduction of himself since he could not attend the previous council meeting. Director McCoy introduced his assistant, Kacey Brown.
- Minutes from November Meeting - Approved
- Proposal that all reps distribute policy information to chief & presidents and respond back with their first review comments to Director McCoy and Kacey Brown a few days prior to the next meeting.

**Board Member comments:**

- Suggestions on a different platform for the formatting of policies to allow for comments to be typed. This will be marked as an action item and worked with county government to see what platforms are used by other county boards.
- A set date to have the policy comments to be sent out to the Director.
- It was determined that nonunion members had no way of obtaining the information on policies to be reviewed or other information. The direct contact was determined to be Mike Thompson, the non-union rep. Rick Baker took an action to notify each regional rep and ask them to forward that information to the stations.

**Public Comments:** None.

**Director McCoy:**

- Discussed all amendments and corrections to the 6 policies that were introduced and discussed.
- Other comments were presented for a few grammatical suggestions. It was decided that acronyms will be listed out in the presented policies for those who are unfamiliar. Duty Chief, SOP 2-3, discussion on including under the general guidelines that approval from the station chief was needed for the selected person to have use of a company vehicle to serve as a duty chief.
- Introduction of the idea of direct internet hyperlinks for access to the policies created by the department of Fire/EMS.

**New Business (Rick Baker):**

- Discussion of personnel transition plan from moving station employees to county employees.
- Rick stated that the topic of transition will be a monthly topic of discussion for each meeting. Turned the meeting topic over to Director McCoy to discuss further.

**Director McCoy:**

- Director McCoy mentioned that wage scales and job descriptions are being developed.
- Shortage of personnel due to the Corona virus impact.
- The hybrid model of hiring was introduced to allow the county to gradually hire more personnel.
- Briefly discussed the topic of the importance of fire stations providing actuals for their budgets for the prior 3 fiscal years so the county can get an understanding from a monetary perspective.

**Statistics:**

Very little usable response statistical data is available. Attempts to gather this information has been tried in the past and failed. Eddie Ruch took an action to get a list of statistical requirements from the past to start this process. This will also be a monthly discussion topic to track the progress.

**New Business (*Commissioner Wantz*):**

- Touched on the topic of the statistical issues and how we should revisit this to come up with a solution.
- Discussed the impact that corona virus has on the fiscal year 21 budget and how it could directly impact the department. The Commissioner relayed what Director McCoy presented earlier, about the importance of the stations providing budget actuals so that the county can have a better understanding of money flow and costs.
- Commissioner Wantz expressed his appreciation of everyone that has been in attendance of the meeting and all who have added input and comments into the discussions.
- Turned the meeting back over to Rick Baker.

**Action Items (*Rick Baker*):**

- It was determined that all meetings will continue to be held virtually for the time being due to the impact of coronavirus.
- The next meeting date was determined and set for: January 20<sup>th</sup>, 2021 at 19:00 hours.
- Eddie Ruch will be working on the statistical end of the spectrum.
- Final drafts, discussion and vote on policies: 2-1, 2-2, 2-3, 2-6, 7-5 and 7-6 at the 20 January 2021 meeting.
- First review of policies 5-1, 6-1, 6-2 and 13-1 at the 20 January 2021 meeting.
- Rick Baker to send email to regional reps informing them to share with their employees that Mike Thompson is the non-union rep.

**Adjournment:** Meeting was adjourned at 21:30 hours on 12/16/2020.